


**Chief Officer Confirmation of Report Submission  
Cabinet Member Confirmation of Briefing**


**Report for:** Mayor   
 Mayor and Cabinet   
 Mayor and Cabinet (Contracts)   
 Executive Director   
**Information**  **Part 1**  **Part 2**  **Key Decision**

|                             |                                  |             |
|-----------------------------|----------------------------------|-------------|
| <b>Date of Meeting</b>      | 24 March 2021                    |             |
| <b>Title of Report</b>      | Annual Complaints Report 2019-20 |             |
| <b>Originator of Report</b> | Irene Bremang                    | <b>Ext.</b> |

At the time of submission for the Agenda, I confirm that the report has:

| Category  | Yes | No |
|---|-----|----|
| <b>Financial Comments from Exec Director for Resources</b>      | X   |    |
| <b>Legal Comments from the Head of Law</b>                      | X   |    |
| <b>Crime &amp; Disorder Implications</b>                        |     | X  |
| <b>Environmental Implications</b>                               |     | X  |
| <b>Equality Implications/Impact Assessment (as appropriate)</b> |     | X  |
| <b>Confirmed Adherence to Budget &amp; Policy Framework</b>     | X   |    |
| <b>Risk Assessment Comments (as appropriate)</b>                |     | X  |
| <b>Reason for Urgency (as appropriate)</b>                      |     | X  |

Signed:   
 Cllr Keven Bonavia, Cabinet Member for Democracy, Refugees and Accountability  
 Date:

Signed:   
 Kathy Freeman, Executive Director for Corporate Resources  
 Date: 15 March 2021

**Control Record by Committee Support**

| Action  | Date |
|---|------|
| Listed on Schedule of Business/Forward Plan (if appropriate)              |      |
| Draft Report Cleared at Agenda Planning Meeting (not delegated decisions) |      |
| Submitted Report from CO Received by Committee Support                    |      |
| Scheduled Date for Call-in (if appropriate)                               |      |
| To be Referred to Full Council  |      |