

<b>Committee</b>	Healthier Communities Select Committee	<b>Item No</b>	10
<b>Report Title</b>	Select Committee Work Programme		
<b>Contributors</b>	Scrutiny Manager		
<b>Class</b>	Part 1	<b>Date</b>	11 December 2013

## 1 Purpose

- 1.1 To advise Members of the select committee of the work programme for the municipal year 2013/14.

## 2 Summary

- 2.1 At the beginning of the municipal year, each select committee drew up a draft work programme for submission to the Business Panel for consideration.
- 2.2 The Business Panel considered the proposed work programmes of each of the select committees on 14 May 2013 and agreed a co-ordinated overview and scrutiny work programme, avoiding duplication of effort and facilitating the effective conduct of business.
- 2.3 However, the work programme is a "living document" and as such can be reviewed at each select committee meeting so that members are able to include urgent, high priority items and remove items that are no longer a priority.

## 3 Recommendations

- 3.1 The select committee is asked to:
- note the work programme attached at **Appendix B** and discuss any issues arising from the programme;
  - specify the information and analysis required in the report for each item on the agenda for the next meeting, based on desired outcomes, so that officers are clear on what they need to provide;
  - note all forthcoming executive decisions, attached at **Appendix C**, and consider any key decisions for further scrutiny.

## 4. The work programme

- 4.1 The work programme for 2013/14 was agreed at the meeting of the Committee held on 16 April 2013 and considered by the Business Panel on 14 May 2013.
- 4.2 Following the last meeting, it was agreed that the budget item scheduled for the October meeting, but unavailable for despatch at that time, would come to this meeting, together with an information item on the future of NHS Direct. It was also agreed that the Public Health 2012/13 Annual report and information on public health expenditure in 2014/15 would come to the February meeting.

An updated work programme is attached.

- 4.3 The Committee is asked to consider the work programme and consider if any urgent issues have arisen that require scrutiny and if any existing items are no longer a priority

and can be removed from the work programme. Before adding additional items, each item should be considered against agreed criteria. The flow chart attached at **Appendix A** may help members decide if proposed additional items should be added to the work programme. The Committee's work programme needs to be achievable in terms of the amount of meeting time available. If the committee agrees to add additional item(s) because they are urgent and high priority, Members will need to consider which medium/low priority item(s) should be removed in order to create sufficient capacity for the new item(s).

## 5. The next meeting

5.1 The following substantive items are scheduled for the next meeting:

<b>Agenda Item</b>	<b>Review Type</b>	<b>Priority</b>
<b>1. Community Education Lewisham</b>	Performance monitoring	High
<b>2. Lewisham Hospital – Update</b>	Standing item	High
<b>3. Adult Safeguarding Report</b>	Standard review	High
<b>4. CCG Plan for 2014/15</b>	Standard review	Medium
<b>5. Learning Disabilities and Healthcare Services</b>	Standard review	Medium
<b>6. The Healthier Catering Commitment scheme</b>	Standard review	Medium
<b>7. Public Health update including:</b> <ul style="list-style-type: none"> <li>• <b>Public Health 2012/13 Annual report</b></li> <li>• <b>Expenditure in 2014/15 (incl. sustainability of community health projects and initiatives)</b></li> </ul>	Standard review	High

5.2 The Committee is asked to consider if any specific information and analysis is required for each item, based on the outcomes the Committee would like to achieve, so that officers are clear on what they need to provide for the next meeting.

## 5. Financial Implications

5.1 There are no financial implications arising from this report.

## 6. Legal Implications

6.1 In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

## 7. Equalities Implications

7.1 There may be equalities implications arising from items on the work programme and all activities undertaken by the select committee will need to give due consideration to this.

**8. Date of next meeting**

8.1 The date of the next meeting is Wednesday 5 February 2014.

**9. Background Documents**

Lewisham Council's Constitution

Centre for Public Scrutiny: the Good Scrutiny Guide – a pocket guide for public scrutineers

## Scrutiny work programme – prioritisation process



