



Safer Stronger Select Committee:

Session on equalities in the design of commissioned and procured goods, works or services

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Briefing overview



- The commissioning lifecycle
- The governance framework within which the Council procures
- Tender preparation and equalities considerations.
- ‘Deep dive’ examples:
 - stop smoking services;
 - sexual health promotion; and
 - obesity services (linked to the physical activity strategy).
- Q&A.

Commissioning cycle

Commissioning is a multi-faceted process **consisting** of a range of activities that run both in sequence and concurrently to ensure that all services are delivering the highest quality provision at the most cost effective price.

This is usually represented as a 'commissioning cycle' which demonstrates that the work in understanding need/demand as well as monitoring performance and redesigning services are continuous and linked during the contractual period.



Internal Governance



The processes that officers must follow are clearly set out in the following documents:

- Lewisham Procurement Handbook
- Contract Procurement Rules 2015 and LBL Constitution
- Scheme of Delegation
- Officers Code of Conduct

The Corporate Procurement Team are responsible for:

- Procurement Policy
- Gateway Processes
- Advice and compliance
- Portal and contracts register
- Training
- Link into the commissioning teams (Integrated Joint Commissioning Group)

Internal Governance



In addition to the EU regulations which must be followed, the Council has 3 main categories of procurement based on total contract value:

| Category C | Category B | Category A |
|---|--|--|
| A quotes process can be used: < £10k 2 quotes £10k - £25k 3 quotes £25k - £50k 4 quotes | Contracts value > £50k < £500k for services and < £1m for works. Approval to procure and contract award made by Executive Directors. Tender process must be used, and if over OJEU, then this must follow the EU regs. | Contracts value > £500k for services and >£1m for works. Approval to procure and contract award made by Mayor and Cabinet. Tender process must be used, and this will most likely be above the OJEU threshold, and therefore follow the EU regs. |

Procurement Lifecycle



For all procurements in excess of £200k* the following procurement lifecycle MUST be followed:

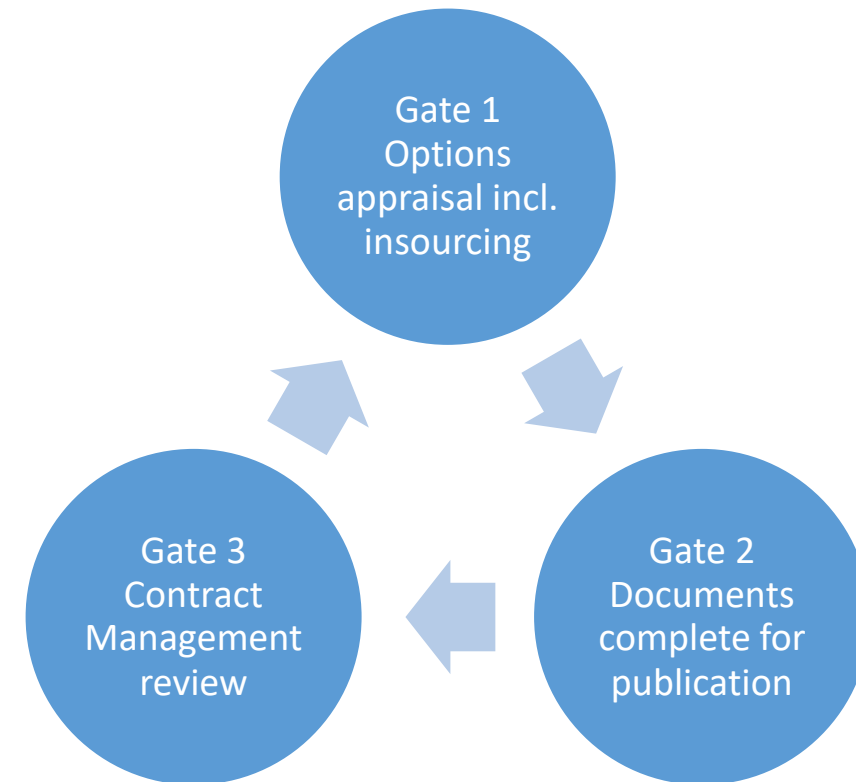
*NOTE: these are then offered to post scrutiny

Gate 1: Corporate priorities addressed:

- Equalities;
- modern slavery;
- Social value
- Insourcing (bus case developed and options appraisal)
- Service priorities (criteria and route to market)

Gate 2: decision compliance confirmation

Gate 3: monitoring (scrutiny)



Tender preparation & evaluation



Key documents

- Invitation To Tender
- Specification*
- Form of Tender
- Method Statement Questions*
- Pricing schedule
- Terms & Conditions*
- Social Value Monitoring Tool*
- TUPE template (where applicable)
- Bond of Guarantee/ Parent Guarantee/ Pensions

Must be cleared by Procurement & Legal **(Gate 2)**

*Equality and Diversity must be clearly considered and reflected here

Method statement questions



- These Method Statement's Questions below are what we use as a base template;
 - Experience & Capability
 - Service Delivery
 - Project Management / Mobilisation
 - Communication
 - Continuous Improvement
 - **Equalities, Diversity and Inclusion**
 - Health & Safety
 - Social Value

Stop smoking service



- ❑ Co-design with provider (Lewisham and Greenwich Trust) and Lewisham Public Health experts as part of funding reductions of c. 25% between 2015 and 2017
- ❑ Equalities analysis as part of Public Health grants cuts for April 2017
- ❑ Recommissioned building on the above in 2018
- ❑ Today service fundamentally targeted on inequalities- 50% of KPIs on targeting inequalities

| | | |
|--|---|--|
| Targeting & Equality KPIs | No. of successful pregnant women 4 week quits | 50 (5% of total number of quits) |
| | No. of successful mental health 4 week quits | 150 (15% of total number of quits) |
| | No of successful 4 week quits with a long term condition | 500 (50% of total number of quits) |
| | No. of successful 4 week quits from parents of asthmatic children | 20 (2% of overall quits, inclusive of all groups of smokers) |
| | No. of successful 4 week quits from lowest SES which includes smokers coded as: <ul style="list-style-type: none"> • Unemployed • Retired • Long term sick • Routine & Manual Workers | 600 (60% of overall quits, inclusive of all groups of smokers) |

Sexual health promotion



- ❑ Driven by the 2019 refresh of Lambeth, Southwark and Lewisham's joint sexual health strategy:
<https://lewisham.gov.uk/mayorandcouncil/aboutthecouncil/strategies/sexual-and-reproductive-health-strategy>
- ❑ Review of existing provision for sexual health promotion, and whether it delivered as well as possible against those inequalities identified in the strategy
- ❑ Service redesign and subsequent recommissioning into three specialist elements – Black African/Caribbean service (just awarded to Brook-led group including Naz and Stephen Lawrence trust) and for MSM the recommissioning of the London HIV Prevention Programme and separately a specialist 'chemsex' service to focus on developing mainstream provision (antidote)

Obesity services (linked to Physical Activity Strategy)



- ❑ The Council was due to recommission obesity services for 2020, broadly configured into weight management and community prevention services.
- ❑ Through consultation with stakeholders and the market warming, officers were challenged on whether this service configuration addressed health inequalities and the level of insight from affected communities.
- ❑ In response to these challenges and to opportunities presented, including emerging work under the Health and wellbeing board on BAME health inequalities, Mayor & Cabinet agreed to delay tender processes.
- ❑ Officers are currently conducting an 'expression of interest' process to fund community groups to undertake insight work, overseen by a working group including BME network. Please see attached the call for expressions of interest that has been launched.

Questions & Answers

