

Chief Officer Confirmation of Report Submission**Cabinet Member Confirmation of Briefing**

Report for:	Mayor	<input type="checkbox"/>
	Mayor and Cabinet	<input checked="" type="checkbox"/>
	Mayor and Cabinet (Contracts)	<input type="checkbox"/>
	Executive Director	<input type="checkbox"/>
Information	Part 1	<input checked="" type="checkbox"/>
	Part 2	<input type="checkbox"/>
	Key Decision	<input checked="" type="checkbox"/>

Date of Meeting	7 th December 2016
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Title of Report	Planning Service Annual Monitoring Report 2015-16
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Originator of Report	Angela Steward	Ext.43885
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At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources	Yes	
Legal Comments from the Head of Law	Yes	
Crime & Disorder Implications	Yes	
Environmental Implications	Yes	
Equality Implications/Impact Assessment (as appropriate)	Yes	
Confirmed Adherence to Budget & Policy Framework	Yes	
Risk Assessment Comments (as appropriate)	n/a	
Reason for Urgency (as appropriate)	n/a	

Signed:  Executive Member

Date: 28/11/16

Signed:  Director/Head of Service

Date: 29/11/16

Control Record by Committee Support

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	