

**Chief Officer Confirmation of Report Submission  
Cabinet Member Confirmation of Briefing**

**Report for: Mayor**

**Mayor and Cabinet**

**Mayor and Cabinet (Contracts)**

**Executive Director**


**Information**  **Part 1**  **Part 2**  **Key Decision**

x

<b>Date of Meeting</b>	15 January 2020	
<b>Title of Report</b>	Local Authority Member Appointment - Abbey Manor College	
<b>Originator of Report</b>	Suhaib Saeed	<b>Ext. 47670</b>

At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources		
Legal Comments from the Head of Law	x	
Crime & Disorder Implications		
Environmental Implications		
Equality Implications/Impact Assessment (as appropriate)	x	
Confirmed Adherence to Budget & Policy Framework		
Risk Assessment Comments (as appropriate)		
Reason for Urgency (as appropriate)		

Signed:  \_\_\_\_\_  
Executive Member

Date: \_\_\_\_\_

Signed:  \_\_\_\_\_ Director/Head of Service

Date \_\_\_\_\_ 06.01.20 \_\_\_\_\_

**Control Record by Committee Support**

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	