

# Public Document Pack

## MINUTES OF THE MAYOR AND CABINET (CONTRACTS)

Wednesday, 7 December 2016 at 5.30 pm

PRESENT: Sir Steve Bullock (Chair), Councillors Alan Smith, Councillor Chris Best, Kevin Bonavia, Janet Daby, Joe Dromey, Joan Millbank and Rachel Onikosi.

Apologies for absence were received from Councillor Damien Egan and Councillor Paul Maslin.

### 1. Declaration of Interests

Councillor Daby declared a prejudicial interest in Item 3 as her husband had undertaken freelance work for the Lee Green Centre. She indicated she would withdraw from the meeting if their application was discussed.

Councillor Millbank declared a personal interest in Item 3 as a Council appointed member of the Voluntary Action Lewisham Board.

### 2. Minutes

RESOLVED that the minutes of the meeting held on November 9 2016 be confirmed and signed as a correct record.

### 3. Main Grants Programme

The report was presented by Councillor Joan Millbank who confirmed the results of appeals heard on November 30 which had resulted in a changed grant recommendation for Mencap. She explained the final grant recommendations for every organisation were now displayed in Annex Appendix 10. She pointed out a referral had been received from the Safer Stronger Communities Select Committee and she asked officers to prepare a response for members consideration in February 2017.

The Mayor and Councillor Millbank both praised the efforts undertaken by officers, the Voluntary Sector and individual grantees in preparing the submissions and acknowledged that while recent focus had been on appellant organisations, the entire process had been lengthy and involved extensive efforts by multiple groups.

Having considered an open officer report, the comments of the Safer, Stronger Communities Select Committee and a presentation by the Cabinet Member for the Third Sector, Councillor Joan Millbank, Mayor and Cabinet (Contracts) agreed that

(1) the proposals to fund voluntary and community sector groups, set out in Appendix 1, as modified in the Annex report and shown in Annex Appendix 10, be approved for the financial years 2017/18 and 2018/19;

- (2) £210,000 be ring-fenced for the development of the new 'infrastructure' offer (this represents a 25% reduction on the current funding to Voluntary Action Lewisham and the Volunteer Centre Lewisham);
- (3) officers undertake a review of grants awarded to organisations that provide similar activities around youth theatre and performing arts to report back to Mayor and Cabinet in June 2017;
- (4) ring-fencing of £15,000 be approved to support boxing in the borough in light of the recommendation to defund London Amateur Boxing Association;
- (5) officers review the allocations to Eco Communities during 2017/18 and report back to Mayor and Cabinet during 2017 with a recommended allocation for 2018/19 ;
- (6) rent grants cease from 1 April 2017 in order to regularise the support given to organisations in council buildings and the impact and agreed next steps for each of the four organisations affected be approved as set out;
- (7) officers undertake a review of the grant making process to inform future allocation rounds; and
- (8) the Executive Director for Community Services be asked to prepare a response to the comments of the Safer Stronger Communities Select Committee for Mayoral consideration.

#### **4. Exclusion of Press and Public**

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:-

5. School Minor Works Contract
6. Options for integrated finance, procurement, payroll and human resources solution
7. Energy Price Review
8. Agency Managed Service
9. Leisure Contract Changes
10. Intensive Housing Advice and Support Service Contract Award
11. Award of Contract - Core Contract for Adult Substance Misuse Services

12. Contract Award for Services with MH and Substance Issues and Travellers

## **5. School Minor Works Contract**

Having considered a confidential officer report, Mayor and Cabinet (Contracts), for the reasons set out in the report

RESOLVED that:

- (1) the Education Maintenance Grant available allocation of £3,762,000 be used for the delivery of the schools minor works programme in 2017/18;
- (2) the procurement method and proposed Schools Minor Works schemes as set out be approved;
- (3) authority be delegated to the Executive Director for Children and Young People to agree an additional £250,000 over and above the £3,760,000 agreed budget allocation should this is required;
- (4) authority be delegated to the Executive Director for Children & Young People on the advice of the Executive Director for Resources and Regeneration to finalise the Schools Minor Works programme within the programme set out;
- (5) authority be delegated to the Executive Director for Resources & Regeneration on the advice of the Executive Director for Children & Young People to procure and award contracts to deliver the 2017/18 Schools Minor Works Programme; and
- (6) £200,000 be set aside from the Minor Capital works unallocated resources to utilise for further feasibility work if required, any urgent safety or security works that might be required and as a potential sum to match fund as a contribution to an agreed funded project.

## **6. Options for integrated finance, procurement, payroll and human resources solution**

Having considered a confidential officer report, and a presentation by the Cabinet Member for Resources, Councillor Kevin Bonavia, Mayor and Cabinet (Contracts) for the reasons set out in the report

RESOLVED that:

- (1) the contents of the report and the detailed options appraisal and business case be noted;
- (2) In considering the options and business case, officers work towards the implementation of an integrated finance, procurement, payroll and human resources solution;
- (3) officers commence the procurement of a Systems Integrator (SI) for

finance and procurement to upgrade to Oracle Cloud

(4) officers commence the procurement of a new platform for payroll and human resources and an SI for payroll and human resources

(5) the two procurement processes, as set out in recommendations 3 and 4 above, be carried out under the Crown Commercial Services (CCS) Framework Agreement for Corporate Software Solutions;

(6) decisions on the archiving and contingency options are delegated to the Executive Director for Resources and Regeneration.

## **7. Energy Price Review**

Having considered a confidential officer report, and a presentation by the Cabinet Member for Resources, Councillor Kevin Bonavia, Mayor and Cabinet (Contracts)

RESOLVED that the report be noted.

## **8. Agency Managed Service**

The Mayor recognised that the contract was required but felt that given the Council's dire financial circumstances, recruitment policy and dependence on agency staff should be critically examined after the next annual Council budget was agreed.

Having considered a confidential officer report, and a presentation by the Cabinet Member for Resources, Councillor Kevin Bonavia, Mayor and Cabinet (Contracts), for the reasons set out in the report,

RESOLVED that a contract be awarded to Reed Specialist for the provision of a Managed Service Provider for the supply of temporary agency workers to the Council, for a period of 2 years, with possible extensions of up to 2 years, subject to agreement by both parties and satisfactory performance by the contractor.

## **9. Leisure Contract Changes**

Having considered a confidential officer report, and a presentation by the Cabinet Member for Health, Well Being and Older People, Councillor Chris Best, Mayor and Cabinet (Contracts), for the reasons set out in the report,

RESOLVED that:

(1) the background to the proposed changes and work done with the two leisure operators be noted; and

(2) the changes to the Fusion Lifestyle contract, as set out, be approved.

## **10. Intensive Housing Advice and Support Service Contract Award**

Having considered a confidential officer report, and a presentation by the Cabinet Member for Health, Well Being and Older People, Councillor Chris Best, Mayor and Cabinet (Contracts) for the reasons set out in the report

RESOLVED that a contract be awarded for the Intensive Housing Advice and Support Service to One Housing Group for an initial period of 3 years, with possible extensions for periods up to a further 2 years, with a stated annual value.

#### **11. Award of Contract - Core Contract for Adult Substance Misuse Services**

Having considered a confidential officer report, and a presentation by the Cabinet Member for Community Safety, Councillor Janet Daby, Mayor and Cabinet (Contracts), for the reasons set out in the report,

RESOLVED that:

(1) a contract for Drug and Alcohol Services be awarded to CGL for a period of 3 years, with an option for the council to extend the contract for a further 2 years, with a stated annual value; and

(2) should funding from the Mayor's Office for Policing and Crime (MOPAC) be available, Officers seek the authorisation of the Executive Director for Resources and Regeneration to authorise a contract variation to CGL for the current Prevention, Inclusion & Public Health Commissioning Team contract for the Drugs and Alcohol Service (Core Contract).

#### **12. Contract Award for Services with MH and Substance Issues and Travellers**

Having considered a confidential officer report, and a presentation by the Cabinet Member for Health, Well Being and Older People, Councillor Chris Best, Mayor and Cabinet (Contracts), for the reasons set out in the report,

RESOLVED that:

(1) a waiver of the Councils Contract Procedure Rules be made and a contract be awarded to Lewisham Irish Centre for the provision of a floating support service for travellers for a period of 3 years, with an option of extending by 2 further years, beginning on 1 April 2017 at a stated annual contract value;

(2) a contract be awarded to Family Action for the provision of an accommodation based service for 16 people based across 3 properties for a period of 3 years, with an option to extend by up to 2 further years, beginning on 1 April 2017 at a stated annual funding delivering savings of £13,012 per year to the borough;

(3) a contract be extended with Equinox Lewisham Services for a period of 1 year from 1 April 2017 for the provision of an accommodation based mental health service for 24 clients spread across 3 properties with an additional 6 people supported in designated units; and

(4) a contract be extended with Foundation 66 for a period of 1 year from 1 April 2017 for the provision of an accommodation based service working with 25 people with substance misuse problems.

The meeting closed at 6.01pm