

ELECTIONS COMMITTEE		
Report Title	UK Parliamentary General Election 7 May 2015	
Key Decision	n/a	Item No. 3
Ward	n/a	
Contributors	Malcolm Constable, Electoral Services Manager	
Class	Part 1	Date: 22 January 2015

1. Purpose

This report provides the Committee with the current status of preparations for the UK Parliamentary General Election (UKPGE) to be held on 7 May 2015

2. Recommendations

That the Committee note this report.

3. Background

The next UKPGE was fixed by the Fixed Term Parliaments Act 2011 to take place on 7 May 2015 and thereafter every five years on the first Thursday each May. Certain provisions were incorporated in the Act to accelerate a UKPGE:

- if a motion for an early general election is agreed either by at least two-thirds of the whole House or without division or;
- if a motion of no confidence is passed and no alternative government is confirmed by the Commons within 14 days.

4. Organisation

4.1 The Acting Returning Officer (ARO), Barry Quirk, is the person responsible for running the elections in the following three parliamentary constituencies

- Lewisham Deptford
- Lewisham East
- Lewisham West and Penge (including three wards from the London Borough of Bromley)

4.2 The ARO will appoint Kath Nicholson (Head of Law) and Malcolm Constable (Electoral Services Manager-ESM) as Deputy AROs (DARO) to assist with

all aspects of the UKPGE in LBL including nominations, postal votes and the count.

- 4.3 Boundaries have not changed since the 2010 UKPGE as the plans to review boundaries and reduce the number of MPs to 600 were revoked by the Electoral Registration and Administration Act 2013.

5. Franchise

- 5.1 Voters eligible to vote at the UKPGE are mainly local government electors excluding European Union citizens, marked with a "G", and overseas electors

- 5.2 The current eligible electorate in each of the three constituencies and the number of postal voters is

Constituency	Electorate	Postal Voters
Lewisham Deptford	69117	6598
Lewisham East	64919	7327
Lewisham West & Penge	69554 (30435 Bromley)	4158
	203590	18083

- 5.3 In order to vote by post at the UKPGE postal voters have to be registered under Individual Electoral Registration (IER). The Electoral Registration Officer (ERO) was required to delete the postal votes of those electors carried forward onto the 1 December 2014 register who were not IER registered. 1436 Postal Votes were removed. The electors concerned are still able to vote at polling stations. The ERO is required to write to these electors inviting them to register under IER enclosing postal voting application forms and Invitations to Register (ITR) under IER and we will be doing so in January 2015.

- 5.4 As a result of the recent abridged canvass we are also due to send out 5617 postal vote application forms to IER registered voters who have now requested postal votes.

6. The Count

- 6.1 Provisional arrangements had been made to Count the votes overnight on 7/8 May at Forest Hill School. However, a review of postal voting arrangements and the Constitutional Reform and Governance Act 2013 (requiring the ARO to start the count as soon as possible within four hours of the close of poll) meant that the ARO considered other options.

- 6.2 Of major concern, and based on the experience in 2010, is the need to provide and operate a robust personal vote identifier system at close of poll, not only to accommodate postal votes returned by the 114 Lewisham based Presiding Officers (POs), but also the 24 POs returning to the count venue

from three Bromley wards. As a result of the experience of remote postal vote checking in 2010 we have since always conducted this on site in the Civic Suite in rooms 1 & 2. The use of Royal Mail sweeps around about the time polls close will probably be mandated by the Electoral Commission. This could lead to a significant number of postal votes needing to be checked after the close of poll and incorporated into the count. To bring all of the postal votes to the Civic Suite, check their personal identifiers and then transport the postal votes to Forest Hill to be with other votes has the potential to cause delay to the count start.

- 6.3 At this stage it appears to the ARO that the use of the ground floor at Laurence House is sufficient for the count of all 3 constituencies to be conducted together. However, formal space planning is due to be completed by the end of January, and if necessary 1 constituency could be counted in the Civic Suite on the mezzanine floor. This space is being held as a contingency. Committee Rooms 1 and 2 are not available because they will be set up for use in the final processing of postal votes.
- 6.4 The logistics of the operation will have to be carefully planned and will involve the temporary closure of the Access Point and Library. We can provide temporary covered shelter in the Laurence House car park for the receipt of ballot boxes and other election stationary from the 136 POs returning to the venue. Alternative temporary arrangements for Access Point and the Library are currently under active consideration.
- 6.5 With careful planning we anticipate being able to accommodate 150 counters, as used in 2010, as well as those entitled by law to attend the count. The 137 ballot boxes from polling stations will be returned to Laurence House after close of poll on the 22 May 2014 and will be added to those postal vote ballot boxes already on site and the last three (one per constituency) due from the last opening of postal votes following close of poll. Based on similar and slightly higher turnout figures than 2010 (see Table below) we anticipate finishing the count by 04.00hrs on Friday 8 May

Constituency	Electorate May 2010	Ballot papers inc. in count	Turnout	No. of Candidates
Lewisham Deptford	67058	41629	62.08	6
Lewisham East	65926	41882	63.53	7
Lewisham West and Penge	69022	45233	65.53	6
	202006	128744	63.73	19

7. Bromley

- 7.1 Similar arrangements as adopted in 2010 will be put in place to manage the three Bromley wards incorporated in Lewisham West & Penge constituency. LBL's ARO, the Deputy ARO and ESM met with their counterparts in Bromley on 5 November 2014.
- 7.2 LBL's ARO will delegate DARO powers to the Chief Executive, Doug Patterson and the Head of Law, Mark Bowen. The effect of this is that they will then be responsible for equipping and staffing the polling stations falling within the Lewisham West and Penge constituency. They will also be responsible for sending polling cards and postal votes to electors in these wards together with the reissue of postal votes. Bromley will also be responsible for checking the personal identifiers on postal votes issued by them in respect of their part of Lewisham West & Penge. Although it may be necessary for those returned after the close of poll to be checked at the Lewisham count.
- 7.3 LBL will provide the ballot papers, corresponding number lists and ballot paper accounts. Bromley will provide LBL with registers to check nominations.
- 7.4 The respective ESMs of Bromley and LBL will attend each other's candidates' and agents' meetings. LBL will also provide support to Bromley in respect of training for polling station staff in the Lewisham West & Penge Constituency.
- 7.5 Bromley are on the same electoral management system as LBL which facilitates data transfers from Bromley to LBL in respect of polling station details and electorate numbers. Bromley will also provide a data file to enable LBL to check personal identifiers on postal votes returned to the count venue after close of poll.

8. Nominations

- 8.1 Nominations packs will be available from Lewisham's Electoral Services and the Electoral Commission's website from January. We will include the Electoral Commission's Guidance for Agents and Candidates, timetables, register and postal vote list requests.
- 8.2 Candidates have to pay a £500 deposit which can be in the form of cash, bankers draft or a BACs payment with the prior agreement of the ARO
- 8.3 The ARO will hold two meetings for agents and candidates, the first of which will be on 14 January 2015. The second will be arranged for closer to publication of the Notice of Election. The first meeting will be to discuss issues surrounding registration ahead of the UKPGE and the nominations process. The second meeting will be to update and concentrate on arrangements for poll and count.

9. Timetable

- 9.1 The Electoral Commission's UKPGE timetable is attached as Appendix A. The Government, as mentioned earlier, have brought certain aspects of the timetable into line with other elections to run over 25 working days starting with the dissolution of Parliament on Monday 30 March.
- 9.2 The Notice of Election (NOE) must be published no later than 4pm on the second day following receipt of the writ. Assuming the writ is received on Tuesday 31 March the NOE will be published on that day. Nominations will be accepted from the day after publication of the NOE, Wednesday 1 April between 10.00am and 4pm, on any working day until 4pm on Thursday 9 April 2015. Because Easter falls over an intervening weekend, the maximum time available for nominations is 5 working days. Any delay in receipt of the writ will eat into this period as nominations have to close at 4pm on Thursday 9 April.
- 9.3 The cut off time for registrations is now 12 working days before the day of poll which is Monday 20 April 2015. The deadline for new and amended postal votes and amended proxy votes is 11 days before the day of poll – 5pm Tuesday 21 April 2015.
- 9.4 The registration of electors under IER will be more complex in the lead up to the UKPGE. Electors will be able to apply for registration either on line or by returning an Invitation to Register form. However they will not be registered until their details are matched with the DWP data base. If the application is received by midnight Monday 20 April 2015 it will be sent to the DWP for matching. We will be notified by the IERDS, (hopefully within 24 hours) whether the details match. If they do the ERO can determine the application and register the elector. However, if the details do not match, the elector will have to be advised that they will have until 6 working days before the day of poll (the last date before the election that the ERO can make such a determination) to provide further satisfactory information. To avoid the possibility of this being missed because of electors failing to provide sufficient proof of identity, electors (and parties in any campaign to maximise registration), are being urged to ensure that in the run up to the election any applications for registration are made as soon as possible, and not left to the last minute. The time for verification of applications is very short if electors seek to register at the last possible moment.
- 9.5 Poll cards will be mailed out immediately following the publication of the Notice of Election. There will be subsequent issues for late additions to the register, new postal voters and proxy voters sent just after the appropriate cut off dates.
- 9.6 The first issue of postal votes is therefore provisionally planned to take place on the 22 April by first class mail. This should ensure that they are received just before the weekend of 25/26 April. Because of IER there will be further later smaller issues of postal votes around between the 22 April and 29 April.

9.7 At the present time, we envisage the first postal vote opening session to commence on Monday 27 April at 10.00hrs in the Civic Suite rooms 1 & 2. Thereafter they will be at the same time on each working day up to and including the 7 May when there will also be a further opening at 22.00hrs to process those postal votes handed in at polling stations late in the day. This means that there will be nine opening sessions as the 4 May 2015 is a bank holiday

10. Polling Stations

10.1 The provisional booking of polling stations started in November 2014. The list of polling stations is attached as Appendix B. These are the same as used at the Combined Elections in May 2014 and are those reviewed by the Elections Committee in October 2014, following the statutory review of polling districts and places required to be completed ahead of the UKPGE. The use of these polling districts and places was then endorsed by full Council in November 2014.

10.2 There will be 113 polling stations within LBL and 24 for the three Bromley wards in Lewisham West & Penge

10.3 The only notable amendment is that we plan to split Riverside Youth Club in DEV3 into two polling stations. The Electoral Commission has indicated that no more than 2500 electors in person are to be allocated to any one polling station. Riverside Youth Club is very close to this limit and could exceed it by May 2015.

10.4 We are also mindful of the need to reduce the potential for queues to build up at busier polling stations. We will establish a reserve pool of poll clerks who will be on standby throughout the day together with poll clerks to be posted to busier stations in the late afternoon/early evening

10.5 The law was changed ahead of the elections in May 2014 to allow any voters in the queue, but outside the polling station at 10 pm, to vote. The Elections team will issue polling station staff with wrist bands to issue to any such voters queuing at 10 p.m.

11. Staffing

11.1 All Presiding Officers (POs), Poll Clerks (PCs), and Polling Station Inspectors (Visiting Officers) will be trained. LBL's policy is that if staff do not attend training they will not be employed. Training is a major logistical exercise in itself with 440 POs, PCs, and PSIs to cater for. The Head of Law leads this initiative personally. We will again use a combination of Electoral Commission materials, role plays and local experience. We will also have to brief the POs from Bromley about Lewisham specific arrangements

11.2 We anticipate staffing based on the Electoral Commission's guidelines as a minimum. However we will have a minimum of one PO and 2 PCs at every

station. Of the 113 polling stations in LBL 65, will have 3 PCs. The four split stations will have an extra poll clerk to direct electors to the appropriate station in the same place. We anticipate having a reserve pool of about 30 PCs 10 on permanent standby and 20 to cover early evening to close of poll.

11.3 We are mindful of feedback received from the Elections Committee about careful and accurate marking of registers. Whilst this is already an integral part of the training additional focus will be added.

11.4 There will be 1 Visiting Officer per ward. They will be asked to remain in their ward from 7pm onwards to provide assistance in case of need. We also have a reserve pool of staff to replace late drop outs. Visiting Officers are also asked to look at the footfall through the station by examining the polling station log to see if we can anticipate any queues forming.

12. Risk issues

The principal areas of risk identified for these combinations of elections are:

12.1 Queues at polling stations. We are anticipating a higher turnout than 2010. A combination of reserve and early evening poll clerks together with Visiting Officers being in wards from 7pm should overcome any issues. We have also split the larger stations that were extremely busy in 2010.

12.2 Pressure on the core Electoral Services team. The introduction of IER means that the core elections team will be focussed on registration issues up until 6 days before the election. Our experience in 2010 indicates that there will be increased interest by electors in registering to vote and the nature of IER makes the process more complex and paper intensive particularly for those electors that do not match the DWP data base. To overcome this we will establish our normal elections call centre team from the beginning of March consisting of four staff. They will be trained in the new IER process before the call centre opens to the public. A member of the core elections team will also be in attendance in the call centre during opening hours. We are looking to provide a resource from inside the Council to run the postal vote opening process in support of the DARO and have employed, for a limited number of days, a project support officer to help relieve the ESM of some of the reporting requirements relating to the Electoral Commission's performance standards regime. In summary we are trying to establish a clear dichotomy between registration and election activity.

12.3 Heightened media interest. The increasing use of social media and perhaps the involvement of new candidates, agents and parties not used to election processes and procedures, (particularly nominations and the count) can mean that issues can go "viral" very quickly if misunderstood. The involvement of the communications team will be essential to help with any such event.

12.4 We have also identified potential disruption that might be caused by the Council's migration to Windows 7. As a result the planned roll out to Electoral Services will be deferred until after the UKPGE.

13. Registration and Voter turnout

13.1 A communications plan is being drawn up as part of the planning process with the Communications team. However, this plan also overlaps with IER voter registration and outreach activities which are described in the report submitted to The Elections Committee contemporaneously with this report to which members are referred.

13.2 Of particular note is our intention to write to all households on 9 February 2015 with details of those registered at the property. If there is no change, the elector will not need to take any action. If new electors need to be added they will be encouraged to go on line and register via the Government's IER Digital Service website. Other changes such as requests for postal votes, opt outs, and deletions can be notified to us via a website hosted by Electoral Reform Services Ltd. Our write out is designed to take place at the same time as the Electoral Commission starts its promotional activity ahead of the UKPGE. The cost of this exercise is anticipated to be £60,000. The Cabinet Office has indicated that some funding may be available for this out of its IER contingency funds but we cannot rely on this.

14. Financial implications

14.1 The final Charges Order relating to the UKPGE has not been released yet but we have seen the preliminary draft. Early indications are that we should receive £399,000 from HM Treasury. Of this 75% will be advanced in February with the balance having to be claimed within six months of the day of poll. Of this some £35,000 will be in respect of Bromley's costs.

14.2 The funding covers election specific activities. It does not for example cover registration activity which therefore excludes most costs relating to the election call centre. It also does not include the costs of the Household Notification letter. Our estimate is that there are additional costs associated with the UKPGE which are not recoverable amounting to £100,000 approximately.

15. Legal implications

15.1 There are no specific legal implications arising, other than those set out in the report though the ARO and DAROs will ensure that the elections are run in accordance with the regulatory framework applying to electoral law.

16. Crime and disorder implications

16.1 The ARO will have a single point of contact with a nominated senior police officer with whom we will liaise with about election security including coverage of polling stations, particularly relating to close of poll, and the

count. Any allegation of electoral fraud or malpractice will be reported to the police without delay.

17. Equalities implications

17.1 The Equality Act 2010 (the Act) introduced a new public sector equality duty (the equality duty or the duty). It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

17.2 In summary, the Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

17.3 The duty continues to be a “have regard duty”, and the weight to be attached to it is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. It is not an absolute requirement to eliminate unlawful discrimination, advance equality of opportunity or foster good relations.

17.4 The Equality and Human Rights Commission has recently issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at:
<http://www.equalityhumanrights.com/legal-and-policy/equality-act/equality-act-codes-of-practice-and-technical-guidance/>

17.5 The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:

1. The essential guide to the public sector equality duty
2. Meeting the equality duty in policy and decision-making
3. Engagement and the equality duty
4. Equality objectives and the equality duty
5. Equality information and the equality duty

17.6 The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at: <http://www.equalityhumanrights.com/advice-and-guidance/public-sector-equality-duty/guidance-on-the-equality-duty/>

17.7 In the conduct of elections, LBL pays particular attention to its duties under the Equality Act 2010. Equality measures include outreach to voluntary sector groups supporting people with protected characteristics, the use of tactile devices in polling stations for those with visual impairment, pictorial Makaton guides to voting in the polling stations, systematic review of polling places to ensure disabled access is available and several other measures.

18. Environmental implications

There are no environmental implications arising.

19. Background documents and originator

Malcolm Constable 020 8314 6907

Timetable for the UK Parliamentary general election:

The days which are disregarded in calculating the timetable are Saturday, Sunday, Good Friday, other bank holidays and any day appointed for public thanksgiving or mourning.

Please be aware that the timetable may change in the event of days being appointed for public thanksgiving or mourning.

This timetable is based on the assumption that the writ is received on the day following the dissolution of Parliament. If in a particular constituency the writ is received on a different date:

- The notice of election in that particular constituency must be published no later than 4pm on the second day following the receipt of the writ.
- The period for delivery of nomination papers will begin from the day after the publication of notice of election. The deadline for nominations will remain the same (i.e. 4pm on 19 working days before the poll).

Event	Working days before poll (deadline if not midnight)	Date (deadline if not midnight)
Dissolution of Parliament	25 days	Monday 30 March
Receipt of writ	24 days	Tuesday 31 March
Publication of notice of election	Not later than 22 days (4pm)	Not later than 4pm on Thursday 2 April
Delivery of nomination papers	From the day after the publication of the notice of election until the sixth day after the date of dissolution	Between 10am and 4pm on any working day after publication of notice of election until Thursday 9 April
Deadline for delivery of nomination papers	19 days (4pm)	4pm on Thursday 9 April
Deadline for withdrawals of nomination	19 days (4pm)	4pm on Thursday 9 April

Event	Working days before poll (deadline if not midnight)	Date (deadline if not midnight)
<p>Making objections to nomination papers</p> <p>(except for objections on the grounds that an individual candidate may be disqualified under the Representation of the People Act 1981 – see Commission guidance)</p>	<p>On 19 days (10am to 5pm), subject to the following:</p> <p>Between 10 am – 12 noon objections can be made to all delivered nominations</p> <p>Between 12 noon and 5pm objections can only be made to nominations delivered after 4pm, 20 days before the poll</p>	<p>Between 10am and 12 noon on Thursday 9 April objections can be made to all delivered nominations</p> <p>Between 12 noon and 5pm on Thursday 9 April objections can only be made to nominations delivered after 4pm on Wednesday 8 April</p>
Deadline for the notification of appointment of election agent	19 days (4pm)	4pm on Thursday 9 April
Publication of statement of persons nominated, including notice of poll and situation of polling stations	<p>If no objections: on 19 days (at 5pm)</p> <p>If objection(s) are made: Not before objection(s) are disposed of but not later than 18 days (4pm)</p>	<p>If no objections: at 5pm on Thursday 9 April</p> <p>Objection(s) made: not before objection(s) are disposed of but not later than 4pm on Friday 10 April</p>
Publication of first interim election notice of alteration	On 19 days	Thursday 9 April
Deadline for receiving applications for registration	12 days	Monday 20 April
Deadline for receiving new postal vote and postal proxy applications, and for changes to existing postal or proxy votes	11 days (5pm)	5pm on Tuesday 21 April

Event	Working days before poll (deadline if not midnight)	Date (deadline if not midnight)
Deadline for receiving new applications to vote by proxy (not postal proxy or emergency proxies)	6 days (5pm)	5pm on Tuesday 28 April
Publication of second interim election notice of alteration	Between 18 days and 6 days	Between Friday 10 April and Tuesday 28 April (inclusive)
Publication of final election notice of alteration	5 days	Wednesday 29 April
Deadline for notification of appointment polling and counting agents	5 days	Wednesday 29 April
First date that electors can apply for a replacement for lost postal votes	4 days	Thursday 30 April
Polling day	0 (7am to 10pm)	7am to 10pm on Thursday 7 May
Last time for re-issue of spoilt or lost postal votes	0 (5pm)	5pm on Thursday 7 May
Deadline for emergency proxy applications	0 (5pm)	5pm on Thursday 7 May
Last time to alter the register due to clerical error or court appeal	0 (9pm)	9pm on Thursday 7 May
After the declaration of result		
Event	Deadline	Date

Event	Working days before poll (deadline if not midnight)	Date (deadline if not midnight)
Delivery of return as to election expenses	Within 35 calendar days after the date the election result is declared	If result declared on Thursday 7 May: by Thursday 11 June If result declared on Friday 8 May: by Friday 12 June
Deadline for sending postal vote identifier rejection notices	Within the period of three months beginning with the date of the poll	By Thursday 6 August 2015

Appendix B		
Reference	District(s)	Polling Place
1	DBR1	St. John with Holy Trinity Church, (George Lewis Room), St John's Vale
2	DBR2	Myatt Garden Primary School, (Nursery), Upper Brockley Road
3	DBR3	St. Peter's Church, (Community Room), Wickham Road
4	DBR4	Little Gems Day Nursery, Clare Road, Entrance in St. Donatts Road
5	DBR5	New Cross Road Baptist Church Hall, 466 New Cross Road
6X	DBR6	Ashmead Primary School, (Main Hall and Music Room), Ashmead Road
7X	DBR6	Ashmead Primary School, (Main Hall and Music Room), Ashmead Road
8	DCR1	Stillness Junior School, (Sports Hall), Brockley Rise
9	DCR2	Prendergast Ladywell Fields College, Performing Arts Block, (Atrium)
10	DCR3	Beecroft Garden Primary School, (Atrium), Beecroft Road
11	DCR4	The Undercroft, (Old St Cyprian's Chapel & Churchwardens Vestry), St. Hilda's Church
12	DCR5	St. Saviour's Church Hall, (Main Hall), 69 Brockley Rise
13	DCR6	Community Education Lewisham, (Hut 1), Brockley Rise Centre
14	DEV1	Clyde Early Childhood Centre, (Entrance Hall), Etta Street
15	DEV2	Grinling Gibbons School, Clyde Street
16X	DEV3	Riverside Youth Club, (Ground Floor Hall), Grove Street
17X	DEV3	Riverside Youth Club, (Ground Floor Hall), Grove Street
18	DEV4	Deptford Park Primary School, (Junior Hall), entrance in Oxestalls Road
19	DEV5	Lewington Centre, (Main Hall), 9 Eugenia Road
20	DEV6	Sir Francis Drake Primary School, (School Hall), Scawen Road
21	DLA1	John Evelyn Campus, Dressington Lodge, Dressington Avenue
22	DLA2	Roseview, (Roseview Lounge), 122 Marsala Road
23	DLA3	St. John's Medical Centre, (Training Room), 56-60 Loampit Hill
24	DLA4	Portakabin on entrance to Hilly Fields, via Hilly Fields Crescent, London
25	DLA5	St. Andrew's United Reformed Church, (St Andrew's Centre, Church Hall), Brockley Road
26	DLA6	Crofton Park Baptist Church, (Main Back Hall), Huxbear Street
27X	DLC1	Brindishe Green Primary School, (Large Hall), Beacon Road
28X	DLC1	Brindishe Green Primary School, (Large Hall), Beacon Road
29	DLC2	College Park Baptist Chapel, Clarendon Rise, London
30	DLC3	Prendergast Vale College, (Nursery), Elmira Street
31	DLC4	St. Mary's C of E Primary School, (Main Hall), 329 Lewisham High Street
32	DLC5	The Saville Centre, (Main Hall), 436 Lewisham High Street
33	DLC6	St. Christopher Christian Fellowship Church Hall, (Main Hall), 31A Torridon Road
34	DNE1	Woodpecker Community Centre, (Main Hall), 100 Woodpecker Road
35	DNE2	The Library at Deptford Lounge, (Meeting Rooms 1 & 2), 9 Giffin Street
36	DNE3	Mulberry Centre, (Wickham Room), 15 Amersham Vale
37	DNE4	Childeric Primary School, (Nursery), Childeric Road
38X	DNE5	All Saints Community Centre , (Old Hall), Monson Road
39X	DNE5	All Saints Community Centre , (Old Hall), Monson Road
40	DNE6	Scotney Hall, 17 Sharratt Street, London
41	DTE1	Edmund Waller Primary School, (Old Dining Room), Waller Road

42	DTE2	Kender Primary School, (Nursery), Entrance on Besson Street
43	DTE3	St. James Hatcham C of E School, (Family Learning Centre), St. James's
44	DTE4	Hatcham Oak Early Childhood Centre, 29 Wallbutton Road, London
45	DTE5	John Stainer Community Primary School, (Hall Above Nursery), St Asaph Road
46	DTE6	Turnham Primary School, (Nursery Room), Turnham Road
47	EBL1	Lethbridge Senior Citizens Club Room, (Main Hall), 58 Lethbridge Close
48	EBL2	John Ball Nursery School, (Early Years Centre), Hurren Close
49	EBL3	Heath House Prep School, 3-4 Blackheath Grove, London
50	EBL4	Brandram Road Community Centre, (Main Hall), 25 33 Brandram Road
51	EBL5	St. Stephen & St. Mark Church Hall, St. Stephen's Grove, London
52	EBL6	Granville Park Centre, (Room G3), Granville Park
53	ECA1	St. Laurence Centre, 37 Bromley Road, London
54	ECA2	Catford & Bromley Synagogue , (Youth Club), 6 Crantock Road
55	ECA3	The Pavilion, Abbotshall Playing Fields, Abbotshall Road, London
56	ECA4	Torridon Junior School, entrance on Hazelbank Road, London
57	ECA5	Sandhurst Infants School, (Nursery), Entrance in Ardgowan Road
58	ECA6	Brownhill Road Baptist Church Hall, 292 Brownhill Road, London
59	EDO1	Meadows Community Centre, Chestnut Close
60	EDO2	Downham Community Centre, (Large Hall), Wesley Halls
61	EDO3	King's Church, (Main Hall), 20 The Green
62	EDO4	Good Shepherd Primary School, (Lower Hall), Moorside Road
63	EDO5	Rangefield Primary School, (Main Hall), Glenbow Road
64	EDO6	Ten Em Bee Sports Development Centre, (Pavilion), 120A Old Bromley Road
65	EGR1	Marvels Lane Primary School, (Childrens Centre), Riddons Road
66	EGR2	W. G. Grace Community Centre, (Main Hall), 1 Lions Close
67	EGR3	St. Augustine's Church Hall, (Small Hall), 336 Baring Road
68	EGR4	Baring Primary School, (Hall), Linchmere Road
69	EGR5	Ringway Centre, (Main Hall), 268 Baring Road
70	EGR6	Burnt Ash Methodist Church Hall, Burnt Ash Hill, London
71	ELG1	Lochaber Hall, (Main Hall), Manor Lane Terrace
72	ELG2	St. Winifred's Infants School, (Hall), entrance in Manor Lane
73	ELG3	Lee Green United Reformed Church, 111-113 Burnt Ash Road
74	ELG4	St. Winifred's Junior School, (Hall), Newstead Road
75	ELG5	The Church of the Good Shepherd Lee, (Main Hall), Handen Road, London
76	ELG6	Portakabin on approach to, Hither Green Railway Station, Staplehurst Road
77	ERU1	Civic Suite, Lewisham Council, Catford Road
78	ERU2	Trinity Church Hall, Faversham Road, London
79	ERU3	Holy Cross RC School, (Main Hall), Culverley Road
80	ERU4	Calabash Centre, (Back Hall), 24/26 George Lane
81	ERU5	Holbeach School, (Main Hall), Doggett Road
82	EWB1	Goldsmith's Community Centre, (The Gym), Castillon Road
83	EWB2	Portakabin adjacent, to the allotments on Hafton Road, London
84	EWB3	Knights Temple Grove Primary School, (Main Hall), Ballamore Road
85	EWB4	Whitefoot Lane Christian Centre, (Main Hall), 480 Whitefoot Lane

86	EWH5	St. John The Baptist Church, 353 Bromley Road, London
87	EWH6	ELIM Pentecostal Church & Community Centre, Allerford Road, London
88	WBE1	Haseltine Primary School, (Dining Hall), Haseltine Road
89	WBE2	Blackheath Hockey & Catford Cyphers Cricket Club, (The Pavillion), Rubens Street
90	WBE3	Athelney Primary School, (School Gym), Athelney Street
91	WBE4	Christ Church United Reformed Church, (First Hall), Bellingham Green
92	WBE5	Elfrida Nursery School, (Community Centre), entrance in Playgreen Way
93	WBE6	Sedgehill Community Centre, (Main Hall), 69-85 Sedgehill Road
94	WFO1	Kelvin Grove Primary School, (Early Years Reception), Kelvin Grove
95	WFO2	Forest Hill Library, (Children's Room), Entrance in Thorpewood Avenue
96	WFO3	Christian Fellowship Centre, (Main Hall), 39 Honor Oak Road
97	WFO4	Horniman Primary School, (Community Room), Horniman Drive
98	WFO5	The Church (Worldwide) Inc., r/o 49 Devonshire Road, London
99	WFO6	Eliot Bank Primary School, (Children's Centre), Thorpewood Avenue
100	WFO7	Portakabin outside, 141-181 Eliot Bank, London
101	WPE1	Perrymount Primary School, Sunderland Road, London
102	WPE2	Christ Church C of E Primary School, Perry Vale, London
103	WPE3	Our Lady and St. Philip Neri Primary School, (Hall), Mayow Road Site
104	WPE4	Perry Rise Baptist Church, (Main Hall), Perry Rise
105	WPE5	Kilmorie Primary School, (Children's Centre), Kilmorie Road
106	WPE6	Perry Hill St George & St Michael's Christ Church, St George's Church Hall, Vancouver Road
107	WSY1	St. Bartholomew's Church, Westwood Hill
108	WSY2	The Grove Centre, (Coffee Bar), 2 Jews Walk
109	WSY3	Hillcrest Tenants' Association Club, (Main Hall), High Level Drive
110	WSY4	St. Bartholomew's C of E School, (Hall), The Peak
111	WSY5	Silverdale Hall, 8 Silverdale
112	WSY6	St. Michael's Church Hall, Champion Crescent, London
113	WSY7	Our Lady and St. Philip Neri Primary School, (Main Hall), Sydenham Road Site