

1. The CCTV system shall continually record whilst the premises is open and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings to be made available upon request of Police or authorised officer throughout the preceding 31-day period.
  
2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open. This staff member must be able to show a Local Authority or Police Officer recent data or footage upon reasonable request.
  
3. Notices to be displayed advertising that CCTV is in operation.
  
4. An incident log shall be kept at the premises and made available on request to the Police and authorised persons (as defined by Section 13, Licensing Act 2003). The log shall record the following:
  - a) All crimes reported to the venue;
  - b) All ejections of customers from the premises;
  - c) Any incident of disorder (disturbance caused either by one person or a group of people);
  - d) Any faults in the CCTV system or searching equipment or scanning equipment. An entry shall be made every 14 days as a minimum confirming a successful test of the CCTV system, details of the staff member shall also be recorded.
  - e) Any visit by a relevant authority or emergency service.
  
5. Notices to be prominently displayed at the premises requesting patrons to respect the needs of local residents and businesses and leave the area quietly. Refusal to move away should be reported to Police and any Police reference should be recorded in the incident book.
  
6. Notices to be prominently displayed at any area used for smoking and remind customers to keep quiet and respect our neighbours.
  
7. The outside area will be kept in a clean and orderly manner at all times and free of any litter.
  
8. Deliveries to the business will be carried out between 07:00hrs and 2200hrs to prevent nuisance and disturbance to nearby residents.
  
9. All delivery vehicles and delivery operators must keep engines switched off whilst waiting for any food orders and keep noise to a level that will not cause disturbances to the local residents.

10. The premises will make sure that any delivery bikes, mopeds etc do not block the public footpath outside the premises for pedestrians and staff will contact any operators in order to report such incidents to the operators.

11. All staff working at the Premises must have been checked and cleared for work in the UK and have leave to remain. Producing Identification to Police and LA officials on request during a Compliance visit.

12. The toilets and the store rooms are to be locked when not in use are only to be accessed by staff of the premises so that they cannot be accessed by customers.