

# Lewisham Borough Council Oracle Programme

Programme Up-date

March 2019

# Agenda



- Summary
- Governance
- Key Milestone Dates
- Key activates
- Device Management Approach
- Go Live Risks

# Summary



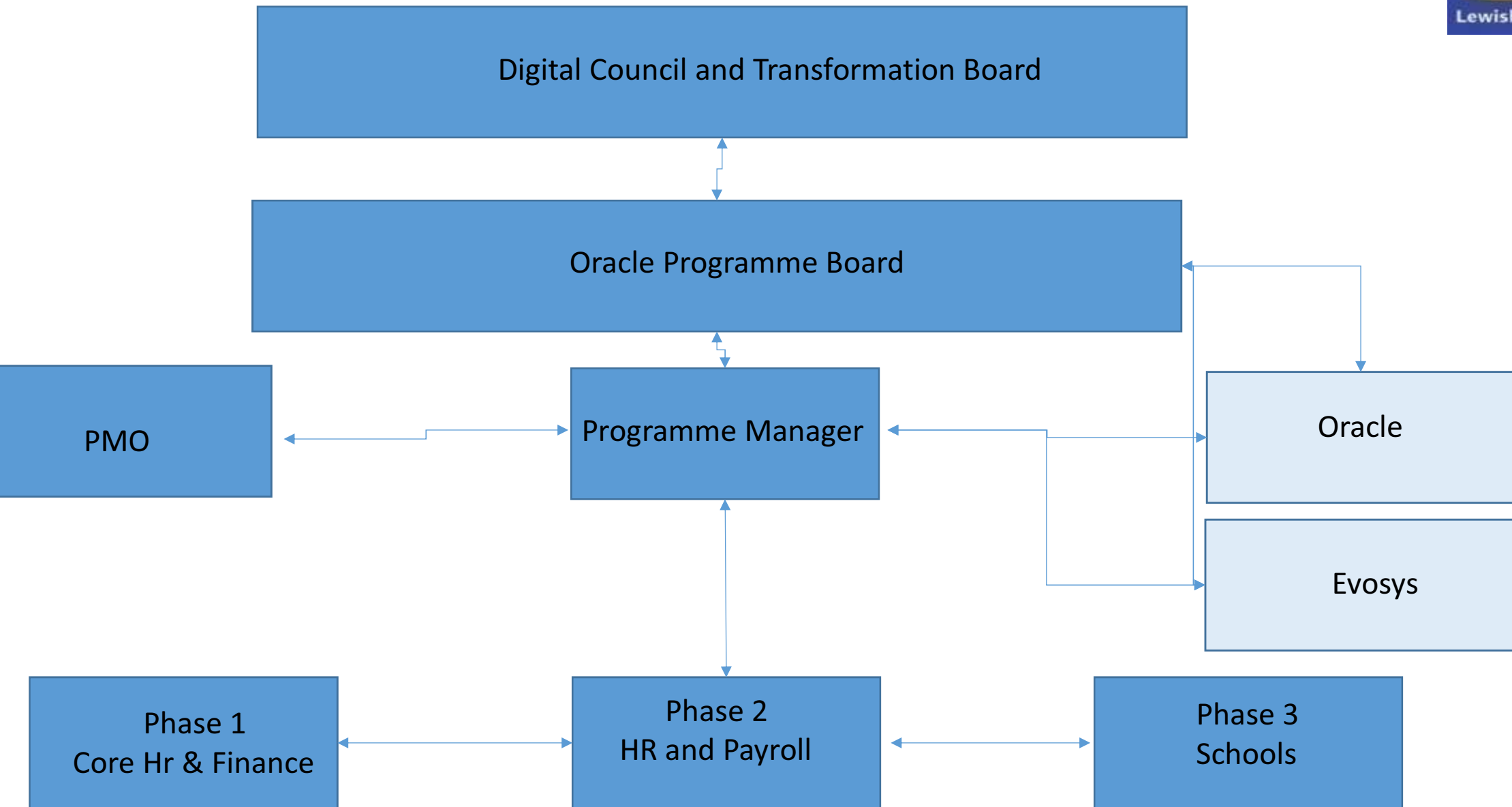
The London Borough of Lewisham has embarked on a journey to up-grade it's legacy back-office services and move to Oracle Cloud, incorporating Finance, HR, Payroll and Self Service for Managers and Employees. The first phase of the programme went live in May 2018 with HR Core, Finance and Procurement modules. The second phase of the Programme to implement HR Absence, Payroll and Self Service within the organisation is well under way and is on target to go live in May 2019.

The programme has had some risks and issues to contend with including dual key entry on two systems for the last ten months which has impacted on programme resources. However, progress continues to be made.

The Programme has now moved into the final stages of phase two with Payroll Parallel Runs, Service transition into Support and Business Change, including the necessary training to align the organisation to new ways of working in the Cloud.

As part of new ways of working Employees will be able to access their personal data via any device in the same way one would access on-line banking.

# Governance Model

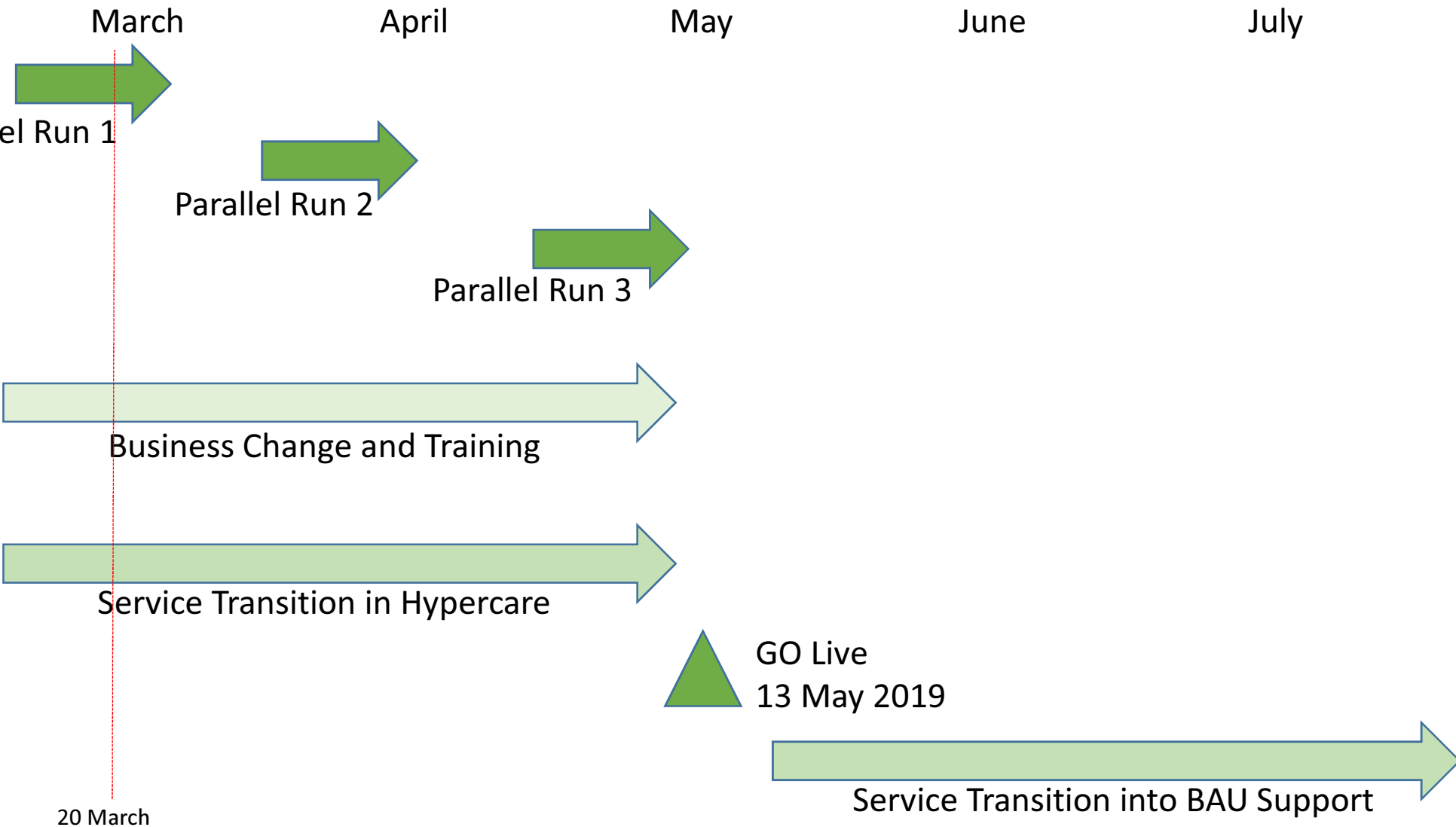


## Key Milestone Dates

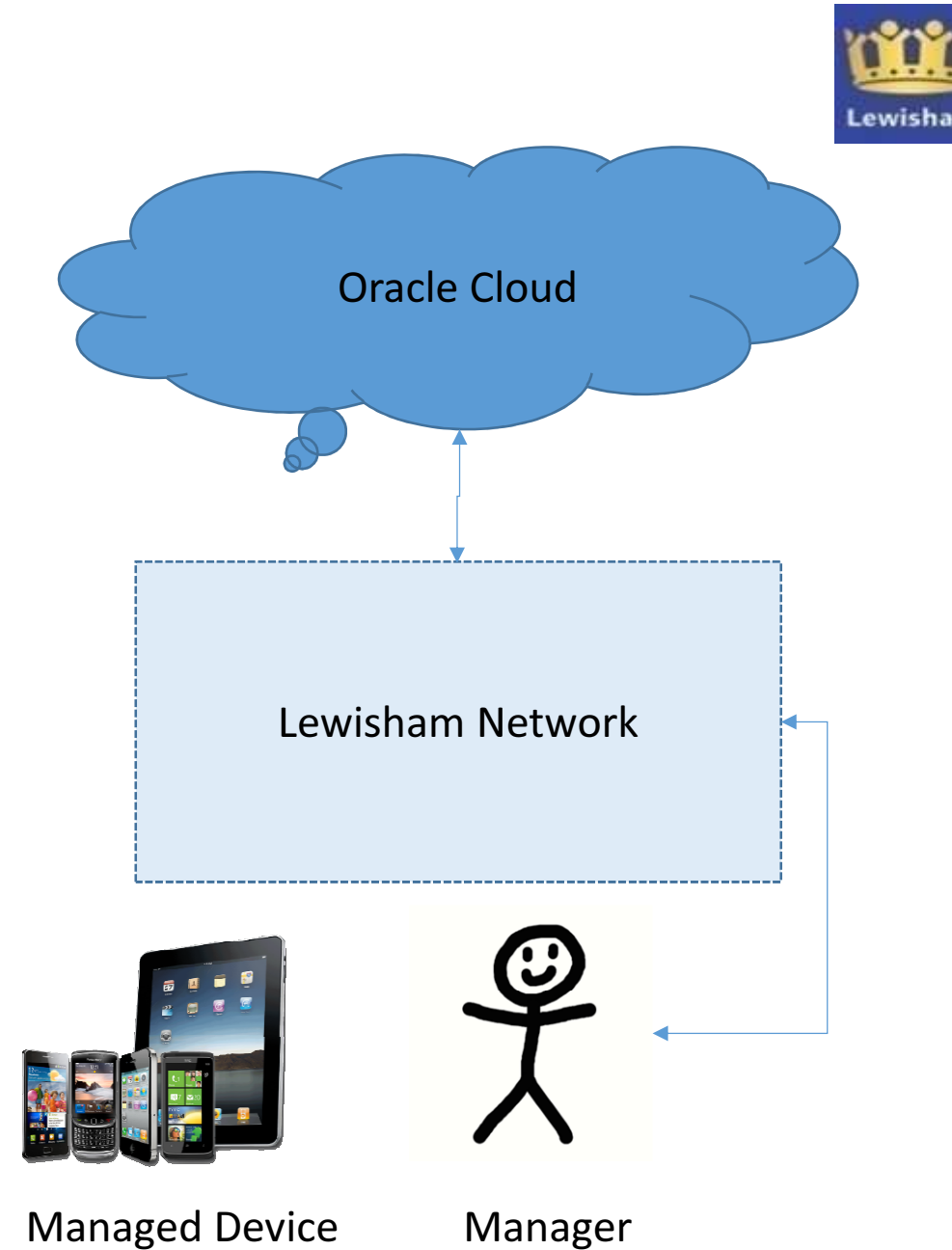
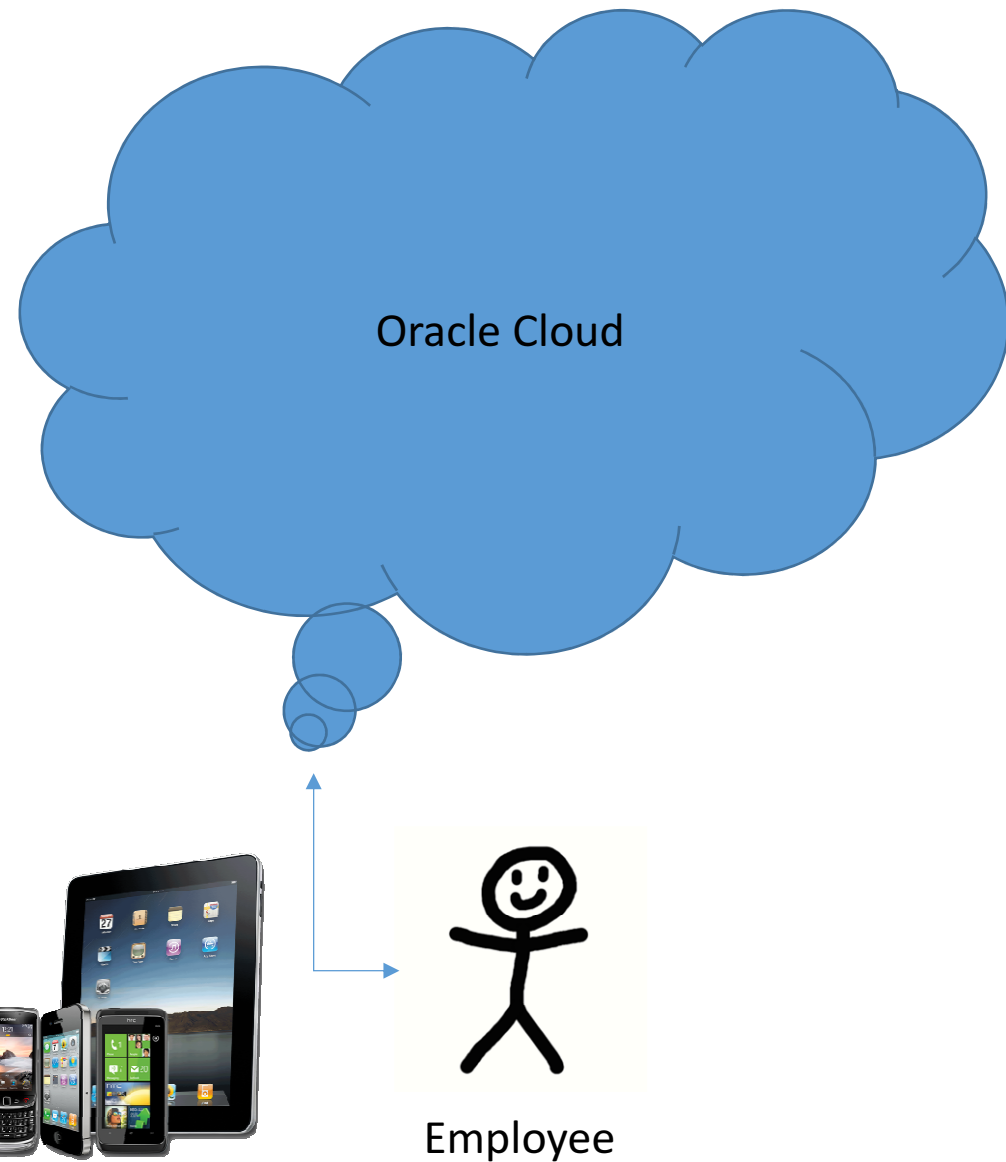


Milestone	Target Date	Status
Service Transition - sign off agreed support model	March 2019	Green
Programme Audit - completion	April 2019	Green
Business Change - start User Training	April 2019	Green
Business Change - completion	May 2019	Green
Service Transition - ready Hypercare Support	May 2019	Green
Parallel Runs – complete and ready for go live	May 2019	Green
Go Live	13 May 2019	Green

# Key Activities



# Proposed Device Management Approach



# Go Live Risks - Absence, Payroll and Self Service



Area	Scenario	Current Risk	Description of risk	Like liho od	Impac t	Policy and Process
Technical	Employee and Managers access to Self Service on any device	Managers will have visibility of employees data on any device	New access policy for Managers	n/a	n/a	New Location based access Control to be introduced
Data security	Lewisham staff given the wrong role	Lewisham user receives wrong role in the system and can see sensitive data (and carry out transactions) unrelated to their role	As now roles and data access are authorised by the data owner. There is no auto provisioning of roles for any employees so the risk remains the same	n/a	n/a	
Data Security	Third parties accessing the system e.g. schools	The same data loss risks as for Lewisham employees, however the third party owns the risk not us		n/a	n/a	
Data Security	Data at rest in Oracle Fusion	Data at rest is compromised - either digitally or physically	System complies with the government's 'Cloud Security Principles' and best practices. Encryption is optional and is not an essential requirement.	n/a	n/a	Oracle Owned