

**Chief Officer Confirmation of Report Submission  
Cabinet Member Confirmation of Briefing**

**Report for: Mayor**

**Mayor and Cabinet**

**Mayor and Cabinet (Contracts)**

**Executive Director**

**Information**  **Part 1**  **Part 2**  **Key Decision**

<input type="checkbox"/>
X
<input type="checkbox"/>
<input type="checkbox"/>


<b>Date of Meeting</b>	18 <sup>th</sup> September 2019	
<b>Title of Report</b>	HMO Article 4 Direction	
<b>Originator of Report</b>	David Syme Strategic Planning Manager	<b>Ext.46071</b>

At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources	√	
Legal Comments from the Head of Law	√	
Crime & Disorder Implications	√	
Environmental Implications	√	
Equality Implications/Impact Assessment (as appropriate)	√	
Confirmed Adherence to Budget & Policy Framework		
Risk Assessment Comments (as appropriate)		
Reason for Urgency (as appropriate)		



Signed:  
Cabinet Member  
Date: 9<sup>th</sup> September 2019

Signed:   
Executive Director  
Date 29<sup>th</sup> August 2019

**Control Record by Committee Support**

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	