

## APPENDIX 1



# Department for Communities and Local Government

Dr Peter Kane  
Chamberlain  
City of London Corporation  
P.O. Box 270  
Guildhall  
London  
EC2P 2EJ

19 December 2017

Dear Peter

Further to your application to form a 100% Business Rates Pilot, this is to confirm that, accordingly, the Secretary of State has agreed to invoke the London Business Rates Pool for the purposes of administering your pilot.

In accordance with paragraph 34 of Schedule 7B to the Local Government Finance Act 1988 (“the 1988 Act”), the Secretary of State designates the member authorities listed below as a pool of authorities for the purposes of the scheme for local retention of non-domestic rates under Schedule 7B to the 1988 Act:

- The Greater London Authority
- The Common Council of the City of London; and

The London Boroughs of:

- Barking and Dagenham
- Barnet
- Bexley
- Brent
- Bromley
- Camden
- Croydon
- Ealing
- Enfield
- Greenwich
- Hackney
- Hammersmith and Fulham
- Haringey
- Harrow

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- Havering
- Hillingdon
- Hounslow
- Islington
- Kensington and Chelsea
- Kingston upon Thames
- Lambeth
- Lewisham
- Merton
- Newham
- Redbridge
- Richmond upon Thames
- Southwark
- Sutton
- Tower Hamlets
- Waltham Forest
- Wandsworth
- Westminster

All members of the pool have agreed to this designation and subject to the paragraphs below those authorities will be members of the pool for the financial year 2018/19.

The designation has effect for the year beginning 1st April 2018, for the 2018/19 financial year only, unless revoked.

This designation is made subject to the conditions below.

1. The authorities to which this designation relates must appoint a lead authority to exercise the following functions:
  - To make and receive, on behalf of the pool members, payments in respect of any top ups and tariffs, levy and safety net and safety net on account payments to and from the Department.
  - To make and receive payments between members of the pool as determined by the governance agreements.
  - Administration (including the operation of the dissolution arrangements) of the pool in accordance with the governance arrangements.
2. If this designation is revoked, the authorities covered by this designation must take the following step before the revocation takes effect:
  - Comply with the dissolution arrangements established in the pool's governance agreement.

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Local authorities in the pool will have 28 days beginning with the date on which the draft Local Government Finance Report is published to consider if they wish to continue to be designated as a pool. Provided that no authority within the pool requests the Secretary of State to make a revocation during that period, the pool will come into effect on 1 April 2018, meaning that all local authorities covered by the designation will remain in the pool for the full financial year.

If a member of the pool decides it no longer wishes to be designated as part of a pool for 2018-19 it must notify DCLG using the e-mail address in the following paragraph. If a local authority exercises this option to request revocation of the designation before the cut-off date the rest of the pool cannot continue. The Secretary of State will then revoke this designation and the local authorities identified as part of this pool will revert to being considered as individual authorities for the purposes of the business rates retention scheme.

If there are any questions about the content of this letter and the enclosed designation please contact David Bull on 0303 444 1725 or at [David.Bull@communities.gsi.gov.uk](mailto:David.Bull@communities.gsi.gov.uk), as soon as possible.

Signed by authority of the Secretary of State for Communities and Local Government:



Sophie Broadfield

A member of the Senior Civil Service in the Department for Communities and Local Government

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