

APPENDIX 3**Lewisham Pension Board - Work Programme**

OPERATIONAL	Qtr 4 (Oct-Dec 2020)	Qtr 1 (Jan-Mar 2021)	Qtr 2 (Apr-Jun 2021)	Qtr 3 (Jul-Sep 2021)
Draft Pension Fund Statement of Accounts				X
Pension Fund Annual Report (must be published by 1 December): Includes: <ul style="list-style-type: none"> • Administration update (including KPI monitoring) • Final Statement of Accounts • Pension Board Annual Report • Governance Compliance Statement 		X		
Pension Fund Internal Audit Report			X	
Monitoring of Investment Performance: <i>see Hymans Robertson Performance Reports reported to PIC</i>	X	X	X	X
Triennial and Interim Actuarial Valuations			X	
Progress Reports on the Arrangements for Pooling	X	X	X	X
Risk Register	X	X	X	X
Board's Learning Needs and Training	X	X	X	X
Review of the Fund's Business Plan: <i>prepared by Hymans Robertson and reported to PIC</i>				X
Update on the work of the Scheme Advisory Board	X	X	X	X
Changes to the Scheme's Regulations	X	X	X	X

STRATEGIC Policies, where available, can be found at the following site: http://www.lewishampensions.org/lewisham-pension-fund/about-us/forms-and-publications/	Qtr 4 (Oct-Dec 2020)	Qtr 1 (Jan-Mar 2021)	Qtr 2 (Apr-Jun 2021)	Qtr 3 (Jul-Sep 2021)
Investment Strategy Statement: Oversight		X		
Funding Strategy Statement: Oversight Must be updated at least every 3 years (in line with the triennial valuation)		X		
Terms of Reference and Membership of the Board Should be reviewed at least annually		X		
Knowledge and Training Policy		X		
Administration Strategy <i>(To be created by Q2 2021)</i>			X	
Breaches of Law Policy <i>(To be created by Q2 2021)</i>			X	
Risk Management Policy				X
Internal Disputes Resolution Procedure			X	
Governance Compliance Statement <i>(To be created by Q2 2021)</i>			X	
Discretions Policy		X		
Communications Policy Statement		X		
Conflicts of Interest Policy Should be reviewed at least every 3 years, preferably annually			X	
Code of Conduct Policy Should be reviewed at least every 3 years, preferably annually		X		