

How to pay

There are lots of different ways to pay. Just choose the method that suits you best.

PayPoint

Take your invoice and payment (cash only) to anywhere that displays the PayPoint sign. At the PayPoint they will scan the barcode on the front of your invoice and ask you the amount you want to pay. Please give the amount stated on your invoice.



To find your nearest PayPoint visit:
www.paypoint.co.uk/locator

Please allow three working days for the payment to reach us.

Post Office

Take your invoice and payment to any Post Office. You can pay by cash, debit card and cheque only. You cannot pay by credit card. Cheques should be made payable to Post Office Ltd. At the Post Office they will scan the barcode on the front of your invoice and ask you the amount you want to pay.



To find your nearest Post Office visit:
www.postoffice.co.uk

Please allow three working days for the payment to reach us.

Debit or credit card

You can pay with most debit or credit cards except Diners Club and American Express. There is a 1.9% surcharge for credit card payments. Debit card payments are free.

You can make a payment at www.lewisham.gov.uk. Select 'pay it' and choose the service you wish to pay for. You will need to log in to the payment system or first time users will need to register. Enter your invoice number when prompted for the reference number. When paying for more than one invoice you will need to pay for each invoice separately.

By phone

You can make a credit or debit card payment through our touchtone service by phoning 020 8690 8707 (option 6). Please ensure you have your invoice number(s) when you phone. There is a surcharge of 1.9% for credit card payments. Debit card payments are free.

Bank transfer

You can pay your invoice with an electronic transfer (BACS) from your bank or building society.

In your instruction to your bank, please include:

- Barclays Bank Plc
1 Churchill Place, Canary Wharf,
London E14 5HP
- sort code 20 00 00
- account number 93380513
- **your invoice number only as the reference**

When paying electronically please send a remittance advice quoting the invoice number(s):

Lewisham Council
Financial Transactions Team
3rd Floor Laurence House
Catford, London SE6 4RU

Or email:

cashcontrolteam@lewisham.gov.uk

Please allow five working days for the payment to reach us.

Direct Debit

Direct Debit is a quick, simple and safe way to pay and means you can spread the cost of your invoices over the year. The payment will be automatically collected from your account on a specified date. If you wish to pay by direct debit please call the Debtors Collection team on 020 8314 3633 Monday–Friday 9am–4.30pm to request a mandate.

If you have difficulty understanding this document in English please call the number below.

Për të marrë informacion mbi këtë dokument, ju lutemi telefononi numrin e mëposhtëm.
Albanian

Pour plus d'informations sur ce document, veuillez appeler le numéro ci-dessous.
French

更多有关本文件的信息，
请拨打如下电话。

Mandarin

Sidii aad u hesho macluumaad ku saabsan dokumentigaan fadlan soo wac lambarka hoos ku qoran.
Somali

இப் பத்திரத்திலுள்ள தகவல் தேவையானால் தயவுசெய்து கீழேயுள்ள எண்ணில் தொடர்புகொள்ளவும்.

Tamil

Bu doküman hakkında bilgi için lütfen aşağıdaki numarayı arayınız.

Turkish

Để biết thêm thông tin về tài liệu này, quý vị hãy gọi số điện thoại sau.

Vietnamese

Please call the Debtors Collection Team if translation services are required

020 8314 3633

© Published 2017
Communications Unit.
Ref: 262-1d/Debt

Produced on recycled paper using environmentally friendly print methods.

For more information visit
www.lewisham.gov.uk

Overdue invoices – commercial customers

We reserve the right to claim statutory interest at 8% above the Bank of England reference rate in force on the date the debt becomes overdue and at any subsequent rate where the reference rate changes and the debt remains unpaid in accordance with the Late Payment of Commercial Debts (Interest) Act 1998 as amended and supplemented by the Late Payment of Commercial Debts Regulations 2002.