

**FORWARD PLAN OF KEY DECISIONS
OVERVIEW & SCRUTINY BUSINESS PANEL**

Forward Plan November 2021 – January 2022

This Plan sets out the key decisions the Council expects to take in forthcoming months. All key decisions should appear in the Plan for at least 28 days before consideration by either Mayor & Cabinet or an Executive Director for delegated key decisions.

Comments on this document should be sent to Kevin Flaherty 0208 3149327 or kevin.flaherty@lewisham.gov.uk

A “key decision”* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

FORWARD PLAN – KEY DECISIONS

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16/11/21 Executive Director for Community Services	Refurbishment works at Lewisham Library.		Adam Platts, Project Manager and Councillor Andre Bourne, Cabinet Member for Culture	A report seeking approval to go out to tender for refurbishment works at Lewisham Library. We will invite tenders for 2 options.
16/11/21 Executive Director for Community Services	Extension of New Hope Mental Health Supported Housing Project		Polly Pascoe, Integrated Commissioning Manager and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	The New Hope Supported Housing project is a 12 bedded property that has been a long standing component of the borough's approach to supporting individuals that have complex needs related to their mental health and/or offending histories returning to the community from detention in inpatient care and in most instances as requirement of a Community Treatment Order. Mayor and Cabinet are recommended to give approval for the extension of the current contract with Penrose (Social Interest Group) for the delivery of the New Hope Mental Health Supported Housing Project for the period of 1 April 2022 to 31 March 2023
16/11/21 Executive Director for Children & Young People	Instrument of Government Sydenham School		Saaed Suhaib, and Councillor Chris Barnham, Cabinet Member for Childrens Services and School Performance	The governing board of Sydenham School have resolved to amend their Instrument of Government and have asked the Local Authority to make a variation to it. The purpose of this report is to seek agreement to vary the Instrument of Government for The Governing Body of Sydenham School. It is proposed to increase the number of co-opted governors from 6 to 7. At the governing body meeting on 9 June 2021 the governing body of Sydenham School resolved unanimously to increase the number of co-opted governors from 6 to 7 and thus amend the Instrument of Government previously agreed in November 2018. The Governing Body of Sydenham School was larger previously and the school struggled to fill

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				some of the Governor positions. With a full complement of Governors now, there is a need to increase the Governing Body by one co-opted Governor. This would allow for even distribution over committees and to aid in co-opting a governor to aid in adding diversity to the governing body
16/11/21 Executive Director for Community Services	Contract award report for Services to support the Whole Systems Approach to Obesity in Lewisham		Laura Harper Public Health Commissioning Manager and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	The report sets out the proposal to award two contracts which support the Whole Systems Approach to Obesity. The contracts are: Food Partnership and Network coordination and support, which will run from April 2022 to March 2025 with an optional extension of up to two years, and; Healthy Walks and Physical Activity Community Support Service which will run from April 2022 to March 2025 with an optional extension of up to two years.
24/11/21 Council	Statement of Council Accounts 2020-21		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	To present to Council the External Auditor's (Grant Thornton) reports (Audit Findings and Value for Money) on the audit of the Council's 2020/21 Main accounts (including Group accounts) and Pension Fund accounts and to obtain Members' approval of the Statement of Accounts for 2020/21 (including the Annual Governance Statement).
24/11/21 Council	Protocol for Aldermanic Appointments		Kevin Flaherty, Head of Committee Services and Councillor Brenda Dacres, Deputy Mayor.	To agree a protocol for use by the Council when considering nominations of former Councillors and Mayors to honorary aldermanic positions
24/11/21 Council	Scheme of Polling Stations for 2022 Elections		Jamie Baker, Head of Electoral Services and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees and Accountability	Lewisham will have new wards that come into effect in May 2022. Lewisham must implement a new polling scheme in December which will be used at the elections in May 2022 to elect new members for all 19 of the new wards. The constitution and electoral regulations require the new polling scheme to be approved by Full Council.

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24/11/21 Council	CRPL – Appointment of Directors		Kplom Lotsu, SGM Capital Programmes and Councillor Paul Bell, Cabinet Member for Housing and Planning	Consideration of a Mayor & Cabinet recommendation on the appointment of two directors
24/11/21 Council	Young Mayor Election		Kevin Flaherty, Head of Committee Services and Councillor Chris Barnham, Cabinet Member for Children’s Services and School Performance	Reporting the outcome of the October 2021 election, setting out the code of conduct and notifying details of the handover.
08/12/2021 Mayor and Cabinet	Compulsory Purchase Order application for 2 – 30A Reginald Road		James Ringwood, Housing Delivery Manager and Councillor Paul Bell, Cabinet Member for Housing & Planning	The report is to seek permission to apply for a Compulsory Purchase Order for 2-30a Reginald Road
08/12/21 Mayor and Cabinet	Lewisham and Lee Green Low Traffic Neighbourhood: Consultation report and next steps		Louise McBride, Head of Highways and Transport and Councillor Patrick Codd, Cabinet Member for Environment & Transport	This report provides the results of the review of the Lewisham and Lee Green Low Traffic Neighbourhood (LTN), including the results of the public consultation. It gives recommendations in relation to the future of the scheme, having taken into account the Council’s duties and responsibilities.
08/12/21 Mayor and Cabinet	Textiles contract award		Luke Ellis, Support and Engagement Officer Strategic Waste and Environment and Councillor Patrick Codd, Cabinet Member for Environment & Transport	This report outlines the process that has been followed to procure a new concession contract for the textiles collection bring bank service. The contract consists of a consortium of 6 inner-London boroughs, including Lewisham.

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08/12/21 Mayor and Cabinet	Financial Monitoring 2021-22		David Austin and Councillor Amanda De Ryk, Cabinet Member for Finance & Resources	The quarterly financial monitoring report
08/12/21 Mayor and Cabinet	Award of Contract for Day Services for Older Adults		Heather Hughes, Joint Commissioning Lead Complex Care and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	This report seeks approval to award a contract for day services for 30 older adults a day and to support the wider use of the Calabash Centre building by other groups in Lewisham to deliver the Council's wider health, social care, and community services agendas.
08/12/21 Mayor and Cabinet	Award of the School Minor Works Programme Consultant Contract		Lemuel Dickie-Johnson Project Manager Capital Programme Delivery and Councillor Chris Barnham, Cabinet Member for Children's Services & School Performance	To facilitate Improvement works to school buildings
08/12/21 Mayor and Cabinet	London Borough of Lewisham Waste Strategy.		Wendy Nicholas, Strategic Waste & Environment Manager, and Councillor Pat Codd, Cabinet Member for Environment and Transport	The report will provide the headline findings from the public consultation that was carried out during July- October and present the waste strategy 2022-2032. The waste strategy details how we plan to improve services, deal with challenges to reduce the impact of waste and make Lewisham a place people are proud of and love to live and work
08/12/21 Mayor and Cabinet	Annual Complaints Report		Lew McKenzie, Complaints, Casework & Contracts Manager and Councillor Kevin Bonavia, Cabinet Member for	The purpose of this report is to set out complaints and casework performance in 2020/21 as well as the improvement measures being put in place to improve complaint handling, performance and

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			Democracy, Refugees and Accountability	service delivery. Appendices relating to Lewisham Homes will be attached
8/12/21, Mayor & Cabinet	Contract award for Young People's Substance Misuse and Sexual Health Service		Emily Newell, Commissioner – 0-19 Health and Maternity and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	This report seeks approval to award a new contract for a Substance Misuse and Sexual Health Service for Lewisham young people aged 10-25. The service will increase access to information, advice and support around substance misuse and sexual and reproductive health and relationships, and reduce the harm associated with drug and alcohol use and risky sexual behaviour. The contract award follows a competitive tendering process. The new contract will be awarded to the successful provider to commence on the 1 st April 2022 and run for three years, an option to extend for 1 + 1 years following this.
8/12/21, Mayor & Cabinet	Response to Comments of the Sustainable Development select Committee on emission based short stay parking and motorcycle parking		Seamus Adams, Head of Commercial Operations and Councillor Patrick Codd, Cabinet Member for Environment and Transport	A response to a previous referral made by the Sustainable Development Select Committee
8/12/21, Mayor & Cabinet	Strategy for Adults with a Learning Disability		Andrea Benson Programme Improvement Manager and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	The report outlines our approach to modernising Learning Disability Day Opportunities following a review of current day centre provisions. The aim of the report is to gain commitment from the Council to enhance the opportunities available so there is more choice available for people living with a learning disability or transitioning from the Children with Disabilities team to adulthood. It recognises that some people need a building based provision and the need for a wider scope of choice to be

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				made available. This will include employment pathways, access to community services for wellbeing support and learning and development to build life skills and promote independence. The approach has been informed by initial engagement sessions with service users, carers, staff and wider stakeholders and the intention is to continue with a co-production approach.
14/12/21 Executive Director for Community Services	Broadway Theatre Principle Contractor award contract		Petra Marshall, Community Resources Manager and Councillor Andre Bourne, Cabinet Member for Culture	A report asking for ED approval to award a contract for the Principle Contractor for Broadway Theatre works.
14/12/21 Executive Director for Corporate Resources	Laurence House 1st - 4th floor works for 'Future Working' contract award		Petra Marshall Senior Programme Manager Capital Programme Delivery Team and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	This report seeks the permission of the Executive Director for Corporate Services to waive the normal contract procedure rules to appoint FSL Group (part of Maris Interiors LLP) to deliver works to floors 1-4 in Laurence House as part of the Future Working programme. Maris previously delivered the refurbishment works for the 1st to 5th floor in 2018-19 and the adaptations to 5th floor for Lewisham Homes in 2020, and have quick access to the same materials to ensure a cohesive adaptation to take place. In addition they provided a quality and efficient service and can therefore deliver these adaptations quickly as required by the programme
12/01/22 Mayor and Cabinet	Ladywell S105 Consultation and budget approval		Angela Bryan, Strategic Development Officer and Councillor Paul Bell, Cabinet Member for Housing & Planning	The S105 consultation, approval for budget and extension of the red line for the Ladywell re-development (ex-Ladywell Leisure Centre site).

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12/01/22 Mayor and Cabinet	Mayow Road Supported Living Service Parts 1 & 2		Tom Brown, Executive Director for Community Services and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	This report seeks approval from Mayor & Cabinet to award the contract to deliver care and support services to 6 individuals at a new service at Mayow Road, Sydenham. The award follows a competitive tendering exercise using the Learning Disability Framework. The service is targeted at some of the most complex young people who are at risk of admission to hospital because of their behaviour. They may currently be living at home where families are struggling or living in residential schools or high cost placements out of borough. This award represents an important new service in the borough and is a key strand in the work of the Council to support the most complex of people to have their own homes as part of the Learning Disability and/or autism Transformation Programme.
12/01/22 Mayor and Cabinet	Mountsfield Park Café (design, build and operate) award for a new café at Mountsfield Park.		Vince Buchanan, Green Spaces Contracts Manager and Councillor Pat Codd, Cabinet Member for Environment and Transport	Approval for the tender (design, build and operate) award for a new café at Mountsfield Park
12/01/22 Mayor and Cabinet	Council Tax Base		Katharine Nidd, Strategic Procurement and Commercial Services Manager and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	Statutory consideration and agreement of a Council Tax Base prior to the Council Budget being agreed.
12/01/22 Mayor and Cabinet	Endorsement of the A21 Framework		David Syme and Councillor Paul Bell, Cabinet Member for Housing & Planning	To seek endorsement of the A21 Framework. The Framework document will provide a vision and guidance for development opportunities and public realm improvements along the A21 corridor.

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12/01/22 Mayor and Cabinet	The Libraries Consortium - Courier Service Framework Agreement Contract Award		Veronica Hyatt, Service Development Manager and Councillor Andre Bourne, Cabinet Member for Culture	The existing Libraries Consortium Courier Service Framework agreement is due to expire on 31 March 2022. The courier services –enables stock to be moved within individual authorities and across The Libraries Consortium (TLC) authorities, enabling customers to easily access and request catalogued materials from across the Consortium. The new Framework agreement will commence from 1 April 2022 for an initial period of 24 months, with permission to extend for a further 3 years (5 years in total) .
12/01/22	Lewisham Air Quality Action Plan 2022–2027		Dr Eliane Foteu Environmental Protection Manager and Councillor Patrick Codd, Cabinet Member for Environment and Transport	Like all English Local authorities, Lewisham is required to have an Air Quality Action Plan (AQAP) as part of the Council's duty to manage local air quality. The AQAP sets out the commitment and actions Lewisham will take to improve air quality between 2022 and 2027. Schedule 11 of the Environment Act 1995 requires Local Authorities to consult on their AQAP with a range of persons and organisations.

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				It was agreed on the August 2021 by Cabinet that the draft AQAP could go for public consultation, which has now taken place (between Wednesday 1 September to Tuesday 5 2021)
12/01/22 Mayor and Cabinet	New Cross Road Acquisition		James Ringwood, Housing Delivery Manager and Cllr Paul Bell, Cabinet Member for Housing and Planning	AWAITED
12/01/22 Mayor and Cabinet	Capital Strategy 2022-23		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	AWAITED
12/01/22 Mayor and Cabinet	HRA Budget 2022-23		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	AWAITED
02/02/22 Mayor and Cabinet	Main Grants Programme 2022- 25 recommendations for funding		James Lee, Director of Communities, Partnerships and Leisure and Councillor Kim Powell, Cabinet member for Business & Community Wealth Building	To get agreement on the organisations recommended for funding in the next round of the main grants programme
02/02/22 Mayor and Cabinet	Treasury Management Strategy 2022-23		Kathy Freeman, Executive Director for	To seek approval for the Treasury Management Strategy for 2022/23, which will include: agreeing

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			Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	the prudential and treasury indicators, the Annual Investment Strategy and Creditworthiness Policy, the Minimum Revenue Provision Policy, and the overall credit and counterparty risk management criteria.
02/02/22 Mayor and Cabinet	Budget Cuts		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	To seek approval for the budget reductions necessary for 2022/23 to ensure that the Council can set a balanced budget.
02/02/22 Mayor and Cabinet	Housing Revenue Account Business Plan	The value of our housing stock is around £1.4billion and our Major Repairs Reserve is £31.9million	Dawn Eckersley, Head of Housing Partnerships and Service Improvement and Councillor Paul Bell, Cabinet Member for Housing and Planning	The HRA Business Plan is being prepared by an external Consultant (Adrian Waite) and will be presented to Members for approval.
09/02/22 Mayor and Cabinet	Council Budget 2022-23		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	To seek approval for the Council's 2022/23 budget.
02/03/22 Council	Council Budget 2022-23		Kathy Freeman, Executive Director for Corporate Resources and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	To seek approval for the Council's 2022/23 budget.
09/03/22 Mayor and Cabinet	Location Priority Policy & Procurement Strategy		Michael Moncrieff, Data & Housing Policy Analyst and Councillor Paul Bell, Cabinet Member for Housing and Planning.	Requesting approval for a decision on the way in which the council determines which households are prioritised for temporary accommodation based on their need and the area of the property. This report

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				will also contain a procurement strategy which will outline how the council intends to meet that need
09/03/22 Mayor and Cabinet	Learning Disabilities Framework - Award of Contracts (& related contract extensions) for LDF2		Joanne Lee, Joint Commissioner and Councillor Chris Best, Cabinet Member Health and Adult Social Care	This report seeks approval from Mayor & Cabinet to award contracts for 7 supported living services and 3 registered residential care services. And, approval of related contract extensions.
09/03/22 Mayor and Cabinet	Climate Emergency Action Plan update		Martin O'Brien, Climate Resilience Manager and Councillor Patrick Codd, Cabinet Member for Environment and Transport	Lewisham Council declared a Climate Emergency in 2019, which set the ambition for the borough to be carbon neutral by 2030. This report will provide an update on progress delivering on the Climate Emergency Action Plan approved by Mayor and Cabinet in March 2020 and set out the key priorities and opportunities for the following 12 months.
09/03/22 Mayor and Cabinet	Approval of Flood Risk Management Strategy 2022-27		Martin O'Brien, Climate Resilience Manager and Councillor Patrick Codd, Cabinet Member for Environment and Transport	The Flood and Water Management Act 2010 places powers and duties on local authorities in respect of local flood risk, including publishing and maintaining a Local Flood Risk Management Strategy. Lewisham's current Flood Risk Strategy was published in 2016 and an updated strategy is needed to reflect new national strategies and programmes as well as local priorities and opportunities. The draft strategy is currently being consulted on.
09/03/22 (Mayor and Cabinet	Future Homecare Arrangements (New Model and Procurement Process)		Corinne Moccarme, Joint Commissioning Lead, Community Support and Care, Community Services, and Councillor Chris Best, Cabinet Member for Health and Adult Social Care	On 11th March 2020 Mayor and Cabinet considered a report entitled Future Home Care Arrangements. At this meeting Cabinet agreed to approve the procurement of Lead Neighbourhood Providers (Home Care) subject to a further report being brought back to Mayor and Cabinet detailing the new model for home care and setting out the full procurement process for approval.

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				Due to the pandemic it was not possible to conduct the widespread engagement with all stakeholders (including healthcare partners) during 2020. This will recommence in late 2021/early 2022 and will inform a new Service Specification for Home Care in the Borough. This Service Specification will form the main part of the report.