

APPENDIX Y1: Summary of Previously Agreed Budget Reduction Proposals for 2025/26

Member Decisions:

Directorate:	Saving Reference:	Proposal:	2025/26 Saving (£'000):	Directorate Total (£'000):
Directorate of Place	HRPR_INC_01	Additional Yellow Box Junction Enforcement & Moving Traffic Contravention by CCTV	(100.00)	
Directorate of Place	HRPR_INC_06	Review of fees Charged for Garages	50.00	
Directorate of Place:				(50.00)
Directorate of Housing	HRPR_SAV_01	Temporary Accommodation Cost Reduction	500.00	
Directorate of Housing:				500.00
Total:				450.00

Officer Decisions:

Directorate:	Saving Reference:	Proposal:	2025/26 Saving (£'000):	Directorate Total (£'000):
Directorate of Place	HRPR_INC_07	Development of Surplus Sites	300.00	
Directorate of Place	HRPR_INC_08	Housing Programme Commercial Units' Income Generation	100.00	
Directorate of Place:				400.00
Total:				400.00

Total Previously Agreed Savings (£'000):

850.00

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APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

APPENDIX Y2: 2025/26 Budget Reductions – Agreed in 2024/25

Y2a: Member Decisions

Summary

Directorate:	Saving Reference:	Saving Description:	2025/26 Saving (£'000):	Directorate Total (£'000):
Directorate of Corporate Resources	CR05	Reduction in Employers Pension Contribution (GF)	650.00	
Directorate of Corporate Resources:				650.00
Directorate of Place	P03	Reduced Leisure Concessions	80.00	
Directorate of Place:				80.00
Member Decisions:				730.00

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Y2b: Officer Decisions

Summary

Directorate:	Saving Reference:	Saving Description:	2025/26 Saving (£'000):	Directorate Total (£'000):
Directorate of Adult Social Care & Health	ASC01	Supported Housing - Floating Support	50.00	
Directorate of Adult Social Care & Health	ASC02	Integrated Community Equipment Service	60.00	
Directorate of Adult Social Care & Health	ASC04	Additional Savings from Care Home Reviews	600.00	
Directorate of Adult Social Care & Health	ASC05	Electronic Call monitoring (ECM) Savings	300.00	
Directorate of Adult Social Care & Health	ASC06	Remodelling of Extra Care Supported Living.	150.00	
Directorate of Adult Social Care & Health	ASC09	Recurring Release of Public Health Grants	200.00	
Directorate of Adult Social Care & Health	ASC14	Additional Savings from Progression and Next Steps (PANS)	800.00	
Directorate of Adult Social Care & Health:				2,160.00
Directorate of Chief Executive	CX04	Civic Events Transport Arrangements	16.00	
Directorate of Chief Executive	CX06	People and Organisation Development Savings Proposal	80.00	
Directorate of Chief Executive	CX07	Scrutiny Underspend	8.00	
Directorate of Chief Executive:				104.00
Directorate of Children & Young People	CYP02	Review of Education Service Delivery	78.00	
Directorate of Children & Young People	CYP03	Repairs and Maintenance Spend from School Estates Budget	50.00	
Directorate of Children & Young People	CYP06	Reduction in Youth Service Budget	100.00	
Directorate of Children & Young People:				228.00

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Directorate:	Saving Reference:	Saving Description:	2025/26 Saving (£'000):	Directorate Total (£'000):
Directorate of Corporate Resources	CR02	Water Temperature Checks	27.00	
Directorate of Corporate Resources	CR04	Complaint Handling Improvement Project, Corporate Complaints and Casework Management	37.00	
Directorate of Corporate Resources	CR07	Reduction in Hired Vehicles	55.00	
Directorate of Corporate Resources	CR08	Reduce Subsidy Cost as a result of Housing Benefit (HB) Awards	100.00	
Directorate of Corporate Resources	CR10	One Oracle Archive	35.00	
Directorate of Corporate Resources	CR11	Team Knowledge Dialogues Digital Forms Decommissioning	12.00	
Directorate of Corporate Resources	CR12	STS	200.00	
Directorate of Corporate Resources:				466.00
Directorate of Housing	H11	Deletion of Vacant Post	60.00	
Directorate of Housing:				60.00
Directorate of Place	P02	Centralisation of Back-Office Functions for Adult Learning Lewisham and Libraries	100.00	
Directorate of Place:				100.00
Officer Decisions:				3,118.00

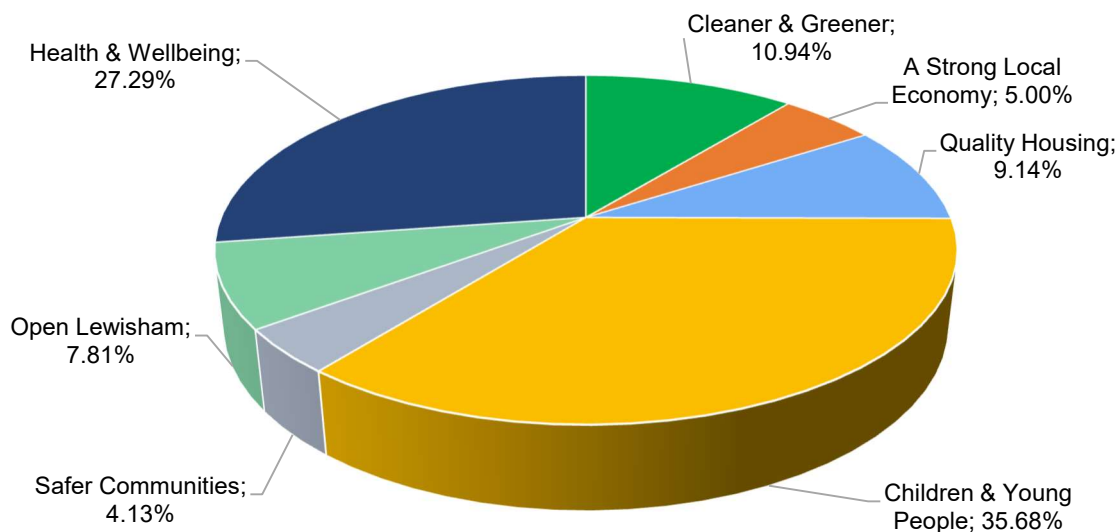
Total Budget Reductions Agreed in 2024/25 (£'000):	3,848.00
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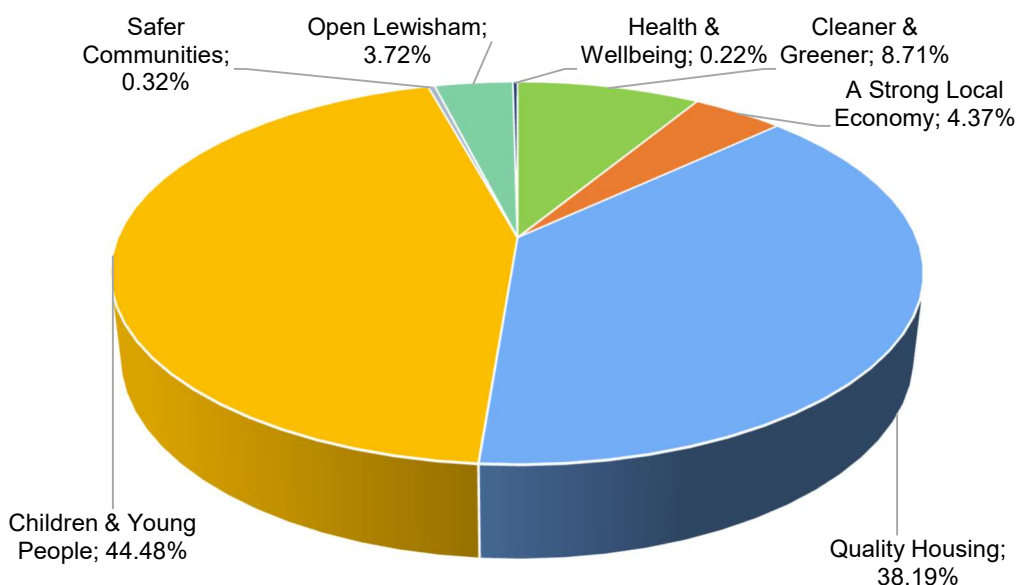
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APPENDIX Y3: General Fund 2025/26 Net Budget by Corporate Priority



As required under the CIPFA Financial Management Code of Practice, the Council must demonstrate how its General Fund budget is aligned to its corporate priorities. The above provides an indicative allocation of the proposed net budget for 2025/26 against the seven Corporate Priorities.



The above provides an indicative allocation of how the growth (net of specific additional funding) of the budget from 2024/25 to 2025/26 aligns with the seven Corporate Priorities.

These allocations are draft and will be refined alongside the CIPFA Code of Practice requirements more generally as the activities in support of the Corporate Strategy 2022-26 evolve and develop.

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APPENDIX Y4: Ready Reckoner for Council Tax 2025/26

	Lewisham Budget Requirement:	Council Tax (Band D):	Uplift in Lewisham Council Tax* vs. 2024/25:	GLA Precept (Band D):	Total Council Tax (Band D):	Increase in Total Council Tax vs. 2024/25:
	£m	£	%	£	£	%
2024/25	293.838	1,566.58	4.99%	471.40	2,037.98	5.80%
2025/26	152.280	1,644.75	4.99%	490.38	2,135.13	4.77%
	150.830	1,629.09	3.99%	490.38	2,119.47	4.00%
	149.379	1,613.42	2.99%	490.38	2,103.80	3.23%
	147.928	1,597.75	1.99%	490.38	2,088.13	2.46%
	146.493	1,582.25	1.00%	490.38	2,072.63	1.70%
	145.767	1,574.41	0.50%	490.38	2,064.79	1.32%
	145.042	1,566.58	0.00%	490.38	2,056.96	0.93%

* Includes Adult Social Care Precept.

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APPENDIX Y5: Chief Financial Officer's Section 25 Statement

1. Introduction

Regulatory Framework

- 1.1. This statement makes reference to the 2025/26 Budget report to Mayor & Cabinet and Full Council, circulated to all Lewisham Councillors.
- 1.2. Section 25 of the Local Government Act 2003 requires the Chief Financial Officer (CFO) to report to an authority when it is making the statutory calculations required to determine its Council Tax. The Authority is required to take the report into account when making the calculations. The report must deal with two matters:
 - the robustness of estimates included in the budget, and
 - adequacy of the reserves for which the budget provides.
- 1.3. The statement also reflects the requirements of the Chartered Institute of Public Finance and Accountancy (CIPFA) current Local Authority Accounting Panel (LAAP) Bulletin 99 on 'Local Authority Reserves and Balances'.
- 1.4. Separately, section 114 of the Local Government Act 1998 requires the CFO to issue a report to all the Local Authority members, in consultation with the Monitoring Officer and Head of Paid Service, if there is or is likely to be unlawful expenditure or an unbalanced budget.

Economic Outlook

- 1.5. The Council's budget is influenced by global economic factors and government policy. These factors manifest themselves in the economic, social and wellbeing needs, opportunities and risks for Lewisham residents, communities, and businesses. The Corporate Strategy sets out how the Council seeks to meet these needs and prioritise its work.
- 1.6. The first quarter of the twenty first century has brought a number of significant shocks. These include the dot.com bubble bursting (2000); the financial crisis (2008), the UK leaving the European Union (EU) (2016); the Covid pandemic (2020); and most recently cost of living pressures, greater climate uncertainty, artificial intelligence advances and wider global trading instability.
- 1.7. In this context, going into the 2025/26 year, the UK Government's stated focus is to push for growth. The economic backdrop sees; Gross Domestic Product (GDP) growth at a near zero recent baseline; inflation at 2.5%; interest rates at 4.75%; rising unemployment; high net migration levels; and the highest level of national debt as a proportion of GDP since the early 1960s.
- 1.8. The Council is also a part of the London economy and must play its part in developments at the regional level. To do so London has to address some specific pressures linked to concentrations of relative deprivation and poverty; the high costs (in part driven by its role in global markets adding to demand), low supply and age of Housing stock; transport infrastructure; and a relatively young population currently falling in many Boroughs.

Financial Management

- 1.9. The Council maintains a strong governance and financial management record as the

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foundation to supporting the delivery of its corporate priorities. The Council's external auditors (KPMG) have given unqualified opinions on the 2023/24 (most recent) accounts, including the recently strengthened assessment of the Council's value for money arrangements.

- 1.10. The budget setting process is well established and includes extensive engagement with officers, the Executive, and all Members over the year. For 2025/26 the change, following unplanned overspending in recent years, is to commit reserves upfront to recognise the growth in spending is initially going to be above the available Budget resources. This will provide the Council a year of grace to deliver plans to bring spending back in-line with the Budget.
- 1.11. Nonetheless, even with the Budget growing in recent years, the Council continues to experience overspending in key service areas. Managing these service pressures requires constant attention to protect the Council's financial foundations. These risks cover revenue and capital spending plans across the General Fund, Schools and Housing Revenue Account (HRA).

Governance and Compliance

- 1.12. The external auditor's unqualified opinions include consideration of the Council's Annual Governance Statement, noting 2023/24 included the significant Housing changes from insourcing of the Council's Arms-Length Management Organisation (ALMO) responsible for 19,000 properties.
- 1.13. In 2024/25 the Council received a 'Good' rating from the Office for Standards in Education, Children's Services and Skills (Ofsted), all of the schools are rated Good or above, and the Council's Youth Justice Service was rated 'Good'. The Council is due a Care Quality Commissioning (CQC) inspection of its Adult Social Care services and partnership work with Health soon.
- 1.14. The Council remains alert to the challenges from new Housing regulations and the financial pressures to the HRA, as evidenced by self-referring to the Regulator and proactively discussing its plans with the Ministry for Housing, Communities and Local Government during the year. The Council is also alert to how the capital programme is appraised and managed and how it governs the wholly owned subsidiaries, Lewisham Homes and Catford Regeneration Partnership Ltd. (CRPL), and joint venture with Grainger UK PLC for Besson Street.
- 1.15. For 2025/26 the Council is again having to plan on a one-year window based on the local government settlement with another round of grant changes. This adds risk and challenge to any medium or longer-term financial planning. It is hoped this will be resolved, even though expected to be challenging for the Council, through the Comprehensive Spending Review (CSR), local government reform and spending review changes expected to be confirmed by the time of the Chancellor's Budget in Autumn 2025.
- 1.16. The more specific implications of the context and arrangements set out in this introduction are considered in following sections of this statement.

2. Robustness of Estimates

Key Assumptions

- 2.1. On the income side the Budget assumes that the Lewisham element of Council Tax will increase by the maximum 4.99%, including 2% for the Adult Social Care precept.

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Other income including social rents, sales, fees and charges (unless set by regulation or separately consulted on) will increase by 2.7% (September CPI plus 1%) from the 1 April 2025.

- 2.2. On the spending side the Council's Medium Term Financial Strategy (MTFS) assumes a general 3% inflationary increase in salary and non-salary costs and the funding for a range of specific growth pressures. For the Budget these inflationary increases are being supplemented to recognise higher staffing costs through the supply chain with recent living wage and tax changes and higher operational costs due to an inflationary lag through the Council's contracts. In addition, a number of specific pressures are being funded for the reasons set out in the report, broadly to reflect the challenges of delivering increasingly complex good social care, sufficient quality housing and collecting income due in the current economic environment.
- 2.3. Overall, the Council's General Fund budget is increasing by 7% to £313m (from £294m) for 2025/26 through raising taxes, increasing fees and charges, and receiving more grants from central government. In addition, the Council is proposing to use £22m of reserves, representing a temporary budget growth of another 7%, in anticipation of service demands and costs being above the budgeted level of resources sustainably for the year. This is on top of having to also meet significant service overspending in 2024/25 which will result in an unplanned draw on corporate provisions and reserves of £26m.

Capital Plans

- 2.4. The four-year capital programme for 2025/26 to 2028/29 totals £421.4 million, with £221.6 million allocated for 2025/26. This includes significant investment plans for existing housing stock; additional social housing and temporary accommodation supply; and the ongoing maintenance of the Council's corporate and school estate and infrastructure (e.g. highways, town centres, and technology). The cost of capital and additional life cycle costs funded by borrowing, unless met from associated new revenue streams such as rents, have to be met through revenue budgets adding to the budget pressures.
- 2.5. The Council undertakes regular stock condition surveys of its assets to help maintain them to a good standard. If the Council cannot afford the levels of investment needed in the medium-term it may need to look more towards working in partnership. An asset review is underway to identify those to keep or release so resources are best aligned to new priorities.
- 2.6. For investments in new assets the Council has a detailed financial model to assess the lifecycle costs and options for funding the capital need. Only when these are positive or within acceptable parameters are schemes progressed. And then only with clear milestones so that the Council's risk exposure is monitored carefully through the design, build and operation phases and can be mitigated if necessary. While the Council's revenue budget pressures remain high, there is limited scope to progress regeneration directly, emphasising the importance of securing grant if possible and partnership working with developers.
- 2.7. In respect of reserves the capital programme brings risk which has to be considered alongside that of revenue overspending. The financial risks can come from scheme delays, direct and indirect cost overruns, poor quality delivery or other operational outcomes not anticipated. Some schemes have been delivered ahead of budget which helps mitigate these risks although the risk exposure currently outweighs the positive contributions.

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Grant Assumptions

- 2.8. In recent years the number and scale of grants that the Council is dependent on to underpin recurring service delivery, in particular in the health and social care space, has multiplied. Whether within or without the Council's Core Spending Power (CSP), they are now over a third (£100m) of the core Budget.
- 2.9. At this scale the working assumption is that whatever the form of future local government funding, ahead of the CSR, the need for these funds is now effectively baked into the Council's operational needs. Their loss, or significant reduction, would be a systemic issue for the sector, not just Lewisham.

Savings Requirements and Plans

- 2.10. The Budget for 2025/26 has been prepared after; a) taking the £4m of base budget savings agreed, b) reducing the overspending levels carried forward by the agreed £18m of cost reduction measures, and c) allowing temporary spending of £22m more than base resources to be funded from reserves until new savings are agreed and implemented. In addition, it is expected that at least a further £10m of savings will need to be agreed in advance of 2026/27.
- 2.11. The Executive Management Team has briefed the Executive and Members and launched the savings process early, in January 2025, to begin the work to identify at least £30m of savings. The focus being on the potential contributions from the deep dives undertaken in 2024/25, the ongoing themed transformation work, and service improvement projects. The backstop being for all services to identify savings of 10%, which would provide £30m.
- 2.12. This work, by starting early, will deliver in July so that decisions can be made early and the impact on reserves and risks going forward reduced.

Commercial Risks

- 2.13. The Council operates commercially on a number of fronts. It procures or commissions a number of goods and services and works contracts with annual spending of over £400m and has holdings in commercial ventures through its two wholly owned subsidiaries and joint venture partnership.
- 2.14. The key risks currently being managed are the potential need to write down the capital investments of at least £10m in each of the delayed schemes to regenerate Catford, move the A205 road and deliver the planned Private Rental Scheme (PRS) at Besson Street. Any write down would hit reserves.
- 2.15. The Council is also a shareholder in the London Collective Investment Vehicle (LCIV) which, with greater fund pooling likely to be mandated, will carry more of the pension investment risk for the £1.9bn of 21,000 members funds. If the LCIV underperforms the Council would have to raise employer contributions.
- 2.16. The Finance team work closely with Legal services to ensure the necessary operational arrangements and professional advice is provided in-line with the Council's Constitution to support decision making. The processes are overseen according to the nature of spend by one of the procurement board, social care placement panels, regeneration and capital board or shareholder board. Individual services are responsible for the ongoing commercial relationships and managing the performance of contractors and partners.

Other Fund Risks

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- 2.17. The Council also operates the budgets for two other large budget areas, the Dedicated Schools Grant (over £330m annually) and the HRA (over £100m annually).
- 2.18. In respect of the DSG the key pressures are currently twofold. An increasing number of schools in deficit as they adjust their resourcing plans to align with falling rolls and having to meet higher staffing and contractor costs. And, the specific pressures on the high need block to meet the costs of the number of young people identified with special education needs (SEN). Due to a temporary government sanctioned accounting override, the Council is artificially carrying a cumulative £17m overspend risk on the DSG which if withdrawn and not met from schools' balances would fall to the General Fund.
- 2.19. The HRA is usually managed to hold reserves of c£10m but due to recent overspending on repairs and disrepair cases and delays in consulting on and collecting income for major works the budget has been overspent and reserves depleted. This is putting more pressure on the HRA capital programme through higher borrowing and reduces the ability of the Council to manage any new risks in the stock. These were noted in the Council's value for money report and there are active plans in place to manage these risks.

Treasury Risks

- 2.20. The Council's debt is rising as the capital programme is delivered. The Council's portfolio is currently held in PFI debt backed by government credit, a mix of Public Works Loan Board (PWLB) and private loans and a relatively high level of internal borrowing.
- 2.21. The borrowing strategy and how market risks are assessed and mitigated is set out in the Treasury Management Strategy (TMS). The key points to note are the Council are preparing for the first PFI contract to end in 2027 and will be seeking PWLB debt to unwind some of its under-borrowed position.
- 2.22. In the recent high inflation period and until the capital programme was in delivery the Council has been using its cash balances supporting reserves and cash flow as an alternative funding measure. With interest rates now closer to an historic average and as reserves are being drawn the Council will need to borrow in line with the TMS plans to support the capital programme.

3. Adequacy of Reserves

Summary of Reserves

- 3.1. In 2024/25 the Council holds £221m of usable reserves for the purposes as set out and audited in the Council's accounts and reported on through its financial monitoring. The reserves are held for three main purposes; earmarked as contractually committed as part of operational plans (£110m) or held for future year plans and to manage risks (£90m), and the general unallocated amount for unforeseen shocks (£20m).
- 3.2. On current forecasts the General Fund unplanned overspend for 2024/25 will draw £26m from corporate provisions and reserves. The Council's operations in 2025/26 will draw £20m of reserves for planned spending. In addition, the Council will use £22m of reserves to support the Budget pressures pending savings been found. On these plans the level of earmarked reserves would drop to £133m.

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- 3.3. The other immediate reserves of concern are the HRA balances which will be nearly exhausted in 2024/25. The Council has flagged this risk to MHCLG and is working hard on the necessary recovery plans.

Reserves Strategy

- 3.4. As set out in this statement the Council's reserve strategy is to hold a suitable level of balances for planned activities and to mitigate potential risks.
- 3.5. The Council's current reserve balances are historically high. This is driven by the recent challenging operating environment with changing demands and high inflation, the more significant investment plans for service transformation and through the capital programme, and the general high levels of uncertainty with delayed local government finance reform and wider government spending pressures.
- 3.6. Should the reserves not prove sufficient to manage these risks or in the event of a significant financial shock the Council would need to look to sell some of its assets or, if facing a recurring financial shortfall, approach MHCLG to ask for Emergency Financial Support (EFS). Effectively a government interest bearing loan to enable the Council the time to plan how to restore its financial position, along with the additional costs of repaying the support.

Resilience Index

- 3.7. CIPFA publish a financial resilience index. A summary of the most recent for Lewisham compared to its London nearest neighbour Boroughs is below.

Image 1: Lewisham Council Financial Resilience Index Summary



- 3.8. The resilience index supports the assessment of risks as set out in this statement. The Council currently, relative to others although noting they too are using reserves given the financial pressures on the sector as a whole, holds a suitable level of reserves.
- 3.9. However, the Council faces high levels of risk, driven by the growth in the capital programme and consistent overspending in recent years, from its housing and social care activities. These risks must be mitigated to enable the reserves strategy to hold.

4. Conclusion

Opinion

- 4.1. In conclusion, I am satisfied that the estimates made for the purposes of the budget are robust and that the proposed financial reserves are adequate. The budget for 2025/26 has been prepared with due diligence and consideration of the financial

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environment, ensuring that Lewisham Council can continue to deliver essential services to its residents.

Call to Action

- 4.2. General Fund savings of £22m need to be implemented quickly in 2025/26 to eliminate the reliance on reserves to maintain current spending levels.
- 4.3. The Capital programme requires continual careful monitoring to manage the level of risk to reserves and not leave the Council unduly exposed.
- 4.4. HRA spending must be held to budget for 2025/26 to enable the plans to replenish the exhausted reserves and stabilise the HRA financial plans.
- 4.5. Finally, the overall reserves strategy will be refreshed in 2025/26 to align with the government plans for the sector, the CSR and funding reform.

David Austin
Executive Director for Finance, IT and Corporate Resources
(Section 151 officer)

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APPENDIX Y6: Council Tax and Statutory Calculations

Council Tax Calculation

As part of the Localism Act 2011, core Council Tax may not be increased by 3.00% or more (inclusive of levies) without triggering an automatic referendum of all registered electors in the Borough. In addition, there is also the opportunity to increase Council Tax by up to a further 2.00% under the social care precept for 2025/26. This means, for 2025/26, an automatic referendum will be triggered if the Council Tax increase is 5.00% or above. The recommended social care precept for 2025/26 is 2.00%, therefore the recommended total increase is 4.99%. The statutory calculation for whether the Council is required to hold a referendum is based upon the 'relevant basic' amount of Council Tax, which under accounting regulations, includes levies. Any final recommendations on Council Tax levels will need to meet statutory requirements.

To date, Lewisham has so far received no formal notification from the three levy bodies for 2025/26. A zero percent increase has been assumed for these.

Council Tax and Levies

'Relevant Basic' Amount of Council Tax:	2024/25:	2025/26:
Council Tax Base	90,414.00	92,585.30
Council Tax Requirement with Levy* (£)	141,640,764	152,279,672
Basic Amount of Council Tax* (£)	1,566.58	1,644.75
Increase in basic amount of Council Tax* (%)	4.99%	4.99%

* Excludes GLA Precept increase.

The term "relevant basic amount of council tax" is defined in section 52ZX of the 1992 Act (inserted as above and amended by section 41(1) and (9) to (13) of the **Local Audit and Accountability Act 2014**).

Council Levies

Levy Bodies for Lewisham Council:	2024/25: (£)	2025/26: (£)	Variance: (£)
LPFA	1,262,746	1,262,746	0
Lee Valley Regional Park	233,595	233,595	0
Environment Agency	215,311	215,311	0
Total Levies	1,711,652	1,711,652	0

Statutory Calculations:

1. It should be noted that at its meeting on 22 January 2025, the Council calculated the number of **92,585.30** as its Council Tax base for 2025/26 in accordance with the Local Authorities (Calculation of Tax base) Regulations;

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2. It should be noted that the following amounts be now calculated by the Council for the year 2025/26 in accordance with The Local Government Finance Act 1992 as amended by Sections 31A to 36 of the Localism Act 2011 and the Local Audit and Accountability Act 2014.
3. **In relation to each financial year, a billing authority in England must make the calculations required by this section:**
 - a) **£1,483,616,856** Being the aggregate of the amounts which the council estimates for the items set out in Section 31A(2) (a) to (f) of the Act.
 - b) **£1,331,337,184** Being the aggregate of the amounts which the council estimates for the items set out in Section 31A(3) (a) to (d) of the Act.
 - c) **£152,279,672** Being the amount by which the aggregate of 3(a) above exceeds the aggregate at 3(b) above, calculated by the council in accordance with Section 31A(4) of the Act, as its council tax requirement for the year.
 - d) **£1,644.75** being the residual sum at 3(c) above, divided by the Council Tax base of **92,585.30** which is Lewisham's precept on the Collection Fund for 2025/26 at the level of Band D;

Band:	Council Tax (LBL): (£)
A	1096.50
B	1279.25
C	1462.00
D	1644.75
E	2010.25
F	2375.75
G	2741.25
H	3289.50

Being the amounts given by multiplying the amount at (l) above by the number which, in proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

It be noted that for the year 2025/26, the Greater London Authority is currently consulting on the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992 (as amended), for each of the categories of dwellings shown below:

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Band:	GLA Precept: (£)
A	326.92
B	381.41
C	435.89
D	490.38
E	599.35
F	708.33
G	817.30
H	980.76

Having calculated the estimated aggregate amount in each case of the amounts at 2) (g) and 3) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, assumed the following amounts as the amounts of Council Tax for the year 2025/26 for each of the categories of dwellings shown below:-

Band:	Total Council Tax (LBL & GLA): (£)
A	1423.42
B	1660.66
C	1897.89
D	2135.13
E	2609.60
F	3084.08
G	3558.55
H	4270.26

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APPENDIX Y7: Summary of Proposed Budget Pressures to be Funded in 2025/26

Description:	Base Budget: £'000	Once off: £'000	Total: £'000
Corporate Strategy Priorities:			
Cleaner and Greener			1,950
SELCHP Waste Disposal	1,200		
Food Waste Collections	750		
A Strong Local Economy			1,159
Commercial and Operational Estate	1,030		
Lewisham Market		129	
Quality Housing			11,500
Planning	300		
Alignment between GF and HRA Costs	200		
Temporary Accommodation	11,000		
Children and Young People			18,900
Children's Social Care	12,100		
SEN Transport	3,900		
Education Services	2,300		
Families, Quality and Commissioning		600	
Safer Communities			75
Communities Services	75		
Open Lewisham			125
Broadway Theatre	125		
Health and Wellbeing			8,200
Coroners Court	300		
Adult Social Care	6,000		
Transitions	1,800		
Income Maximisation	100		
Total Corporate Strategy Priorities:			41,909
Organisational Value for Money:			
Corporate Services	1,150		1,150
Technology & Digital	100		100
Legal Pressures	400		400
Total Organisational Value for Money:			1,650
Salary inflation for 2025/26	5,358		5,358
Non-Salary inflation for 2025/26	8,701		8,701
Direct and Indirect Employers NIC	7,405		7,405
Grand Total Funded Pressures:	64,294	729	65,023

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APPENDIX Y8: 2025/26 Proposed Fees and Charges



Mayor and Cabinet

Report title: Proposed Fees and Charges for 2025/26

Date: 12 February 2025

Key decision: Yes

Class: Part 1

Ward(s) affected: None specific

Contributors: Acting Director of Finance

Outline and recommendations.

The purpose of this report is to present Mayor and Cabinet with

- Fees & Charges that are proposed to be applied to services for the year 2025/26, which have been set in accordance with legislative requirements.

Mayor and Cabinet are recommended to approve both the proposed fees and charges for introduction as of 1 April 2025 and the underlying charging policy.

Timeline of engagement and decision-making

28 January 2025 – Public Accounts Select Committee (PASC)

12 February 2025 – Mayor and Cabinet

1. Summary

- 1.1. The purpose of this report is to present Mayor and Cabinet with the Fees & Charges that are proposed to be applied to services for the year 2025/26. Charges are broadly set within the Charging Policy and in accordance with legislative requirements.
- 1.2. Those services not listed within this report will be subject to a separate fees and charges setting process.

2. Recommendations

- 2.1. Mayor and Cabinet are recommended to:

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- 2.2. Approve the Corporate Charging Policy 2025/26 as set out in this report for introduction as of 1st April 2025.
- 2.3. Approve the proposed fees and charges set out in this report for introduction as of 1 April 2025.
- 2.4. Approve the new fees and charges to be introduced from 1st April 2025. These include the following:
 - New charge for types of postage in the Registrar's Office set out in Section 5.11;
 - New planning charges as set out in Section 5.15;
 - Bin hire and replacement bin hire as set out in Section 5.21;
 - New parking charges as set out in Section 5.23;
 - New environmental enforcement fees as set out in Section 5.27; and
 - New legal services as set out in Section 5.28.

3. Policy Context

- 3.1. The Council's strategy and priorities drive the Budget with changes in resource allocation determined in accordance with policies and strategy. The Council launched its Corporate Strategy in November 2022, with seven corporate priorities as stated below:

Corporate Priorities

- 3.2. The Council's corporate priorities are:

- Cleaner and Greener;
- A Strong Local Economy;
- Quality Housing;
- Children and Young People;
- Safer Communities;
- Open Lewisham; and
- Health and Wellbeing.

Values

- 3.3. Values are critical to the Council's role as an employer, regulator, and securer of services and steward of public funds. The Council's values shape interactions and behaviours across the organisational hierarchy, between officers, and members, between the council and partners and between the council and citizens. In taking forward the Council's Budget Strategy, we are guided by the Council's five core values:

- Ambitious;

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- Inclusive;
 - Collaborative;
 - Accountable;
 - Trustworthy.
- 3.4. The setting of fees and charges to ensure that these recover the full cost of delivering the services wherever permissible and appropriate supports the Councils general fund position and therefore directly supports the achievement of the Council's corporate priorities.

4. Background

- 4.1. Councils are involved in a wide range of services and the ability to charge for some of these services has always been a key funding source to support the cost of providing the service.
- 4.2. The Council provides both statutory and discretionary chargeable services. Where fees and charges apply to statutory services these are often set nationally, for example some planning and licensing fees. The majority of statutory services, Building Control being a notable exception, are not funded directly from fees and charges but instead from the Council's other main sources of revenue, i.e. government grants and local taxation. Examples of services funded in this way include Highways, Children's Services, Street Cleansing and Domestic Refuse services.
- 4.3. There may be circumstances where the charge is set not just to ensure it recovers cost, but also to achieve other aims, such as, where the Council wishes to manage demand, or deter or incentivise certain behaviours such as encouraging re-cycling, discouraging trade use of civic amenity waste sites etc.
- 4.4. The remaining chargeable services where the Council levies fees and charges are of a discretionary nature. These cover a wide range of services such as Libraries, Pest Control, Commercial Waste, Leisure & Recreation facilities, and Parking. Discretionary Services are those that an authority has the power to provide but is not obliged to. This report includes recommendations for the appropriate level of fees and charges for 2025/26 for the majority of these types of services.
- 4.5. The Council has an agreed Charging Policy that provides guidance for budget holders in how to set fees, this provides for an annual increase of CPI + 1%, which for 2025/26 is 2.7%. The policy aims to encourage a consistent and cost-effective approach to the setting of charges for services provided by the Council.

5. Summary of Proposed Changes 2025/26

The proposed 2025/26 charges as compared with 2024/25 are appended.

5.1. Green Scene

All fees and charges for the service are discretionary, other than some charges for animal welfare, and are summarised into the following categories:

5.1.1. Pest Control

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These are proposed to increase in line with the charging policy at circa 2.7% and have been rounded for the simplicity of payment.

5.1.2. Clinical Waste

Clinical Waste fees and charges will increase just slightly above the policy level at 3.1% and have been rounded for the simplicity of payment.

5.1.3. Allotment

Allotment rents will be increased by 2.7%, in line with the charging policy. Allotment rents will be reviewed in more detail during 2025/26 as we look to develop a full cost recovery model for the service.

5.1.4. Nature Conservation

Fees and charges for Nature Conservation are proposed to increase by between 3% and 20% in 2025/26. These increases are set higher than 2.7% charging policy due to figures being rounded up to the closest integer to make administration of fees and charges easier, as requested by users.

For long-term hire for commercial education or other organisations in Lewisham, flexibility on the per hour price might be allowed if hirer provides additional social benefits for the local community.

5.1.5. Outdoor hire in Beckenham Place Park

The charges for commercial events and community events are proposed to increase in line with the charging policy for 2025/26.

5.2. **Licensing**

The fees and charges for Licensing and Gambling are set on a statutory basis, as outlined in the Licensing Act 2003 and the Gambling Act 2005. For the 2025/26 period, no increases to these statutory charges are currently proposed.

The fees for the grant and renewal of a pavement licence are statutory and outlined in the Business & Planning Act 2020. The government increased these fees in April 2024 after last year's budget setting process had been completed.

There are a variety of fees and charges relating to Animal Activity Licences. The fees and charges for Animal Activity Licences are determined on a discretionary basis and are set to recover the costs incurred by the Council in delivering this licensing regime. The Part A fees for 2025-2026 are calculated using a methodology that includes the different costs associated with administration for each activity type, and the additional costs to inspect the premises. The Part B fees are calculated using a methodology that includes anticipated costs in respect of inspection, monitoring compliance, and enforcement. Premises inspections must be carried out by a qualified inspector or in some circumstances a veterinarian. The Council outsources this function to suitably qualified practitioners under an SLA with the City of London. The inspection costs are set by the City of London and for 2025/2026, some inspection charges have increased, and some have decreased. This is reflected in the changes to both Part A and Part B fees which recharge the inspections costs to the applicant/licence holder.

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All other discretionary fees and charges are proposed to be increased by circa 2.7% for 2025/26 to be in line with the charging policy and some allow for the rounding of fees.

5.3. Tennis Courts

The proposed fees and charges for Tennis Court Services are discretionary and are set to increase by around 2.9%. These costs are broadly in line with policy and allow for rounding of fees for ease of user understanding and payment processing.

5.4. Leisure Centres

The fees and charges for Leisure Centres can be broken down by our leisure centre operators; 1Life and GLL (operating as Better). All the fees and charges for both operators are charged on a discretionary basis.

The fees and charges for both the 1Life and GLL contracts have increased in line with the Councils fee's and charges principles as well as the contractual parameters of each contract. Across both the GLL and 1Life proposals there is a blanket increase of 10% in the prices being charged for concessionary groups. This applies to residents on means tested benefits, residents aged 60+ Carers and Children in Care (Be Active scheme). This increase has been proposed as a contribution to the Councils overall savings requirements.

As part of identifying savings for 2025/26 an additional £80,000 of leisure income was offered up to be generated from increasing the concessionary prices by 10%.

During the scrutiny process several helpful alternative options were suggested by scrutiny committees which Mayor and Cabinet asked officers to explore as part of setting the leisure charges for 2025/26. The Executive Director for Place has confirmed that these alternatives were reviewed as fully as possible in the time available, and the outcome shared with the Cabinet Member for Culture and Communities, and the proposed changes are viewed to be the most likely, at this time, to deliver the increased income whilst delivering the least worst outcomes for those eligible for the concession. Officers will keep the concession rates under review to ensure we are delivering the targeted increase in income while also monitoring the impact on any particular groups.

5.5. Community Centres

All fees and charges for Community Centres are set on a discretionary basis. The proposed fee increases range from 3.2% to 11.1%, aligning broadly with the charging policy at the lower end and allow rounding to simplify payments. In cases where the increase exceeds the inflation rate, this reflects the higher costs associated with larger community spaces that offer additional services to users. These higher increases also offset proportionally smaller centres, where price adjustments have been kept below the inflation level.

5.6. Library and Information Service

The fees and charges for the Library and Information Service are all discretionary and have proposed increases of 4.6% on average, with most charges in line with charging policy. The new proposed charges have also been rounded for simplicity. For instances where the proposed increase in charges exceeds 2.7% (for example

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14.3% and 20%), these will relate to items of minimal value such as printing and photocopying materials. These larger increases help ensure full cost recovery.

5.7. Adult Social Care

5.7.1. Non-residential Unit Cost

The Non-residential unit cost for social care for 2025/26 will be £21.14. This figure represents a rate that was set and agreed at Maintaining Wellbeing At Home Board which represents efficiency savings from the contract. The Council is only able to recharge the real cost of the service, which has been estimated to be £21.14. This figure is reviewed annually.

5.7.2. Brokerage Fees

This charge was introduced April 2025 for people with capital above the upper capital threshold limit and therefore will be required to meet the full cost of their care fees from their own resources and are deemed to be “self-funding”. People who need care and support in care and who are self-funding will usually make their own arrangements with the care provider regarding their care and payment of fees. The Council can, however, make arrangements on behalf of an individual if they lack mental capacity to do so. These arrangements can include brokering the contract on behalf of the person or entering into a contractual arrangement with the provider. The annual administrative charge for this service was set at £323.10 for 2024/25 and has increased in line with the charging policy by 2.7% to £331.82. This will impact existing self-funders as well as new entrants.

Ad hoc discretionary fees to cover admin and other LA costs in agreeing to provider or client requests outside normal care provisions. Specifically, but not limited to requests for contract Novation would incur and admin charge which is to be determined. This could be a fixed costs or a percentage of benefit accruing from such requests.

5.8. Adult Learning

The fee for the Community Learning courses have been brought closer to the hourly rate for non-funded full cost recovery courses for those learners who do not qualify for the concessionary rate and are charged on a discretionary basis. The remaining fees and charges relating to the sale of items within the café are mindful to learners who may experience financial difficulties and are priced based on affordability and competitiveness with local shop, supermarkets, and cafes. These items are charged on a traded service basis. The fees for these items have proposed increases by about 6.25% - 7%, which is higher than the current level of inflation and charging policy, this is due to the service being externally funded and is required to cover the resource costs for delivery of courses and the café provision including VAT. The updated fees for 2024/25 were approved by Mayor and Cabinet as part of setting the budget, however this increase was not implemented. Therefore the 2025/26 fees are set to consider both years and reflect the cumulative impact.

5.9. Bereavement

The majority of fees and charges for Bereavement were increased by 7.7% in 2024/25 in line with the charging policy. The fees and charges for Bereavement can be categorised by either Resident or Non-Resident charges, all of which are charged

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on a discretionary basis under The Local Authorities' Cemeteries Order 1977. The proposed increase for the majority of services is circa 2.7% for 2025/26 with figures rounded for simplicity. Land-based items represent a 5% increase to ensure development and project management costs are recovered as new land is required to continue to offer burial options. One line represents a 7% increase (chamber burial) due to maintenance being required to refurbish existing and prepare new vaults for sale. All proposals are benchmarked against Inner South London LA Bereavement Services and represents cost recovery for services, including overheads. Lewisham Bereavement Services is a member of the Funeral Poverty Alliance. This partnership working supports availability of affordable and cost-effective service for all.

5.10. **Revenues Service**

The fees levied under the Revenues service include the collection and enforcement of business rates and council tax collection, all of which are statutory and centrally set and have not increased for 2025/26. Similarly, all concessionary travel concession fees and charges will not be increased for 2025/26.

5.11. **Registrar Office**

The statutory fees are set by the General Register office; these were last increased on 28th May 2024 and there are currently no proposed increases for 2025/26. Ceremonies are comprised of a fixed statutory fee of £56 in addition to a discretionary charge on top. These ceremony discretionary fees and charges are proposed to increase by an average of 2.78% which is broadly in line with the charging policy and rounded up for ease of processing. Private Citizenship Ceremonies however are charged entirely on a discretionary basis with no statutory element. These fees are proposed to increase by 26% after benchmarking against charges in surrounding local authorities. The fee calculation is based on time spent (20 minutes) in the Evelyn Suite compared to marriage/CP ceremonies (40 minutes).

5.12. **Street Environment Service**

Fees for the services have increased by circa 2.7% which is in line with charging policy, with figures rounded to the nearest £0.50 for better user experience when using the payment portals.

5.13. **Forecourt Licences**

The licence fees are (discretionary) set by the Lewisham licensing supplementary committee and the law requires to charge fees as per what the committee has agreed. The same fees must be charged in all licence streets without discrimination. Licencing fees consist of a flat rate £36.30 application/renewal fee and then a charge per square metre. Fees were kept constant for several years resulting in Lewisham being one of the cheapest licensing authorities for forecourt charges in Southeast London. The fees for forecourt licencing were not increased for 2024/25 and as a result fees are proposed to increase by 2.7% in line with charging policy for 2025/26.

5.14. **Building Control**

The proposed fees and charges for 2025/26 have been increased by 2.7%. These figures may be rounded to nearest pound for simplicity of administration and

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payment. The pricing has been set appropriately to ensure the fees remain competitive with other building control service providers.

5.15. **Planning**

The bulk of the Planning fees are statutory and set by Central Government. Statutory fees were increased on 6 December 2023 at 35% and 25% for all other application types. On Monday 13 January 2025, the Government laid before Parliament a draft fee structure, which takes effect on 1 April 2025. In summary, planning application fees for Householder applications has doubled along with increases to Prior Approval, Approval of Details and Non-Material Amendment applications. The majority of statutory planning fees are not being proposed to increase. All non-statutory fees and charges have been reviewed and the majority have been increased by 2.7%. However, some individual fees have been increased above 2.7% to cover cost of provision of service. Local Land Charges Fees have been reviewed and set to either remain competitive with the market, cover cost of service provision or encourage “take up” of our services.

5.16. **Highways**

The various fees and charges are all discretionary services and there are no new services being introduced. Overall, the individual charges have increased by 2.4 to 3.1%, in line with charging policy and allowing for the rounding of fees.

5.17. **Street Name and Numbering**

The fees and charges for SNN are on a discretionary basis, of which are proposed to increase by 0.5 to 3.2% in 2025/26, which is broadly in line with the charging policy. The individual fees and charges have all be rounded appropriately for the convenience of payment.

5.18. **Private Sector Housing and Home Improvement**

The discretionary fees and charges for Private Sector Housing and Home Improvement all have a proposed increase of 7.7%.

The penalty fees for Civil Penalty Notices are set externally by the Smoke and Co regulations and therefore the Council has no control in setting the fees that might apply. There are no proposed increases in the Civil Penalty Notices. The penalty fees are calculated via an assessment of the offender’s culpability and the amount of actual or potential harm their behaviour caused to create a baseline amount. This fine will be up to a fixed ceiling depending on the status of the breach. These penalty notices are statutory in the sense that the power to levy them come from Housing and Planning Act 2016 or the Electrical Safety Standards in the Private Rented Sector (England) Regulations 2020.

5.19. **Environmental Health and Environmental Protection**

Fees for the administration of Special Treatment licences are discretionary. All these fees were increased by 10% in 2024/25 and proposed fees for 2025/26 are unchanged. Massage and Special Treatment fees may be reviewed this year.

All other fees and charges relating to Environmental Health and Environmental Protection have been services that Lewisham have previously provided and will not

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be increased for 2025/26. The statutory fees are set by a government agency and have not been increased for 2025/26.

Phoenix Under Occupation is not a new service but reflects the historic Service Level Agreement (SLA) with Phoenix for supporting them with their Under Occupation Moves. We are looking to review these charges.

5.20. **Housing Services to Residential Providers**

The Housing Register Assessment & Allocations Team (HRAA) currently levy a charge for services to a variety of housing providers as part of the relevant nominations' agreements. These services include Housing Medical Assessments and Lewisham's 'Find Your Home' Property Advert (choice-based lettings service). Both of these fees were increased in 2023/24 for the first time in 12 years. The 92% increase reflects the adjustment needed to bring the fees in line with current costs after over a decade without any increase. All services for the HRAA teams are traded services under the Housing Act 1996.

5.21. **Commercial Waste**

There are various new proposed 2025/26 fees and charges for Bin Hire and Bin Collection for commercial food waste collection to meet the requirements for new Simpler Recycling: workplace recycling in England legislation. From 31st March 2025 commercial businesses will be required to separate recyclable materials from their general waste. This includes the stand-alone separation of food waste. As an existing waste collection provider, the Council is required to offer this service to businesses in the borough. Prices were calculated by reviewing the costs associated with running the service, and by benchmarking with other local authority and private contractor providers to ensure competitiveness.

Introduction of standardised discounted refuse collection rates for registered charities, hospitals, schools, and nurseries for consistency and clarity. Existing discounts being applied are not formalised and are being applied sporadically. The Controlled Waste (England and Wales) Regulations 2012 advises that a charge may be made for both the collection and disposal of waste from these establishments. Discount rates have therefore been structured based on charging for collection only, with the removal of the associated disposal cost. Rates were then reviewed to ensure that there was parity with recycling rates, ensuring that recycling is still incentivised as the most sustainable disposal route where possible. Rates were also benchmarked with other local authority and private contractor providers to ensure competitiveness.

5.22. **Garden Waste**

After the fees and charges for services relating to Garden Waste were not increased for 2024/25, these fees will increase in line with charging policy at 2.7%. All fees and charges are charged on a discretionary basis.

5.23. **Parking**

In order to align with the Air Quality Act and Lewisham's Climate Emergency Action Plan to reduce the levels of commuting, we are proposing to increase some charges related to parking services by 2.7% in accordance with the Council's policy to apply 1%+ CPI, others will increase by larger amounts to support the Council's Climate

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Action Plan and Active Travel Plan and reduce carbon emissions.

5.23.1. Staff Daily Vouchers

For 2025/26, the cost will increase by 50% across all emission types in support of the Climate Emergency Action Plan and the Active Travel Plan.

Current daily tariff ranges from £0.80 to £6.48 depending on emission band and fuel type. Average price of daily voucher is £2.80, and this is considered significantly cheaper than the cost of public transport (return fare on TfL bus is £3.50). Therefore, a 50% increase is proposed, and the new tariff will range from £1.20 to £9 per day with the average price of daily voucher at £4.20.

To introduce consistency, both Wearside and Registry Office will now fall under the staff rate.

5.23.2. Annual Staff Permit

For 2025/26, the cost will increase by 25% across all emission types in support of the Climate Emergency Action Plan and the Active Travel Plan.

Current tariff ranges from £17 - £100 per month depending on emission band and fuel type. This permit type is often purchased by attending work on 100% basis or more than 40% of working days per week. 25% increase is therefore proposed for the annual permit and the CPA (continuous payment authority – similar to a monthly direct debit) or salary deduction via Payroll to alleviate financial pressure from paying a lump sum.

The new tariff will now range from £22 – £124 per month. Again, the rates offered to the staff remain reasonably affordable as TfL bus & tram pass costs £94.90/month.

To introduce consistency, both Wearside and Registry Office will now fall under the staff rate.

5.23.3. Mitigation

To alleviate staff from paying out a lump sum, the Council will introduce a continuous payment authority option, as well as salary deduction.

Certain roles within the Council will require staff to be on duty outside business hours and will not be practically possible to travel on public transport i.e. refuse crew etc. Staff under this criterion will need to be identified and an exemption permit should be provided.

5.23.4. NHS Hospital Permit

In line with the Lewisham Council staff permit, a 25% increase is proposed for this permit type. Notably, this permit is used for NHS hospital commuters parking in Holbeach Road Car Parks such that it does apply to hospital administrators, for example, and does not apply to Community Health Workers.

The Council on average issues 60-70 permits per annum, and average price for an annual price is £545, and this will increase to £681.

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5.23.5. Diesel Surcharge

Diesel surcharge will apply to those vehicles predates Euro 6 standard and therefore deemed as emitting most harmful pollutants. It is proposed the surcharge will increase from £75 to £80 to all permit types. Diesel surcharges will also apply to pay-to-park (short term parking) for both on and off-street parking, and the surcharge will increase from £2.15 per session to £2.50 per parking session and or daily parking voucher.

There has been no strong correlation to suggest an increase in surcharge has directly influenced the number of transactions year on year. However, according to the ZapMap UK, in mid-2024 EV ownership has risen to 17.8% of new car registrations. A further 8.3% of all new cars registered were plug-in hybrids, making the current market share for new cars registered with a plug in 2024, 26.1%. These numbers reflect both the increase in demand for electric vehicles and the decline in demand for traditional, particularly diesel, cars.

The proposed increase supports the Council's on-going effort to improve air quality.

5.23.6. Resident & Estate Resident Visitor Voucher

In support of Active Travel Plan and to reduce vehicular congestion in the Borough, approx. 10% increase is proposed against the voucher type. The voucher is currently not on emission-based tariff due to the fact vehicle emission type is not known at the point of sales.

Visitors of residents would still be paying significantly cheaper rate compared to the pay-to-park charges given average 1 hour payment equates to £3 per hour. The voucher type will also allow visitors to park in Resident Permit Holder only parking bays.

5.23.7. Resident & Housing Estate Permit - Multi-Vehicle Ownership Levy

To hinder multiple vehicle ownerships and to discourage reliance on motor vehicles in the Borough, it is proposed that the 33% increase will apply upon the registration of a 2nd vehicle or more per account holder.

It is also proposed that account holders will no longer be permitted to switch the permit to different vehicles. This is to prevent misuse of permits. Each time a Resident Permit holder switches or changes VRM of permit purchased, an admin fee of £10 will apply.

5.23.8. Introduction of Premium Rate on Town Centre Pay to Park Locations

At present, Lewisham Council has a flat rate charge for all short-term parking bays in the CPZ. However, many local authorities now support premium rate on parking charges in heavily congested area. The introduction of this rate should hinder motorists from making unnecessary journeys made by motor vehicles and reduce carbon footprint of vehicles idling/ roaming to find a suitable parking solution in congested parking area in the Borough. Note the premium rate will not

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apply to fully EVs in Banding 0 as the presence does not impact air quality and this will offer an incentive to prospective motor buyers.

In support of the Air Quality Action Plan, the Council proposes introduction of premium parking rate to apply to below listed area where parking is known to be heavily congested. The premium rate of £1 additional fee will be charged at Town Centres. This will apply to both on-street and Lewisham Council owned car parks.

5.23.9. Parking Suspension

Along with 2.7% inflationary increase across current charges related to the Suspension services, an admin fee of £62 will apply against late parking suspension request. By accepting late suspension where previously refused (if a notice of 5 working days were not provided), the applicant will still be able to suspend parking bay/s despite short notice.

It is now proposed that all licenced skips via Highways Authority will now require parking bay suspension as a compulsory requirement if the skip is to be placed within the CPZ.

5.23.10. Inflationary Increase

There will be increases of 2.7% in line with charging policy for the following parking permits: Resident Permit & Estate Resident Permit, Community Health Permit, Business Permit (CPZ and All Zone), Resident Permit – Motorcycle, Business Permit – Motorcycle, Business Charity Permit.

The service has recently completed a benchmarking against other neighbouring authorities such as LB Lambeth, Tower Hamlet, Southwark and RB Greenwich.

5.23.11. Annual Estate Resident Permit

For 2025/26, it is proposed that permit cost will be charged at 25% on the 1st year and 50% on the 2nd year of the implementation.

5.24. **Market Traders**

The price for market pitches were last raised in 2023/24 and have been increased for 2025/26 in line with charging policy at 2.7% for all market pitching fees. In order to support the local economy and encourage new local business to start up, new traders are charged a reduced fee of £10 per day at all markets excluding the Sunday market at Lewisham. All fees and charges are priced on a discretionary basis with the London Local Authorities Act existing as the legislation to charge.

5.25. **Home Ownership Housing**

These are the proposed fee increases for 2025/26 related to the administration of services, including pre-assignment packs for leaseholders selling their properties, processing applications for retrospective landlord permissions, and providing copies of leases. All these charges are discretionary. The applicable legislation governing these leases is the Landlord and Tenant Act 1985. The charges shown for 2024/25 reflect the prices increased on December 1st, which were increased to contribute towards savings targets. The proposed charges for 2025/26 reflect an uplift in line

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with inflation of these 2024/25 charges, rounded up to the next 5 pounds. It is important to round the figures up this year in order to mitigate room for error when customers purchase and pay for these services online.

5.26. **Electoral Services**

The statutory fees of the sale of the electoral register are outlined in Representation of the People Act 1983 and Representation of the People Regulations 2001. The proposed fees and charges for 2025/26 are set to remain unchanged. The charges are calculated at a fixed rate multiplied by the number of electors, and therefore varies by month and year, and by the register purchased (for example ward, district, and constituency).

5.27. **Environmental Enforcement**

Existing fees and charges are increasing for environmental crime offences (littering, fly tipping, Commercial and Household Duty of Care, unlicensed street trading, skip and Highways offences, graffiti / fly posting, abandoning a vehicle, illegal vehicle repairs and breach of CPN & PSPO). The increases are set by national government and are statutory charges. These adjustments ensure that fixed penalty notices (FPN's) remain an effective tool for deterring environmental crime. The increases were calculated by reviewing Lewisham's environmental crime and fixed penalty data, including benchmarking with other local authorities. The increase in FPN amounts will apply boroughwide, which will ensure that enforcement is not targeted on specific areas or demographic groups. Each FPN has an early payment discount applied to it. This provides a financial incentive, making the penalty more manageable for all individuals. Additional fees and charges for Highways offences (failure to licence or breach of a skip licence condition on a public highway, causing damage, obstruction or interference of the public highway) have been included. Although the ability to issue fines for this offence are not new, they have not previously been included within our fees and charges report.

5.28. **Legal Services**

The Legal Fees and Charges for commercial and residential property services and planning work are discretionary and have not been reviewed for some years. The increase above the rate of inflation is necessary to ensure improved recovery of the costs of providing the service, which has not been achieved for some years. In addition, a number of addition services have been introduced to reflect the work undertaken by the service and ensure cost recovery.

6. Legal Implications

6.1. Discretionary services are those which an authority has the power to but is not obliged to provide. Section 3 of the Localism Act 2011 allows authorities to charge for discretionary services offered under their general power of competence and sits alongside the powers already available to local authorities to charge for discretionary services in function-related areas under Section 93 of the Local Government Act 2003. Authorities cannot charge for services that they have a statutory duty to provide.

6.2. This Act introduced the following key points:

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- Authorities are under a duty to ensure that, taking one year with another, the income from charges do not exceed the costs of provision.
 - The recipient of the discretionary service must have agreed to its provision and agreed to pay for it.
 - Charges may be set differentially, so that different people are charged different amounts.
- 6.3. The law is complex, and some services and charges are bound by further specific legislation. Services are expected to be aware of the legislative context that applies to their area of responsibility and seek advice as required from Legal Services.
- 6.4. The approach to these issues set out in the draft Corporate Charging Policy 2025/26.

7. Equalities Implications

- 7.1. The Equality Act 2010 (the Act) introduced the public sector equality duty (the equality duty or the duty). It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.2. In summary, the Council must, in the exercise of its functions, have due regard to the need to:
- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
 - advance equality of opportunity between people who share a protected characteristic and those who do not.
 - foster good relations between people who share a protected characteristic and those who do not.
- 7.3. The duty continues to be a “have regard duty”, and the weight to be attached to it is a matter for the Mayor and Cabinet, bearing in mind the issues of relevance and proportionality. It is not an absolute requirement to eliminate unlawful discrimination, advance equality of opportunity or foster good relations. Assessing the potential impact on equality of proposed changes to policies, procedures and practices is one of the key ways in which the Council can demonstrate that they have had ‘due regard’.
- 7.4. The Equality and Human Rights Commission issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled “Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice”. The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with services and public functions. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at:
<http://www.equalityhumanrights.com/legal-and-policy/equality-act/equality-act-codes-of-practice-and-technical-guidance/>

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7.5. The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:

- The essential guide to the public sector equality duty
- Meeting the equality duty in policy and decision-making
- Engagement and the equality duty
- Equality objectives and the equality duty
- Equality information and the equality duty

7.6. The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties, and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at: <http://www.equalityhumanrights.com/advice-and-guidance/public-sector-equality-duty/guidance-on-the-equality-duty/>

7.7. Assessing impact on equality is not an end to itself and it should be tailored to, and be proportionate to, the decision being made. Whether it is proportionate for the Council to conduct an Equalities Analysis Assessment of the impact on equality of a financial decision or not depends on its relevance to the Authority's particular function and its likely impact on people from protected groups, including staff.

7.8. It is also important to note that the Council is subject to the Human Rights Act, and should therefore, also consider the potential impact their particular decisions could have on human rights. Where particular cuts have such implications, they must be dealt with and considered in relation to those particular proposals before any final decision is made.

8. Crime and Disorder implications

8.1. There are no direct crime and disorder implications associated with this report.

9. Climate Change and environmental implications

9.1. Protection of the environment is a key consideration in determining charges for services. For instance, through emissions based charging for parking and by encouraging waste is reused or recycled.

10. Health and Wellbeing Implications

10.1. There is a wealth of evidence to highlight that the benefits of an active lifestyle are far reaching and impact positively on people's lives. Those who play sport and are active are healthier, happier and more likely to be successful in academic and professional life. Fees & Charges, for instance, for hire of tennis courts are not being increased.

11. Further Implications

11.1. There are no further implication arising from this report.

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12. Report Author and Contact

- 12.1. Katharine Nidd, Acting Director of Finance 020 8314 6651,
Katharine.nidd@lewisham.gov.uk

13. Appendices

Appendix Y8.1 – Charging Policy 2025/26

Appendix Y8.2 – Equalities Impact of Sales, Fees and Charges 2025/26

Appendix Y8.3 – List of Chargeable Services

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APPENDIX Y8.1 – Charging Policy 2025/26

Lewisham's Corporate Charging Policy 2025/26

1. Introduction

- 1.1 The management of fees and charges is fundamental to both the financial performance of the Council and the achievement of the Council's key priorities. The absence of a corporate policy has sometimes led to fees and charges being set without due consideration to corporate priorities resulting in fragmented charging mechanisms.
- 1.2 This policy applies to all fees and charges which the Council has the discretion to set.

2. Policy Aims and Objectives

- 2.1 The aim of this policy is to create a standardised approach to charging and establish an overarching set of principles that formulate consistency in the application of concessions and subsidies. It is designed to:
 - Ensure a structured, corporate approach to the review and increase of fees and charges throughout the Authority in accordance with the principles of Best Value.
 - To ensure that the charges made for discretionary services are consistent with and contribute towards the achievement of the Council's agreed aims and objectives.
 - To ensure that all opportunities for charging are identified and considered on a regular basis by service areas.
 - Ensure sufficient information is collated and presented to Service Heads and members to enable them to make informed decisions.

3. Statutory principles for charging

- 3.1 The Local Government Act 2000 gave local authorities a wide power to act for the economic, social and environmental well-being of their areas. The general power to charge for **discretionary services** was included in the Local Government Act 2003. Key features are summarised below:
- 3.2 Authorities are under a duty to secure that, taking one year with another, the income from charges do not exceed the cost of provision.
- 3.3 Authorities must already have the power to provide the service and the recipient of the discretionary service must have agreed to its provision and to pay for it. Conversely, the Act does not override any provisions which either expressly prohibits the charging for the service or confers a power to charge. Discretionary services are those services that an authority has the power but not a duty to provide.
- 3.4 Charges may be set differentially, so that different people are charged different amounts. Authorities are not required to charge for discretionary services and may provide them free if they so decide.
- 3.5 The Localism Act 2011 has increased Local Authorities general powers of competence to allow Local Authorities to act for commercial purposes and to charge, or not charge, for this. However, section 3 limits that where the Local Authority is exercising this general power and

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provides a service to a person otherwise than for a commercial purpose (and it is not a statutory service), then, taking one year with another, the income from charges is not allowed to exceed the cost of provision.

4. Lewisham's Principles for Charging

4.1 Corporate Priorities and Service Objectives

Fees and charges should be used to assist in the delivery of the Council's corporate priorities as set out in the Corporate Strategy and service objectives. The annual review of fees and charges should consider what corporate priorities the service contributes to, why the Council is providing the service and who benefits from it. Where there is conflict in the achievement of the Council's corporate priorities, the advantages, and disadvantages of the competing, often incompatible, objectives will need to be clearly set out as part of the annual review.

4.2 When will Lewisham Charge?

Whenever possible, Lewisham will charge for discretionary services with the aim of recovering the cost of providing the service from the service user rather than the general council tax payer. The main exceptions are:

- Where the user of the service cannot practicably be separately identified and charged. e.g. use of parks and open spaces
- Where it would not be cost effective to administer and collect.
- Where charging would be counterproductive
- Where there is no legal basis to charge for the service
- Where an alternative charging policy e.g. concessionary fees aimed at social inclusion has been expressly approved

4.3 What will Lewisham charge?

All fees and charges will fall under one of the following charging basis:

Charging Basis	Objective
Commercial charges	Charges are based on what the current market will bear. It should cover the full service cost (including overheads) plus an amount to cover service improvement. Commercial costs should not be subsidised by the Council Tax payer, but costs can be recovered over a period of time (say three years). If there is any justification for subsidies in this area, they must be approved by Mayor and Cabinet on a case by case basis and can only apply for a limited period of time.
Full cost recovery	Charges are based on the need to recover the full cost of providing the service, including overheads, from those who use it

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Subsidies and concessions	Service users make a contribution to the costs of providing the service. This might be to meet a service objective or allow competition with other providers
Free	The Council chooses to make the service available at no charge (fully subsidised) to meet a service objective. The justification for this must be reviewed and agreed by DMT on an annual basis
Statutory charges	These are set by statute and the Council has no power to amend the level of charging. Services should seek to recover costs as far as possible by controlling the expenditure incurred in delivering such services.

4.4 Concessions and subsidies

There is a need to establish a uniform policy for granting discretionary subsidies and concessions, where they currently exist, based on council-wide criteria in order to avoid departmental variations.

Subsidies and concessions are variations from standard charges. Subsidies are given when only part of the cost is recovered from service users and reduces the impact of a charge across all groups. Concessions target specific user groups to ensure they are not precluded from the benefits of the service and are when discounts are given to an individual or group based on their individual circumstances.

Subsidies and concessions are **not** suitable for all discretionary charges (e.g. skips and scaffold licences) and should only be granted where they are considered appropriate. They should only be applied to support or promote corporate priorities and service objectives, and where their cost implications can be both quantified and accommodated within a service's budget. They should always relate to the Council's objectives and must be approved by the relevant DMT, and following a full Equality Analysis Assessment

There are exceptions in cases where some service users are statutorily or otherwise granted free use of the service or a higher concessionary rate. For example, where equality implications outweigh financial benefits, as in the case of blue badge holders who have free parking and a free resident's permit.

Concessionary charges should only apply to Lewisham residents and Lewisham based voluntary groups except where it is impracticable to do so.

They should not normally apply at times or in situations which would result in the loss of income from users paying the standard charge.

Any departure from this policy must be approved by the relevant DMT.

4.5 Process and frequency for reviewing charges

Reviews of charges should be undertaken as an integral part of the service and financial planning process as part of budget preparation and setting for each year and to ensure consistency with the Council's corporate priorities and service objectives.

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In reviewing charges, the following questions should be addressed:-

- Why are we providing this service?
- Who benefits from the service – individuals or the community?
- Is this service subsidised from Council funds? If so, have we the appropriate approval to do so?
- How much do residents and businesses value the service?
- How willing and able are they to pay for it?
- What do our nearest neighbours and the private sector charge for the same or similar service?
- What is the trend in user demand and the forecast effect of any price change?
- How can charging affect behaviour and assist service objectives and corporate priorities?
- What would be the impact of a price increase on other service areas? e.g. Lumber collection and fly tipping.

Appropriate consultation with service users and stakeholders, and consideration of equalities impacts should be undertaken in respect of any proposed **significant** change to current charges or in relation to the introduction of significant new charges.

As a minimum, the Councils annual inflation rate plus an additional percentage increase should be applied to all fees and charges on an annual basis with effect from 1st April each financial year where appropriate. This is to allow the Council to recover increases in costs due to the current economic climate. In applying this rate there is the flexibility for service managers to round charges up or down to allow for reasonableness in charging.

It is recognised that it is not appropriate for every service to annually inflate charges due to the nature of the service. In these circumstances, charges should be inflated as regularly as possible to keep income in line with cost. This is still to be reported and captured as part of the annual fees and charges report.

The inflation plus rate will be determined and communicated by Finance as part of annual budget process, by the end of September each year.

Service Heads must consider and identify as part of the annual budget-setting process any activities within their remit for which new fees may be appropriate. Information should be provided on the estimated levels of additional income achievable and where relevant, how this compares to other similar Authorities and whether charging is therefore considered appropriate. This is to be included as part of the annual fees and charges report.

4.6 Financial Management and Monitoring of Income

Responsibility for the collection and monitoring of income relating to fees and charges should be clearly assigned within each service area. This is to form part of the monthly budget monitoring process and reporting to EMT monthly and Mayor and Cabinet quarterly.

5. Policy Review

This policy should be subject to regular review, with resulting recommendations proposed to members for approval as part of the annual fees and charges setting process

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6. Further information

For advice or further information regarding the content or application of this policy, please contact Katharine Nidd, Acting Director of Finance, Katharine.Nidd@lewisham.gov.uk

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APPENDIX Y8.2 – Equalities Implications for 2025/26 Sales, Fees and Charges

An Equality Analysis Assessment (EAA) should be conducted and this template completed, when a major decision is being made. If you are unsure about what a major decision is, then please refer to the EAA guidance on SharePoint.

The EAA process is a continuous one, analysis of impact has to be done throughout the life of the decision, to ensure that groups are not inadvertently impacted by circumstances that were not foreseen at the beginning. The EAA can follow a decision or project along the service user journey, beyond team boundaries. If ownership of a decision is unclear then the EAA should be jointly undertaken.

A completed copy of this document should be attached to all reports, even if this EAA simply notes that a full assessment is not required and why. EAAs have to be produced even where there is no data available. A lack of data should not be a barrier to any consideration of equalities, where there isn't the best evidence available, it is still essential that the process is followed and the decision-makers are made aware of any limitations.

Author	Alex Glanz	Directorate	All	
Date	03/02/2025	Service	All	
1. The activity or decision that this assessment is being undertaken for				
Lewisham Council Fees and Charges: 2025/26				
2. The protected characteristics or other equalities factors potentially impacted by this decision				
<input type="checkbox"/> Age	<input type="checkbox"/> Ethnicity/Race	<input type="checkbox"/> Religion or belief	<input type="checkbox"/> Language spoken	<input type="checkbox"/> Other, please define:
<input type="checkbox"/> Gender/Sex	<input type="checkbox"/> Gender identity	<input type="checkbox"/> Disability	<input type="checkbox"/> Household type	
<input type="checkbox"/> Income	<input type="checkbox"/> Carer status	<input type="checkbox"/> Sexual orientation	<input type="checkbox"/> Socio Economic status	
<input type="checkbox"/> Marriage and Civil Partnership	<input type="checkbox"/> Pregnancy and Maternity	<input type="checkbox"/> Refugee/Migrant/Asylum seeker	<input type="checkbox"/> Health & Social Care	
<input type="checkbox"/> Nationality	<input type="checkbox"/> Employment	<input type="checkbox"/> Armed forces		
3. The evidence to support the analysis				
As part of the process for analysing the overall impact of Lewisham Council's proposed changes to fees and charges, 18 service specific equality impact assessment screenings were completed: Adult Learning Lewisham, Building Control, Cleansing Street Environment, Commercial Operations Environmental Enforcement, Commercial Waste, Green Scene, Highway Service, Home Ownership Services, Housing Needs and Refugee Services, Leisure Concessions, Library and Information Services, Licensing Services, Parking, Planning, Private Sector Housing Agency, Registrars Office, Street Name and Numbering and Legal Fees.				
These impact screenings contain the relevant data provided by services on the assumed impact of any changes they are proposing to the fees and charges they levy.				

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4. The analysis

Limited data exists to support detailed analysis of the full impact of fees and charges across each specific service area. However, detailed analysis is provided through a number of impact assessment screenings, including Leisure Concessions, Parking and Planning.

For areas where specific data on groups sharing a protected characteristic is not available, this is set out within the screening documents.

5. Impact summary

The majority (15) of the 18 equalities impact assessment screening document identified that there were no - or the question was not applicable - adverse or disproportionate impacts for any of the protected characteristic groups because of the proposed fee and charges increases.

The Adult Learning Lewisham return highlighted that there was no impact as there are concessionary and full fee reductions for those on low incomes and the café prices are all subsidised to ensure they remain affordable for those on low incomes and means tested benefits.

The Housing Needs and Refugee Services impact assessment stated that there were no impacts for age, gender/sex or ethnicity groups, but yes there were for other groups – sexual orientation, religion, disability, those on low-income and refugees/asylum seekers

The Private Sector Housing Agency impact noted that, given the increase in fees will be directed at private-sector landlords, that low-income landlords and those that derived a big proportion of their annual income from rents would be disproportionately impacted compared to larger and more affluent landlords.

The Leisure Concessions impact assessment was the only return to carry out a comprehensive assessment of the likely impacts for each of the protected characteristic groups, with supporting data where this was available – including age, disability, ethnicity, gender and socio-economic inequality.

While the Parking impact assessment looked at the impact on each category, the analysis concluded that all the impacts of the increased fees or charges was neutral for all.

Planning Services stated that the impact of the fee changes was aimed at local businesses, commercial organisations, developers, telecoms operators and will impact everyone equally, as the costs will be passed on to individuals. There would be no disproportionate direct impact on any of the groups sharing a protected characteristic.

6. Mitigation

The Leisure concessions impact assessment screening identified mitigations for low-income groups and refugees and asylum seekers

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Other mitigations were not set out in the individually completed screenings. However, given very few of these screenings identified any adverse or disproportionate impacts, this is consistent with the analysis.

7. Service user journey that this decision or project impacts

The Leisure Concessions impact assessment noted that: 'The proposed changes to the leisure concessions programme will result in increased revenue for the Council of c£80,000. However, it should be noted that by increasing the price of concessionary memberships it could result in a reduction in the number of residents taking up/ maintaining concessionary memberships'.

'Service users will be made aware of Policy changes via Council channels (website and social media), with the addition of consideration of the publication of brief announcement made by the Portfolio holder for Sport and Leisure. Officers will work alongside comms colleagues to compile a set of Frequently Asked Questions to be published alongside potential announces made in preparation for the changes'.

As the majority of impact screenings which were carried out asserted that there would be no disproportionate impact for the users of their services, there was little impact noted for service user journeys as a result of the decision being proposed.

**Signature
of Director**



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APPENDIX Y8.3 – List of Charges 2025/26

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SERVICE: GREEN SCENE

		Charges 24/25			Proposed Charges 25/26				
Green Scene Services	UNIT	Basic (£)	VAT	Total 24/25	Basic (£)	VAT	Total 25/26	% change	Basis for charging
Pest Control									
Rats Domestic		80.00	16.00	85.50			87.80	2.7	Discretionary;
Rats Domestic Concessions		0.00	0.00	0.00	0.00	0.00	0.00		Discretionary;
Rats Commercial	From	142.50	28.50	171.00	146.34	29.26	175.60	2.7	Discretionary;
Mice Domestic			0.00	142.50			146.34	2.7	Discretionary;
Mice Domestic Concessions			0.00	71.25			73.17	2.7	Discretionary;
Mice Commercial	From	142.50	28.50	171.00	146.34	29.26	175.60	2.7	Discretionary;
Cockroaches Domestic			0.00	178.00			182.00	2.2	Discretionary;
Cockroaches Domestic Concessions			0.00	89.00			91.00	2.2	Discretionary;
Cockroaches Commercial	From	178.00	35.60	213.60	182.00	36.00	218.00	2.1	Discretionary;
Pharaoh Ants Domestic			0.00	178.00			182.00	2.2	Discretionary;
Pharaoh Ants Domestic Concessions			0.00	89.00			91.00	2.2	Discretionary;
Pharaoh Ants Commercial	From	178.00	35.60	213.60	182.00	36.00	218.00	2.1	Discretionary;
Bed Bugs Domestic			0.00	178.00			182.00	2.2	Discretionary;
Bed Bugs Domestic Concessions			0.00	89.00			91.00	2.2	Discretionary;
Bed Bugs Commercial	From	178.00	35.60	213.60	182.00	36.00	218.00	2.1	Discretionary;
Fleas Domestic			0.00	142.50			146.34	2.7	Discretionary;
Fleas Domestic Concessions			0.00	71.25			73.17	2.7	Discretionary;
Fleas Commercial	From	142.50	28.50	171.00	146.34	29.26	175.60	2.7	Discretionary;

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed Charges 25/26				
Green Scene Services	UNIT	Basic (£)	VAT	Total 24/25	Basic (£)	VAT	Total 25/26	% change	Basis for charging
		Charges 24/25			Proposed Charges 25/26				
Green Scene Services	UNIT	Basic (£)	VAT	Total 24/25	Basic (£)	VAT	Total 25/26	% change	Basis for charging
Wasps Domestic			0.00	83.00			85.00	2.4	Discretionary;
Wasps Domestic Concessions			0.00	71.25			75.00	5.3	Discretionary;
Wasps Commercial	From	83.00	16.60	99.60	85.00	17.00	102.00	2.4	Discretionary;
Beetles Domestic			0.00	142.50			146.34	2.7	Discretionary;
Beetles Domestic Concessions			0.00	71.25			73.17	2.7	Discretionary;
Beetles Commercial	From	142.50	28.50	171.00	146.34	29.26	175.60	2.7	Discretionary;
Garden Ants			0.00	142.50			146.34	2.7	Discretionary;
Garden Ants Concessions			0.00	71.25			73.17	2.7	Discretionary;
Garden Ants Commercial	From	142.50	28.50	171.00	146.34	29.26	175.60	2.7	Discretionary;
Moths Domestic			0.00	142.50			146.34	2.7	Discretionary;
Moths Domestic Concessions			0.00	71.25			73.17	2.7	Discretionary;
Moths Commercial	From	142.50	28.50	171.00	146.34	29.26	175.60	2.7	Discretionary;
Squirrels Domestic			0.00	210.00			216.00	2.9	Discretionary;
Squirrels Commercial	From	210.00	42.00	252.00	216.00	43.20	259.20	2.9	Discretionary;
Call Out Fee Domestic			0.00	83.00			85.00	2.4	Discretionary;
Call Out Fee Commercial	From	83.00	16.60	99.60	85.00	17.00	102.00	2.4	Discretionary;
One Of Sprays Domestic			0.00	142.50			146.34	2.7	Discretionary;
One Of Sprays Commercial	From	142.50	28.50	171.00	146.34	29.26	175.60	2.7	Discretionary;

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed Charges 25/26				
Green Scene Services	UNIT	Basic (£)	VAT	Total 24/25	Basic (£)	VAT	Total 25/26	% change	Basis for charging
Clinical Waste									
Commercial Collections		64.00	12.80	78.00	66.00	13.20	79.20	3.1	Discretionary;
		Charges 24/25			Proposed Charges 25/26				
Green Scene Services	UNIT	Basic (£)	VAT	Total 24/25	Basic (£)	VAT	Total 25/26	% change	Basis for charging
£6.8 per Unit with minimum Collection fee of £54.4		8.00	1.60	9.60	8.25	1.65	9.90	3.1	Discretionary;
Allotments									
Sites without water	Per Rod	10.22	0.00	10.22	10.50	0.00	10.50	2.70	Discretionary;
Sites with water	Per Rod	13.17	0.00	13.17	13.53	0.00	13.53	2.70	Discretionary;
Sites with locker and toilet facilities	Per Rod	14.65	0.00	14.65	15.04	0.00	15.04	2.70	Discretionary;
Sites with shed only	Per Rod	13.79	0.00	13.79	14.16	0.00	14.16	2.70	Discretionary;
Nature Conservation									
Birthday hire	Per session	75.00	0.00	75.00	78.00	0.00	78.00	4.00	Discretionary;
Corporate volunteering	Per session	250.00	0.00	250.00	300.00	0.00	300.00	20.00	Discretionary;
Hire for LBL schools and academies	Per hour	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Discretionary;
Long-term hire with Building (commercial education or other organisations in Lewisham)*	Per hour	17.00	0.00	17.00	18.00	0.00	18.00	5.88	Discretionary;
Long-term hire without Building (commercial education or other organisations in Lewisham)*	Per hour	11.00	0.00	11.00	12.00	0.00	12.00	9.09	Discretionary;
Occasional Hire with Building (commercial education or other organisations in Lewisham)	Per hour	20.00	0.00	20.00	21.00	0.00	21.00	5.00	Discretionary;

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed Charges 25/26				
Green Scene Services	UNIT	Basic (£)	VAT	Total 24/25	Basic (£)	VAT	Total 25/26	% change	Basis for charging
Occasional Hire without Building (commercial education or other organisations in Lewisham)	Per hour	15.00	0.00	15.00	16.00	0.00	16.00	6.67	Discretionary;
Occasional Hire with Building (non- LBL Schools/Academies/fee paying nurseries or other organisations)	Per hour	23.00	0.00	23.00	24.00	0.00	24.00	4.35	Discretionary;
Occasional Hire without Building (non- LBL Schools/Academies/fee paying nurseries or other organisations)	Per hour	20.00	0.00	20.00	21.00	0.00	21.00	5.00	Discretionary;
Occasional Hire with Building (non- LBL commercial organisations)	Per hour	N/A	N/A	N/A	40.00	0.00	40.00	NA	Discretionary;
Occasional Hire without Building (non- LBL commercial organisations)	Per hour	N/A	N/A	N/A	30.00	0.00	30.00	NA	Discretionary;
Facilitated non-LBL schools	Per session	165.00	0.00	165.00	170.00	0.00	170.00	3.03	Discretionary;
Additional LBL school sessions (non-primary)	Per class	75.00	0.00	75.00	78.00	0.00	78.00	4.00	Discretionary;
		Charges 24/25			Proposed Charges 25/26				
Green Scene Services	UNIT	Basic (£)	VAT	Total 24/25	Basic (£)	VAT	Total 25/26	% change	Basis for charging
Outdoor hire in Beckenham Place Park									
Commercial events	Per person	2.27	0.00	2.27	2.33	0.00	2.33	2.64	Discretionary
Community events	Per person	1.13	0.00	1.13	1.16	0.00	1.16	2.65	Discretionary
Animal Welfare									
Stray dog collection (contractor)	Per journey	150.00	30.00	180.00	150.00	30.00	180.00	0.00	Statutory;
Stray dog return (contractor)	Per journey	150.00	30.00	180.00	150.00	30.00	180.00	0.00	Statutory;
External boarding	Per day	35.00	7.00	42.00	35.00	7.00	42.00	0.00	Statutory;
Internal boarding day rate	Per day	10.00	2.00	12.00	11.00	2.20	13.20	10.00	Statutory;

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed Charges 25/26				
Green Scene Services	UNIT	Basic (£)	VAT	Total 24/25	Basic (£)	VAT	Total 25/26	% change	Basis for charging
Potential veterinary fees (cost recovery only)		0.00	0.00	0.00	0.00	0.00	0.00		Statutory;
Statutory stray dog fee	Per dog	25.00	0.00	25.00	25.00	0.00	25.00	0.00	Statutory;
Any other costs incurred i.e. microchipping or equipment replacement (cost recovery only)		0.00	0.00	0.00	0.00	0.00	0.00		Statutory;

SERVICE: Environmental Health and Environmental Protection

		Charges 24/25			Proposed charges 25/26				
Environmental Health and Environmental Protection Services	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% change	Basis for charging
1. Food Export									
Basic attestation of food premises registration and hygiene standards		184.00	0.00	184.00	184.00	0.00	184.00	0.0	Discretionary
Enhanced including verification or validation of process, storage, and goods		591.00	0.00	591.00	591.00	0.00	591.00	0.0	Discretionary
Full (bespoke to individual consignment and may include charges for sampling etc.)		POA	0.00	POA	POA	0.00	POA		Discretionary
2. Massage and Special Treatment Licence – new applications									

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Environmental Health and Environmental Protection Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
			0.20			0.2			
		385.00	0.00	385.00	385.00	0.00	385.00	0.0	Discretionary
CLASS 1 ONLY		297.00	0.00	297.00	297.00	0.00	297.00	0.0	Discretionary
CLASS 2 ONLY		231.00	0.00	231.00	231.00	0.00	231.00	0.0	Discretionary
CLASS 3 ONLY		198.00	0.00	198.00	198.00	0.00	198.00	0.0	Discretionary
CLASSES 1 & 2 OR 1 & 3		308.00	0.00	308.00	308.00	0.00	308.00	0.0	Discretionary
CLASSES 2 & 3		253.00	0.00	253.00	253.00	0.00	253.00	0.0	Discretionary
BODY PIERCING		209.00	0.00	209.00	209.00	0.00	209.00	0.0	Discretionary
TATTOOING		209.00	0.00	209.00	209.00	0.00	209.00	0.0	Discretionary
IPL		528.00	0.00	528.00	528.00	0.00	528.00	0.0	Discretionary
RENEWAL=100% of application fee									Discretionary
TRANSFER AND/OR VARIATION=25% of application fee									Discretionary
		Charges 24/25			Proposed charges 25/26				
Environmental Health and Environmental Protection Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
			0.20			0.2			
3. Zoo Licensing									
New application		704.00	0.00	704.00	704.00	0.00	704.00	0.0	Discretionary
Renewal		704.00	0.00	704.00	704.00	0.00	704.00	0.0	Discretionary
Copy of Licence		11.50	0.00	11.50	11.50	0.00	11.50	0.0	Discretionary
4. Application Fees for Environmental Permits									
Standard Process		1,650.00	0.00	1,650.00	1,650.00	0.00	1,650.00	0.0	Statutory
Addition fee for operation without a permit		1,188.00	0.00	1,188.00	1,188.00	0.00	1,188.00	0.0	Statutory
Reduced fee activities		155.00	0.00	155.00	155.00	0.00	155.00	0.0	Statutory
PVR I & II combined		257.00	0.00	257.00	257.00	0.00	257.00	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Environmental Health and Environmental Protection Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
Vehicle refinishers (VRs) and other reduced fee activities*		362.00	0.00	362.00	362.00	0.00	362.00	0.0	Statutory
Reduced fee activities: Additional fee for operating with a permit		71.00	0.00	71.00	71.00	0.00	71.00	0.0	Statutory
Mobile plant (e.g. screening and crushing/cement batching etc)		1,650.00	0.00	1,650.00	1,650.00	0.00	1,650.00	0.0	Statutory
For third to seventh applications		985.00	0.00	985.00	985.00	0.00	985.00	0.0	Statutory
For the eighth and subsequent applications		498.00	0.00	498.00	498.00	0.00	498.00	0.0	Statutory
* Where an application for any of the above is for a combined Part B and waste application, please add an extra £297 to the above amounts									
5. Annual subsistence charge 2023 - 2024 (Process Fees)									
Standard process low		72.00	0.00	72.00	72.00	0.00	72.00	0.0	Statutory
Standard process medium		1,161.00	0.00	1,161.00	1,161.00	0.00	1,161.00	0.0	Statutory
Standard process high		1,747.00	0.00	1,747.00	1,747.00	0.00	1,747.00	0.0	Statutory
5a. Reduced fee activities									
Low		79.00	0.00	79.00	79.00	0.00	79.00	0.0	Statutory
Medium		158.00	0.00	158.00	158.00	0.00	158.00	0.0	Statutory
High		237.00	0.00	237.00	237.00	0.00	237.00	0.0	Statutory
5b. PVR I & II combined									
Low		113.00	0.00	113.00	113.00	0.00	113.00	0.0	Statutory
Environmental Health and Environmental Protection Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
Medium		226.00	0.00	226.00	226.00	0.00	226.00	0.0	Statutory
High		341.00	0.00	341.00	341.00	0.00	341.00	0.0	Statutory
5c. Vehicle refinishers									
Low		228.00	0.00	228.00	228.00	0.00	228.00	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Environmental Health and Environmental Protection Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
Medium		365.00	0.00	365.00	365.00	0.00	365.00	0.0	Statutory
High		548.00	0.00	548.00	548.00	0.00	548.00	0.0	Statutory
5d. Mobile screening and crushing plant for 1st and 2nd permits									
Low		626.00	0.00	626.00	626.00	0.00	626.00	0.0	Statutory
Medium		1,034.00	0.00	1,034.00	1,034.00	0.00	1,034.00	0.0	Statutory
High		1,551.00	0.00	1,551.00	1,551.00	0.00	1,551.00	0.0	Statutory
5e. For the third to seventh permits									
Low		385.00	0.00	385.00	385.00	0.00	385.00	0.0	Statutory
Medium		617.00	0.00	617.00	617.00	0.00	617.00	0.0	Statutory
High		924.00	0.00	924.00	924.00	0.00	924.00	0.0	Statutory
6. Transfer and surrender 2023-24 (Process Fees)									
Standard process transfer		169.00	0.00	169.00	169.00	0.00	169.00	0.0	Statutory
Standard process partial transfer		497.00	0.00	497.00	497.00	0.00	497.00	0.0	Statutory
New operator at low risk reduced fee activity		75.00	0.00	75.00	75.00	0.00	75.00	0.0	Statutory
Reduced fee activities: Transfer		0.00	0.00	0.00	0.00	0.00	0.00		Statutory
Reduced fee activities: Partial transfer		47.00	0.00	47.00	47.00	0.00	47.00	0.0	Statutory
7. Late payment fees for Environmental Permits and Annual subsistence charges.									
		52.00	0.00	52.00	52.00	0.00	52.00	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

SERVICE: LEISURE CENTRES

1Life Downham Health and Leisure Centres	Charges 24/25			Proposed Charges 25/26			% change
	BASIC (£)	VAT	Total 24/25 (£)	BASIC (£)	VAT	Total 25/26 (£)	
1.1 Community Hall (Schools, club/group, voluntary)	30.00	0.00	30.00	30	0.00	30	0.0
3.1 Be Active gym session	4.25	0.00	4.25	4.7	0.00	4.7	10.6
3.2 Junior Session	3.50	0.00	3.50	3.60	0.00	3.60	2.9
3.3 Fitness Session (1 hour)	6.75	0.00	6.75	6.95	0.00	6.95	3.0
3.4 60+ session gym session Be Active	4.10	0.00	4.10	4.50	0.00	4.50	9.8
3.5 Junior / Be Active Induction	3.65	0.00	3.65	3.75	0.00	3.75	2.7
4.1 Aerobics / Step etc	6.50	0.00	6.50	6.65	0.00	6.65	2.3
4.2 Aqua Zumba	6.50	0.00	6.50	6.75	0.00	6.75	3.8
4.3 Aqua Aerobics	6.50	0.00	6.50	6.75	0.00	6.75	3.8
4.4 GP referral aqua session	4.25	0.00	4.25	4.70	0.00	4.70	10.6
4.5 GP referral fitness class	4.25	0.00	4.25	4.70	0.00	4.70	10.6
4.6 GP referral gym session	4.25	0.00	4.25	4.70	0.00	4.70	10.6
5.1 Junior U16 Swim	3.20	0.00	3.20	3.30	0.00	3.30	3.1
5.2 Junior U16 holidays Swim - Lewisham residents only in holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.0
5.3 Adult Swim	4.50	0.00	4.50	4.65	0.00	4.65	3.3
5.4 Under 5's	0.00	0.00	0.00	0.00	0.00	0.00	0.0
5.5 Family Swim	11.85	0.00	11.85	12.00	0.00	12.00	1.3
5.6 Be Active Swim Price	3.15	0.00	3.15	3.45	0.00	3.45	9.5
5.7 60+ swim (be - Active)	3.15	0.00	3.15	3.45	0.00	3.45	9.5
7.2 Junior Swimming lesson monthly DD - 50wks 30 minutes	34.50	0.00	34.50	35.5	0.00	35.5	2.8
7.3 Adult Swimming lesson monthly DD - 50wks 30 minutes	34.50	0.00	34.50	35.5	0.00	35.5	2.8
7.4 Swim Adult 121 30 minute DD	90.00	0.00	90.00	120.0	0.00	120.0	33.3
7.5 Swim Adult 221 30 minute DD	68.00	0.00	68.00	70.0	0.00	70.0	2.9

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	90.00	0.00	90.00	120.0	0.00	120.0	33.3
	Charges 24/25			Proposed Charges 25/26			
1Life Downham Health and Leisure Centres	BASIC (£)	VAT	Total 24/25 (£)	BASIC (£)	VAT	Total 25/26 (£)	% change
7.6 Jnr 121 30 minute DD	90.00	0.00	90.00	120.0	0.00	120.0	33.3
7.7 Swim Jnr 221 30 minute DD	68.00	0.00	68.00	70.0	0.00	70.0	2.9
8.1 Be Active Full Membership	29.00	0.00	29.00	32.0	0.00	32.0	10.3
8.2 Be Active 60+ Swim Only Membership	15.75	0.00	15.75	17.4	0.00	17.4	10.2
8.3 Be Active 60+ Badminton	10.85	0.00	10.85	11.95	0.00	11.95	10.1
9.1 Astroturf With Flood Lights 7-aside	50.00	0.00	50.00	52.00	0.00	52.00	4.0
9.2 Astroturf Without Flood Lights 7-aside	38.50	0.00	38.50	41.00	0.00	41.00	6.5
10.1 Badminton	15.00	0.00	15.00	15.00	0.00	15.00	0.0
11.1 Memberships Admin Fee	30.00	0.00	30.00	30.0	0.00	30.0	0.0
11.2 12 month direct debit membership Annual	360.00	0.00	360.00	360.0	0.00	360.0	0.0
11.3 Corporate membership		0.00			0.00		0.0
11.4 1Life Plus Membership	31.00	0.00	31.00	31.00	0.00	31.00	0.0
11.5 In Centre Membership	36.00	0.00	36.00	36.00	0.00	36.00	0.0
11.6 Swim monthly ticket	22.00	0.00	22.00	23.00	0.00	23.00	4.5
11.7 Active 1 month Concession	28.35	0.00	28.35	31.20	0.00	31.20	10.1
11.8 Active 1 month Junior	21.00	0.00	21.00	23.10	0.00	23.10	10.0
11.9 Active 3 month GP Ref DD	21.00	0.00	21.00	23.10	0.00	23.10	10.0
13.1 Trampolining (45 min lesson) DD Monthly	25.00	0.00	25.00	27.0	0.00	27.0	8.0
Trampolining (60 min lesson) DD Monthly	31.50	0.00	31.50	33.0	0.00	33.0	4.8
15.1 Soft play party (25 children)	145.00	0.00	145.00	175.00	0.00	175.00	20.7
15.2 Disco party (25 children)	145.00	0.00	145.00	175.00	0.00	175.00	20.7
15.3 Pool party (12 children)	145.00	0.00	145.00	200.00	0.00	200.00	37.9
15.4 Pool party (24 children)	175.00	0.00	175.00	175.00	0.00	175.00	0.0
15.5 Multi Sports party (15 children)	145.00	0.00	145.00	150.00	0.00	150.00	3.4
15.6 Mini activities party 3+ (12 children)	135.00	0.00	135.00	135.00	0.00	135.00	0.0
15.7 Roller skating party (20 children)	145.00	0.00	145.00	145.00	0.00	145.00	0.0

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	145.00	0.00	145.00	145.00	0.00	145.00	0.0
	Charges 24/25			Proposed Charges 25/26			
1Life Downham Health and Leisure Centres	BASIC (£)	VAT	Total 24/25 (£)	BASIC (£)	VAT	Total 25/26 (£)	% change
15.8 Bouncy Castle party (25 children)	145.00	0.00	145.00	145.00	0.00	145.00	0.0
15.9 Pool inflatable party (25 children)	220.00	0.00	220.00	220.00	0.00	220.00	0.0
15.10 Football party (15 children)	160.00	0.00	160.00	160.00	0.00	160.00	0.0
15.11 Swim with a mermaid party (12 children)	195.00	0.00	195.00	195.00	0.00	195.00	0.0
15.12 Princess party (25 children)	195.00	0.00	195.00	195.00	0.00	195.00	0.0
15.13 Dance party (25 children)	195.00	0.00	195.00	195.00	0.00	195.00	0.0
15.14 Additional hour after in own room	45.00	0.00	45.00	47.00	0.00	47.00	4.4
15.15 Additional hour after in café	28.00	0.00	28.00	30.00	0.00	30.00	7.1
16.1 Multi-Purpose and Fitness Studio Hire	45.00	0.00	45.00	46.00	0.00	46.00	2.2
16.2 Fitness Studio Hire	38.00	0.00	38.00	40.00	0.00	40.00	5.3
16.3 Multi-Purpose Studio Hire	31.00	0.00	31.00	32.00	0.00	32.00	3.2
6.1 LBL Swim Club Main Pool	39.50	0.00	39.50	40.55	0.00	40.55	2.7
6.2 LBL Swim Club out of Main Pool	58.00	0.00	58.00	59.50	0.00	59.50	2.6
6.3 Non LBL Swim Club Main Pool	82.00	0.00	82.00	82.00	0.00	82.00	0.0
6.4 LBL Swim Club Teaching Pool	21.00	0.00	21.00	21.55	0.00	21.55	2.6
6.5 Non LBL Swim Club Teaching Pool	42.00	0.00	42.00	43.20	0.00	43.20	2.9
12.1 Lower Fields 11 a side (90 minutes) hire	100.00	0.00	100.00	102.55	0.00	102.55	2.6
12.2 Mini Soccer (per game)	47.50	0.00	47.50	48.80	0.00	48.80	2.7

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GLL Leisure Centres	Charges 24/25			Proposed Charges 25/26			% change	Basis for charging
	Basic (£)	VAT (£)	GLL prices 24/25 (£)	Basic (£)	VAT (£)	GLL Proposed prices (£)		
Gym Adult - Non member	7.60	8.13	8.15	8.61	0.00	8.60	5.5	
Gym Adult - Pay and Play resident	6.90	7.38	7.40	7.82	0.00	7.80	5.4	
Gym Adult - Senior (60+)/concession	4.55	4.87	4.85	5.34	0.00	5.35	10.3	
Gym Junior - Non member	4.95	5.30	5.30	5.60	0.00	5.60	5.7	
Gym Junior - Pay and Play resident	4.50	4.82	4.80	5.07	0.00	5.05	5.2	
Gym Junior - concession	2.95	3.16	3.15	3.49	0.00	3.50	11.1	
Gym Adult disability	0.00	0.00	0.00	0.00	0.00	0.00		
Swimming Adult - Non member	5.30	5.67	5.65	5.97	0.00	5.95	5.3	
Swimming Adult - Pay and Play resident	4.80	5.14	5.15	5.44	0.00	5.45	5.8	
Swimming Adult - Senior (60+)/concession	3.20	3.42	3.40	3.74	0.00	3.75	10.3	
Swimming Junior - Non member	2.95	3.16	3.15	3.33	0.00	3.35	6.3	
Swimming Junior - Pay and Play resident	2.70	2.89	2.90	3.07	0.00	3.05	5.2	
Swimming Junior - concession	1.80	1.93	1.95	2.15	0.00	2.15	10.3	
Swimming Adult disability	0.00	0.00	0.00	0.00	0.00	0.00		
Aqua Splash - Adult	6.45	6.90	6.90	7.29	0.00	7.30	5.8	
Aqua Splash - Adult - Be Active Conc	4.45	4.76	4.75	5.23	0.00	5.25	10.5	
Aqua Splash - Junior	4.50	4.82	4.80	5.07	0.00	5.05	5.2	
Junior Fitness classes - non member	4.95	5.30	5.30	5.60	0.00	5.60	5.7	
Junior Fitness classes- Pay and Play resident	4.50	4.82	4.80	5.07	0.00	5.05	5.2	
Junior Fitness classes- concession	2.95	3.16	3.15	3.49	0.00	3.50	11.1	
Aerobics classes (Not Aqua or Spin) Adult - Non member	6.90	7.38	7.40	7.82	0.00	7.80	5.4	
Aerobics classes (Not Aqua or Spin) Adult - Pay and Play resident	5.85	6.26	6.25	6.61	0.00	6.60	5.6	
Aerobics classes (Not Aqua or Spin) Adult - Senior (60+)/concession	4.15	4.44	4.45	4.93	0.00	4.95	11.2	
Aerobics classes (Spin) Adult - Non member	8.20	8.77	8.75	9.25	0.00	9.25	5.7	
Aerobics classes (Spin) Adult - Pay and Play resident	5.85	6.26	6.25	6.61	0.00	6.60	5.6	

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Aerobics classes (Spin) Adult - Senior (60+)/concession	4.95	5.30	5.30	5.83	0.00	5.85	10.4	
Aerobics classes (Aqua) Adult - Non member	5.85	6.26	6.25	6.61	0.00	6.60	5.6	
Aerobics classes (Aqua) Adult - Pay and Play resident	5.30	5.67	5.65	5.97	0.00	5.95	5.3	
Aerobics classes (Aqua) Adult - Senior (60+)/concession	4.15	4.44	4.45	4.93	0.00	4.95	11.2	
Softplay - Under 2's x1	2.15	2.30	2.30	2.43	0.00	2.45	6.5	
	Charges 24/25			Proposed Charges 25/26				
GLL Leisure Centres	Basic (£)	VAT (£)	GLL prices 24/25 (£)	Basic (£)	VAT (£)	GLL Proposed prices (£)	% change	Basis for charging
Softplay - Under 2's x2	4.30	4.60	4.60	4.86	0.00	4.85	5.4	
Softplay - Under 2's + 1x over 2	8.10	8.67	8.65	9.14	0.00	9.15	5.8	
Softplay - Over 2's x1	5.95	6.37	6.35	6.71	0.00	6.70	5.5	
Softplay - Over 2's x2	11.90	12.73	12.75	13.48	0.00	13.50	5.9	
Softplay - 1x additional adult	5.95	6.37	6.35	6.71	0.00	6.70	5.5	
25m Pool - Club Hire Exclusive use Forest Hill Pools & Wavelengths	126.00	134.82	134.80	142.48	0.00	142.50	5.7	
25m Pool - Club Hire Exclusive use Glass Mill	168.00	179.76	179.75	190.00	0.00	190.00	5.7	
25m Pool - Club Hire Per lane	21.00	22.47	22.45	23.73	0.00	23.75	5.8	
25m Pool - Saxon Crown / Existing hirers with low prices	46.20	49.43	49.45	52.27	0.00	52.25	5.7	
25m Pool - Saxon Crown per lane	7.75	8.29	8.30	8.77	0.00	8.75	5.4	
25m Pool - Gala	157.50	168.53	168.55	178.16	0.00	178.15	5.7	
25m Pool - Gala - Saxon Crown	105.00	112.35	112.35	118.75	0.00	118.75	5.7	
Gala - out of hours Saxon Crown	157.50	168.53	168.55	178.16	0.00	178.15	5.7	
Gala - out of hours	210.00	224.70	224.70	237.51	0.00	237.50	5.7	
25m Pool Party	210.00	224.70	224.70	237.51	0.00	237.50	5.7	
Leisure Pool - Party Wavelengths	270.40	289.33	289.35	305.84	0.00	305.85	5.7	
School Lessons 2 week block	1575.00	1685.25	1685.25	1781.31	0.00	1781.30	5.7	
School Lessons 2 week block + additional pool usage	1837.50	1966.13	1966.15	2078.22	0.00	2078.20	5.7	
Learner Pool - Glass Mill & Forest Hill Pools	105.00	112.35	112.35	118.75	0.00	118.75	5.7	
Small Studio	36.75	39.32	39.30	41.54	0.00	41.55	5.7	

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Large Studio	47.25	50.56	50.55	53.43	0.00	53.45	5.7	
Forest Hill Pool community room	53.00	56.71	56.70	59.93	0.00	0.00	0.0	No longer applicable
Bellingham -Meeting Room	36.75	39.32	39.30	41.54	0.00	41.55	5.7	
3G pitch 7 a side / two 5 a sides Floodlit	80.25	85.87	85.85	90.74	0.00	90.75	5.7	
3 grass pitches 11 a side - no floodlight 100m x 60	149.80	160.29	160.30	160.30	0.00	160.30	0.0	
3 grass pitches 11 a side - no floodlight 90m x 50	128.40	137.39	137.40	137.40	0.00	137.40	0.0	
Ladywell Arena Football clubs - Floodlit per game	160.50	171.74	171.75	181.54	0.00	181.55	5.7	
Ladywell Arena Football clubs - no lights per game	123.05	131.66	131.65	139.15	0.00	139.15	5.7	
Ladywell Arena track - Adult (NR) drop in	3.15	3.37	3.35	3.54	0.00	3.55	6.0	
Ladywell Arena track - Adult (Res) drop in	2.85	3.05	3.05	3.22	0.00	3.20	4.9	
Ladywell Arena track - Junior (U16) drop in	1.35	1.44	1.45	1.53	0.00	1.55	6.9	
Swimming lessons								
Swim School DD Junior	32.40	34.67	34.65	36.63	0.00	36.65	5.8	
Swim School DD Swimbies	41.05	43.92	43.90	46.40	0.00	46.40	5.7	
Swim School DD Adult	43.20	46.22	46.20	48.83	0.00	48.85	5.7	
	Charges 24/25			Proposed Charges 25/26				
GLL Leisure Centres	Basic (£)	VAT (£)	GLL prices 24/25 (£)	Basic (£)	VAT (£)	GLL Proposed prices (£)	% change	Basis for charging
1-2-1 Swimming lessons	32.40	34.67	34.65	36.63	0.00	36.65	5.8	
Crash courses	38.90	41.62	41.60	43.97	0.00	43.95	5.6	
Memberships								
Be Active Adult (concessionary)	32.05	34.29	34.30	37.73	0.00	37.75	10.1	
Be Active Adult (Senior 60+)	32.05	34.29	34.30	37.73	0.00	37.75	10.1	
Better Heath Resident (borough wide)	48.10	51.46	51.45	54.38	0.00	54.40	5.7	
Better Heath Non-resident (borough wide)	58.80	62.91	62.90	66.49	0.00	66.50	5.7	
Better Health Resident (Centre only)	42.75	45.74	45.75	48.36	0.00	48.35	5.7	
Junior DD price	21.35	22.84	22.85	24.15	0.00	24.15	5.7	
Student/LBL council price	36.06	38.58	38.60	42.46	0.00	42.45	10.0	
Corporate price	42.75	45.74	45.75	48.36	0.00	48.35	5.7	
Bellingham Centre only DD - Peak	26.70	28.57	28.55	30.18	0.00	30.20	5.8	

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Bellingham Centre only DD - Off Peak & Concession	21.35	22.84	22.85	24.15	0.00	24.15	5.7	
Be Active Adult (concessionary) - annual	320.47	342.90	342.90	377.19	0.00	377.20	10.0	
Be Active Adult (Senior 60+) - annual	320.47	342.90	342.90	377.19	0.00	377.20	10.0	
Better Heath Resident (borough wide) - annual	480.97	514.63	514.65	543.99	0.00	544.00	5.7	
Better Heath Non-resident (borough wide) - annual	587.97	629.12	629.10	664.96	0.00	664.95	5.7	
Better Health Resident (Centre only) - annual	427.47	457.39	457.40	483.47	0.00	483.45	5.7	
Junior DD price - annual	213.47	228.41	228.40	241.42	0.00	241.40	5.7	
Student/LBL council price - annual	360.59	385.83	385.85	424.44	0.00	424.45	10.0	
Corporate price - annual	427.47	457.39	457.40	483.47	0.00	483.45	5.7	
Bellingham Centre only DD - Peak - annual	266.97	285.65	285.65	301.93	0.00	301.95	5.7	
Bellingham Centre only DD - Off Peak & Concession - annual	213.47	228.41	228.40	241.42	0.00	241.40	5.7	
Waves/GMLC Health suite								
Adult Resident	6.85	7.33	7.35	7.77	7.33	7.75	5.4	
60+ /Disabled	3.70	3.96	3.95	4.35	3.96	4.35	10.1	
Adult Non resident	9.45	10.11	10.10	10.68	10.11	10.70	5.9	
Glass Mill Softplay		0.00	0.00	0.00	0.00	0.00		
Softplay - Under 2's x1		0.00	0.00	0.00	0.00	0.00		
Softplay - Under 2's x2		0.00	0.00	0.00	0.00	0.00		
Softplay - Under 2's + 1x over 2		0.00	0.00	0.00	0.00	0.00		
Softplay - Over 2's x1		0.00	0.00	0.00	0.00	0.00		
Softplay - Over 2's x2		0.00	0.00	0.00	0.00	0.00		
Softplay - 1x additional adult		0.00	0.00	0.00	0.00	0.00		
Birthday Parties - Pool	216.00	231.12	231.10	244.27	231.12	244.25	5.7	
Birthday Parties - Softplay	162.00	173.34	173.35	183.23	173.34	183.25	5.7	
Birthday Parties - Softplay exclusive	729.00	780.03	780.05	824.51	780.03	824.50	5.7	
	Charges 24/25			Proposed Charges 25/26				
GLL Leisure Centres	Basic (£)	VAT (£)	GLL prices 24/25 (£)	Basic (£)	VAT (£)	GLL Proposed prices (£)	% change	Basis for charging
Club Lewisham table tennis	3.15	3.37	3.35	3.54	3.37	3.55	6.0	
Gym Inductions								
Junior	15.90	17.01	17.00	17.97	17.01	17.95	5.6	

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Basic induction (30 mins)	15.90	17.01	17.00	17.97	17.01	17.95	5.6	
Total inductions (60 mins)	21.20	22.68	22.70	23.99	22.68	24.00	5.7	
Re-Focus session	10.60	11.34	11.35	12.00	11.34	12.00	5.7	
Give it a Go - off peak	26.50	28.36	28.35	29.97	28.36	29.95	5.6	
Give it a Go - peak	31.80	34.03	34.05	35.99	34.03	36.00	5.7	

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SERVICE: STREET ENVIRONMENT SERVICES

STREET ENVIRONMENTAL SERVICES	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic (£)	VAT 20%	Total 24/25 (£)	Basic (£)	VAT 20%	Total 25/26 (£)		
Mattress collection	Per mattress	15.08	0.00	15.00	15.40	0.00	15.50	3.3	Discretionary
Bulky waste collection	Per 4 items	44.16	0.00	45.00	46.21	0.00	46.00	2.2	Discretionary
Fridge/freezer collection	Per fridge	64.62	0.00	65.00	66.75	0.00	67.00	3.1	Discretionary
Bin hire for managing agents	Per bin	6.00	0.00	6.00	6.16	0.00	6.50	8.3	Traded
Bin delivery charge (Recycling - for individual households)	Per bin	32.31	0.00	33.00	33.89	0.00	35.00	6.1	Discretionary
Bin delivery Charge (Refuse - for individual households)	Per bin	32.31	0.00	33.00	33.89	0.00	35.00	6.1	Discretionary

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COMMERCIAL SERVICES

SERVICE: FORECOURT LICENCES

	UNIT	Charges 24/25				Proposed charges 25/26				Basis for charging
		Basic	VAT 20%	Total 24/25	% change	Basic	VAT 20%	Total 25/26	% change	
Forecourt Licences										
Forecourt Licence Charges per Square Metre		6.66	0.00	6.66	0.0	6.84	0.00	6.84	2.7	Discretionary
Forecourt Licence/ Renewal Fee		36.30	0.00	36.30	0.0	37.28	0.00	37.28	2.7	Discretionary
Forecourt Licence Alteration Fee		36.30	0.00	36.30	0.0	37.28	0.00	37.28	2.7	Discretionary
Forecourt Licence Replacement Fee		6.60	0.00	6.60	0.0	6.78	0.00	6.78	2.7	Discretionary
Fast Track Forecourt Licence (48 HOURS)		66.00	0.00	66.00	0.0	67.78	0.00	67.78	2.7	Discretionary
Arrears Letter		5.50	0.00	5.50	0.0	5.65	0.00	5.65	2.7	Discretionary
Revocation Letter		11.00	0.00	11.00	0.0	11.30	0.00	11.30	2.7	Discretionary

SERVICE: GARDEN WASTE

	UNIT	Charges 24/25			Proposed charges 25/26				Basis for charging
		Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26	% change	
Garden Waste Collection Services									
Annual Subscription	Annual	93.50	0.00	93.50	96.02	0.00	96.02	2.7	Discretionary
Processing fee for replacement bins	240Litre Bin	30.00	0.00	30.00	30.81	0.00	30.81	2.7	Discretionary
Annual Subscription (direct debit)	Annual	93.50	0.00	93.50	96.02	0.00	96.02	2.7	Discretionary

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SERVICE: BUILDING CONTROL

	UNIT	Charges 24/25			Proposed charges 25/26				Basis for charging
		Basic	VAT 0.20	Total 2425	Basic	VAT 0.2	Total 25/26	% change	
25. Building Control									
25.1 Domestic Extensions - not more than 2 storeys high									
25.1.1 Floor area not exceeding 6m2		484.65	0.20	581.58	497.74	0.20	597.28	2.7	Discretionary
25.1.2 6m2 and under 40m2		700.05	0.20	840.06	718.95	0.20	862.74	2.7	Discretionary
25.1.3 40m2 and under 60m2		796.98	0.20	956.38	818.50	0.20	982.20	2.7	Discretionary
25.1.4 Over 60m2 (Charged based on estimated cost of work)						0.20			Discretionary
25.2 Domestic single family loft conversion									
25.2.1 Floor area not exceeding 6m2		592.35	0.20	710.00	608.34	0.20	730.01	2.8	Discretionary
25.2.2 6m2 and under 40m2		700.05	0.20	840.00	718.95	0.20	862.74	2.7	Discretionary
25.2.3 40m2 and under 60m2		856.22	0.20	1027.00	879.34	0.20	1055.21	2.7	Discretionary
25.2.4 Over 60m2 (Charged based on estimated cost of work)						0.20			Discretionary
25.3 Detached garages/outbuildings/carports									
25.3.1 Floor area not exceeding 30m2		640.82	0.20	769.00	658.12	0.20	789.75	2.7	Discretionary
25.3.2 Floor area exceeding 30m2 BUT not exceeding 60m2		748.52	0.20	898.00	768.73	0.20	922.48	2.7	Discretionary
25.3.3 Over 60m2 (Charged based on estimated cost of work)						0.20			Discretionary
25.4 Window replacement (not competent persons)									

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		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% change	Basis for charging
Estimated cost of work 0-2,000		210.02	0.20	252.00	215.69	0.20	258.83	2.7	Discretionary
		Charges 24/25			Proposed charges 25/26				
Building Control	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Estimated cost of work 2,000 - 10,000		269.25	0.20	323.00	276.52	0.20	331.82	2.7	Discretionary
Over 10,000 (Charged by estimated cost of work)					0.00		0.00		Discretionary
25.5 Schedule 2 - Other Works (commercial value of works being undertaken)									
0-1,000	Commercial value of works being undertaken	210.02	0.20	252.00	215.69	0.20	258.83	2.7	Discretionary
1,001-2,000	Commercial value of works being undertaken	317.72	0.20	381.00	326.30	0.20	391.56	2.8	Discretionary
2,001-10,000	Commercial value of works being undertaken	403.88	0.20	485.00	414.78	0.20	497.74	2.6	Discretionary
10,000-11,000	Commercial value of works being undertaken	438.70	0.20	526.00	450.54	0.20	540.65	2.8	Discretionary
11,001-12,000	Commercial value of works being undertaken	448.03	0.20	538.00	460.13	0.20	552.15	2.6	Discretionary
12,001-13,000	Commercial value of works being undertaken	462.03	0.20	554.00	474.50	0.20	569.41	2.8	Discretionary

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		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT 0.20	Total 2425	Basic	VAT 0.2	Total 25/26	% change	Basis for charging
13001-14,000	Commercial value of works being undertaken	471.37	0.20	565.00	484.10	0.20	580.92	2.8	Discretionary
14,001-15,000	Commercial value of works being undertaken	490.04	0.20	588.00	503.27	0.20	603.93	2.7	Discretionary
15,001-16,000	Commercial value of works being undertaken	499.37	0.20	599.00	512.85	0.20	615.42	2.7	Discretionary
16001-17,000	Commercial value of works being undertaken	518.04	0.20	621.00	532.03	0.20	638.43	2.8	Discretionary
17,001-18,000	Commercial value of works being undertaken	532.04	0.20	638.00	546.41	0.20	655.69	2.8	Discretionary
		Charges 24/25			Proposed charges 25/26				
Building Control	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
18,001-19,000	Commercial value of works being undertaken	541.37	0.20	649.00	555.99	0.20	667.18	2.8	Discretionary
19,001-20,000	Commercial value of works being undertaken	555.37	0.20	666.00	570.36	0.20	684.44	2.8	Discretionary
20,001-21,000	Commercial value of works being undertaken	564.71	0.20	677.00	579.96	0.20	695.95	2.8	Discretionary
21,001-22,000	Commercial value of works being undertaken	578.71	0.20	694.00	594.34	0.20	713.20	2.8	Discretionary
22,001-23,000	Commercial value of works being undertaken	588.04	0.20	705.00	603.92	0.20	724.70	2.8	Discretionary

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		Charges 24/25			Proposed charges 25/26					
	UNIT	Basic	VAT 0.20	Total 2425	Basic	VAT 0.2	Total 25/26	% change	Basis for charging	
23,001-24,000	Commercial value of works being undertaken	597.38	0.20	717.00	613.51	0.20	736.21	2.7	Discretionary	
24,001-25,000	Commercial value of works being undertaken	611.38	0.20	733.00	627.89	0.20	753.46	2.8	Discretionary	
25,001-26,000	Commercial value of works being undertaken	625.38	0.20	750.00	642.27	0.20	770.72	2.8	Discretionary	
26,001-27,000	Commercial value of works being undertaken	634.71	0.20	761.00	651.85	0.20	782.22	2.8	Discretionary	
27,001-28,000	Commercial value of works being undertaken	644.05	0.20	773.00	661.44	0.20	793.73	2.7	Discretionary	
28,001-29,000	Commercial value of works being undertaken	653.38	0.20	784.00	671.02	0.20	805.23	2.7	Discretionary	
29,001-30,000	Commercial value of works being undertaken	662.71	0.20	795.00	680.60	0.20	816.72	2.7	Discretionary	
30,001-31,000	Commercial value of works being undertaken	676.72	0.20	812.00	694.99	0.20	833.99	2.7	Discretionary	
		Charges 24/25			Proposed charges 25/26					
Building Control	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging	
31,001-32,000	Commercial value of works being undertaken	686.05	0.20	823.00	704.57	0.20	845.49	2.7	Discretionary	
32,001-33,000	Commercial value of works being undertaken	700.05	0.20	840.00	718.95	0.20	862.74	2.7	Discretionary	

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26				Basis for charging
		Basic	VAT 0.20	Total 2425	Basic	VAT 0.2	Total 25/26	% change	
33,001-34,000	Commercial value of works being undertaken	709.38	0.20	851.00	728.53	0.20	874.24	2.7	Discretionary
34,001-35,000	Commercial value of works being undertaken	723.39	0.20	868.00	742.92	0.20	891.51	2.7	Discretionary
35,001-36,000	Commercial value of works being undertaken	732.72	0.20	879.00	752.50	0.20	903.00	2.7	Discretionary
36,001-37,000	Commercial value of works being undertaken	746.72	0.20	896.00	766.88	0.20	920.26	2.7	Discretionary
37,001-38,000	Commercial value of works being undertaken	756.05	0.20	907.00	776.46	0.20	931.76	2.7	Discretionary
38,001-39,000	Commercial value of works being undertaken	770.06	0.20	924.00	790.85	0.20	949.02	2.7	Discretionary
39,001-40,000	Commercial value of works being undertaken	779.39	0.20	935.00	800.43	0.20	960.52	2.7	Discretionary
40,001-41,000	Commercial value of works being undertaken	793.39	0.20	952.00	814.81	0.20	977.77	2.7	Discretionary
41,001-42,000	Commercial value of works being undertaken	798.06	0.20	957.00	819.61	0.20	983.53	2.8	Discretionary
42,001-43,000	Commercial value of works being undertaken	812.06	0.20	974.00	833.99	0.20	1000.78	2.7	Discretionary
43,001-44,000	Commercial value of works being undertaken	821.39	0.20	985.00	843.57	0.20	1012.28	2.8	Discretionary
		Charges 24/25			Proposed charges 25/26				

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% change	Basis for charging
Building Control	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
44,001-45,000	Commercial value of works being undertaken	835.39	0.20	1002.00	857.95	0.20	1029.53	2.7	Discretionary
45,001-46,000	Commercial value of works being undertaken	844.73	0.20	1013.00	867.54	0.20	1041.05	2.8	Discretionary
46,001-47,000	Commercial value of works being undertaken	858.73	0.20	1030.00	881.92	0.20	1058.30	2.7	Discretionary
47,001-48,000	Commercial value of works being undertaken	868.06	0.20	1042.00	891.50	0.20	1069.80	2.7	Discretionary
48,001-49,000	Commercial value of works being undertaken	882.06	0.20	1058.00	905.88	0.20	1087.05	2.7	Discretionary
49,001-50,000	Commercial value of works being undertaken	891.40	0.20	1070.00	915.47	0.20	1098.56	2.7	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

SERVICE: PLANNING

Planning Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VA	Total 25/26		
			0.20			T			
Operations:									
1. New Developments									
1.1 Outline Applications (calculated on site area)									
1.1.1 Not more than 0.5 hectare	per 0.1 hectare (or part thereof)	£578	0.00	£578	578.00	0.00	578.00	0.0	
1.1.2 Between 0.5 hectars and 2.5 hectares	per 0.1 hectare (or part thereof)	£624	0.00	£624	624.00	0.00	624.00	0.0	Statutory Fee
1.1.3 More than 2.5 hectares	per 0.1 hectare (or part thereof)	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500	0.00	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500	0.00	0.00	£15,433 + £186 for each additional 0.1 hectare (or part thereof) in excess of 2.5 hectares Maximum fee of £202,500	0.0	Statutory Fee
1.2 Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)									
1.2.1 The erection of new dwellinghouses; including the building of new flats; (Total number of new units created is less than 10)	Per dwelling house/flat	578.00	0.00	578.00	578.00	0.00	578.00	0	

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
						0.2			
1.2.2 The erection of new dwellinghouses; including the building of new flats; (Between 10 and 50 new units)	Per dwelling house/flat	624.00	0.00	624.00	624.00	0.00	624.00	0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
						T			
1.2.3 Erection of new dwellinghouses; including the building of new flats; (Total number of new units created is more than 50)	Per dwellinghouse/flat	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	0.00	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	0.00	£30,860 + £186 for each additional dwellinghouse in excess of 50 Maximum fee of £405,000	0	Statutory Fee
1.2.4 Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery); where there is no gross floor space created by the development		£293.00	0.00	£293.00	£293.00	0.00	£293.00	0.0	Statutory Fee
1.2.5 Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery); where the gross floor space created by the development does not exceed 40 sq m		£293.00	0.00	£293.00	£293.00	0.00	£293.00	0.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
			0.2			0.2			
1.2.6 Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery); where the gross floor space created by the development exceeds 40 sq m, but does not exceed 1,000 sq m (Prior to 6/12/23 fee was chargeable on 40 - 75 sq m)	75 sq m (or part thereof)	£578.00	0.00	£578.00	£578.00	0.00	£578.00	0.0	Statutory Fee
1.2.7 Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery); where the gross floor space created by the development exceeds 1,000 sq m, but does not exceed 3,750 sq m.	75 sq m (or part thereof)	£624.00	0.00	£624.00	£624.00	0.00	£624.00	0.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA T	Total 25/26	% change	Basis for charging
1.2.8 Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery); where the gross floor space created by the development exceeds 3,750 sq m	75 sq m (or part thereof)	£30,680 + £186 for each additional 75 sq m (or part thereof) in excess of 3,750 sq m up to a	0.00	£30,680 + £186 for each additional 75 sq m (or part thereof) in excess of 3,750 sq m up to a	£31,385 + £186 for each additional 75 sq m (or part thereof) in excess of 3,750 sq m up to a	0.00	£31,385 + £186 for each additional 75 sq m (or part thereof) in excess of 3,750 sq m up to a	2.3	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Planning Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
		maximum on £405,000		maximum on £405,000	maximum on £405,000		maximum on £405,000		
1.2.9 Erection of agricultural buildings other than glasshouses on land used for agricultural purposes; where the gross floor space to be created by the development does not exceed 465 sq m		£120.00	0.00	£120.00	£120.00	0.00	£120.00	0.0	Statutory Fee
1.2.10 Erection of agricultural buildings other than glasshouses on land used for agricultural purposes; where the gross floor space to be created by the development exceeds 465 sq m but does not exceed 540 sq m		£578.00	0.00	£578.00	£578.00	0.00	£578.00	0.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
			0.2			0.2			
1.2.11 Erection of agricultural buildings other than glasshouses on land used for agricultural purposes; where the gross floor space to be created by the development exceeds 540 sq m but does not exceed 1,000 sq m (Prior to 6/12/23 fee was chargeable on 540 - 4,215 sq m)	75 sq m (or part thereof)	£578 for first 540 sq m + £578 for each additional 75 sq m in excess of 540 sq m	0.00	£578 for first 540 sq m + £578 for each additional 75 sq m in excess of 540 sq m	£578 for first 540 sq m + £578 for each additional 75 sq m in excess of 540 sq m	0.00	£578 for first 540 sq m + £578 for each additional 75 sq m in excess of 540 sq m	0.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
			0.2			0.2			
1.2.12 Erection of agricultural buildings other than glasshouses on land used for agricultural purposes; where the gross floor space to be created by the development exceeds 1,000 sq m but does not exceed 4,215 sq m (Prior to 6/12/23 fee was chargeable on 540 - 4,215 sq m)	75 sq m (or part thereof)	£624 for first 1,000 sq m + £624 for each additional 75 sq m in excess of 1,000 sq m	0.00	£624 for first 1,000 sq m + £624 for each additional 75 sq m in excess of 1,000 sq m	£5,077 for first 1,000 sq m + £624 for each additional 75 sq m in excess of 1,000 sq m	0.00	£5,077 for first 1,000 sq m + £624 for each additional 75 sq m in excess of 1,000 sq m	714.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Planning Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
1.2.13 Erection of agricultural buildings other than glasshouses on land used for agricultural purposes; where the gross floor space to be created by the development exceeds 4,215 sq m	75 sq m (or part thereof)	£30,860 + £186 for each additional 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £405,000	0.00	£30,860 + £186 for each additional 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £405,000	£30,860 + £186 for each additional 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £405,000	0.00	£30,860 + £186 for each additional 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £405,000	0.0	Statutory Fee
1.2.14 Erection of glasshouses on land used for the purpose of agriculture; where the gross floor space to be created by the development does not exceed 465 sq m		£120.00	0.00	£120.00	£120.00	0.00	£120.00	0.0	Statutory Fee
1.2.15 Erection of glasshouses on land used for the purpose of agriculture; where the gross floor space to be created by the development is more than 465 sq m but not more than 1,000 sq m (Prior to 6/12/23 fee was chargeable on 465 sq m and above)		£3,225.00	0.00	£3,225.00	£3,225.00	0.00	£3,225.00	0.0	Statutory Fee
1.2.16 Erection of glasshouses on land used for the purpose of agriculture; where the gross floor space to be created by the development exceeds 1,000 sq m		£3,483.00	0.00	£3,483.00	£3,483.00	0.00	£3,483.00	0.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% chang e	Basis for charging
Planning Services									
1.2.17 Erection / alterations / replacement of plant and machinery where the site area does not exceed 1 hectare (Prior to 6/12/23 fee was chargeable up to 5 hectares)	per 0.1 hectare (or part thereof)	£578	0.00	£578	£578.00	0.00	£578.00	0.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% chang e	Basis for charging
1.2.18 Erection / alterations / replacement of plant and machinery where the site area exceeds 1 hectare but is not more than 5 hectares	per 0.1 hectare (or part thereof)	£624	0.00	£624	£624.00	0.00	£624.00	0.0	Statutory Fee
1.2.19 Erection / alterations / replacement of plant and machinery where the site area exceeds 5 hectares	per 0.1 hectare (or part thereof)	£30,860 + £186 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares up to a maximum of £405,000	0.00	£30,860 + £186 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares up to a maximum of £405,000	£30,860 + £186 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares up to a maximum of £405,000	0.00	£30,860 + £186 for each additional 0.1 hectare (or part thereof) in excess of 5 hectares up to a maximum of £405,000	0.0	Statutory Fee
2. Reserved Matters									
2.1 Application for approval of reserved matters following outline approval. If a sum equal to or greater than what would be payable at current rates for approval of all		£578.00	0.00	£578.00	£578.00	0.00	£578.00	0.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
the reserved matters has already been paid									
2.2 Application for approval of reserved matters following outline approval. If a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters has NOT already been paid		Fee will the same as Full fee for that use carried out or operation	0.00	Fee will the same as Full fee for that use carried out or operation	Fee will the same as Full fee for that use carried out or operation	0.00	Fee will the same as Full fee for that use carried out or operation	0.0	Statutory Fee
3. Existing Dwellinghouses or Flats, including works within boundaries									
3.1 Enlargement, improvement or other alteration of an existing single dwellinghouse or single flat		£258.00	0.00	£258.00	£528.00	0.00	£528.00	105.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
3.2 Enlargement, improvement or other alteration of existing dwellinghouses or flats (two or more)		£509.00	0.00	£509.00	£1,043.00	0.00	£1,043.00	105.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VA	Total 25/26		
			0.20			T			
Planning Services									
3.3 Enlargement, improvement or other alteration of an existing single dwellinghouse or single flat specifically for the benefit of a registered disabled person		£0.00	0.00	£0.00	£0.00	0.00	£0.00	0.0	Statutory Fee
4. Applications other than Building Works									
4.1. The construction of car parks, service roads or other accesses, including cross overs / drop curbs for existing uses		£293.00	0.00	£293.00	£293.00	0.00	£293.00	0.0	Statutory Fee
4.2 Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction of storage of minerals); where the site area does not exceed 15 hectares	per 0.1 hectare (or part thereof)	316.00	0.00	316.00	£316.00	0.00	£316.00	0.0	Statutory Fee
4.3 Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction of storage of minerals); where the site area exceeds 15 hectares	per 0.1 hectare (or part thereof)	£47,161 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300	0.00	£47,161 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300	£47,161 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300	0.00	£47,962.73 + £186 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300	0.0	Statutory Fee
5. Drilling / Mining Operations									

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% chang e	Basis for charging
Planning Services									
5.1 Operations connected with exploratory drilling for oil or natural gas, where the site area does not exceed 7.5 hectares	per 0.1 hectare (or part thereof)	686.00	0.00	686.00	£686.00	0.00	£686.00	0.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% chang e	Basis for charging
5.2 Operations connected with exploratory drilling for oil or natural gas; where the site area exceeds 7.5 hectares	per 0.1 hectare (or part thereof)	£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £405,000	0.00	£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £405,000	£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £405,000	0.00	£51,395 + £204 for each additional 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £405,000	0.0	Statutory Fee
5.3 Operations (other than exploratory drilling) for the winning and working of oil or natural gas; where the site area does not exceed 15 hectares	per 0.1 hectare (or part thereof)	347.00	0.00	347.00	£347.00	0.00	£347.00	0.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Planning Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VA	Total 25/26		
			0.20			T			
			0.2		0.2				
5.4 Operations (other than exploratory drilling) for the winning and working of oil or natural gas; where the site area exceeds 15 hectares	per 0.1 hectare (or part thereof)	£52,002 + £204 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300	0.00	£52,002 + £204 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300	£52,002 + £204 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300	0.00	£52,002 + £204 for each additional 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £105,300	0.0	Statutory Fee
5.5 Other operations (winning and working of minerals) excluding oil and natural gas; where the site area does not exceed 15 hectares	per 0.1 hectare (or part thereof)	316.00	0.00	31.00	£316.00	0.00	£316.00	0.0	Statutory Fee
5.6 Other operations (winning and working of minerals) excluding oil and natural gas; where the site area exceeds 15 hectares	per 0.1 hectare (or part thereof)	£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares up to a maximum of £105,300	0.00	£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares up to a maximum of £105,300	£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares up to a maximum of £105,300	0.00	£47,161 + additional £186 for each 0.1 hectare in excess of 15 hectares up to a maximum of £105,300	0.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA T	Total 25/26	% change	Basis for charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
Planning Services									
5.7 Other operations (not coming within any of the above categories) (calculated on site area)	per 0.1 hectare (or part thereof)	£293 for each 0.1 hectare (or part thereof) up to a maximum of £2,535	0.00	£293 for each 0.1 hectare (or part thereof) up to a maximum of £2,535	£293 for each 0.1 hectare (or part thereof) up to a maximum of £2,535	0.00	£293 for each 0.1 hectare (or part thereof) up to a maximum of £2,535	0.0	Statutory Fee
6. Lawful Development Certificate									
6.1 Lawful Development Certificate Existing (Section 191 (1) (a) or (b) application for a certificate to establish the lawfulness of an existing land-use, or of development already carried out		Fee will the same as Full fee for that use carried out or operation	0.00	Fee will the same as Full fee for that use carried out or operation	Fee will the same as Full fee for that use carried out or operation	0.00	Fee will the same as Full fee for that use carried out or operation	0.0	Statutory Fee
6.2 Lawful Development Certificate Existing (Section 191 (1) (a) or (b) application for a certificate to establish the lawfulness of an existing land-use, or of development already carried out. Application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation.		0.00	0.00	0.00	0.00	0.00	0.0	0.0	Statutory Fee
6.3 Lawful Development Certificate - Lawful not to comply with a particular planning condition or limitation. (Section 191 (1) (c) application for a certificate to establish that it was lawful not to comply with a particular condition		£293.00	0.00	£293.00	£293.00	0.00	£293.00	0.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
or other limitation imposed on a planning permission.									
6.4 Lawful Development Certificate - Proposed (Section 192 application for a certificate to state that a proposed use would be lawful.		Fee will be half the normal planning fee if submitting a new application for that use or operation	0.00	Fee will be half the normal planning fee if submitting a new application for that use or operation	Fee will be half the normal planning fee if submitting a new application for that use or operation	0.00	Fee will be half the normal planning fee if submitting a new application for that use or operation	0.0	Statutory Fee
6.5 Certificate of Lawfulness of Proposed Works to a listed building		0.00	0.00	0.00	0.00	0.00	0.0	0.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
						T			
7. Prior Approval									
7.1 Prior approval for permitted development rights for a larger single story home extension		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.2 Agricultural and Forestry buildings and operations		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.3 Demolition of buildings		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.4 Communications (previously referred to as "Telecommunications Code Systems Operators")		£578.00	0.00	£578.00	£578.00	0.00	£578.00	0.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
Planning Services									
7.5 Change of Use from Commercial/Business/Service (Use Class E), or Betting Office or Pay Day Loan Shop to mixed use including up to two flats (Use Class C3)		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.6 Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E), Hotels (Use Class C1), Residential Institutions (Use Class C2, Secure Residential Institutions (Use Class C2A) to a State Funded School		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.7 Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.8 Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible use within Commercial/Business/Service (Use Class E), Storage or Distribution (Use Class B8), Hotels (Use Class C1)		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.9 Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3)	per dwellinghouse	£125.00	0.00	£125.00	£250.00	0.00	£250.00	100.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% chang e	Basis for charging
Planning Services									
7.10 Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% chang e	Basis for charging
Planning Services									
7.11 Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3); where it includes building operations in connection with the change of use		£258.00	£120.00	£258.00	£516.00	0.00	£516.00	100.0	Statutory Fee
7.12 Change of Use of a building from Betting Offices, Pay Day Loan Shops, Launderette; a mixed use combining one of these uses and use as a dwellinghouse(s) or Hot Food Takeaway to Dwellinghouses (Use Class C3)		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.13 Change of Use of a building from Retail (Use Class A1 and A2), Betting Offices, Pay Day Loan Shops, Launderette; or a mixed use combining one of these uses and use as a dwellinghouse(s) or Hot Food Takeaway to Dwellinghouses (Use Class C3); where it includes building operations in connection with the change of use		£258.00	0.00	£258.00	£516.00	0.00	£516.00	100.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26		
Planning Services									
7.14 Change of use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (Use Class C3)		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.15 Change of Use of a building and any land within its curtilage from Amusement Arcades / Centres and Casinos to Dwellinghouses (Use Class C3); where it includes building operations in connection with the change of use		£258.00	0.00	£258.00	£516.00	0.00	£516.00	100.0	Statutory Fee
7.16 Development consisting of the Erection or Construction of a Collection Facility within the curtilage of a Shop		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.17 Temporary Use of Buildings or Land for Purpose of Commercial Filmmaking and the Associated Temporary Structures, Works, Plant or Machinery required in connection with that Use		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.18 Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
Planning Services									
7.19 Prior approval application (for larger home extensions, additional storeys on a home, or change of use) where a planning application (for which a fee is payable) for the same site is submitted at the same time by or on behalf of the same person		£0.00	0.00	£0.00	£0.00	0.00	£0.00	0.0	Statutory Fee
7.20 Additional stories on a home		£120.00	0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.21 Construction of new dwelling houses - not more than 10 dwellings	per dwellinghouse	£418.00	0.00	£418.00	£418.00	0.00	£418.00	0.0	Statutory Fee
7.22 Construction of new dwelling houses - between 10 and 50 dwelling houses	per dwellinghouse	£451.00	0.00	£451.00	£451.00	0.00	£451.00	0.0	Statutory Fee
7.23 Construction of new dwelling houses - more than 50 dwelling houses		£22,309 + £135 for each dwelling house in excess of 50. Max fee of £405,000	0.00	£22,309 + £135 for each dwelling house in excess of 50. Max fee of £405,000	£22,309 + £135 for each dwelling house in excess of 50. Max fee of £405,000	0.00	£22,309 + £135 for each dwelling house in excess of 50. Max fee of £405,000	0.0	Statutory Fee
7.24 Movable structure within the curtilage of a historic visitor attraction or listed pub/restaurant/etc (From 2 January 2022)		120.00	£0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.25 Provision of Temporary School Buildings on vacant commercial land and the use of the land as a state-funded school for up to 3 Academic Years		120.00	£0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
7.26 Erection, extension or alteration of a University Building		120.00	£0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
7.27 Erection, extension or alteration on a closed defence site by or on behalf of the Crown of single living accommodation and/or non-residential buildings		120.00	£0.00	£120.00	£240.00	0.00	£240.00	100.0	Statutory Fee
8. Approval / variation / discharge of condition									
8.1 Application for removal or variation of condition following grant of planning permission	Per Request	£293.00	£0.00	£293.00	£293.00	0.00	£293.00	0.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
8.2 Request to discharge one or more householder planning conditions	Per Request	£43.00	£0.00	£43.00	£86.00	0.00	£86.00	100.0	Statutory Fee
8.3 Request to discharge one or more non-householder planning conditions	Per Request	£145.00	£0.00	£145.00	£298.00	0.00	£298.00	100.0	Statutory Fee
8.4 Request to discharge planning conditions on new build developments	Per Request	£145.00	£0.00	£145.00	£298.00	0.00	£298.00	100.0	Statutory Fee
8.5 Request to discharge planning conditions related to listed building consent		£0.00	£0.00	£0.00	£0.00	0.00	£0.00	0.0	Statutory Fee
8.6 Submission of biodiversity gain plan		£145.00	£0.00	£145.00	£298.00	0.00	£298.00	100.0	Statutory Fee
9. Change of Use									

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
9.1 Change of use of a building to use as not more than 10 dwellinghouses	Per dwellinghouse	£578.00	0.00	£578.00	£578.00	0.00	£578.00	0.0	Statutory Fee
9.2 Change of use of a building to use as between 10 and 50 separate dwellinghouses	Per dwellinghouse	£624.00	0.00	£624.00	£624.00	0.00	£624.00	0.0	Statutory Fee
9.3 Change of use of a building to use as more than 50 separate dwellinghouses		£30,860 + £186 for each additional dwellinghouse in excess of 50 up to a maximum of £405,000	0.00	£30,860 + £186 for each additional dwellinghouse in excess of 50 up to a maximum of £405,000	£30,860 + £186 for each additional dwellinghouse in excess of 50 up to a maximum of £405,000	0.00	£30,860 + £186 for each additional dwellinghouse in excess of 50 up to a maximum of £405,000	0.0	Statutory Fee
9.4 Other change of use of a building or land		£578.00	0.00	£578.00	£578.00	0.00	£578.00	0.0	Statutory Fee
10.Consent to Display Advertisements									
10.1 Advertising displayed externally on business premises, the forecourt of business premises or other land within the curtilage of business premises relating to the business on the premises		£165.00	0.00	£165.00	£165.00	0.00	£165.00	0.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
10.2 Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the		£165.00	0.00	£165.00	£165.00	0.00	£165.00	0.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
same locality as the site on which the advertisement is to be displayed but which are not visible from that site									
10.3 All other advertisements		£578.00	0.00	£578.00	£578.00	0.00	£578.00	0.0	Statutory Fee
10.4 Application for consent to display an advertisement following a withdrawal or refusal of an earlier application (where the relevant period started no later than 5 December 2023) and where the application is made by or on behalf of the same person, same description and same site(s)		£0.00	0.00	£0.00	£0.00	0.00	£0.00	0.0	Statutory Fee
10.5 Application for consent to display an advertisement which results from a direction under Regulation 7 of the Control of Advertisements Regulations 1992, dis-applying deemed consent under Regulation 6 to the proposed advertisement		£0.00	0.00	£0.00	£0.00	0.00	£0.00	0.0	Statutory Fee
11. Application for a Non-material Amendment following a grant of planning permission									
11.1 Applications in respect of householder developments		£43.00	0.00	£43.00	£86.00	0.00	£86.00	100.0	Statutory Fee
11.2 Applications in respect of non-major developments		£293.00	0.00	£293.00	£586.00	0.00	£586.00	100.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% chang e	Basis for charging
Planning Services									
11.3 Applications in respect of major developments		£293.00	0.00	£293.00	£2,000.00	0.00	£2,000.00	683.0	Statutory Fee
12. Permissions in Principle									
12.1 Application for Permission in Principle	per 0.1 hectare (or part thereof)	£503	0.00	£503	£503.00	0.00	£503.00	0.0	Statutory Fee
13. Listed Buildings									
13.1 Listed Building Consent		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% chang e	Basis for charging
Planning Services									
13.2 Certificate of Lawfulness of Proposed Works to a listed building		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
13.3 Application relates to condition(s) on an application for Listed Building Consent		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
13.4 Demolition of a Listed Building		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
14. Demolition									
14.1 Demolition of unlisted buildings within conservation areas		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
14.2 Demolition of a Listed Building		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
15. Trees									
15.1 Works to Trees in Conservation Areas		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
15.2 Works to Trees covered by Tree Preservation Orders		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
15.3 Hazardous Trees - 5 day notice		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
15.4 Tree Preservation Orders		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
15.5 Hedgerow removal notice		0.00	0.00	0.00	0.00	0.00	0.00	0.0	Statutory Fee
15.6 Request for High Hedge Investigation		600.00	0.20	720.00	616.20	0.20	739.44	2.7	Legislation provides for discretionary charging
16. Design Review Panel									
16.1 Standard Review (up to and including 50 units) - First Review Meeting		2730.00	0.20	3276.00	2803.71	0.20	3364.45	2.7	Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
16.2 Standard Review (up to and including 50 units) - Subsequent Review Meetings		2194.50	0.20	2633.40	2253.75	0.20	2704.50	2.7	Legislation provides for discretionary charging
16.3 Standard Review (more than 50 units) - First Review Meeting		4389.00	0.20	5266.80	4507.50	0.20	5409.00	2.7	Legislation provides for

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Planning Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VA	Total 25/26		
			0.20			T			
						0.2			discretionary charging
16.4 Standard Review (more than 50 units) - Subsequent Review Meetings		3843.00	0.20	4611.60	3946.76	0.20	4736.11	2.7	Legislation provides for discretionary charging
16.5 Premium Review (2.5 hour review) - First Review Meeting		7665.00	0.20	9198.00	7871.96	0.20	9446.35	2.7	Legislation provides for discretionary charging
16.6 Premium Review (2.5 hour review) - Subsequent Review Meetings		6573.00	0.20	7887.60	6750.47	0.20	8100.57	2.7	Legislation provides for discretionary charging
16.7 Cancellation of meeting within 28 working days of meeting		573.30	0.20	687.96	588.78	0.20	706.53	2.7	Legislation provides for discretionary charging
16.8 Cancellation of meeting within 10 working days of meeting		1152.11	0.20	1382.53	1183.22	0.20	1419.86	2.7	Legislation provides for discretionary charging
16.9 Reorganisation of meeting date once meeting has been arranged (per reorganisation at customer request)		2205.00	0.20	2646.0	2264.54	0.20	2717.44	2.7	Legislation provides for discretionary charging
17. Planning Advice Services									

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		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VA T 0.2	Total 25/26	% chang e	Basis for charging
Planning Services									
17.1 Householder									
17.1.1 Householder Planning Information (Informal written feedback on simple planning queries). A brief written response to your question. (Ref H1)		52.50	0.20	63.00	53.92	0.20	64.70	2.7	Legislation provides for discretionary charging
	UNIT	Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT	Total 24/25	Basic	VA T	Total 25/26	% chang e	Basis for charging
Planning Services									
17.1.2 Duty Planner Standard (15 minute virtual meeting with Planning Officer) on simple homeowner projects. (Ref H2)	per site	110.50	0.20	132.60	113.48	0.20	136.18	2.7	Legislation provides for discretionary charging
17.1.3 Duty Planner Complex (25 minute virtual meeting with Planning Officer) on complex homeowner projects (Ref H3)	per site	195.83	0.20	235.00	201.12	0.20	241.34	2.7	Legislation provides for discretionary charging
17.1.4 Duty Planner Complex accompanied site visit with one planning officer (Ref H3)					105.63	0.20	126.76		Legislation provides for discretionary charging
17.1.5 Get written advice on your proposed works to your listed building (Ref H4)		390.00	0.20	468.00	400.53	0.20	480.64	2.7	Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
17.1.6 Get written advice on your proposed works to your listed building with accompanied site visit with Conservation Officer (Ref H4)		560.00	0.20	672.00	575.12	0.20	690.14	2.7	Legislation provides for discretionary charging
17.1.7 Get written advice after your decision on related Conditions, Non-material amendments and Minor Material Amendments (Ref H5)					Fee will be based on complexity of enquiry. Service H1 - H3 fee	0.20	Fee will be based on complexity of enquiry. Service H1 - H3 fee		Legislation provides for discretionary charging
17.1.8 Duty Planner Standard and Complex follow up service - email correspondence only for review of revised drawings post initial advice. Get a brief written response to your revisions to your project following our initial feedback within 12 months of original request. (Ref H2A /H5A)		50% of relevant Duty Planner fee	0.20	50% of relevant Duty Planner fee	50% of relevant Duty Planner fee	0.20	50% of relevant Duty Planner fee	2.7	Legislation provides for discretionary charging
17.2 Local Businesses									
17.2.1 Planning Information (Informal written feedback on simple planning queries). A brief written response to your question. (Ref LE1)		52.50	0.20	63.00	75.00	0.20	90.00	43.8	Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
						T			

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
Planning Services									
17.2.2 Duty Planner Standard (15 minute virtual meeting with Planning Officer) on simple small business planning projects. (Ref LE2)	per site	110.50	0.20	132.60	125.00	0.20	150.00	13.1	Legislation provides for discretionary charging
17.2.3 Duty Planner Complex (25 minute virtual meeting with Planning Officer) on complex small business planning projects (Ref LE3)	per site	195.83	0.20	235.00	225.00	0.20	270.00		Legislation provides for discretionary charging
17.2.4 Duty Planner Complex accompanied site visit with one planning officer (Ref LE3)					105.63	0.20	126.76		Legislation provides for discretionary charging
17.2.5 Get written advice on your proposed works to your listed building (Ref LE5)		390.00	0.20	468.00	400.53	0.20	480.64	2.7	Legislation provides for discretionary charging
17.2.6 Get written advice on your proposed works to your listed building with accompanied site visit with Conservation Officer (Ref LE5)		560.00	0.20	672.00	575.12	0.20	690.14	2.7	Legislation provides for discretionary charging
17.2.7 Get written advice after your decision on related Conditions, Non-material amendments and Minor Material Amendments (Ref LE6)					50% of relevant Duty Planner fee	0.20	50% of relevant Duty Planner fee	2.7	Legislation provides for discretionary charging
17.3 Telecoms providers and Advertisers									

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
17.3.1 Duty Planner Complex (45-minute virtual meeting with Planning Officer) on complex local economy projects (Ref L4)					425.00	0.20	510.00		Legislation provides for discretionary charging
17.3.2 Duty Planner Complex accompanied site visit with one planning officer (Ref L4)					145.83	0.20	175.00		Legislation provides for discretionary charging
18. Misc. Planning Advice Services									
18.1 Submitting complete planning applications, including which forms to use and if you have filled them in correctly		52.50	0.20	63.00	53.92	0.20	64.70	2.7	Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
18.2 Whether proposed alterations require listed building consent		52.50	0.20	63.00	53.92	0.20	64.70	2.7	Legislation provides for discretionary charging
18.3 Explanation of planning policy, including the evidence needed and how to apply planning policies in general		52.50	0.20	63.00	53.92	0.20	64.70	2.7	Legislation provides for discretionary charging

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Planning Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
18.4 Confirmation that a specific planning obligation has been discharged	per obligation	56.18	0.20	67.42	57.70	0.20	69.24	2.7	Legislation provides for discretionary charging
18.5 Confirmation that an identified planning condition has been met	per condition	56.18	0.20	67.42	57.70	0.20	69.24	2.7	Legislation provides for discretionary charging
18.6 Confirmation of compliance that an identified planning enforcement notice has been met		125.00	0.20	150.00	128.38	0.20	154.05	2.7	Legislation provides for discretionary charging
18.7 Confirmation of compliance and withdrawal of Planning Enforcement Notice.		250.00	0.20	300.00	256.75	0.20	308.10	2.7	Legislation provides for discretionary charging
18.8 Formal Confirmation that an Enforcement Case has been closed		41.67	0.20	50.00	42.80	0.20	51.35	2.7	Legislation provides for discretionary charging
18.9 Written Confirmation if Property is in a Conservation Area.		20.00	0.20	24.00	20.54	0.20	24.65	2.7	Legislation provides for discretionary charging
18.10 Written Confirmation of existence of Tree Preservation Order on site		20.00	0.20	24.00	20.54	0.20	24.65	2.7	Legislation provides for

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		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
						0.2			discretionary charging
18.11 Get a brief written response on what material is needed to discharge a planning condition or obligation not requiring consultation (Ref D1)	Per condition or obligation				125.00	0.20	150.00		Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
18.12 Get a brief written response on what material is needed to discharge a planning condition or obligation requiring consultation (Ref D1)	Per condition or obligation				208.33	0.20	250.00		Legislation provides for discretionary charging
19. Pre-application Advice Services									
19.1 Concept Meetings									
19.1.1 Concept Meeting (30 minute virtual meeting to discuss principle of development and brief written response) on small scale project is acceptable - Single-plot subdivision (conversion of one house into two flats or one plot into two plots or addition of residential annexe) (Ref C1)	per meeting	323.75	0.20	388.50	332.49	0.20	398.99	2.7	Legislation provides for discretionary charging
19.1.2 Concept Meeting (30 minute virtual meeting to discuss principle of development and brief written response) if minor project is acceptable - All development	per meeting	542.50	0.20	651.00	557.15	0.20	668.58	2.7	Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VA	Total 25/26		
			0.20			T			
Planning Services									
except that covered in small scale project up to major development. (Ref C2)									
19.1.3 Concept Meeting - An internal review at our Major Review Panel, a 1hr virtual meeting and a written response on whether the principle of your “major” project is acceptable. (Ref C3)	per meeting	1097.25	0.20	1316.70	1126.88	0.20	1352.25	2.7	Legislation provides for discretionary charging
19.1.4 Concept meeting follow up service - Get a brief written response to your revisions to your project following our initial feedback within 12 months of original request. (Ref C1 - C3)					50% of first concept meeting fee	0.20	50% of first concept meeting fee	2.7	Legislation provides for discretionary charging
19.2 Pre-application Meeting					0.00		0.00		
19.2.1 A 1hr virtual meeting and a written response on whether the details of your small “minor” project are acceptable and advice on next steps. - First Meeting (Ref D2)	first meeting	819.00	0.20	982.80	841.11	0.20	1009.34	2.7	Legislation provides for discretionary charging
19.2.2 A 1hr virtual meeting and a written response on whether the details of your medium “minor” project are acceptable and advice on next steps - First Meeting (Ref D3)	first meeting	1312.50	0.20	1575.00	1347.94	0.20	1617.53	2.7	Legislation provides for discretionary charging
19.2.3 A 1hr virtual meeting and a written response on whether the details of your large “minor” project are acceptable and advice on next steps - First Meeting (Ref D4)	first meeting	1648.50	0.20	1978.20	1693.01	0.20	2031.61	2.7	Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% change	Basis for charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
19.2.4 An unaccompanied site visit, internal review at our Major Review Panel, a 90 mins virtual meeting with a case officer and one other specialist (e.g. Urban Design) and a written response on whether the details of your small "major" project are acceptable and advice on next steps. (Ref D5)	for each of first three meetings	2625.00	0.20	3150.00	2695.88	0.20	3235.05	2.7	Legislation provides for discretionary charging
19.2.5 An unaccompanied site visit, internal review at our Major Review Panel, a 90 mins virtual meeting with a case officer and one other specialist (e.g. Urban Design) and a written response on whether the details of your medium "major" project are acceptable and advice on next steps. (Ref D6)	for each of first three meetings	3291.75	0.20	3950.10	3380.63	0.20	4056.75	2.7	Legislation provides for discretionary charging
19.2.6 An unaccompanied site visit, internal review at our Major Review Panel, a 90 mins virtual meeting with a case officer and one other specialist (e.g. Urban Design) and a written response on whether the details of your large "major" project are acceptable and advice on next steps. (Ref D7)	for each of first three meetings	4389.00	0.20	5266.80	4507.50	0.20	5409.00	2.7	Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
19.2.7 An unaccompanied site visit, internal review at our Major Review Panel, a 90 mins virtual meeting with a case officer and one other specialist (e.g. Urban Design) and a written response on whether the details of your strategic "major" project are acceptable and advice on next steps. (Ref D8)	for each of first three meetings	5486.25	0.20	6583.50	5634.38	0.20	6761.25	2.7	Legislation provides for discretionary charging
19.2.8 Pre-application follow up meeting service - Get a brief written response to your revisions to your project following our initial feedback within 12 months of original request for services referenced D2 - D4 above. (Ref D2-A - D4-A)	per meeting				50% of first detailed service fee	0.20	50% of first detailed service fee		Legislation provides for discretionary charging
19.2.9 Pre-application follow up meeting service - Get a brief written response to your revisions to your project following our third feedback within 12 months of third request for services referenced D5 - D8 above. (Ref D5-A - D8-A)					50% of first detailed service fee	0.20	50% of first detailed service fee		Legislation provides for discretionary charging
19.2.10 Review of developer's engagement strategy(ies) at pre-application stage.		Fee is 50% of relevant concept fee.	0.20	Fee is 50% of relevant concept fee.	Fee is 50% of relevant concept fee.	0.20	Fee is 50% of relevant concept fee.	2.7	Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA T	Total 25/26	% change	Basis for charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26		
Planning Services									
20. Planning Performance Agreements (PPA)	Based on required staff time / expertise								
20.1 Arrangement Fee	per hour	2187.50	0.20	2625.00	2246.56	0.20	2695.88	2.7	Legislation provides for discretionary charging
20.2 PPA Fee is based upon staff time (daily rates) across the project duration. Fee will be agreed as part of PPA negotiation process.	per hour	Subject to agreement during PPA negotiation	0.20	Subject to agreement during PPA negotiation	Subject to agreement during PPA negotiation	0.20	Subject to agreement during PPA negotiation	2.7	Legislation provides for discretionary charging
20.3 Drafting of S.106 - recovery of officer time	per hour	Charge will be based on officer charge out rates	0.20	Charge will be based on officer charge out rates	Charge will be based on officer charge out rates	0.20	Charge will be based on officer charge out rates	2.7	Legislation provides for discretionary charging
20.4 Variation of Legal Agreements; including those related to S.73 planning applications. Amendment of simple obligation.	per obligation	1041.67	0.20	1250.00	300.00	0.20	360.00		Legislation provides for discretionary charging
20.5 Variation of Legal Agreements; including those related to S.73 planning applications. Draft of new simple obligation.	per obligation				500.00	0.20	600.00		Legislation provides for discretionary charging
20.6 Variation of Legal Agreements; including those related to S.73 planning applications. Amendment of complex obligation.	per obligation				500.00	0.20	600.00		Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% chang e	Basis for charging
Planning Services									
20.7 Variation of Legal Agreements; including those related to S.73 planning applications. Draft of new complex obligation.	per obligation				800.00		960.00		Legislation provides for discretionary charging
21. Planning Officer Charge Out Rates					0.00		0.00		
Director of Planning	per hour	211.75	0.20	254.10	217.47	0.20	260.96	2.7	Legislation provides for discretionary charging
Head of DM/ Strategic Planning Manager	per hour	181.50	0.20	217.80	186.40	0.20	223.68	2.7	Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% chang e	Basis for charging
Planning Services									
DM Principal Planner	per hour	121.00	0.20	145.20	124.27	0.20	149.12	2.7	Legislation provides for discretionary charging
DM Planner Senior	per hour	102.85	0.20	123.42	105.63	0.20	126.75	2.7	Legislation provides for discretionary charging
DM Planner	per hour	90.75	0.20	108.90	93.20	0.20	111.84	2.7	Legislation provides for

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Planning Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VA	Total 25/26		
			0.20			T			
									discretionary charging
Enforcement Manager	per hour	121.00	0.20	145.20	124.27	0.20	149.12	2.7	Legislation provides for discretionary charging
Enforcement Officer	per hour	90.75	0.20	108.90	93.20	0.20	111.84	2.7	Legislation provides for discretionary charging
Principal Policy Officer	per hour	121.00	0.20	145.20	124.27	0.20	149.12	2.7	Legislation provides for discretionary charging
Planning Policy Officer	per hour	102.85	0.20	123.42	105.63	0.20	126.75	2.7	Legislation provides for discretionary charging
Principal CIL and S106 Officer	per hour	145.20	0.20	174.24	149.12	0.20	178.94	2.7	Legislation provides for discretionary charging
S106 Officer	per hour	102.85	0.20	123.42	105.63	0.20	126.75	2.7	Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% change	Basis for charging
CIL Officer	per hour	102.85	0.20	123.42	105.63	0.20	126.75	2.7	Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Monitoring Officer	per hour	84.70	0.20	101.64	86.99	0.20	104.38	2.7	Legislation provides for discretionary charging
Principal Urban Design Officer	per hour	121.00	0.20	145.20	124.27	0.20	149.12	2.7	Legislation provides for discretionary charging
Senior Urban Design Officer	per hour	102.85	0.20	123.42	105.63	0.20	126.75	2.7	Legislation provides for discretionary charging
Urban Design Officer	per hour	90.75	0.20	108.90	93.20	0.20	111.84	2.7	Legislation provides for discretionary charging
Senior Conservation Officer	per hour	102.85	0.20	123.42	105.63	0.20	126.75	2.7	Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26	% change	Basis for charging
Conservation Officer	per hour	90.75	0.20	108.90	93.20	0.20	111.84	2.7	Legislation provides for discretionary charging
Tree Officer	per hour	90.75	0.20	108.90	93.20	0.20	111.84	2.7	Legislation provides for discretionary charging
Environmental Health Officer	per hour	126.50	0.20	151.80	129.92	0.20	155.90	2.7	Legislation provides for discretionary charging
Highways Officer	per hour	126.50	0.20	151.80	129.92	0.20	155.90	2.7	Legislation provides for discretionary charging
Strategic Housing Officer	per hour	126.50	0.20	151.80	129.92	0.20	155.90	2.7	Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Ecologist	per hour	126.50	0.20	151.80	129.92	0.20	155.90	2.7	Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
Planning Services									
Biodiversity specialist resource	per hour				129.92	0.20	155.90	2.7	Legislation provides for discretionary charging
Climate Change specialist resource	per hour				129.92	0.20	155.90	2.7	Legislation provides for discretionary charging
Planning Technician	per hour	72.6	0.20	87.12	74.56	0.20	89.47	2.7	Legislation provides for discretionary charging
22. Withdrawal of Validated Planning Application									
22.1 Administration fee to cover consultation costs and planning officer time - Non Major Applications		41.67	0.2	50	42.80	0.2	51.35	2.7	Legislation provides for discretionary charging
22.2 Administration fee to cover consultation costs and planning officer time - Major Applications		125	0.2	150	128.38	0.2	154.05	2.7	Legislation provides for discretionary charging
23. Local Land Charges Service									
23.1 Local Land Charges Register only for residential property		44.00	0.00	44.00	45.19	0.00	45.19	2.7	Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
			0.20			T			
23.2 Residential Local Land Charges Register only additional parcel					10.00	0.00	10.00		Legislation provides for discretionary charging
23.3 Local Land Charges Register only for Commercial Property		88.00	0.00	88.00	90.38	0.00	108.45	2.7	Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VA	Total 25/26	% change	Basis for charging
23.4 Commercial Local Land Charges Register only additional parcel					15.00	0.00	15.00		Legislation provides for discretionary charging
23.5 Optional Con29 Questions Only	Per question	12.50	0.20	15.00	25.00	0.20	30.00	100.0	Legislation provides for discretionary charging
23.6 CON 29 for Residential Property		150.00	0.20	180.00	158.33	0.20	190.00	5.6	Legislation provides for discretionary charging
23.7 CON 29 for Commercial Property		188.00	0.20	225.60	193.08	0.20	231.69	2.7	Legislation provides for discretionary charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Planning Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26		
23.8 Own Additional Questions on Con29	In addition to normal full search fee.	26.00	0.00	26.00	26.70	0.00	32.04	2.7	Legislation provides for discretionary charging
23.9 Additional parcels (Residential)	In addition to normal full search fee.	26.00	0.00	26.00	26.70	0.00	32.04	2.7	Legislation provides for discretionary charging
23.10 Additional parcels (Commercial)	In addition to normal full search fee.	26.00	0.00	26.00	26.70	0.00	32.04	2.7	Legislation provides for discretionary charging
23.11 Residential Full Local Authority Expedited Search fee (next working day)	In addition to normal full search fee.	41.67	0.20	50.00	41.67	0.20	50.00	0.0	Legislation provides for discretionary charging
23.12 Commercial Full Local Authority Expedited Search fee (next working day)	In addition to normal full search fee.	66.67	0.20	80.00	66.67	0.20	80.00	0.0	Legislation provides for discretionary charging
23.13 Residential Register Search (LLC1) expedited search fee (next working day)	In addition to normal full search fee.	12.50	0.20	15.00	12.50	0.20	15.00	0.0	Legislation provides for discretionary charging
		Charges 24/25			Proposed charges 25/26				
Planning Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VA	Total 25/26		
			0.20			T			
Planning Services									
23.14 Commercial Register Search (LLC1) expedited search fee (next working day)	In addition to normal full search fee.	12.50	0.20	15.00	25.00	0.20	30.00	100.0	Legislation provides for discretionary charging
23.15 Enhanced Register search fee service that includes copies of documents on register.	In addition to normal full search fee.	64.17	0.20	77.00	65.90	0.20	79.08	2.7	Legislation provides for discretionary charging
23.16 Search cancellation fee within 24 hours of search being prepared.		Full search fee is payable		Full search fee is payable	Full search fee is payable		Full search fee is payable	0.0	Legislation provides for discretionary charging
23.17 Copy of Amended Register Search Result Only		5.00	0.00	5.00	5.14	0.20	6.16	2.7	Legislation provides for discretionary charging
23.18 Copy of Amended CON29 Search Result Only		5.00	0.00	5.00	5.14	0.20	6.16	2.7	Legislation provides for discretionary charging
23.19 Registration of Light Obstruction Notice	Per notice	60.00	0.00	60.00	61.62	0.20	73.94	2.7	Legislation provides for discretionary charging
23.20 Refreshed Full residential search request with 4 weeks of the previous search.	Refreshed Full residential search request with 4 weeks of				Half the full search fee	0.20	Half the full search fee		Legislation provides for

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Planning Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
	the previous search.								discretionary charging
23.21 Refreshed Full commercial search request with 4 weeks of the previous search.					Half the full search fee	0.20	Half the full search fee		Legislation provides for discretionary charging
24. Self and Custom Build Housing Register									
24.1 Initial registration administration fee (From 1/10/2024)	per site	125.00	0.20	150.00	128.38	0.20	154.05	2.7	Legislation provides for discretionary charging
24.2 Annual registration retention administration fee (From 1/1/2024)	per site	83.33	0.20	100.00	85.58	0.20	102.70	2.7	Legislation provides for discretionary charging

SERVICE: HIGHWAYS

Highway Services	UNIT	Charges 24/25			Proposed Charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.2			0.2			
Domestic Crossover Application	Each	£136.78	0.00	£137.00	£140.70	0.00	£141.00	2.9	Discretionary
Domestic Crossover Installation	Each	£355.41	0.00	£355.00	£364.59	0.00	£365.00	2.8	Discretionary
Domestic Crossover Extension	Each	£355.41	0.00	£355.00	£364.59	0.00	£365.00	2.8	Discretionary
CPZ T.O. amendments due to crossovers	Each	£313.41	0.00	£313.00	£321.45	0.00	£322.00	2.9	Discretionary
Access Bars (road markings)	Each	£127.09	0.00	£127.00	£130.43	0.00	£131.00	3.1	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Highway Services	UNIT	Charges 24/25			Proposed Charges 25/26				Basis for charging
		Basic	VAT 0.2	Total 24/25	Basic	VAT 0.2	Total 25/26	% change	
Inspection of rechargeable works and other fees	Hr	£94.78	0.00	£95.00	£97.57	0.00	£98.00	3.2	Discretionary
Skip Licence	Per Month	£81.85	0.00	£82.00	£84.21	0.00	£84.00	2.4	Discretionary
Container Licence	Per Month	£136.78	0.00	£137.00	£140.70	0.00	£141.00	2.9	Discretionary
Scaffold Licence	3 months	£355.41	0.00	£355.00	£364.59	0.00	£365.00	2.8	Discretionary
Scaffold Licence renewal	3 months	£74.31	0.00	£75.00	£77.03	0.00	£77.00	2.7	Discretionary
Hoarding Licence	3 months	£246.63	0.00	£355.00	£364.59	0.00	£365.00	2.8	Discretionary
Hoarding Licence renewal	3 months	£75.39	0.00	£75.00	£77.03	0.00	£77.00	2.7	Discretionary
Materials licence	1 month	£81.85	0.00	£82.00	£84.21	0.00	£84.00	2.4	Discretionary
Emergency Temporary Traffic Order	Each	£502.96	0.00	£503.00	£516.58	0.00	£517.00	2.8	Discretionary
Temporary Traffic Order	Each	£2,509.41	0.00	£2,510.00	£2,577.77	0.00	£2,578.00	2.7	Discretionary
Highway Searches	Each	£94.78	0.00	£95.00	£97.57	0.00	£98.00	3.2	Discretionary
Crane Licence and oversail	1 month	£509.42	0.00	£509.00	£522.74	0.00	£523.00	2.8	Discretionary
Crane Licence and oversail extension	1 month	£138.93	0.00	£139.00	£142.75	0.00	£143.00	2.9	Discretionary
Section 50 Licence new apparatus	Each	£556.81	0.00	£557.00	£572.04	0.00	£572.00	2.7	Discretionary
Section 50 Licence existing apparatus	Each	£337.10	0.00	£337.00	£346.10	0.00	£346.00	2.7	Discretionary
Traffic order for permanent restrictions or changes	Each	£6,273.53	0.00	£6,273.00	£6,442.37	0.00	£6,443.00	2.7	Discretionary
Car club bay individual order	Each	£4,480.32	0.00	£4,480.00	£4,600.96	0.00	£4,601.00	2.7	Discretionary
Notices for road humps and controlled crossings	Each	£4,390.93	0.00	£4,391.00	£4,509.56	0.00	£4,510.00	2.7	Discretionary
Stopping up and diversion orders of the highway (T&C Planning Act section 247 & 253)	Each	£6,155.06	0.00	£6,155.00	£6,321.19	0.00	£6,320.00	2.7	Discretionary
Section 38 Road Adoption Agreement	% of estimated construction costs	8.00%	0.00	8.00%	8.00%	0.00	8.00%	0	Discretionary
Section 278 Works on highway by outside body	% of estimated construction costs	8.00%	0.00	8.00%	8.00%	0.00	8.00%	0	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed Charges 25/26				
Highway Services	UNIT	Basic	VAT 0.2	Total 24/25	Basic	VAT 0.2	Total 25/26	% change	Basis for charging
		Charges 24/25			Proposed Charges 25/26				
Highway Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Application fee for S38/S278 Agreements where over £100k of works	Each	£6,277.83	0.00	£6,278.00	£6,447.51	0.00	£6,448.00	2.7	Discretionary
Application fee for highway agreements including S8s	Each	£1,845.98	0.00	£1,846.00	£1,895.84	0.00	£1,896.00	2.7	Discretionary

SERVICE: STREET NAME AND NUMBERING

		Proposed charges 24/25			Proposed charges 25/26				
Street Name and Numbering Services	UNIT	Basic	VAT 0.2	Total 24/25	Basic	VAT 0.2	Total 25/26	% change	Basis for charging
Written confirmation of address		43.00	0.00	47.00	47.00	0.00	48.00	2.1	Discretionary
New Street name		497.50	0.00	497.50	497.50	0.00	510.00	2.5	Discretionary
New multiple property numbering (block of flats etc)		67.50	0.00	67.50	67.50	0.00	69.50	2.9	Discretionary
New individual property number		67.50	0.00	67.50	67.50	0.00	69.50	2.9	Discretionary
New building name		497.50	0.00	497.50	497.50	0.00	500.00	0.5	Discretionary
Change of name and number for a single property		67.50	0.00	67.50	67.50	0.00	69.50	2.9	Discretionary
Change of name and number for multiple properties		15.00	0.00	15.00	15.00	0.00	15.50	3.2	Discretionary
Add a name to a numbered property (e.g. block of flats)		67.00	0.00	67.00	67.00	0.00	69.00	2.9	Discretionary

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SERVICE: MARKET TRADERS

Market Trader Services	UNIT	Proposed charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26		
Market Trading Licence									
Lewisham High Street:									
Lewisham High Street Market - Mon to Sat	Per Day	22.51	0.00	22.51	23.11	0.00	23.11	2.7	Discretionary
Lewisham High Street Market - Mon to Sat	Per Week	133.91	0.00	133.91	137.53	0.00	137.53	2.7	Discretionary
Lewisham High Street Market - Mon to Sat	Per Month	580.29	0.00	580.29	595.96	0.00	595.96	2.7	Discretionary
Lewisham High Street Market - Mon to Sat	Per Annum	6963.53	0.00	6963.53	7151.54	0.00	7151.54	2.7	Discretionary
Lewisham High Street Market - Sunday	Per Day	27.49	0.00	27.49	28.23	0.00	28.23	2.7	Discretionary
Lewisham High Street Market - Sunday	Per Month	119.16	0.00	119.16	122.38	0.00	122.38	2.7	Discretionary
Lewisham High Street Market - Sunday	Per Annum	1429.96	0.00	1429.96	1468.56	0.00	1468.56	2.7	Discretionary
Burtons Yard - Daily Parking	Per Day	21.75	0.00	21.75	22.33	0.00	22.33	2.7	Discretionary
Burtons Yard - Overnight Storage	Per Day	4.16	0.00	4.16	4.27	0.00	4.27	2.7	Discretionary
Clarendon rise - Daily Parking	Per Day	19.89	0.00	19.89	20.42	0.00	20.42	2.7	Discretionary
Lewisham ODDS:									
Lewisham Sunday Only (Odds)	Per Day	17.60	0.00	17.60	18.08	0.00	18.08	2.7	Discretionary
Lewisham Sunday Only (Odds)	Per Month	76.26	0.00	76.26	78.32	0.00	78.32	2.7	Discretionary
Lewisham Sunday Only (Odds)	Per Annum	915.20	0.00	915.20	939.91	0.00	939.91	2.7	Discretionary
Seven Day Traders - Odd Sites	Per Week	96.80	0.00	96.80	99.41	0.00	99.41	2.7	Discretionary
Seven Day Traders - Odd Sites	Per Month	419.46	0.00	419.46	430.79	0.00	430.79	2.7	Discretionary
Seven Day Traders - Odd Sites	Per Annum	5033.60	0.00	5033.60	5169.51	0.00	5169.51	2.7	Discretionary
Lewisham Sunday Market	Per Day	27.49	0.00	27.49	28.23	0.00	28.23	2.7	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Proposed charges 24/25			Proposed charges 25/26				
Market Trader Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
			20%			20%			
Lewisham Sunday Market	Per Month	119.16	0.00	119.16	122.38	0.00	122.38	2.7	Discretionary
Lewisham Sunday Market	Per Annum	1429.96	0.00	1429.96	1468.56	0.00	1468.56	2.7	Discretionary
Catford Broadway Market:									
Catford - Mon, Tues, Wed, Sun	Per Day	16.89	0.00	16.89	17.34	0.00	17.34	2.7	Discretionary
Catford - Mon, Tues, Wed, Sun	Per Month	73.17	0.00	73.17	75.15	0.00	75.15	2.7	Discretionary
Catford - Mon, Tues, Wed, Sun	Per Annum	878.02	0.00	878.02	901.73	0.00	901.73	2.7	Discretionary
Catford - Thurs and Fri	Per Day	18.57	0.00	18.57	19.07	0.00	19.07	2.7	Discretionary
Catford - Thurs and Fri	Per Month	80.47	0.00	80.47	82.64	0.00	82.64	2.7	Discretionary
		Charges 24/25			Proposed charges 25/26				
Market Traders	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
			20%			20%			
Catford - Thurs and Fri	Per Annum	965.54	0.00	965.54	991.61	0.00	991.61	2.7	Discretionary
Catford - Sat	Per Day	16.31	0.00	16.31	16.75	0.00	16.75	2.7	Discretionary
Catford - Sat	Per Month	70.69	0.00	70.69	72.59	0.00	72.59	2.7	Discretionary
Catford - Sat	Per Annum	848.28	0.00	848.28	871.18	0.00	871.18	2.7	Discretionary
Deptford High St and Giffin Square									
DHS and GS - Wed	Per Day	25.88	0.00	25.88	26.58	0.00	26.58	2.7	Discretionary
DHS and GS - Wed	Per Month	112.16	0.00	112.16	115.18	0.00	115.18	2.7	Discretionary
DHS and GS - Wed	Per Annum	1345.92	0.00	1345.92	1382.26	0.00	1382.26	2.7	Discretionary
DHS and GS - Fri	Per Day	16.31	0.00	16.31	16.75	0.00	16.75	2.7	Discretionary
DHS and GS - Fri	Per Month	70.69	0.00	70.69	72.59	0.00	72.59	2.7	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Market Trader Services	UNIT	Proposed charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26		
DHS and GS - Fri	Per Annum	848.28	0.00	848.28	871.18	0.00	871.18	2.7	Discretionary
DHS and GS - Sat	Per Day	28.14	0.00	28.14	28.90	0.00	28.90	2.7	Discretionary
DHS and GS - Sat	Per Month	121.94	0.00	121.94	125.23	0.00	125.23	2.7	Discretionary
DHS and GS - Sat	Per Annum	1463.18	0.00	1463.18	1502.68	0.00	1502.68	2.7	Discretionary
DHS and GS - Weekly	Per Week	62.46	0.00	62.46	64.14	0.00	64.14	2.7	Discretionary
DHS and GS - Weekly	Per Month	270.66	0.00	270.66	277.96	0.00	277.96	2.7	Discretionary
DHS and GS - Weekly	Per Annum	3247.82	0.00	3247.82	3335.51	0.00	3335.51	2.7	Discretionary
DHS and GS - Stall Storage		49.98	0.00	49.98	51.33	0.00	51.33	2.7	Discretionary
Douglas Way									
Douglas Way - Mon to Wed	Per Annum	1199.48	0.00	1199.48	1231.87	0.00	1231.87	2.7	Discretionary
Douglas Way - Mon to Wed	Per Month	99.96	0.00	99.96	102.66	0.00	102.66	2.7	Discretionary
Douglas Way - Mon to Wed	Per Week	23.07	0.00	23.07	23.69	0.00	23.69	2.7	Discretionary
Douglas Way - Thurs and Fri	Per Annum	848.28	0.00	848.28	871.18	0.00	871.18	2.7	Discretionary
Douglas Way - Thurs and Fri	Per Month	70.69	0.00	70.69	72.59	0.00	72.59	2.7	Discretionary
Douglas Way - Thurs and Fri	Per Week	16.31	0.00	16.31	16.75	0.00	16.75	2.7	Discretionary
Douglas Way - Sat	Per Annum	1463.18	0.00	1463.18	1502.68	0.00	1502.68	2.7	Discretionary
Douglas Way - Sat	Per Month	121.94	0.00	121.94	125.23	0.00	125.23	2.7	Discretionary
Douglas Way - Sat	Per Week	28.14	0.00	28.14	28.90	0.00	28.90	2.7	Discretionary
Douglas Way - Weekly	Per Annum	3130.56	0.00	3130.56	3215.08	0.00	3215.08	2.7	Discretionary
Douglas Way - Weekly	Per Month	260.88	0.00	260.88	267.92	0.00	267.92	2.7	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Proposed charges 24/25			Proposed charges 25/26				
Market Trader Services	UNIT	Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26	% change	Basis for charging
		Charges 24/25			Proposed charges 25/26				
Market Traders	UNIT	Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26	% change	Basis for charging
Douglas Way - Weekly	Per Week	60.20	0.00	60.20	61.83	0.00	61.83	2.7	Discretionary
Douglas Way - Stall Storage		49.98	0.00	49.98	51.33	0.00	51.33	2.7	Discretionary
Casual Trader Fees									
Catford Broadway Mon, Tues, Wed		22.55	0.00	22.55	23.16	0.00	23.16	2.7	Discretionary
Catford Broadway Thurs, Fri		23.10	0.00	23.10	23.72	0.00	23.72	2.7	Discretionary
Catford Broadway Saturday		22.55	0.00	22.55	23.16	0.00	23.16	2.7	Discretionary
Catford Broadway Sunday		25.30	0.00	25.30	25.98	0.00	25.98	2.7	Discretionary
DHS and GS Wednesday		30.25	0.00	30.25	31.07	0.00	31.07	2.7	Discretionary
DHS and GS Mon, Tues, Thurs, Fri		22.00	0.00	22.00	22.59	0.00	22.59	2.7	Discretionary
DHS and GS Saturday		34.10	0.00	34.10	35.02	0.00	35.02	2.7	Discretionary
DHS and GS Sunday		35.20	0.00	35.20	36.15	0.00	36.15	2.7	Discretionary
Lewisham High St Mon to Sat		29.70	0.00	29.70	30.50	0.00	30.50	2.7	Discretionary
Lewisham High St Weekly Mon to Sat		159.50	0.00	159.50	163.81	0.00	163.81	2.7	Discretionary
Lewisham Sunday Only		34.10	0.00	34.10	35.02	0.00	35.02	2.7	Discretionary
Lewisham Odds Weekly		106.70	0.00	106.70	109.58	0.00	109.58	2.7	Discretionary
Lewisham Table and Chairs (1 & 4 any site) per date		7.32	0.00	7.32	7.51	0.00	7.51	2.7	Discretionary
Lewisham Focal Area - Demos / FFT per day		88.00	0.00	88.00	90.38	0.00	90.38	2.7	Discretionary
Lewisham Focal Area - Event Areas per day		159.50	0.00	159.50	163.81	0.00	163.81	2.7	Discretionary
6 days - 1 day discount		797.50	0.00	797.50	819.03	0.00	819.03	2.7	Discretionary
Sydenham - Monthly Saturday Market (without stall)		25.30	0.00	25.30	25.98	0.00	25.98	2.7	Discretionary
Sydenham - Monthly Saturday Market (with stall)		41.80	0.00	41.80	42.93	0.00	42.93	2.7	Discretionary
Miscellaneous Trading Sites - Cemeteries Lewisham Daily Rate									

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Proposed charges 24/25			Proposed charges 25/26				
Market Trader Services	UNIT	Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26	% change	Basis for charging
Christmas - Up to 14 pitches (per pitch)		13.75	0.00	13.75	14.12	0.00	14.12	2.7	Discretionary
Christmas - 15 pitches and over (per pitch)		19.80	0.00	19.80	20.33	0.00	20.33	2.7	Discretionary
Licence Fee		16.89	0.00	16.89	17.34	0.00	17.34	2.7	Discretionary
Casual Trader Registration		13.75	0.00	13.75	14.12	0.00	14.12	2.7	Discretionary
Licence Variation		28.14	0.00	28.14	28.90	0.00	28.90	2.7	Discretionary
Duplicate Licence		6.19	0.00	6.19	6.36	0.00	6.36	2.7	Discretionary
		Charges 24/25			Proposed charges 25/26				
Market Traders	UNIT	Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26	% change	Basis for charging
Replacement Stall Card		6.19	0.00	6.19	6.36	0.00	6.36	2.7	Discretionary
Administration Charge - Proposal to Revoke		127.16	0.00	127.16	130.59	0.00	130.59	2.7	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

SERVICE: PRIVATE SECTOR HOUSING AGENCY

Private Sector Housing Agency	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26		
Service first Improvement Notice/Suspended Improvement Notice	per notice	511.58	102.32	613.89	532.04	106.41	638.44	4.0	Discretionary
Service first Prohibition Order/Suspended prohibition Order	per notice	511.58	102.32	613.89	532.04	106.41	638.44	4.0	Discretionary
Service First Hazard Awareness Notice	per notice	511.58	102.32	613.89	532.04	106.41	638.44	4.0	Discretionary
First Emergency Remedial Action	per notice	511.58	102.32	613.89	532.04	106.41	638.44	4.0	Discretionary
Service Emergency Prohibition Order	per notice	511.58	102.32	613.89	532.04	106.41	638.44	4.0	Discretionary
Service second and subsequent Improvement/Suspended Improvement Notice	per notice	107.70	21.54	129.24	112.01	22.40	134.41	4.0	Discretionary
Service second and subsequent Prohibition Order/Suspended Prohibition Order	per notice	107.70	21.54	129.24	112.01	22.40	134.41	4.0	Discretionary
Service second or subsequent Hazard Awareness Notice	per notice	107.70	21.54	129.24	112.01	22.40	134.41	4.0	Discretionary
Second or subsequent Emergency Remedial Action	per notice	107.70	21.54	129.24	112.01	22.40	134.41	4.0	Discretionary
Service second or subsequent Overcrowding Notice	per notice	107.70	21.54	129.24	112.01	22.40	134.41	4.0	Discretionary
Service second or subsequent Emergency Prohibition Order	per notice	107.70	21.54	129.24	112.01	22.40	134.41	4.0	Discretionary
Adequate Accommodation Assessment (Immigration Rules 2016)	per inspection	242.33	48.47	290.79	252.02	50.40	302.42	4.0	Discretionary
Assistance in completing HMO application form	per application	188.48	37.70	226.17	196.01	39.20	235.22	4.0	Discretionary
Completion of floor plans for HMO licence application	per application	188.48	37.70	226.17	196.01	39.20	235.22	4.0	Discretionary
Civil Penalty Notice First Breach (payment received in 14 days)	per notice	1250.00	250.00	1500.00	1500.00	0.00	1500.00	0.0	Statutory
Civil Penalty Notice first breach (payment received after 14 days)	per notice	2500.00	500.00	3000.00	3000.00	0.00	3000.00	0.0	Statutory
Civil Penalty Notice second breach (payment received in 14 days)	per notice	2500.00	500.00	3000.00	3000.00	0.00	3000.00	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Private Sector Housing Agency	UNIT	Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26	% change	Basis for charging
Civil Penalty Notice second breach (payment received after 14 days)	per notice	5000.00	1000.00	6000.00	6000.00	0.00	6000.00	0.0	Statutory
Civil Penalty Notice third and any subsequent breach	per notice	5000.00	1000.00	6000.00	6000.00	0.00	6000.00	0.0	Statutory
Additional HMO license fee	per lettable unit	500.00	0.00	500.00	500.00	0.00	500.00	0.0	Discretionary
Mandatory HMO license fee	per lettable unit	500.00	0.00	500.00	500.00	0.00	500.00	0.0	Discretionary
		Charges 24/25			Proposed charges 25/26				
Private Sector Housing Agency	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Agency Fee (Disabled Facilities Grant)	by reference to cost of work on property	17.5% approved cost of works			17.5% approved cost of works				Discretionary
Adaption Fee (Disabled Facilities Grant)	by reference to cost of work on property	15% approved cost of works			15% approved cost of works				Discretionary
Agency Fee (Housing Regeneration Grant)	by reference to cost of work on property	15% approved cost of works			15% approved cost of works				Discretionary
Empty Homes VAT exemption certificate.	Per certificate	150.00	30.00	180.00	154.05	30.81	184.86	2.7	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

SERVICE: LICENSING

Licensing Fees and Trading Standards	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26		
Licensing Act 2003									
Application for a new premises licence or club premises certificate (variable as shown below)									
NDRV Band A		100.00	0.00	100.00	100.00	0.00	100.00	0.0	Statutory
NDRV Band B		190.00	0.00	190.00	190.00	0.00	190.00	0.0	Statutory
NDRV Band C		315.00	0.00	315.00	315.00	0.00	315.00	0.0	Statutory
NDRV Band D		450.00	0.00	450.00	450.00	0.00	450.00	0.0	Statutory
NDRV Band D (with multiplier)		900.00	0.00	900.00	900.00	0.00	900.00	0.0	Statutory
NDRV Band E		635.00	0.00	635.00	635.00	0.00	635.00	0.0	Statutory
NDRV Band E (with multiplier)		1,905.00	0.00	1,905.00	1,905.00	0.00	1,905.00	0.0	Statutory
Application to vary a premises licence or club premises certificate									
NDRV Band A		100.00	0.00	100.00	100.00	0.00	100.00	0.0	Statutory
NDRV Band B		190.00	0.00	190.00	190.00	0.00	190.00	0.0	Statutory
NDRV Band C		315.00	0.00	315.00	315.00	0.00	315.00	0.0	Statutory
NDRV Band D		450.00	0.00	450.00	450.00	0.00	450.00	0.0	Statutory
NDRV Band D (with multiplier)		900.00	0.00	900.00	900.00	0.00	900.00	0.0	Statutory
NDRV Band E		635.00	0.00	635.00	635.00	0.00	635.00	0.0	Statutory
NDRV Band E (with multiplier)		1,905.00	0.00	1,905.00	1,905.00	0.00	1,905.00	0.0	Statutory
Annual fee for a premises licence or club premises certificate									
NDRV Band A		70.00	0.00	70.00	70.00	0.00	70.00	0.0	Statutory
NDRV Band B		180.00	0.00	180.00	180.00	0.00	180.00	0.0	Statutory
NDRV Band C		295.00	0.00	295.00	295.00	0.00	295.00	0.0	Statutory
NDRV Band D		320.00	0.00	320.00	320.00	0.00	320.00	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26	% change	Basis for charging
NDRV Band D (with multiplier)		640.00	0.00	640.00	640.00	0.00	640.00	0.0	Statutory
		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
NDRV Band E		350.00	0.00	350.00	350.00	0.00	350.00	0.0	Statutory
NDRV Band E (with multiplier)		1,050.00	0.00	1,050.00	1,050.00	0.00	1,050.00	0.0	Statutory
Miscellaneous fees (Licensing Act 2003)									
Section 25 (theft, loss, etc. of premises licence or summary)		10.50	0.00	10.50	10.50	0.00	10.50	0.0	Statutory
Section 29 (application for a provisional statement where premises being built, etc.)		315.00	0.00	315.00	315.00	0.00	315.00	0.0	Statutory
Section 33 (notification of change of name or address)		10.50	0.00	10.50	10.50	0.00	10.50	0.0	Statutory
Section 37 (application to vary licence to specify individual as premises supervisor)		23.00	0.00	23.00	23.00	0.00	23.00	0.0	Statutory
Section 41A (application for minor variation of premises licence)		89.00	0.00	89.00	89.00	0.00	89.00	0.0	Statutory
Section 42 (application for transfer of premises licence)		23.00	0.00	23.00	23.00	0.00	23.00	0.0	Statutory
Section 47 (interim authority notice following death etc. of licence holder)		23.00	0.00	23.00	23.00	0.00	23.00	0.0	Statutory
Section 79 (theft, loss etc. of certificate or summary)		10.50	0.00	10.50	10.50	0.00	10.50	0.0	Statutory
Section 82 (notification of change of name or alteration of rules of club)		10.50	0.00	10.50	10.50	0.00	10.50	0.0	Statutory
Section 83(1) or (2) (change of relevant registered address of club)		10.50	0.00	10.50	10.50	0.00	10.50	0.0	Statutory
Section 100 (temporary event notice)		21.00	0.00	21.00	21.00	0.00	21.00	0.0	Statutory
Section 110 (theft, loss etc. of temporary event notice)		10.50	0.00	10.50	10.50	0.00	10.50	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26	% change	Basis for charging
Section 117 (application for a grant or renewal of personal licence)		37.00	0.00	37.00	37.00	0.00	37.00	0.0	Statutory
Section 126 (theft, loss etc. of personal licence)		10.50	0.00	10.50	10.50	0.00	10.50	0.0	Statutory
Section 127 (duty to notify change of name or address)		10.50	0.00	10.50	10.50	0.00	10.50	0.0	Statutory
Section 178 (right of freeholder etc. to be notified of licensing matters)		21.00	0.00	21.00	21.00	0.00	21.00	0.0	Statutory
Gambling Act 2005									
Adult Gaming Centre									
Provisional Statement		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.0	Statutory
New premises licence application		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.0	Statutory
Annual Fee		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.0	Statutory
Application to vary the premises licence		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.0	Statutory
		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Application to transfer the licence		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.0	Statutory
Re-instatement of Licence		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.0	Statutory
Betting Premises (Other)									
Provisional Statement		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.0	Statutory
New premises licence application		3,000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.0	Statutory
Annual Fee		600.00	0.00	600.00	600.00	0.00	600.00	0.0	Statutory
Application to vary the premises licence		1,500.00	0.00	1,500.00	1,500.00	0.00	1,500.00	0.0	Statutory
Application to transfer the licence		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.0	Statutory
Re-instatement of Licence		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.0	Statutory
Betting Premises (Track)									
Provisional Statement		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26	% change	Basis for charging
New premises licence application		2,500.00	0.00	2,500.00	2,500.00	0.00	2,500.00	0.0	Statutory
Annual Fee		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.0	Statutory
Application to vary the premises licence		1,250.00	0.00	1,250.00	1,250.00	0.00	1,250.00	0.0	Statutory
Application to transfer the licence		950.00	0.00	950.00	950.00	0.00	950.00	0.0	Statutory
Re-instatement of Licence		950.00	0.00	950.00	950.00	0.00	950.00	0.0	Statutory
Family Entertainment Centres									
Provisional Statement		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.0	Statutory
New premises licence application		2,000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.0	Statutory
Annual Fee		750.00	0.00	750.00	750.00	0.00	750.00	0.0	Statutory
Application to vary the premises licence		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.0	Statutory
Application to transfer the licence		950.00	0.00	950.00	950.00	0.00	950.00	0.0	Statutory
Re-instatement of Licence		950.00	0.00	950.00	950.00	0.00	950.00	0.0	Statutory
Bingo									
Provisional Statement		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00	0.0	Statutory
New premises licence application		3,500.00	0.00	3,500.00	3,500.00	0.00	3,500.00	0.0	Statutory
Annual Fee		1,000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.0	Statutory
		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Application to vary the premises licence		1,750.00	0.00	1,750.00	1,750.00	0.00	1,750.00	0.0	Statutory
Application to transfer the licence		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.0	Statutory
Re-instatement of Licence		1,200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.0	Statutory
Regional Casino									
Provisional Statement		15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00	0.0	Statutory
New premises licence application		15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00	0.0	Statutory
Annual Fee		15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00	0.0	Statutory
Application to vary the premises licence		7,500.00	0.00	7,500.00	7,500.00	0.00	7,500.00	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26	% change	Basis for charging
Application to transfer the licence		6,500.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.0	Statutory
Re-instatement of Licence		6,500.00	0.00	6,500.00	6,500.00	0.00	6,500.00	0.0	Statutory
Large Casino									
Provisional Statement		10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.0	Statutory
New premises licence application		10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.0	Statutory
Annual Fee		10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.0	Statutory
Application to vary the premises licence		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.0	Statutory
Application to transfer the licence		2,150.00	0.00	2,150.00	2,150.00	0.00	2,150.00	0.0	Statutory
Re-instatement of Licence		2,150.00	0.00	2,150.00	2,150.00	0.00	2,150.00	0.0	Statutory
Small Casino									
Provisional Statement		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00	0.0	Statutory
New premises licence application		8,000.00	0.00	8,000.00	8,000.00	0.00	8,000.00	0.0	Statutory
Annual Fee		5,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.0	Statutory
Application to vary the premises licence		4,000.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.0	Statutory
Application to transfer the licence		1,800.00	0.00	1,800.00	1,800.00	0.00	1,800.00	0.0	Statutory
Re-instatement of Licence		1,800.00	0.00	1,800.00	1,800.00	0.00	1,800.00	0.0	Statutory
Miscellaneous fees (Gambling Act 2005)									
Small Society Lottery (new registration)		40.00	0.00	40.00	40.00	0.00	40.00	0.0	Statutory
Small Society Lottery (renewal)		20.00	0.00	20.00	20.00	0.00	20.00	0.0	Statutory
		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Licensed Premises Gaming Machine Permits									
Notification of automatic entitlement		50.00	0.00	50.00	50.00	0.00	50.00	0.0	Statutory
Application for a new licensed premises gaming machine permit		150.00	0.00	150.00	150.00	0.00	150.00	0.0	Statutory
Application to vary a permit		100.00	0.00	100.00	100.00	0.00	100.00	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Licensing Fees and Trading Standards	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26		
Application to transfer a permit		25.00	0.00	25.00	25.00	0.00	25.00	0.0	Statutory
Application to change the name on the permit		25.00	0.00	25.00	25.00	0.00	25.00	0.0	Statutory
Application for a copy of a permit		15.00	0.00	15.00	15.00	0.00	15.00	0.0	Statutory
Annual Fee for a licensed premises gaming machine permit		50.00	0.00	50.00	50.00	0.00	50.00	0.0	Statutory
Club gaming and club machine permits									
Application for a new permit		200.00	0.00	200.00	200.00	0.00	200.00	0.0	Statutory
Application to renew a permit		200.00	0.00	200.00	200.00	0.00	200.00	0.0	Statutory
Application to vary a permit		100.00	0.00	100.00	100.00	0.00	100.00	0.0	Statutory
Annual Fee		50.00	0.00	50.00	50.00	0.00	50.00	0.0	Statutory
Application to vary a permit		100.00	0.00	100.00	100.00	0.00	100.00	0.0	Statutory
Application for a copy of a permit		15.00	0.00	15.00	15.00	0.00	15.00	0.0	Statutory
Prize Gaming Permit & Family Entertainment Centres									
Application for a new permit		300.00	0.00	300.00	300.00	0.00	300.00	0.0	Statutory
Application for renewal of a permit		300.00	0.00	300.00	300.00	0.00	300.00	0.0	Statutory
Application to change the name on the permit		25.00	0.00	25.00	25.00	0.00	25.00	0.0	Statutory
Application for the copy of a permit		15.00	0.00	15.00	15.00	0.00	15.00	0.0	Statutory
Animal Activity Licences									
Part A (New Application) - Animal Boarding (combined species cats and dogs)		614.00	0.00	614.00	644.00	0.00	644.00	4.9	Discretionary
Part A (New Application) - Animal Boarding (single species cats and dogs)		531.00	0.00	531.00	592.00	0.00	592.00	11.5	Discretionary
Part A (New Application) - Providing home boarding for dogs		429.00	0.00	429.00	488.00	0.00	488.00	13.8	Discretionary
Part A (New Application) - Providing day care for dogs		511.00	0.00	511.00	540.00	0.00	540.00	5.7	Discretionary
Part A (New Application) - Breeding dogs (with kennels)		623.00	0.00	623.00	712.00	0.00	712.00	14.3	Discretionary
		Charges 24/25			Proposed charges 25/26				

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26	% change	Basis for charging
Licensing Fees and Trading Standards	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Part A (New Application) - Breeding dogs (domestic dwelling)		546.00	0.00	546.00	568.00	0.00	568.00	4.0	Discretionary
Part A (New Application)- Selling animals as pets		614.00	0.00	614.00	696.00	0.00	696.00	13.4	Discretionary
Part A (New Application) - Keeping or training animals for exhibition		614.00	0.00	614.00	696.00	0.00	696.00	13.4	Discretionary
Part A (New Application) -Riding Establishment* (additional fees per horse apply)		627.00	0.00	627.00	712.00	0.00	712.00	13.6	Discretionary
Part A (Renewal) - Animal Boarding (combined species cats and dogs)		546.00	0.00	546.00	592.00	0.00	592.00	8.4	Discretionary
Part A (Renewal) - Animal Boarding (single species cats and dogs)		462.00	0.00	462.00	540.00	0.00	540.00	16.9	Discretionary
Part A (Renewal)- Providing home boarding for dogs		396.00	0.00	396.00	436.00	0.00	436.00	10.1	Discretionary
Part A (Renewal)- Providing day care for dogs		462.00	0.00	462.00	488.00	0.00	488.00	5.6	Discretionary
Part A (Renewal)- Breeding dogs (with kennels)		546.00	0.00	546.00	592.00	0.00	592.00	8.4	Discretionary
Part A (Renewal)- Breeding dogs (domestic dwelling)		462.00	0.00	462.00	488.00	0.00	488.00	5.6	Discretionary
Part A (Renewal)- Selling animals as pets		546.00	0.00	546.00	592.00	0.00	592.00	8.4	Discretionary
Part A (Renewal) - Keeping or training animals for exhibition		546.00	0.00	546.00	540.00	0.00	540.00	-1.1	Discretionary
Part A (Renewal) - Riding Establishment* (additional fees per horse apply)		507.00	0.00	507.00	580.00	0.00	580.00	14.4	Discretionary
Riding Establishment (each additional horse)									
Fee per horse for the first 10 horses		15.00	0.00	15.00	17.00	0.00	17.00	13.3	Discretionary
Fee per horse for next 11-50 horses		10.00	0.00	10.00	11.00	0.00	11.00	10.0	Discretionary
Fee per horse 51 horses & over		8.00	0.00	8.00	10.00	0.00	10.00	25.0	
Part B = Grant Fee (New and renewal)		420.00	0.00	420.00	455.00	0.00	455.00	8.3	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26	% change	Basis for charging
Dangerous Wild Animals									
New application		323.42	0.00	323.42	332.00	0.00	332.00	2.7	Discretionary
Renewal		323.42	0.00	323.42	332.00	0.00	332.00	2.7	Discretionary
Copy of licence		12.44	0.00	12.44	15.00	0.00	15.00	20.6	Discretionary
Film Classifications									
New Film Classification (Per hour or part thereof)		117.05	0.00	117.05	121.00	0.00	121.00	3.4	Discretionary
Hypnotism authorisation									
		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Hypnotism - New		104.73	0.00	104.73	108.00	0.00	108.00	3.1	Discretionary
Scrap Metal Licence - Site									
New Application		837.82	0.00	837.82	861.00	0.00	861.00	2.8	Discretionary
Renewal		837.82	0.00	837.82	861.00	0.00	861.00	2.8	Discretionary
Variation		837.82	0.00	837.82	861.00	0.00	861.00	2.8	Discretionary
Copy of Licence		344.98	0.00	344.98	355.00	0.00	355.00	2.9	Discretionary
Transfer		344.98	0.00	344.98	355.00	0.00	355.00	2.9	Discretionary
Scrap Metal Licence - Collector									
New Application		418.91	0.00	418.91	431.00	0.00	431.00	2.9	Discretionary
Renewal		418.91	0.00	418.91	431.00	0.00	431.00	2.9	Discretionary
Variation		418.91	0.00	418.91	431.00	0.00	431.00	2.9	Discretionary
Copy of Licence		344.98	0.00	344.98	355.00	0.00	355.00	2.9	Discretionary
Marriage and Civil Partnership Venues									
New Marriage Application		357.31	0.00	357.31	367.00	0.00	367.00	2.7	Discretionary
Marriage Renewal		357.31	0.00	357.31	367.00	0.00	367.00	2.7	Discretionary
Sex Establishments									

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26	% change	Basis for charging
Part A -New Application Fee		3,113.50	0.00	3,113.50	3,198.00		3,198.00	2.7	Discretionary
Part B - New Application Fee		1,508.02	0.00	1,508.02	1,549.00		1,549.00	2.7	Discretionary
Part A Variation		933.92	0.00	933.92	960.00		960.00	2.8	Discretionary
Part B Variation		150.32	0.00	150.32	155.00		155.00	3.1	Discretionary
Transfer		492.84	0.00	492.84	506.00		506.00	2.7	Discretionary
Duplicate Copy		29.62	0.00	29.62	31.00		31.00	4.7	Discretionary
Explosives (Firework licences)									
New Explosives Licence where a minimum separation distance of greater than 0 metres is prescribed									
1 Year Licence		202.00	0.00	202.00	202.00	0.00	202.00	0.0	Statutory
		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
2 Year Licence		266.00	0.00	266.00	266.00	0.00	266.00	0.0	Statutory
3 Licence		333.00	0.00	333.00	333.00	0.00	333.00	0.0	Statutory
4 Year Licence		409.00	0.00	409.00	409.00	0.00	409.00	0.0	Statutory
5 Year Licence		463.00	0.00	463.00	463.00	0.00	463.00	0.0	Statutory
New Explosives Licence where no minimum separation distance or a 0 metres minimum separation distance is prescribed									
1 Year Licence		119.00	0.00	119.00	119.00	0.00	119.00	0.0	Statutory
2 Year Licence		154.00	0.00	154.00	154.00	0.00	154.00	0.0	Statutory
3 Licence		190.00	0.00	190.00	190.00	0.00	190.00	0.0	Statutory
4 Year Licence		226.00	0.00	226.00	226.00	0.00	226.00	0.0	Statutory
5 Year Licence		260.00	0.00	260.00	260.00	0.00	260.00	0.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Total 25/26	% change	Basis for charging
Renewal Explosives Licence where a minimum separation distance of greater than 0 metres is prescribed									
1 Year Licence		94.00	0.00	94.00	94.00	0.00	94.00	0.0	Statutory
2 Year Licence		161.00	0.00	161.00	161.00	0.00	161.00	0.0	Statutory
3 Licence		226.00	0.00	226.00	226.00	0.00	226.00	0.0	Statutory
4 Year Licence		291.00	0.00	291.00	291.00	0.00	291.00	0.0	Statutory
5 Year Licence		357.00	0.00	357.00	357.00	0.00	357.00	0.0	Statutory
Renewal Explosives Licence where no minimum separation distance or a 0 metres minimum separation distance is prescribed									
1 Year Licence		59.00	0.00	59.00	59.00	0.00	59.00	0.0	Statutory
2 Year Licence		94.00	0.00	94.00	94.00	0.00	94.00	0.0	Statutory
3 Licence		132.00	0.00	132.00	132.00	0.00	132.00	0.0	Statutory
4 Year Licence		166.00	0.00	166.00	166.00	0.00	166.00	0.0	Statutory
5 Year Licence		202.00	0.00	202.00	202.00	0.00	202.00	0.0	Statutory
Other Explosives Licence fees									
Change of name of licensee or address of site		40.00	0.00	40.00	40.00	0.00	40.00	0.0	Statutory
Transfer		40.00	0.00	40.00	40.00	0.00	40.00	0.0	Statutory
		Charges 24/25			Proposed charges 25/26				
Licensing Fees and Trading Standards	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Duplicate Copy		40.00	0.00	40.00	40.00	0.00	40.00	0.0	Statutory
Pavement Licence									
Application for a new pavement licence		100.00	0.00	100.00	500.00	0.00	500.00	400.0	Statutory
Application to renew a pavement licence		100.00	0.00	100.00	350.00	0.00	350.00	250.0	Statutory

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

SERVICE: TENNIS COURTS

Tennis Courts	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
PlayTennis Lewisham yearly membership		35.00	0.00	35.00	36.00	0.00	36.00	2.9	Discretionary
PlayTennis Lewisham pay and play- 1hr		5.00	0.00	5.00	5.15	0.00	5.15	3.0	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

SERVICE: COMMUNITY CENTRES

Community Centre Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.20	Proposed 25/26		
Leemore									Discretionary
Lower Ground Hall VCS weekdays		38.50	0.00	38.50	40.0	0.00	40.0	3.9	Discretionary
Lower Ground Hall VCS evenings & weekends		43.00	0.00	43.00	45.0	0.00	45.0	4.7	Discretionary
Lower Ground Hall Commercial weekdays		43.00	0.00	43.00	45.0	0.00	45.0	4.7	Discretionary
Lower Ground Hall Commercial evenings & weekends		46.50	0.00	46.50	48.0	0.00	48.0	3.2	Discretionary
Hourly rate:		28.00	0.00	28.00	29.0	0.00	29.0	3.6	Discretionary
Sat/Sun before 6pm:		37.50	0.00	37.50	39.0	0.00	39.0	4.0	Discretionary
Sat/Sun after 6pm:		56.00	0.00	56.00	58.0	0.00	58.0	3.6	Discretionary
Sat/Sun before 6pm		27.00	0.00	27.00	28.0	0.00	28.0	3.7	Discretionary
Sat/Sun after 6pm:		31.00	0.00	31.00	32.0	0.00	32.0	3.2	Discretionary
Hourly rate		23.50	0.00	23.50	25.0	0.00	25.0	6.4	Discretionary
Sat & Sun before 6pm per hour		30.00	0.00	30.00	31.0	0.00	31.0	3.3	Discretionary
Sat & Sun after 6pm per hour		43.00	0.00	43.00	45.0	0.00	45.0	4.7	Discretionary
Sydenham Hub									Discretionary
Main Hall		37.50	0.00	37.50	39.0	0.00	39.0	4.0	Discretionary
Activity Room 1 (one-off users)		21.50	0.00	21.50	23.0	0.00	23.0	7.0	Discretionary
Activity Room 2 (one-off users)		21.50	0.00	21.50	23.0	0.00	23.0	7.0	Discretionary
Activity Room 1 (regular users)		13.00	0.00	13.00	14.0	0.00	14.0	7.7	Discretionary
Activity Room 2 (regular users)		13.00	0.00	13.00	14.0	0.00	14.0	7.7	Discretionary
Activity Rooms (if using Main Hall)		5.40	0.00	5.40	6.0	0.00	6.0	11.1	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

SERVICE: LIBRARY AND INFORMATION SERVICE

Library and Information Service	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic (£)	VAT	Total 24/25 (£)	Basic (£)	VAT	Total 25/26 (£)		
1. Charges for Lost items									
1.1 Lost stock		5.50	0.00	5.50	5.65	0.00	5.65	2.73%	Discretionary
2 Charges for reserving specific items									
2.3 British Library book reservations	per reservation	16.90	0.00	16.90	16.90	0.00	16.90	0.00%	Discretionary
	+ additional	5.50	0.00	5.50	5.65	0.00	5.65	2.73%	Discretionary
2.4 British Library article reservations	per reservation, cost plus 10p per page	16.90	0.00	16.90	16.90	0.00	16.90	0.00%	Discretionary
	+ additional	5.50	0.00	5.50	5.65	0.00	5.65	2.73%	Discretionary
3 Other services									
3.1 Colour printing and copying A4	per sheet	0.55	0.00	0.55	0.60	0.00	0.60	9.09%	Discretionary
3.2 Colour printing and copying A3	per sheet	1.07	0.00	1.07	1.10	0.00	1.10	2.80%	Discretionary
3.3 Black and white printing and copying A4	per sheet	0.25	0.00	0.25	0.30	0.00	0.30	20.00%	Discretionary
3.4 Black and white printing and copying A3	per sheet	0.35	0.00	0.35	0.40	0.00	0.40	14.29%	Discretionary
4 Sales									
4.1 Pen		0.55	0.00	0.55	0.60	0.00	0.60	9.09%	Discretionary
4.2 Pencil		0.55	0.00	0.55	0.60	0.00	0.60	9.09%	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Library and Information Service	UNIT	Basic (£)	VAT	Total 24/25 (£)	Basic (£)	VAT	Total 25/26 (£)	% change	Basis for charging
4.3 A4 plain paper		0.25	0.00	0.25	0.30	0.00	0.30	20.00%	Discretionary
4.4 A3 plain paper		0.35	0.00	0.35	0.40	0.00	0.40	14.29%	Discretionary
5. Room hire (commercial)									
5.1 Deptford Lounge – Rm 1	per hour	21.40	0.00	21.40	22.00	0.00	22.00	2.80%	Discretionary
5.2 Deptford Lounge – Rm 2	per hour	21.40	0.00	21.40	22.00	0.00	22.00	2.80%	Discretionary
5.3 Deptford Lounge – Rm 1+2	per hour	42.80	0.00	42.80	44.00	0.00	44.00	2.80%	Discretionary
		Charges 24/25			Proposed charges 25/26				
Library and Information Service	UNIT	Basic (£)	VAT	Total 24/25 (£)	Basic (£)	VAT	Total 25/26 (£)	% change	Basis for charging
5.4 Downham Library	per hour	21.40	0.00	21.40	22.00	0.00	22.00	2.80%	Discretionary
5.5 Catford Library – Open pod	per hour	16.05	0.00	16.05	16.50	0.00	16.50	2.80%	Discretionary
5.6 Catford Library – Closed pod	per hour	21.40	0.00	21.40	22.00	0.00	22.00	2.80%	Discretionary
5.7 Catford Library – Rm 1	per hour	26.75	0.00	26.75	27.50	0.00	27.50	2.80%	Discretionary
5.8 Catford Library – Rm 2	per hour	26.75	0.00	26.75	27.50	0.00	27.50	2.80%	Discretionary
75.9 Catford Library – Rm 1+2	per hour	48.15	0.00	48.15	49.50	0.00	49.50	2.80%	Discretionary
* Reduced charges apply to 3rd sector organisations, LBL, and multiple bookings (e.g. more than one hour, full day, regular bookings)									
6 Local History and Archives Commercial reuse of images licensing									
									Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Library and Information Service	UNIT	Basic (£)	VAT	Total 24/25 (£)	Basic (£)	VAT	Total 25/26 (£)	% change	Basis for charging
6.1 Commercial publication	Double for worldwide rights	21.40	0.00	21.40	22.00	0.00	22.00	2.80%	Discretionary
6.2 Scholarly/non-profit publication		10.70	0.00	10.70	11.00	0.00	11.00	2.80%	Discretionary
6.3 Commercial exhibition	Double for worldwide rights	42.80	0.00	42.80	44.00	0.00	44.00	2.80%	Discretionary
6.4 Advertising		85.60	0.00	85.60	88.00	0.00	88.00	2.80%	Discretionary
6.5 Merchandising	Double for worldwide rights	107.00	0.00	107.00	110.00	0.00	110.00	2.80%	Discretionary
6.6 Commercial interior/exterior decoration	for up to 5 images	160.50	0.00	160.50	165.00	0.00	165.00	2.80%	Discretionary
6.7 Film and television UK	for 5 years	64.20	0.00	64.20	66.00	0.00	66.00	2.80%	Discretionary
6.8 Film and television additional years UK		32.10	0.00	32.10	33.00	0.00	33.00	2.80%	Discretionary
8.9 Film and television worldwide rights		107.00	0.00	107.00	110.00	0.00	110.00	2.80%	Discretionary
6.10 Film and television additional years worldwide rights		53.50	0.00	53.50	55.00	0.00	55.00	2.80%	Discretionary
6.11 In perpetuity rights	For ever	150.00	0.00	150.00	154.00	0.00	154.00	2.67%	Discretionary
		Charges 24/25			Proposed charges 25/26				
Library and Information Service	UNIT	Basic (£)	VAT	Total 24/25 (£)	Basic (£)	VAT	Total 25/26 (£)	% change	Basis for charging
7 Local History and Archives other charges									
7.2 Copying Archive material A4		1.61	0.00	1.61	1.65	0.00	1.65	2.48%	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25			Proposed charges 25/26				
Library and Information Service	UNIT	Basic (£)	VAT	Total 24/25 (£)	Basic (£)	VAT	Total 25/26 (£)	% change	Basis for charging
7.3 Copying Archive material A3		2.14	0.00	2.14	2.20	0.00	2.20	2.80%	Discretionary
7.4 Scans 300dpi		5.35	0.00	5.35	5.50	0.00	5.50	2.80%	Discretionary
7.6 Photography permit half day	half day	5.35	0.00	5.35	5.50	0.00	5.50	2.80%	Discretionary
7.7 Photography permit full day	1 full day	8.00	0.00	8.00	8.20	0.00	8.20	2.50%	Discretionary

SERVICE: REGISTRAR OFFICE

		Charges 24/25			Proposed charges 25/26				
Registrar Office Service	UNIT	Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26	% change	Basis for charging and additional comments
1. Birth, Death, Marriage, or Civil Partnership Certificates									
1.1 Standard Service (Issued at time of registration or if requested later then processed within 15 working days - Fee includes 2nd class postage)									
1.1.1 Birth, death and marriage certificates		12.50	0.00	12.50	12.50	0.00	12.50	0.0	Statutory
1.1.2 Civil Partnership certificates		12.50	0.00	12.50	12.50	0.00	12.50	0.0	Statutory
1.2 Priority Service (on or before next working day if order is received before									

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Registrar Office Service	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging and additional comments
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26		
3pm) - Fee includes 2nd class postage									
1.2.1 Birth, death and marriage certificates		38.50	0.00	38.50	38.50	0.00	38.50	0.0	Statutory
1.2.2 Civil Partnership certificates		38.50	0.00	38.50	38.50	0.00	38.50	0.0	Statutory
2. Fees for marriage and divorce									
2.1 Marriage by Superintendent Registrar's certificate									
2.1.1 Entry of each notice of marriage for persons subject to the Home Office Referral and Investigation Scheme		57.00	0.00	57.00	57.00	0.00	57.00	0.0	Statutory
2.1.2 Entry of each notice of marriage for all other persons		42.00	0.00	42.00	42.00	0.00	42.00	0.0	Statutory
2.1.3 Consideration by Superintendent Registrar of a divorce obtained outside of the British Isles		55.00	0.00	55.00	55.00	0.00	55.00	0.0	Statutory
2.1.4 Consideration by the Registrar General of a divorce obtained outside of the British Isles		83.00	0.00	83.00	83.00	0.00	83.00	0.0	Statutory
2.2 Attendance at the ceremony									
		Charges 24/25			Proposed charges 25/26				
Registrar Office Service	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging and

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Registrar Office Service	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging and additional comments
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26		
2.2.2 At a registered building		104.00	0.00	104.00	104.00	0.00	104.00	0.0	Statutory
3. Fees for Civil Partnership									
3.1 Entry of each notice of civil partnership for persons subject to the Home Office Referral and Investigation Scheme		57.00	0.00	57.00	57.00	0.00	57.00	0.0	Statutory
3.2 Entry of each notice of civil partnerships for all other persons		42.00	0.00	42.00	42.00	0.00	42.00	0.0	Statutory
3.3 Consideration by the registration authority of a civil partnership dissolution obtained outside of the British Isles		55.00	0.00	55.00	55.00	0.00	55.00	0.0	Statutory
3.4 Consideration by the Registrar General of a civil partnership dissolution obtained outside of the British Isles		83.00	0.00	83.00	83.00	0.00	83.00	0.0	Statutory
3.5 Attendance at civil partnership registration at the registrar office		46.00	0.00	46.00	46.00	0.00	46.00	0.0	Statutory
4. Fees for the conversion of a civil partnership into marriage									
4.1 Conversion of a civil partnership into marriage at the Register Office		50.00	0.00	50.00	50.00	0.00	50.00	0.0	Statutory

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		Charges 24/25			Proposed charges 25/26				
Registrar Office Service	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging and additional comments
			0.20			0.2			
4.2 Two stage procedure on other premises									
4.2.2 Completing the declaration		30.00	0.00	30.00	30.00	0.00	30.00	0.0	Statutory
4.2.3 Signing the declaration in a religious building registered for the marriage of same sex couples		101.00	0.00	101.00	101.00	0.00	101.00	0.0	Statutory
5. Fees for changes to initial registration									
5.1 Change of forename within 12 months of birth registration		45.00	0.00	45.00	45.00	0.00	45.00	0.0	Statutory
		Charges 24/25			Proposed charges 25/26				
Registrar Office Service	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging and additional comments
5.2 Consideration by the Registrar / Superintendent Registrar of a correction		83.00	0.00	83.00	83.00	0.00	83.00	0.0	Statutory
5.3 Consideration by the Registrar General of a correction		99.00	0.00	99.00	99.00	0.00	99.00	0.0	Statutory
6. Fees for searches in indexes									
6.1 Search in the indexes by the applicant personally for not more than six successive hours		20.00	0.00	20.00	20.00	0.00	20.00	0.0	Statutory
7. Postage									

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Registrar Office Service	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging and additional comments
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26		
7.1 Royal Mail special next day delivery by 1pm		0.00	0.00	10.00	10.00	0.00	10.00	0.0	Discretionary
7.2 Royal Mail signed for 1st Class		0.00	0.00	0.00	4.00	0.00	4.00	0.0	Discretionary - New service introduced 2025/26
7.3 International Tracked		0.00	0.00	0.00	10.00	0.00	10.00	0.0	Discretionary - New service introduced 2025/26
8. Ceremonies									
8.1 The Evelyn Suite, 368 Lewisham High Street. Ceremonies taking place between 0900 and 1700									
8.1.1 Monday to Thursday		281.00	0.00	281.00	290.00	0.00	290.00	3.10345	Discretionary (includes £56 statutory fee)
8.1.2 Friday		344.00	0.00	344.00	355.00	0.00	355.00	3.09859	Discretionary (includes £56 statutory fee)
8.1.3 Saturday		409.00	0.00	409.00	420.00	0.00	420.00	2.61905	Discretionary (includes £56 statutory fee)
8.1.4 Sunday / Bank Holiday		Not available							
8.2 The Evelyn Suite, 368 Lewisham High Street. Ceremonies taking place between 1700 and 2000									
8.2.1 Monday to Thursday		448.00	0.00	448.00	460.00	0.00	460.00	2.6087	Discretionary (includes £56 statutory fee)

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		Charges 24/25			Proposed charges 25/26				
Registrar Office Service	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging and additional comments
			0.20			0.2			
8.2.2 Friday		583.00	0.00	583.00	600.00	0.00	600.00	2.83333	Discretionary (includes £56 statutory fee)
		Charges 24/25			Proposed charges 25/26				
Register Office Service	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging and additional comments
8.3 All external venues. Ceremonies taking place between 0900 and 1700.									
8.2.3 Saturday		719.00	0.00	719.00	740.00	0.00	740.00	2.83784	Discretionary (includes £56 statutory fee)
8.2.4 Sunday / Bank Holiday		Not available							
8.3.1 Monday to Thursday		603.00	0.00	603.00	620.00	0.00	620.00	2.7	Discretionary (includes £56 statutory fee)
8.3.2 Friday		672	0.00	672	690.00	0.00	690.00	2.6	Discretionary (includes £56 statutory fee)
8.3.3 Saturday		842	0.00	842	865.00	0.00	865.00	2.7	Discretionary (includes £56 statutory fee)
8.3.4 Sunday / Bank Holiday		913	0.00	913	940.00	0.00	940.00	2.9	Discretionary (includes £56 statutory fee)
8.4 All external venues. Ceremonies taking place between 1700 and 2000.									

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Registrar Office Service	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging and additional comments
		Basic	VAT 0.20	Total 24/25	Basic	VAT 0.2	Total 25/26		
8.4.1 Monday to Thursday		688	0	688	710.00	0.00	710.00	3.1	Discretionary (includes £56 statutory fee)
8.4.2 Friday		745	0	745	765.00	0.00	765.00	2.6	Discretionary (includes £56 statutory fee)
8.4.3 Saturday		905	0	905	930.00	0.00	930.00	2.7	Discretionary (includes £56 statutory fee)
8.4.4 Sunday / Bank Holiday		1086	0	1086	1115.00	0.00	1115.00	2.6	Discretionary (includes £56 statutory fee)
9. Private Citizenship Ceremony									
9.1 Monday- Friday		118	0	118	160.00	0.00	160.00	26.3	Discretionary

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SERVICE: REVENUE SERVICE AND INCOME TEAM

	UNIT	Charges 23/24			Proposed charges 24/25			% change	Basis for charging
		Basic (£)	VAT	Total 23/24 (£)	Basic (£)	VAT	Total 24/25 (£)		
Revenue Service and Income Team									
Summons application and liability order costs	Per summons	172.5	0.00	172.5	172.5	0.00	172.5	0.0	Statutory
Blue Badge		11.00	0.00	11.00	11.00	0.00	11.00	0.0	Discretionary
Freedom Pass		11.00	0.00	11.00	11.00	0.00	11.00	0.0	Discretionary
CTAX Recovery		134.75	0.00	134.75	134.75	0.00	134.75	0.0	Discretionary
NNDR Recovery		192.50	0.00	192.50	192.50	0.00	192.50	0.0	Discretionary
Summon application cost	Per summons	72.50	0.00	72.50	72.50	0.00	72.50	0.0	Statutory
Liability order cost	per liability order	50.00	0.00	50.00	50.00	0.00	50.00	0.0	Statutory
Notice of Enforcement (Compliance)	Per case	75.00	0.00	75.00	75.00	0.00	75.00	0.0	Statutory
Enforcement Fee	Upon a visit	235.00	0.00	235.00	235.00	0.00	235.00	0.0	Statutory
Sale or disposal stage	Upon goods levied	110.00	0.00	110.00	110.00	0.00	110.00	0.0	Statutory

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SERVICE: PARKING

	Annual Business Permit Bands Petrol & Diesel (compliant) - Permit Price Single Business Zone			Annual Business Permit Bands Diesel (non-compliant) - Permit Price Single Business Zone		
Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
0	53.85	55	2.1	-		
1	414.65	426	2.7	489.65	506	3.3
2	473.88	487	2.8	548.88	567	3.3
3	533.12	548	2.8	608.12	628	3.3
4	592.35	608	2.6	667.35	688	3.1
5	651.59	669	2.7	726.59	749	3.1
6	710.82	730	2.7	785.82	810	3.1
7	770.06	791	2.7	845.06	871	3.1
8	829.29	852	2.7	904.29	932	3.1
9	888.53	913	2.8	963.53	993	3.1
10	947.76	973	2.7	1,022.76	1,053	3.0
11	1,007.00	1,034	2.7	1,082.00	1,114	3.0
12	1,066.23	1,095	2.7	1,141.23	1,175	3.0
13	1,125.47	1,156	2.7	1,200.47	1,236	3.0

	Annual Business Charity Permit Bands Petrol & Diesel (compliant) - Permit Price			Annual Business Charity Permit Bands Diesel (non-compliant) - Permit Price		
Duration	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
12 months	129.24	133	2.9	204.24	213	4.3

	Annual Business All Zones Permit Bands Petrol & Diesel (compliant) - Permit Price All Business Zones			Annual Business All Zones Permit Bands Diesel (non-compliant) - Permit Price All Business Zones		
Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
0	385.03	395	2.6			
1	770.06	791	2.7	845.06	871	3.1
2	829.29	852	2.7	904.29	932	3.1
3	888.53	913	2.8	963.53	993	3.1
4	947.76	973	2.7	1,022.76	1,053	3.0

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5	1,007.00	1,034	2.7	1,082.00	1,114	3.0
6	1,066.23	1,095	2.7	1,141.23	1,175	3.0
7	1,125.47	1,156	2.7	1,200.47	1,236	3.0
8	1,184.70	1,217	2.7	1,259.70	1,297	3.0
9	1,243.94	1,278	2.7	1,318.94	1,358	3.0
	Annual Business All Zones Permit Bands Petrol & Diesel (compliant) - Permit Price All Business Zones			Annual Business All Zones Permit Bands Diesel (non-compliant) - Permit Price All Business Zones		
Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
10	1,303.17	1,338	2.7	1,378.17	1,418	2.9
11	1,362.41	1,399	2.7	1,437.41	1,479	2.9
12	1,421.64	1,460	2.7	1,496.64	1,540	2.9
13	1,480.88	1,521	2.7	1,555.88	1,601	2.9

Annual Business Motorcycles Permit Bands			
Emissions (g/km CO2)	Charges 24/25	Proposed Charges 25/26	% Increase
Electric Motorcycle			
Up to 70	53.85	55	2.1
71 - 90	80.78	83	2.7
91 - 100	107.7	111	3.1
101+	134.63	138	2.5

Emission Band	Annual Community Health Permit Bands Petrol & Diesel (compliant) - Permit Price			Annual Community Health Permit Bands Diesel (non-compliant) - Permit Price		
	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
0	202.5	208	2.7			
1	288.75	297	2.9	363.75	377	3.6
2	330	339	2.7	405	419	3.5

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3	371.25	381	2.6	446.25	461	3.3
4	412.5	424	2.8	487.5	504	3.4
5	453.75	466	2.7	528.75	546	3.3
6	495	508	2.6	570	588	3.2
7	536.25	551	2.8	611.25	631	3.2
8	577.5	593	2.7	652.5	673	3.1
9	618.75	635	2.6	693.75	715	3.1
10	660	678	2.7	735	758	3.1
11	701.25	720	2.7	776.25	800	3.1
Annual Community Health Permit Bands Petrol & Diesel (compliant) - Permit Price				Annual Community Health Permit Bands Diesel (non-compliant) - Permit Price		
Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
12	742.5	763	2.8	817.5	843	3.1
13	783.75	805	2.7	858.75	885	3.1
Annual Hospital Health Permit Bands Petrol & Diesel (compliant) - Permit Price				Annual Hospital Health Permit Bands Diesel (non-compliant) - Permit Price		
Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
0	290.79	363	24.8			
1	414.65	518	24.9	489.65	598	22.1
2	473.88	592	24.9	548.88	672	22.4
3	533.12	666	24.9	608.12	746	22.7
4	592.35	740	24.9	667.35	820	22.9
5	651.59	814	24.9	726.59	894	23.0
6	710.82	889	25.1	785.82	969	23.3
7	770.06	963	25.1	845.06	1,043	23.4
8	829.29	1,037	25.0	904.29	1,117	23.5
9	888.53	1,111	25.0	963.53	1,191	23.6
10	947.76	1,185	25.0	1,022.76	1,265	23.7
11	1,007.00	1,259	25.0	1,082.00	1,339	23.8
12	1,066.23	1,333	25.0	1,141.23	1,413	23.8
13	1,125.47	1,407	25.0	1,200.47	1,487	23.9

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Emission Band	Annual Estate Year 1 Permit Bands Petrol & Diesel (compliant) - Permit Price			Annual Estate Year 1 Permit Bands Diesel (non-compliant) - Permit Price		
	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
0	9.42	10.75	14			
1	18.85	21.25	13	37.6	101.25	169.3
2	22.89	25.75	12	41.64	105.75	154.0
3	26.93	30.50	13	45.68	110.50	141.9
4	30.96	35.00	13	49.71	115.00	131.3
5	35	39.50	13	53.75	119.50	122.3
6	39.04	44.00	13	57.79	124.00	114.6
7	43.08	48.75	13	61.83	128.75	108.2
8	47.12	53.25	13	65.87	133.25	102.3
9	51.16	57.75	13	69.91	137.75	97.0
10	55.2	62.25	13	73.95	142.25	92.4
11	59.24	67.00	13	77.99	147.00	88.5
12	63.27	71.50	13	82.02	151.50	84.7
13	67.31	76.00	13	86.06	156.00	81.3

	Annual Estate Year 2 Permit Bands Petrol & Diesel (compliant) - Permit Price	Annual Estate year 2 Permit Bands Diesel (non-compliant) - Permit Price
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APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
0	18.85	21.50	14			
1	37.7	42.50	13	75.2	122.50	62.9
2	45.77	51.50	13	83.27	131.50	57.9
3	53.85	61.00	13	91.35	141.00	54.4
4	61.93	70.00	13	99.43	150.00	50.9
5	70.01	79.00	13	107.51	159.00	47.9
6	78.08	88.00	13	115.58	168.00	45.4
7	86.16	97.50	13	123.66	177.50	43.5
8	94.24	106.50	13	131.74	186.50	41.6
9	102.32	115.50	13	139.82	195.50	39.8
10	110.39	124.50	13	147.89	204.50	38.3
11	118.47	134.00	13	155.97	214.00	37.2
12	126.55	143.00	13	164.05	223.00	35.9
13	134.63	152.00	13	172.13	232.00	34.8

Housing Estates Visitor Vouchers			
Duration	Tariff 24/25	Proposed Tariff 25/26	% Increase
1 Hour	2.07	2.28	10.1
5 Hours	5.18	5.7	10.0
1 Day	8.05	8.86	10.1
1 Week	34.5	37.95	10.0

Staff Daily Voucher Bands Petrol & Diesel (compliant)	Staff Daily Voucher Bands Diesel (non-compliant)

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Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
0	0.8	£1.20	50.0			
1	1.59	£2.39	50.3	3.75	£4.89	30.4
2	1.82	£2.73	50.0	3.97	£5.23	31.7
3	2.05	£3.07	49.8	4.2	£5.57	32.6
4	2.28	£3.42	50.0	4.44	£5.92	33.3
5	2.51	£3.76	49.8	4.66	£6.26	34.3
6	2.74	£4.10	49.6	4.89	£6.60	35.0
7	2.96	£4.44	50.0	5.12	£6.94	35.5
8	3.19	£4.78	49.8	5.34	£7.28	36.3
9	3.41	£5.12	50.1	5.57	£7.62	36.8
10	3.64	£5.46	50.0	5.79	£7.96	37.5
11	3.88	£5.82	50.0	6.03	£8.32	38.0
12	4.1	£6.16	50.2	6.26	£8.66	38.3
13	4.33	£6.49	49.9	6.48	£8.99	38.7

	Staff Annual Permit Bands Petrol & Diesel (compliant)			Staff Annual Permit Bands Diesel (non-compliant)		
Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
0	207.32	£259	24.9			
1	414.65	£518	24.9	489.65	£598	22.1
2	473.88	£592	24.9	548.88	£672	22.4
3	533.12	£666	24.9	608.12	£746	22.7
4	592.35	£740	24.9	667.35	£820	22.9
5	651.59	£814	24.9	726.59	£894	23.0
6	710.82	£889	25.1	785.82	£969	23.3
7	770.06	£963	25.1	845.06	£1,043	23.4
8	829.29	£1,037	25.0	904.29	£1,117	23.5
	Staff Annual Permit Bands Petrol & Diesel (compliant)			Staff Annual Permit Bands Diesel (non-compliant)		
Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
9	888.53	£1,111	25.0	963.53	£1,191	23.6

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10	947.76	£1,185	25.0	1,022.76	£1,265	23.7
11	1,007.00	£1,259	25.0	1,082.00	£1,339	23.8
12	1,066.23	£1,333	25.0	1,141.23	£1,413	23.8
13	1,125.47	£1,407	25.0	1,200.47	£1,487	23.9

		Annual Resident Permit Bands Petrol & Diesel (compliant)			Annual Resident Permit Bands Diesel (non-compliant)		
Emission Band	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase	
0	41.46	£43	2.7				
1	82.93	£85	2.7	157.93	£165	4.6	
2	100.7	£103	2.7	175.7	£183	4.4	
3	118.47	£122	2.7	193.47	£202	4.2	
4	136.24	£140	2.7	211.24	£220	4.1	
5	154.01	£158	2.7	229.01	£238	4.0	
6	171.78	£176	2.7	246.78	£256	3.9	
7	189.55	£195	2.7	264.55	£275	3.8	
8	207.32	£213	2.7	282.32	£293	3.8	
9	225.09	£231	2.7	300.09	£311	3.7	
10	242.86	£249	2.7	317.86	£329	3.6	
11	260.63	£268	2.7	335.63	£348	3.6	
12	278.4	£286	2.7	353.4	£366	3.5	
13	296.18	£304	2.7	371.18	£384	3.5	

	Annual Resident Permit Bands Petrol & Diesel (compliant) Multi Vehicle Levy	Annual Resident Permit Bands Diesel (non-compliant) Multi Vehicle Levy	
Emission Band	Proposed new charge 25/26	Proposed new charge 25/26	% Increase
0	£57	N/A	
1	£113	£193	70.8
2	£137	£217	58.4

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3	£162	£242	49.3
4	£186	£266	43.0
5	£210	£290	38.1
6	£234	£314	34.2
7	£259	£339	30.8
8	£283	£363	28.2
9	£307	£387	26.0
10	£331	£411	24.2
11	£356	£436	22.4
12	£380	£460	21.0
13	£404	£484	19.8

Annual Resident Motorcycles Permit Bands			
Emissions (g/km CO2)	Charges 24/25	Proposed Charges 25/26	% Increase
Electric Motorcycle	Free		-
Up to 70	21.54	£22	2.1
71 - 90	32.31	£33	2.1
91 - 100	37.7	£39	3.4
101+	45.23	£46	1.7

Resident and Estate Resident Visitors Voucher Bands			
Duration	Charges 24/25	Proposed Charges 25/26	% Increase
1 Hour	1.94	2.13	10.0
5 Hours	4.85	5.34	10.0
1 Day	7.54	8.29	10.0
1 Week	32.31	35.54	10.0

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Emission Band	Pay to Park Permit Bands Petrol & Diesel (compliant) - Hourly Rate (All CPZ except town centres)			Pay to Park Permit Bands Diesel (non-compliant) - Hourly Rate (All CPZ except town centres)		
	Charges 24/25	Proposed Charges 25/26	% Increase	Charges 24/25	Proposed Charges 25/26	% Increase
0	1.62	£1.66	2.5			
1	2.15	£2.21	2.8	4.3	£4.71	9.5
2	2.58	£2.65	2.7	4.73	£5.15	8.9
3	3.12	£3.20	2.6	5.27	£5.70	8.2
4	3.55	£3.65	2.8	5.7	£6.15	7.9
5	4.31	£4.43	2.8	6.46	£6.93	7.3

Emission Band	Pay to Park Permit Bands Petrol & Diesel (compliant) - Hourly Rate (Town Centres)	Pay to Park Permit Bands Diesel (non-compliant) - Hourly Rate (Town Centres)	% Increase
	Proposed new charge 25/26	Proposed new charge 25/26	
0	£2.66		
1	£3.21	£5.71	77.9
2	£3.65	£6.15	68.5
3	£4.20	£6.70	59.5
4	£4.65	£7.15	53.8
5	£5.43	£7.93	46.0

	Suspension Charges		
	Charges 23/24	Proposed Charges 24/25	% Increase
Admin fee per application	£60	£62	3.3

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Suspension Fee - Resident Permit Holder Bay per Bay	£60	£62	3.3
Daily Suspension Fee - Pay-to-Park Bay per Bay	£55	£56	1.8
Late Submission Fee	N/A	£62	

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

SERVICE: BEREAVEMENT

Bereavement Services	UNIT	Charges 24/25				Proposed charges 25/26				% change	Basis for charging
		Basic	VAT	Total 24/25	Total 24/25	Basic	VAT	Total 25/26	Total 25/26		
				Resident	Non-Resident			Resident	Non-Resident		
Woodland/ Lawn Grave non-border	-	-	Non Vatable	2487.00	6394.00	-	Non Vatable	2611.35	6713.70	5.00	Discretionary
Lawn Grave Border	-	-	Non Vatable	2990.00	7694.00	-	Non Vatable	3139.50	8078.70	5.00	Discretionary
Brockley Cemetery Full Memorial Border Grave Incl First Interment	-	-	Non Vatable	3231.00	3231.00	-	Non Vatable	3374.55	3392.55	5.00	Discretionary
Full Memorial non-border	-	-	Non Vatable	3419.00	8786.00	-	Non Vatable	3589.95	9225.30	5.00	Discretionary
Full Memorial Border	-	-	Non Vatable	3766.00	9898.00	-	Non Vatable	3954.30	10392.90	5.00	Discretionary
Grave for a Child or Cremated Remains	-	-	Non Vatable	1479.00	4251.00	-	Non Vatable	1518.93	4365.78	2.70	Discretionary
Burial Vault, Brockley Cemetery incl. Standard Memorial	-	-	Non Vatable	3987.00	6141.00	-	Non Vatable	4226.09	6570.87	7.00	Discretionary
Grave Sleeve	-	-	Non Vatable	787.00	787.00	-	Non Vatable	808.25	808.25	2.70	Discretionary
Shroud Burial - additional fee	-	-	Non Vatable	490.00	490.00	-	Non Vatable	503.23	503.23	2.70	Discretionary
Use of Chapel - Cemetery Chapel	-	-	Non Vatable	147.00	147.00	-	Non Vatable	154.35	154.35	5.00	Discretionary
Use of Chapel - double time - Cemetery Chapel	-	-	Non Vatable	296.00	296.00	-	Non Vatable	310.80	310.80	5.00	Discretionary
Organist	-	-	Non Vatable	92.00	92.00	-	Non Vatable	94.48	94.48	2.70	Discretionary
Use of Organ	-	-	Non Vatable	35.00	35.00	-	Non Vatable	35.95	35.95	2.71	Discretionary
Transfer of Ownership/	-	-	Non Vatable	85.00	85.00	-	Non Vatable	89.25	89.25	5.00	Discretionary

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Bereavement Services	UNIT	Charges 24/25				Proposed charges 25/26				% change	Basis for charging
		Basic	VAT	Total 24/25	Total 24/25	Basic	VAT	Total 25/26	Total 25/26		
				Resident	Non-Resident			Resident	Non-Resident		
Assignment (RoB With Probate))											
Transfer of Ownership (RoB- No Probate)			Non Vatable	140.00	140.00		Non Vatable	147.00	147.00	5.00	Discretionary
Late/ over run fee per 15 minutes			Non Vatable	59.00	59.00		Non Vatable	60.59	60.59	2.69	Discretionary
Digging/ Interment Fee			Non Vatable	2296.00	6827.00		Non Vatable	2410.80	7168.35	5.00	Discretionary
Caskets & Large Coffins			Non Vatable	128.00	441.00		Non Vatable	134.40	463.05	5.00	Discretionary
Interment fee Cremated Remains			Non Vatable	354.00	1020.00		Non Vatable	363.56	1047.54	2.70	Discretionary
Bereavement Services	UNIT	Basic	VAT	Total 24/25	Total 24/25	Basic	VAT	Total 25/26	Total 25/26	% change	Basis for charging
				Resident	Non-Resident			Resident	Non-Resident		
Interment fee Cremated Remains			Non Vatable	544.00	1148.00		Non Vatable	558.69	1179.00	2.70	Discretionary
Interment fee Cremated Remains			Non Vatable	715.00	1253.00		Non Vatable	734.30	1286.83	2.70	Discretionary
Interment fee for a Child under 2 years of age			Non Vatable	no charge	378.00		Non Vatable	No Charge	388.21	2.70	Discretionary
Interment fee for a Child Over 2 but Under 16 years			Non Vatable	no charge	1989.00		Non Vatable	No Charge	2042.70	2.70	Discretionary
Saturday Burial Supplement			Non Vatable	984.00	1969.00		Non Vatable	1010.57	2022.16	2.70	Discretionary
Sunday Burial Supplement			Non Vatable	1312.00	2626.00		Non Vatable	1347.42	2696.90	2.70	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Bereavement Services	UNIT	Charges 24/25				Proposed charges 25/26				% change	Basis for charging
		Basic	VAT	Total 24/25	Total 24/25	Basic	VAT	Total 25/26	Total 25/26		
				Resident	Non-Resident			Resident	Non-Resident		
Saturday Burial Supplement with chapel			Non Vatable	1155.00	2269.00		Non Vatable	1186.18	2330.26	2.70	Discretionary
Sunday Burial Supplement with chapel			Non Vatable	1484.00	2961.00		Non Vatable	1484.00	3040.95	2.70	Discretionary
Permit fee			Non Vatable	381.00	1394.00		Non Vatable	391.29	1431.64	2.70	Discretionary
Additional Inscription			Non Vatable	107.00	314.00		Non Vatable	111.59	322.48	2.70	Discretionary
Interment Fee - public graves			Non Vatable	1014.00	not available		Non Vatable	1041.38	Not available		Discretionary
Memorial Fee - public graves			Non Vatable	82.00	not available		Non Vatable	84.21	Not available		Discretionary
Exhumation			Non Vatable	4298.00	13546.00		Non Vatable	4414.05	13911.74	2.70	Discretionary
For each additional coffin removed			Non Vatable	1415.00	4212.00		Non Vatable	1445.11	4325.72	2.70	Discretionary
Adult Mon-Fri - cremation before 10am			Non Vatable	814.00	814.00		Non Vatable	835.98	835.98	2.70	Discretionary
Adult Mon-Fri - cremation			Non Vatable	984.00	984.00		Non Vatable	1010.57	1010.57	2.70	Discretionary
Adult Mon-Fri - cremation - double time			Non Vatable	1320.00	1320.00		Non Vatable	1355.64	1355.64	2.70	Discretionary
Adult Mon-Fri - cremation - triple time			Non Vatable	1660.00	1660.00		Non Vatable	1704.82	1704.82	2.70	Discretionary
Adult Mon-Thur - cremation - 4pm			Non Vatable	990.00	990.00		Non Vatable	1016.73	1016.73	2.70	Discretionary
Adult Direct Cremation (no service or use of chapel)			Non Vatable	375.00	403.00		Non Vatable	310.00	310.00	-23.08	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

		Charges 24/25				Proposed charges 25/26					
Bereavement Services	UNIT	Basic	VAT	Total 24/25	Total 24/25	Basic	VAT	Total 25/26	Total 25/26	% change	Basis for charging
				Resident	Non-Resident			Resident	Non-Resident		
Witness Charge Supplement			Non Vatable	23.00	23.00		Non Vatable	Charge removed	Charge removed		Discretionary
Bereavement Services	UNIT	Basic	VAT	Total 24/25	Total 24/25	Basic	VAT	Total 25/26	Total 25/26	% change	Basis for charging
				Resident	Non-Resident			Resident	Non-Resident		
Adult - Saturday - cremation			Non Vatable	1333.00	1473.00		Non Vatable	1368.99	1368.99	-7.06	Discretionary
Adult - Saturday Double time - cremation			Non Vatable	1662.00	1828.00		Non Vatable	1706.87	1706.87	-6.63	Discretionary
Adult - Sunday - cremation			Non Vatable	1787.00	1965.00		Non Vatable	1835.52	1835.52	-6.59	Discretionary
Adult Sunday - double time - cremation			Non Vatable	2244.00	2469.00		Non Vatable	2304.59	2304.59	-6.66	Discretionary
Organist fee, weekday			Non Vatable	92.00	92.00		Non Vatable	Service removed	Service removed		Discretionary
Organist, weekday double time			Non Vatable	160.00	160.00		Non Vatable	Service removed	Service removed		Discretionary
Organist, Saturday			Non Vatable	140.00	140.00		Non Vatable	Service removed	Service removed		Discretionary
Organist, Saturday Double Time			Non Vatable	190.00	190.00		Non Vatable	Service removed	Service removed		Discretionary
Organist, Sunday			Non Vatable	177.00	177.00		Non Vatable	Service removed	Service removed		Discretionary
Organist, Sunday, Double Time			Non Vatable	283.00	283.00		Non Vatable	Service removed	Service removed		Discretionary
Use of Organ			Non Vatable	33.00	33.00		Non Vatable	33.89	33.89	2.70	Discretionary
Late or Over Run Service per 15 minutes			Non Vatable	59.00	59.00		Non Vatable	60.59	60.59	2.69	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

Bereavement Services	UNIT	Charges 24/25				Proposed charges 25/26				% change	Basis for charging
		Basic	VAT	Total 24/25	Total 24/25	Basic	VAT	Total 25/26	Total 25/26		
				Resident	Non-Resident			Resident	Non-Resident		
Scattering of Cremated Remains from elsewhere			Non Vatable	91.00	91.00		Non Vatable	94.55	94.55	3.90	Discretionary
Customs or duplicate			Non Vatable	42.00	42.00		Non Vatable	43.13	43.13	2.69	Discretionary
Search Fee - up to 4 names			Non Vatable	62.00	62.00		Non Vatable	63.67	63.67	2.69	Discretionary
Simple Cremation			Non Vatable	1507.00	1507.00		Non Vatable	1547.69	1547.69	2.70	Discretionary
Coffin drop-off			Non Vatable	420.00	452.00		Non Vatable	431.34	431.34	-4.57	Discretionary
CFF Administration Fee			Non Vatable	32.00	32.00		Non Vatable	32.86	32.86	2.69	Discretionary
Cremated Remains Holding Fee (after 1 month)			Non Vatable	40.00	40.00		Non Vatable	41.08	41.08	2.70	Discretionary

APPENDICES V1 to Z6 (2025/26 BUDGET REPORT)

SERVICE: COMMERCIAL WASTE

Commercial Waste	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			20%			20%			
Commercial Waste Contracts									
Refuse 1100 Bin Hire	Quarterly Fee	43.02	0.00	43.02	44.19	0.00	44.19	2.7	Traded
Refuse 1100 Bin Collection	Quarterly Fee	288.59	0.00	288.59	296.38	0.00	296.38	2.7	Traded
Refuse 770 Bin Hire	Quarterly Fee	37.80	0.00	37.80	38.82	0.00	38.82	2.7	Traded
Refuse 770 Bin Collection	Quarterly Fee	253.73	0.00	253.73	260.58	0.00	260.58	2.7	Traded
Refuse 360 Bin Hire	Quarterly Fee	20.85	0.00	20.85	21.42	0.00	21.42	2.7	Traded
Refuse 360 Bin Collection	Quarterly Fee	158.55	0.00	158.55	162.83	0.00	162.83	2.7	Traded
Refuse 240 Bin Hire	Quarterly Fee	16.14	0.00	16.14	16.57	0.00	16.57	2.7	Traded
Refuse 240 Bin Collection	Quarterly Fee	142.91	0.00	142.91	146.77	0.00	146.77	2.7	Traded
Recycling 1280 Bin Hire	Quarterly Fee	40.09	0.00	40.09	41.18	0.00	41.18	2.7	Traded
Recycling 1280 Bin Collection	Quarterly Fee	174.58	0.00	174.58	179.29	0.00	179.29	2.7	Traded
Recycling 240 Bin Hire	Quarterly Fee	14.86	0.00	14.86	15.26	0.00	15.26	2.7	Traded
Recycling 240 Bin Collection	Quarterly Fee	67.27	0.00	67.27	69.09	0.00	69.09	2.7	Traded
Refuse - Sack (25 sacks per roll)	1 roll of sacks (25 sacks)	60.00	0.00	60.00	61.62	0.00	61.62	2.7	Traded
Recycling - Sack (10 sacks per roll)	1 roll of sacks (10 sacks)	16.55	0.00	16.55	17.00	0.00	17.00	2.7	Traded

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		Charges 24/25			Proposed charges 25/26				
Commercial Waste	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
			20%			20%			
Food Waste 23 Bin Hire	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	3.25	0.00	3.25		Traded
Food Waste 23 Bin Collection	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	48.02	0.00	48.02		Traded
Food Waste 140 Bin Hire	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	13.00	0.00	13.00		Traded
Food Waste 140 Bin Collection	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	62.21	0.00	62.21		Traded
		Charges 24/25			Proposed charges 25/26				
Commercial Waste	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
			20%			20%			
Food Waste 400 Bin Hire	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	41.18	0.00	41.18		Traded
Food Waste 400 Bin Collection	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	159.77	0.00	159.77		Traded
Refuse 1100 Bin Collection (Discounted)	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	179.29	0.00	179.29		Traded
Refuse 770 Bin Collection (Discounted)	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	122.40	0.00	122.40		Traded
Refuse 360 Bin Collection (Discounted)	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	93.74	0.00	93.74		Traded
Refuse 240 Bin Collection (Discounted)	Quarterly Fee	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	69.09	0.00	69.09		Traded
Refuse - Sack (25 sacks per roll) (Discounted)	1 roll of sacks (25 sacks)	N/A - New 25/26 charge	0.00	N/A - New 25/26 charge	17.00	0.00	17.00		Traded
Glass Bin Hire	Quarterly Fee	No Fee	0.00	No Fee					Traded
Glass Bin Collection	Quarterly Fee	No Fee	0.00	No Fee					Traded

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		Charges 24/25			Proposed charges 25/26				
Commercial Waste	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
			20%			20%			
Cardboard Straps	Quarterly Fee	No Fee	0.00	No Fee					Traded

SERVICE: ADULT LEARNING

		Charges 24/25			Proposed charges 25/26				
Adult Learning Service	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
			20%			20%			
Community Learning course fees	per hour	7.00	0.00	7.00	7.50	0.00	7.50	7.14	Discretionary
Community Learning concessionary course fees	per hour	3.50	0.00	3.50	3.75	0.00	3.75	7.14	Discretionary
Full Cost Recovery Fees	per hour	8.00	0.00	8.00	8.50	0.00	8.50	6.25	Discretionary
ALL café meal deal	meal deal	2.96	0.59	3.55	3.17	0.63	3.80	7.00	Traded
Tea	cup	0.92	0.18	1.10	0.98	0.20	1.18	7.00	Traded
Herbal Tea	cup	1.00	0.20	1.20	1.07	0.21	1.28	7.00	Traded
Coffee	cup	1.00	0.20	1.20	1.07	0.21	1.28	7.00	Traded
Filter Coffee	cup	1.29	0.26	1.55	1.38	0.28	1.66	7.00	Traded
Cappuccino	cup	1.29	0.26	1.55	1.38	0.28	1.66	7.00	Traded
Hot Chocolate	cup	1.29	0.26	1.55	1.38	0.28	1.66	7.00	Traded
Cuppa Soup	cup	1.00	0.20	1.20	1.07	0.21	1.28	7.00	Traded
Water	bottle	1.00	0.20	1.20	1.07	0.21	1.28	7.00	Traded
Can Drinks	can	0.92	0.18	1.10	0.98	0.20	1.18	7.00	Traded

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Fruit Juices	Carton	0.92	0.18	1.10	0.98	0.20	1.18	7.00	Traded
Crisps	pack	0.67	0.13	0.80	0.71	0.14	0.86	7.00	Traded
Cereal Bars	pack	0.83	0.17	1.00	0.89	0.18	1.07	7.00	Traded
		Charges 24/25			Proposed charges 25/26				
Adult Learning Service	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Chocolates	pack	0.83	0.17	1.00	0.89	0.18	1.07	7.00	Traded
Biscuits	pack	0.83	0.17	1.00	0.89	0.18	1.07	7.00	Traded
Cakes	unit	1.21	0.24	1.45	1.29	0.26	1.55	7.00	Traded
Barista Coffee:									
Cappuccino	cup	0.00	0.00	2.30	2.05	0.41	2.46	7.00	Traded
Latte	cup	0.00	0.00	2.30	2.05	0.41	2.46	7.00	Traded
Flat White	cup	0.00	0.00	2.30	2.05	0.41	2.46	7.00	Traded
Americano	cup	0.00	0.00	2.00	1.78	0.36	2.14	7.00	Traded
Hot Chocolate	cup	0.00	0.00	2.30	2.05	0.41	2.46	7.00	Traded

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SERVICE: ADULT SOCIAL CARE

Adult Social Care	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			0.20			0.2			
1.1 non-residential unit cost	Per hour	21.14	0.00	21.14	21.14	0.00	21.14	0	Discretionary
1.2 Brokerage cost	Annual charge	300.00	0.00	323.10	323.10	0.00	331.82	2.70	Discretionary
1.3 Ad hoc Fees	Annual charge				TBC	0.00	TBC		Discretionary

SERVICE: HOME OWNERSHIP

Home Ownership Services	UNIT	Charges 24/25 (As of 1/12/2024)			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			20%			20%			
Leasehold pre-assignment pack		250.00	0.00	250.00	260.00	0.00	260.00	4.0	Discretionary
Leasehold re-mortgage pack		150.00	0.00	150.00	155.00	0.00	155.00	3.3	Discretionary
Leasehold pre assignment or remortgage pack additional enquires		100.00	0.00	100.00	105.00	0.00	105.00	5.0	Discretionary
Express pre-assignment pack		269.25	0.00	269.25	280.00	0.00	280.00	4.0	Discretionary
Copy of a lease		30.00	0.00	30.00	35.00	0.00	35.00	16.7	Discretionary
Retrospective landlords' permission request		323.10	0.00	323.10	335.00	0.00	335.00	3.7	Discretionary

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SERVICE: HOUSING NEEDS AND REFUGEE

Housing Needs and Refugee Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26		
Find Your Home Property Advert (12 partner RPs)	per advert	119.55	23.91	143.46	231.85	46.37	278.22	93.9	Traded
Housing Medical Service	per assessment	32.31	6.46	38.77	61.53	12.31	73.84	90.5	Traded
Phoenix under occupation	per move				194.54	38.91	233.45		Traded

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SERVICE: ELECTORAL SERVICES

Electoral Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			20%			20%			
Sale of the electoral register - data format	£1 per 1000 entries, or part thereof, plus £10 admin fee	1.00	0.00	1.00	1.00	0.00	1.00	0.0	Statutory
Sale of the electoral register - paper format	£2 per 1000 entries, or part thereof, plus £20 admin fee	2.00	0.00	2.00	2.00	0.00	2.00	0.0	Statutory

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SERVICE: ENVIRONMENTAL ENFORCEMENT

Environmental Enforcement Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT	Total 24/25	Basic	VAT	Total 25/26		
			20%			20%			
Fixed Penalty Notices									
Fly tip - 2 bags up to a small car boot load	Single Fine	£400 (early payment £250)	0.00	£400 (early payment £250)	£400 (early payment £250)	0.00	£400 (early payment £250)		Statutory
Fly tip - More than a small car boot load	Single Fine	£1000 (early payment £650)	0.00	£1000 (early payment £650)	£1000 (early payment £650)	0.00	£1000 (early payment £650)		Statutory
Littering	Single Fine	£200 (early payment of £140)	0.00	£200 (early payment of £140)	£200 (early payment £140)	0.00	£200 (early payment £140)		Statutory
Household Duty of Care	Single Fine	£250 (early discount payment of £150)	0.00	£250 (early discount payment of £150)	£400 (early payment £250)	0.00	£400 (early payment £250)	60.0	Statutory
Graffiti / Fly posting	Single Fine	£150 (early discount payment of £90)	0.00	£150 (early discount payment of £90)	£500 (early payment £265)	0.00	£500 (early payment £265)	233.3	Statutory
Marking the highway	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Obstructing the highway	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Erecting / fence / hedge/ building on the highway	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory

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Depositing Skips on Highway	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Failure to secure markings / lighting on Skip	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
		Charges 24/25			Proposed charges 25/26				
Environmental Enforcement Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Failure mark skip with name/address	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Failure to remove skip	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Failure to comply with skip conditions	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Notice requiring removal of tree	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Using stall for roadside sales	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Depositing materials on the highway	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Depositing materials within 15 metres of highway	Single Fine	£100 (early discount	0.00	£100 (early discount	£100 (early	0.00	£100 (early		Statutory

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		payment of £50)		payment of £50)	payment £75)		payment £75)		
Depositing anything on the highway	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £65)		Statutory
Pitching booths, stalls or encampments	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £65)	0.00	£100 (early payment £75)		Statutory
Soil or refuse escaping onto street / sewer	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Projections from building	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
		Charges 24/25			Proposed charges 25/26				
Environmental Enforcement Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Door /gate / bar opening onto highway	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Dangerous things deposited on highway	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Scaffolding on the highway.	Single Fine	£100 (early discount payment of £50)	0.00	£100 (early discount payment of £50)	£100 (early payment £75)	0.00	£100 (early payment £75)		Statutory
Repairing (Nuisance Parking) vehicles on the Public Highway	Single Fine	£75 (early discount	0.00	£75 (early discount	£100 (early	0.00	£100 (early	33.3	Statutory

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		payment of £50)		payment of £50)	payment £75)		payment £75)		
Commercial Duty of Care	Single Fine	£300 (early discount payment of £180)	0.00	£300 (early discount payment of £180)	£300 (early payment £210)	0.00	£300 (early payment £210)		Statutory
Breach of CPN	Single Fine	£100 (early discount payment of £75)	0.00	£100 (early discount payment of £75)	£100 (early payment £85)	0.00	£100 (early payment £85)		Statutory
Breach of commercial receptacle notice	Single Fine	£110 (early payment discount of £60)	0.00	£110 (early payment discount of £60)	£110 (early payment £75)		£110 (early payment £75)		Statutory
Breach of a PSPO	Single Fine	£100 (early payment discount of £75)	0.00	£100 (early payment discount of £75)	£100 (early payment £85)		£100 (early payment £85)		Statutory
Breach of household receptacle notice	Single Fine	£80 (early discount payment of £50)	0.00	£80 (early discount payment of £50)	£80 (early payment £60)		£80 (early payment £60)		Statutory
Transporting controlled waste	Single Fine	£300 (early discount payment of £180)	0.00	£300 (early discount payment of £180)	£300 (early payment £210)		£300 (early payment £210)		Statutory
		Charges 24/25			Proposed charges 25/26				
Environmental Enforcement Services	UNIT	Basic	VAT	Total 24/25	Basic	VAT	Total 25/26	% change	Basis for charging
Abandoning a vehicle	Single Fine	£200 (early discount payment of £120)	0.00	£200 (early discount payment of £120)	£200 (£145 early payment)		£200 (£145 early payment)		Statutory

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Unlicensed street trading	Single Fine	£150 (early discount payment of £90)	0.00	£150 (early discount payment of £90)	£150 (early payment £110)		£150 (early payment £110)		Statutory
Contravention of condition of street trading licence	Single Fine	£100 (early discount payment of £60)	0.00	£100 (early discount payment of £60)	£100 (early payment £75)		£100 (early payment £75)		Statutory
False statement on street trading licence application	Single Fine	£125 (early discount payment of £75)	0.00	£125 (early discount payment of £75)	£125 (early payment £90)		£125 (early payment £90)		Statutory
Resisting or obstructing an officer	Single Fine	£250 (early discount payment of £150)	0.00	£250 (early discount payment of £150)	£250 (early payment £190)		£250 (early payment £190)		Statutory
Failure to produce street trading licence	Single Fine	£100 (early discount payment of £60)	0.00	£100 (early discount payment of £60)	£100 (early payment £75)		£100 (early payment £75)		Statutory
Displaying advertisement in contravention of regulations	Single Fine	£100 (early discount payment of £60)	0.00	£100 (early discount payment of £60)	£100 (early payment £80)		£100 (early payment £80)		Statutory

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SERVICE: LEGAL SERVICES

Legal Services	UNIT	Charges 24/25			Proposed charges 25/26			% change	Basis for charging
		Basic	VAT 20%	Total 24/25	Basic	VAT 20%	Total 25/26		
Commercial leases:									
Deed of Variation, Surrender, Rectification, Substitution	per agreement				£1,000		£1,000		Discretionary
Deed of Easement	per agreement				£1,000		£1,000		Discretionary
Licences: Assign, Alter, Occupy, Sublet etc.	per agreement				£850		£850		Discretionary
Telecommunications Agreement	per agreement				£1,500		£1,500		Discretionary
Residential:									
Notice of Charge/Transfer/Subletting	per agreement	£85		£85	£90		£90	5.9	Discretionary
Notice of Transfer and Charge	per agreement	£85		£85	£100		£100	17.6	Discretionary
Deed of Covenant	per agreement	£50		£50	£55		£55	10.0	Discretionary
DS1 Release of Charge	per agreement				£100		£100		Discretionary
Certificate of Compliance	per agreement				£90		£90		Discretionary
Enfranchisement: Lease extension	per agreement	£650		£650	£800		£800	23.1	Discretionary
Enfranchisement: Collective enfranchisement (no leaseback)	per agreement	£650		£650	£800		£800	23.1	Discretionary
Enfranchisement: Collective Enfranchisement (with leaseback)	per agreement	£1,150		£1,150	£1,400		£1,400	21.7	Discretionary
Deed of Postponement of mortgage or charge	per agreement	£150		£150	£185		£185	23.3	Discretionary
Deed of Rectification / Variation	per agreement				£185		£185		Discretionary
Planning and Highways Agreements:									
Head of Legal Services	per hour				£350		£350		Discretionary
Principal Lawyer					£325		£325		Discretionary
Senior Lawyer					£300		£300		Discretionary
Lawyer					£250		£250		Discretionary
NQ Lawyer					£200		£200		Discretionary
Trainee/Legal Assistant/Paralegal		£25		£25	£130		£130	420.0	Discretionary

APPENDIX Y9: 2025/26 Equalities Assessments

Y9a: Equalities Impact Assessments (EIAs) for Budget Reduction Proposals

Author	Alex Glanz	Directorate	Chief Executive's	
Date	04/11/2024	Service	Chief Executive's Office	
8. The activity or decision that this assessment is being undertaken for				
The Council's 2025-26 Budget Reduction Process.				
9. The protected characteristics or other equalities factors potentially impacted by this decision				
<input checked="" type="checkbox"/> Age	<input checked="" type="checkbox"/> Ethnicity/Race	<input checked="" type="checkbox"/> Religion or belief	<input checked="" type="checkbox"/> Language spoken	<input type="checkbox"/> Other, please define:
<input checked="" type="checkbox"/> Gender/Sex	<input checked="" type="checkbox"/> Gender identity	<input checked="" type="checkbox"/> Disability	<input checked="" type="checkbox"/> Household type	
<input checked="" type="checkbox"/> Income	<input checked="" type="checkbox"/> Carer status	<input checked="" type="checkbox"/> Sexual orientation	<input checked="" type="checkbox"/> Socio Economic status	
<input checked="" type="checkbox"/> Marriage and Civil Partnership	<input checked="" type="checkbox"/> Pregnancy and Maternity	<input checked="" type="checkbox"/> Refugee/Migrant/Asylum seeker	<input checked="" type="checkbox"/> Health & Social Care	
<input checked="" type="checkbox"/> Nationality	<input checked="" type="checkbox"/> Employment	<input checked="" type="checkbox"/> Armed forces		
<p>The Council's budget setting process, in terms of how it saves, invests and spends money, impacts all the residents of the borough of Lewisham and by extension, all protected characteristics listed above.</p> <p>This Equality Impact Assessment (EIA) focuses on where the Council has chosen to save money, the anticipated impacts of those savings and the mitigations that have, or will be, put in place to reduce disproportionate negative impact as much as possible.</p> <p>This Assessment is intended to be a cumulative assessment of more detailed EIAs and EIA screenings which have been completed individually for each savings proposal. It contains a summary of the information contained within those individual Assessments and Screenings, as well as background information on the demographics of the residents which Lewisham Council provides services to. This EIA does not contain new information which is not captured through those more detailed assessments, and for the purposes of fully understanding the impact of individual saving decisions, those impact assessments should be referred to.</p> <p>It should be noted that, as further analysis is completed within a number of areas that have been prioritised for savings, further EIAs will be completed to ensure that the full impact on residents is fully understood before decisions are taken. Where possible, these areas have been noted below, but they are also referenced through the savings proformas which have been completed.</p>				
10. The evidence to support the analysis				
<p>Evidence for this EIA is taken predominantly from the Council's 2021 Census Data. Outlined below is a summary of the demographics within the borough of Lewisham. It should be noted that more detailed information about who is accessing services which the Council provides are held by those service teams. For the purposes of this EIA,</p>				

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evidence has been taken from all residents of Lewisham, as decisions taken on the budget will impact all residents, rather than those who directly utilise services. This is contrary to decisions taken by specific services, where evidence should be primarily taken from service users where appropriate.

Demographic overview

- At the 2021 Census, Lewisham had 300,600 residents, an increase of 9% since 2011
- 51.5% of residents identify as white, and 26.8% identified their ethnic group within the "Black, Black British, Black Welsh, Caribbean or African"
- The percentage of people who identified their ethnic group within the "Asian, Asian British or Asian Welsh" category decreased from 9.3% in 2011 to 9.0% in 2021.
- 23.4% of residents are aged 19 or younger
- 32.5% of residents are married
- 9.6% of residents are aged over 65
- 52.5% of residents are women
- 55.8% identify as having a faith.

Age

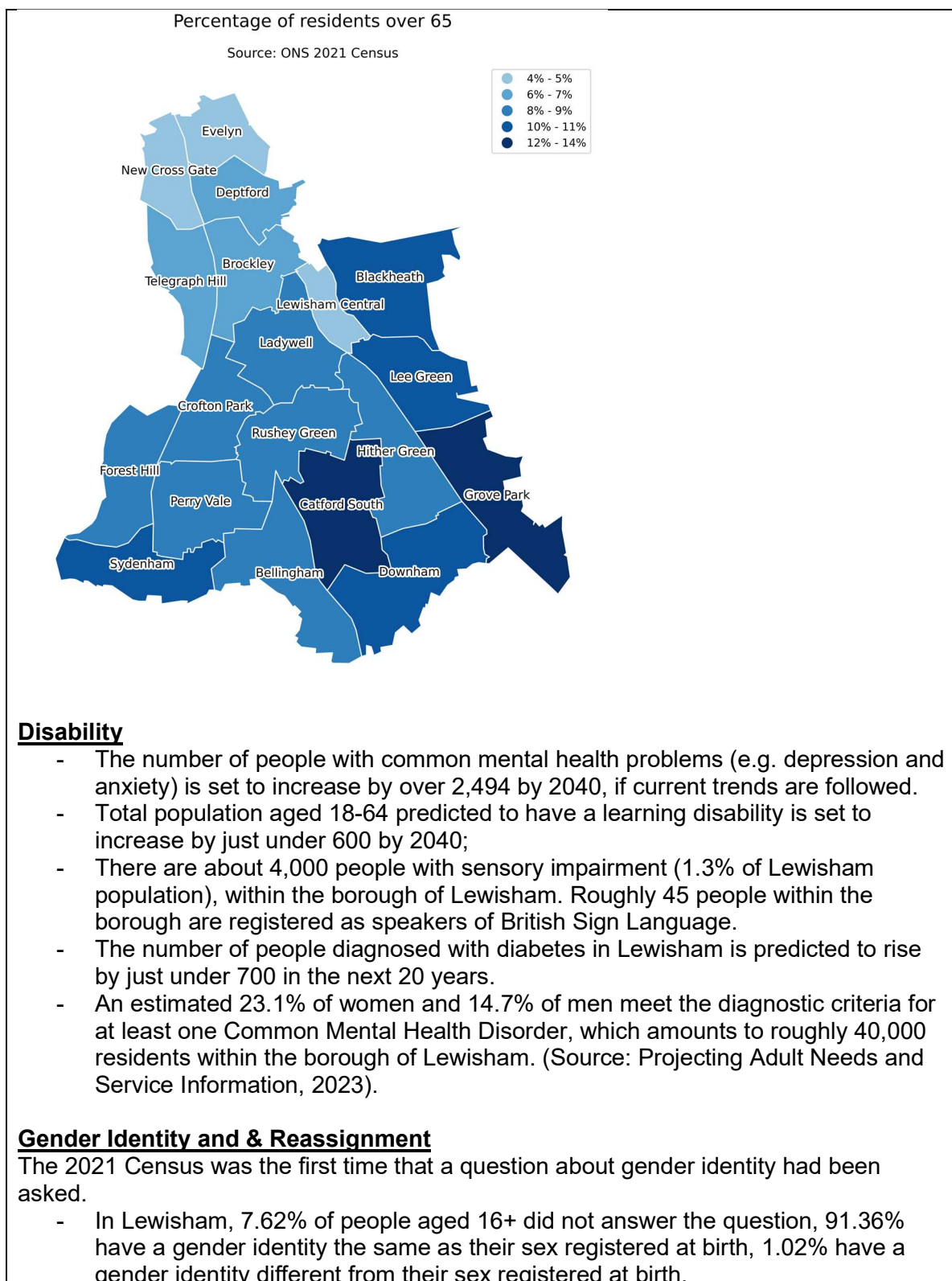
- There are higher percentages of people over 65 living in the south of the borough.
- Lewisham remains a young borough, however the average age has increased from 33.6 in 2011 to 35.2 in 2019
- Incidents of hospitalisation following falls in the 65+ are set to increase in the next 20 years
- The number of 65+ people living on their own is set to increase by 5,600 by 2040
- The number of people living in care homes is set to increase by 400 by 2040.
- Loneliness is associated with depression, sleep problems, impaired cognitive health, heightened vascular resistance, hypertension, psychological stress and mental health problems (Source: [Age UK](#)). In Lewisham, there are many more women who live alone than men.
- The number of people over 65 living on their own in Lewisham is predicted to increase by 5600 by 2040.

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Gender Identity	Lewisham	London	England
Gender identity the same as sex registered at birth	91.36%	91.21%	93.46%
Gender identity different from sex registered at birth but no specific identity given	0.42%	0.46%	0.25%
Trans woman	0.18%	0.16%	0.1%
Trans man	0.17%	0.16%	0.1%
Non-binary	0.17%	0.08%	0.06%
All other gender identities	0.08%	0.05%	0.04%
Not answered	7.62%	7.88%	5.98%

Pregnancy and Maternity

- The percentage of mothers known to be smokers at the time of pregnancy has decreased consistently over the last five years both nationally, and within the borough of Lewisham. However, the percentage decrease in Lewisham has been steeper than the London average over that time period.
- In 2017/18, the percentage of mothers who were known to smoker at the time of pregnancy within Lewisham was 5.5%, compared to a 5% London average. In 2022/23 this has decreased to roughly 4.5% within Lewisham, which is now in line with the London average (Source: Office for Health Improvement and Disparities (OHID), Public Health Outcomes Framework)

Ethnicity

- The ethnic group refers to the group that the person completing the census, which this data is drawn from, feels they belong to. This could be based on their culture, family background, identity or physical appearance.
- The majority of people in Lewisham are White, at 51.5%, followed by Black at 26.8% and Asian 9%. 8.1% of people identify as having a Mixed ethnic background and the Other ethnic group makes up 4.7% of the population.
- Whilst White remains the largest ethnic group, it has also seen the biggest decrease of all ethnic groups – down from 53.5% in 2011 to 51.5% in 2021. Mixed or multiple ethnic groups and Other ethnic group have both seen an increase of 0.7% and 2.1% respectively in comparison to 2011 census.
- New Cross Gate, Deptford, and Bellingham are wards with the highest proportion of people whose identified ethnicity is Black, Asian and Multi-Ethnic background.

Marriage and Civil Partnership

- Of Lewisham residents aged 16 years and over, 53.4% said they had never been married or in a civil partnership in 2021, up from 49.7% in 2011.
- In 2021, just under one in three people (32.5%) said they were married or in a registered civil partnership, compared with 33.3% in 2011. The percentage of adults in Lewisham that had divorced or dissolved a civil partnership decreased from 8.1% to 8.0%. It should be noted that these figures include same-sex

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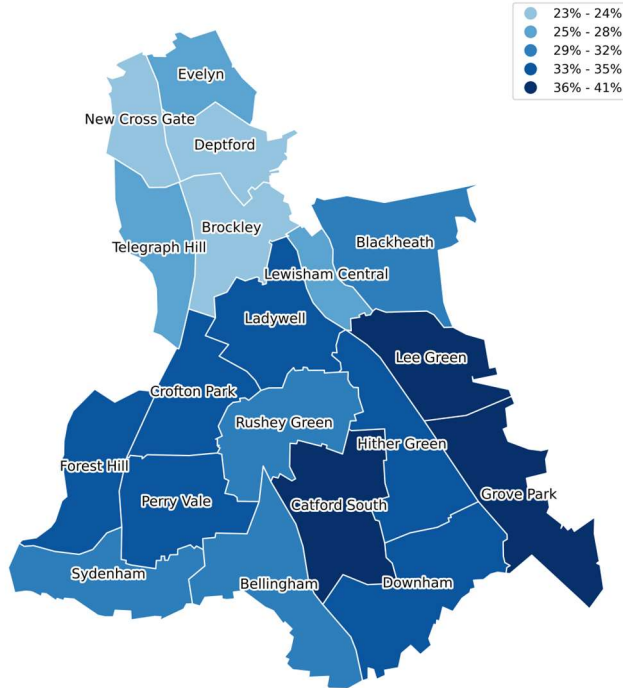
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marriages and opposite-sex civil partnerships in 2021, neither of which were legally recognised in England and Wales in 2011.

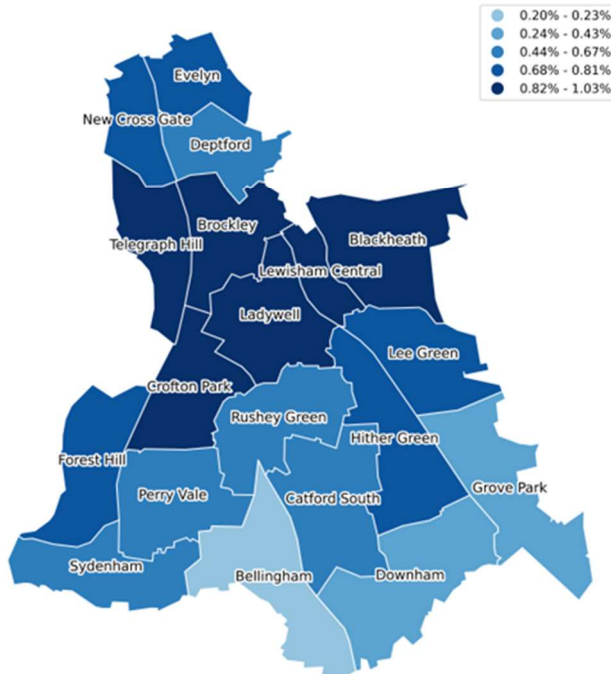
Percentage of residents who are married
(opposite sex or same sex)

Source: ONS 2021 Census (people aged 16 and over)



Percentage of residents who are in a
same-sex marriage or civil partnership

Source: ONS 2021 Census (people aged 16 and over)



Language

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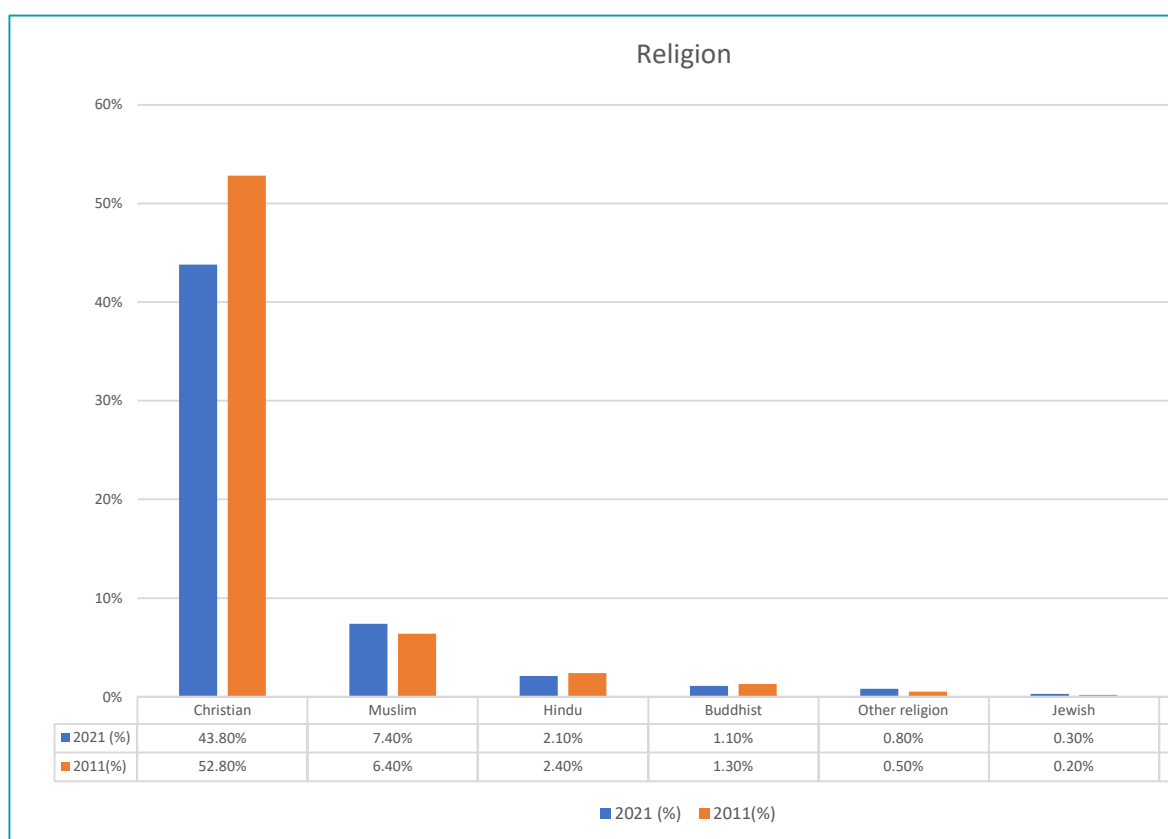
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- 83.8% of people in Lewisham speak English as their main language. In keeping with the diversity of the Borough, a large minority identified a language other than English as their main language (16.2%), higher than the national average of 9.2%.
- The most common main languages, other than English, were: Spanish (2.36%), Portuguese (1.08%), Polish (0.92%), and Chinese (0.92%).
- Lewisham had nearly 80% of households where all adults in a household speak English. There are 9.1% households where no people in a household speak English.

Religion or belief

- 36.7% of Lewisham residents reported having "No religion", up from 27.2% in 2011. The rise of 9.5 percentage points was the largest increase of all broad religious groups in Lewisham. Across London, the percentage of residents who described themselves as having "No religion" increased from 21.0% to 27.1%, while across England the percentage increased from 24.8% to 36.7%.
- In 2021, 43.8% of people in Lewisham described themselves as Christian
- Following "no religion" and Christian, the next highest percentage was "Muslim" which 7.4% of residents identified with.



Sex

- There are fewer women than men in under 9-year-olds, whereas there are more women than men in all age groups above the age of 20.
- The sex difference is most pronounced in the 25 to 34-year-olds, 35 to 49-year-olds, and 50 to 64-year-olds. Women in these three age brackets account for 32.24% (29.25% in 2011) of Lewisham's total population, while men account for 28.5% (28.31% in 2011).

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- The proportion of 25 to 34-year-old women has increased by 0.5 percentage points (pp), while the proportion of men in the same age category has decreased 1.04 pp.
- Similarly, the proportion of 35 to 49-year-old women has increased by 0.3pp, whereas for men in this age bracket there has been a decrease of 0.47pp.
- In contrast, the proportions of both men (1.7pp) and women (2.21pp) in the 50 to 64-year-old bracket have increased from 2011.

Sexual Orientation

- 2021 was the first time this question had been asked in the survey and so comparable baseline data is challenging.
- In Lewisham, 6.14% identified as lesbian, gay, bisexual, or other (LGB+), nearly twice that of the 3.1% for England.
- 84.12% identified as straight or heterosexual, lower than in England (89.4%).

Socio-Economic Disadvantage

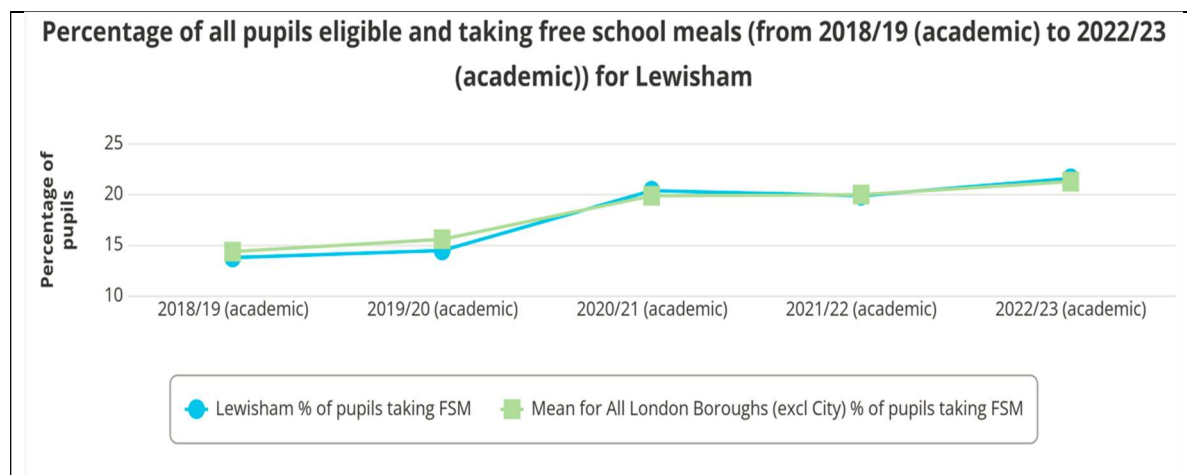
- 16.4% of the population was income-deprived in 2019. Of the 316 local authorities in England (excluding the Isles of Scilly), Lewisham is ranked 51st most income-deprived.
- In the least deprived neighbourhood in Lewisham, 4.0% of people are estimated to be income-deprived. In the most deprived neighbourhood, 33.4% of people are estimated to be income-deprived. The gap between these two, is referred to as internal disparity, is 29.4 percentage points in Lewisham
- In November 2023, Lewisham Foodbank reported a growing need for food support provision, with a 40% increase in demand in 2023 compared to 2022 ([Source](#)).
- On average, more than 2,000 people are receiving food support per month, compared to 1,400 in 2022. Over 20,000 people have received support this year so far (as of November 2023.)
- Food banks struggle to meet the growing demand which has been outstripping donations since 2022. As of late 2023, only 60% of food support is covered by donations, the remainder needs to be purchased.
- Residents living in the Hither Green, Rushey Green, Bellingham, Perry Vale, and Downham wards were issued the most food aid parcels.
- Beneficiaries that accessed food banks the most were aged between 25-64 years old. The age group of child beneficiaries accessing food banks the most was 5-11 years old.
- The demand level in Lewisham is now at 4.5 times the England average, compared to 3 times before 2019.

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Lewisham Council Staff

The below figures are taken from the Council's 2022/23 workforce profile. This is the most recent, published information on the makeup of the Council's workforce. Due to the precise nature of these numbers and the turnover of staff within the Council, the below figures should be taken as indicative of broader trends, rather than precise measurements at time of reading.

- The staff make-up of Lewisham Council is 62.7% female, and 37.3% male. Female staff are disproportionately represented within the Council in comparison to the profile of the borough overall.
- The ethnicity of Lewisham Council's staff is:
 - Asian: 4.6%
 - Black: 37.2%
 - Dual heritage: 4.8%
 - Other: 1.4%
 - White: 47.2%
 - Unavailable: 4.8%
- 7.5% of Lewisham's staff are disabled, although it should be noted that 15.6% of staff have chosen not to declare a disability, and 7.6% of staff have not disclosed any information.
- 15.8% of Council staff are over 60 years old, and 9.2% are under 30 years old.
- 65.4% of staff are heterosexual, whilst data is not held on 24.1% of staff who have indicated that they prefer not to say, and 3% who have not disclosed any information.
- The largest religious group at the Council is Christian, with 37.8% staff. However, 43.6% of staff have chosen not to disclose their religion.

11. The analysis

An individual Equalities Screening, or Equalities Impact assessment has been completed for each proposed Budget savings.

Below is a table which summarises the cumulative impact of savings, separated by Directorate. It should be noted that many of the savings which identify a potential negative impact on groups who possess a protected characteristic have also identified mitigations which can be enacted to ensure this impact is reduced as far as possible.

It should additionally be noted that in some instances where no impact has been recorded, this is not as a result of the proposed change having no effect on staff or service users. Instead, it may reflect that a mitigation has already been successfully put

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in place, or there is confidence that mitigations can be implemented which will reduce impact to zero.

Although not legally regarded as a protected characteristic, for the purposes of the analysis below, socio-economic inequality is being taken into consideration alongside protected characteristics. This is as a result of a recommendation from the [Fairer Lewisham Duty](#) for the Council to consider socio-economic disadvantage as part of its formal decision making processes.

Number of proformas which identify high/ medium impacts through the EIA Scr process					
	Chief Executive	CYP	Adult Social Care & Health	Corporate Resources	Place
Age	-	2	2	-	3
Disability	-	2	2	-	3
Ethnicity	-	2	-	-	2
Gender	-	2	-	-	2
Gender Reassignment	-	2	-	-	2
Marriage and Civil Partnerships	-	-	-	-	2
Pregnancy and Maternity	-	-	-	-	2
Religion and Belief	-	-	-	-	2
Sexual orientation	-	-	-	-	2
Socio-Economic Inequality	-	2	-	-	3
Total Proformas:	5 – Neutral impact across all.	7 – Neutral impact across 4	13 – Neutral impact across 10	9 – Neutral impact across 8	4 – Neutral impact across 1
Total number of proformas which identified impact:	0 impacts identified	2 – High/medium impact 1 - Low impact	2 – High/medium impacts 1 – Low impact	1 – Low impact across all areas.	3 – High/medium impacts

Please note: A number of savings proformas state within their EIA screenings that a full impact assessment focused on staffing will be completed but cannot yet be published as full information about the implications of the saving has not been identified. For the purposes of the above table, these EIAs have been noted as having neutral impact across all protected characteristics.

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Additionally, several EIA screenings noted that the change being proposed would positively impact on groups sharing specific protected characteristics. Examples of this include the 'Extra Care' and 'PANS' savings forms from the Adult and Social Care Directorate, and 'TA Cost Reduction' from the Housing Directorate.

Cumulative analysis of the data above provides information about the scale of impact that proposed changes are likely to have on residents/ service users within the borough of Lewisham Overall:

- EIA screenings have identified age and disability as the protected characteristic which the most savings proformas impact.
- A total of 13 EIA screenings identify a high or medium impact as a result of the decision being taken.
- A total of 49 screenings were completed as part of the proformas during this process.
- A total of five full Equality Impact Assessments have been completed as part of this process. Several further EIAs are committed to be delivered once savings have been agreed and work can commence on delivery of proposals.

It should be noted that this analysis does not provide detailed information about what specifically the impact will be, or mitigations that are either already in place or intended to be put in place. Some of this information has been provided as part of the impact summary listed below, but more detailed information should be sought from the completed Equality Impact Assessments or Impact Assessment Screenings which are published alongside the Budget.

This analysis also does not recognise disproportionate impact which is not directly related to groups possessing a shared protected characteristic or facing socio-economic inequality. An example of this is impact which could be caused to those who speak a different language, serve in the armed forces or service users who are uneasy about changing the setting in which they interact with the Council, with no specificity about who those service users may be. These impacts have been identified through full EIAs, which expand the focus on those impacted and are not limited to those possessing protected characteristics in the way in which EIA screenings are.

Finally, the impact above does not account for the relationship between the severity of the impact and the total amount saved. For example, one of the savings proformas which has been put forward identifies a saving of £8,000 in 2024/25, whereas another identifies circa £5.6 million. Given all savings are intended to mitigate the potential impact of the Council not setting a balanced budget, this difference should be taken into account when assessing individual impact assessments and whether the Council feels the impact is appropriate and proportionate to the amount saved.

12. Impact summary

The impact of proposed budget savings in specific areas has been broken down into Council Directorates. Although there are some savings which cut across multiple Directorates, the majority can be assessed on the basis of the Directorate which is primarily responsible for their delivery. The impact summary below is focused on the full Equality Impact Assessments which have been completed for proposed savings.

Chief Executive's Office

The budget for the Chief Executive's Office provides funding for the following Council Divisions:

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- Communications and Engagement
- Law and Corporate Governance
- People and Organisational Development

Savings proposals from this Directorate are anticipated to have a neutral impact on service users as a result of the Directorate's function primarily providing corporate support to other Council officers, rather than providing a direct service to residents.

The only impact noted through the Chief Executive's Directorate savings process is to staff, through the 'People and OD' savings proforma. Although this impact has not yet been fully quantified as the statutory consultation process has not taken place, it is possible to review the demographics of the 39 people who make up the People and OD service, which are set out below. These demographics suggest that a saving within this service has the potential to disproportionately impact women, who make up over three quarters of the workforce within that service.

- 76.9% are Female
- 51.3% are Christian.
- 53.8% are white, 35.9% are black
- 30% are aged 40 to 49 years old 30% are aged 50 to 60+ years old
- 64% are not Disabled, 12.8% Prefer not to say
- 76% are Heterosexual, 15.4 % Prefer not to say
- 35.9% are Graded PO1 to PO5

Housing

The Budget for the Housing Directorate provides funding for each of the following Divisions:

- Housing Strategy
- Housing Quality and Investment
- Housing Resident Engagement and Services

EIA screenings within the Housing Directorate identify age, disability and socio-economic status as the areas where there is likely to be the most impact from the savings process. The core reason for this disproportionate impact is the protected characteristics which are represented most by the individuals who make up the majority of those applying for housing support or are currently in temporary accommodation. Information regarding the Council's data on who service users are can be found via the completed Equality Impact Assessments below:

- [Lewisham Council - Decision - Location Priority Policy](#)
- [Lewisham Council - Decision - Homelessness & Rough Sleeping Strategy](#)
- [Lewisham Council - Decision - Accommodation Procurement Strategy](#)
- [Lewisham Council - Decision - Approval of a new Housing Allocations Scheme](#)
- [Lewisham Council – Decision – Protection of Goods Policy](#)

These Equality Impact Assessments provide an overview of the impact of the decisions which shape how the Housing Service is delivered by Lewisham Council, and align with the impact that has been reflected through screenings completed as part of this process.

Of all Council Directorates, savings related to Housing have identified the most potential impact across protected characteristics, as well the most financial saving. The full impact summary set out in the 'TA Cost Reduction' EIA summarises how the various

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workstreams of this saving will impact across different protected characteristics, and where available, what the mitigations for that can be.

Corporate Resources

The budget for the Corporate Resources Directorate provides funding for each of the following Divisions:

- Finance
- IT and Digital Services

Savings proposed from within this Directorate are focused primarily on internal processes which impact council staff rather than service users, such as the Oracle Archive or Shared Technology Service. Of the nine screenings which have been completed for the Corporate Resources Directorate, only one identifies an impact across protected characteristics.

The screening which identifies an impact is for SEA Subsidy Gap Savings, which is intended to *“review HB claims from a number of providers of supported accommodation... and where possible, encourage them to change their status to one that negates a financial impact for the Council.”* It is noted in this screening that there is likely to be a low impact across all protected characteristics because of the possibility that housing providers evict tenants rather than allow them to stay based on lower levels of housing support from universal credit claims.

This has the potential to increase demand for accommodation through Lewisham’s homelessness service and will likely have the most significant impact on the protected characteristics identified above through the Housing Directorate screenings.

Children and Young People

The budget for the Children and Young People Directorate provides funding to the following areas:

- Children’s Social Care
- Education Services
- Families Quality and Commissioning

Two EIA screenings from within this Directorate identified a potentially high impact across all protected characteristics, with a further one identifying a low impact. For the two which identified a high impact, full Equality Impact Assessments have been completed and are summarised below.

The EIA for a savings proposal for ‘Reduction of Youth Services Budget’ notes that this saving could potentially have a disproportionately negative impact on young people in Lewisham. It further states that vulnerable young people within that group could be more significantly impacted as they are more likely to rely on the Youth Services Offer. The cumulative impact from this saving is summarised as: *“The combined effects of this decision may exacerbate existing inequalities among Lewisham’s young people, particularly those from disadvantaged and marginalised backgrounds. A budget reduction may lead to higher levels of youth disengagement, increased anti-social behaviour, and a loss of safe, inclusive spaces for personal development.”*

The Impact Assessment does outline seven steps that can be taken to mitigate the impact of this decision. These range from prioritisation of vulnerable groups to closer alignment of the Youth Offer with the Family Hub model. Although the effect of this

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mitigation will be significant, it is noted that its objective will be to minimise disruption, rather than eliminate it.

The 'Workforce Changes' EIA sets out that the impact of this change will primarily be on staff. In terms of demography, this staffing cohort is *'largely female and has a high percentage of staff from culturally diverse groups'*. It is also *'younger than the wider council workforce'*. However, with regards to service user this saving is assumed to have a net positive impact, with the summary of the EIA setting out that *'the changes being made are intended to be positive for families and children, with a lead practitioner consistently working with them during their journey through Family Help and Child Protection processes.'*

Place

The budget for the Place Directorate provides funding to the following areas:

- Inclusive Regeneration
- Public Realm
- Planning
- Community Services

Within this Directorate, a total of four EIA screenings have been completed, with three of these identifying potentially high or medium impact across a range of protected characteristics.

Socio-Economic Status, Age and Disability are noted as the three protected characteristics where impact will be felt across all Equality Impact Assessments that have been completed. Summaries of these EIAs have been set out below:

The 'Leisure Concessions' EIA considers the impact of increasing the prices within the leisure concessions programme. It notes that there will likely be a negative impact on those aged 60+ (eligible for concessions). It further notes a potential impact on socio-economic inequality with the borough, as residents who are less wealthy will be less able to absorb a price increase, and on ethnicity, as data from the Council's BLACHIR report has highlighted specifically the disparities between healthier behaviours and the opportunities to engage in them that exist within the borough and nationally.

Although the EIA summarises that *'there are a number of protected characteristics that will be negatively impacted by the proposed cost saving measures put forward'*. A series of mitigations have been recommended to ensure the barriers to accessing to physical activity are reduced.

The EIA for the 'Assembly Programme' notes that, as a result of assemblies being available for any resident to attend, this saving has the potential to have an impact across all protected characteristics. However, the analysis set out within this EIA shows that the majority of residents who attend assemblies are White British and older residents. It can therefore be assumed that these demographics will be those disproportionately impacted by this saving.

The impact assessment for the assemblies programme sets out a series of mitigations which can be taken to reduce impact overall. This includes engaging older residents within the borough through POSAC and utilising wider council services to deliver community engagement activity.

Adult Social Care & Health

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The budget for the Community Services Directorate provides funding to the following areas:

- Adult Integrated Commissioning
- Systems Transformation
- Adult Social Care
- Public Health

Thirteen EIA Screenings have been completed for this Directorate. Of these, ten have identified a neutral impact across all protected characteristics, with the other three identifying high or medium impacts across Age, Disability, Ethnicity, Gender, Gender Reassignment and socio-economic status.

The 'Extra Client Contribution Income Savings' proforma identified a high impact across age and disability, as older and disabled residents will be disproportionately represented as service users. This applies as well to the 'Care Home Reviews' proforma, which identifies the same impact across those protected characteristics. However, this EIA screening does note that the assessment will ensure that residents needs and health are still met safely.

Finally, two of the savings proformas which have been put forward as part of this process will require public consultation as part of their decision making process. These two decisions are:

- EV charging point stations (H08)
- Assembly Programme (P01)

A full EIA for the Assembly programme has been completed and is referenced above. An EIA for EV Charging Point Stations is noted through the screening process as to be completed at the consultation stage.

A further seven savings proformas have noted that they will require a staffing consultation as part of this process.

13. Mitigation

As a result of the scale and variety of measures, it is not possible to set out all relevant mitigations through this document. Where high or medium impacts have been identified by services, mitigations against those impacts have been set out in the full Equality Impact Assessments for those savings.

14. Service user journey that this decision or project impacts

As this impact assessment encompasses a wide range of separate service user journeys and project impacts, this information is provided via the full Equality Impact Assessments that have been completed.

**Signature of
Director**

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Y9b: Equalities Assessment of Budget Growth

Impact & Outcomes:
What is the likely impact of the proposed changes?
Service Users
<p>The anticipated impact of the Council's growth allocations for the 2025/26 budget are broadly neutral across all services and service users, with the potential for medium to low positive impacts for some groups sharing specific characteristics. The primary reason for this neutral impact is that the allocation of this growth allows the Council to continue providing services which currently exist for residents.</p> <p>In the absence of the growth being allocated, services would be forced to cease or reduce, causing generally negative impacts across groups sharing a particular protected characteristic. However, this EIA screening measures impact against current service provision, and in this regard, these allocations are generally neutral for all, with some positive exceptions where the allocation of growth funding allows services to increase or expand service provision.</p> <p>To ensure that the above is accurate, each service with growth allocated has been asked to conduct a brief screening exercise to determine the impact of this growth. Of the eight screenings which were completed as part of this exercise, none identified any negative impact across any protected characteristic. One identified a medium positive impact (<i>Lewisham Market</i>) and three identified low positive impacts.</p> <p>The positive impact of the growth allocation for Lewisham Market was noted for Age and Socio-Economic Inequality.</p>
Staff
<p>As above, were growth not allocated across services then there would be a requirement to reduce or cease service provision. It could be reasonably assumed that this would negatively impact staff by either increasing their workloads or resulting in the need for redundancies.</p> <p>However, this growth funding allows services to continue to the same standard as they currently exist, and therefore it is anticipated that there will be no impact on Council staff.</p>
Other Council Services
<p>As above, the growth allows services to continue existing provision and therefore no impact is anticipated.</p>
Partners
<p>Given the medium positive impacts noted through the Lewisham Market screening, traders who rely on the opportunities for stalls provided through this market may experience some positive impact.</p> <p>The expected impact for all other partners is neutral.</p>
Are there any specific equalities implications?

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Protected characteristics and other equalities considerations	High (Positive / Negative)	Medium (Positive / Negative)	Low (Positive)	Neutral
Age			X	
Disability				X
Ethnicity				X
Gender				X
Gender reassignment				X
Marriage and civil partnerships				X
Pregnancy and maternity				X
Religion and belief				X
Sexual orientation				X
Socio-economic inequality			X	
Is a full EAA required?			No	

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APPENDIX Y10: General Fund Arrears Write-Offs

Y10a: Former Tenants' Arrears related to Temporary Accommodation Stock

The Income Team initially pursue collection of debts from former council tenants.

Where the Income Teams efforts are unsuccessful, the debt is passed to a Debt Collection Agency (DCA) to attempt recovery on the council's behalf. The DCA receives a proportion of any debts they recover.

Some debts are not passed to the DCA for example, where a tenant is deceased with no estate, or where the debt is Statute Barred and cannot be legally pursued.

The Director of Resident Engagement & Services and the Head of Service Finance recommend the write off 21 debts totalling £393,462.64 (GF and HRA). For HRA cases, please see Appendix X5a.

A summary of the 16 cases totalling £326,710.42 proposed from Temporary Accommodation stock for write off is set out below.

In each case all information that might be identifiable to a certain individual or property has been removed.

Temporary Accommodation Stock Cases

1	£55,044.00	08/03/2021	<p>The tenants Housing Benefit stopped due to changes in the family's income in November 2018. Tenants husband was self-employed and required to complete a self-employment form so Housing Benefit could reassess their entitlement. Despite numerous contact attempts the information was not provided and no payments were made.</p> <p>A Notice to Vacate was issued but action postponed due to Covid-19 restrictions. Once restrictions were lifted, an occupant check revealed the tenants had moved out of the property.</p> <p>The case was passed to the DCA to obtain payment, but they were unable to collect</p>
2	£30,690.00	15/08/2021	<p>The Tenant left the property due to domestic abuse but left 2 unauthorised occupants in the property. Assessments were carried out, but none of the occupants had a housing priority.</p> <p>Action to gain possession of the property started in September 2019 but was suspended due to Covid-19, restrictions. Once the restrictions were lifted, an eviction took place on 15 July 2021. However, the unauthorised occupants requested more time to remove belongings from the property and were given a further 28 days to do this.</p>

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			The case was passed to the DCA to obtain payment, but they were unable to collect
3	£48,888.00	05/11/2023	<p>Tenant was placed in a Temporary Accommodation (TA) property under a Partnership Placement (PP) arrangement due to domestic abuse, retaining her secure tenancy at her principal home.</p> <p>PP residents are responsible for the full rent charges at their secure property but in making these arrangements, we did not provide sufficient clarity of the liability which meant they were unaware after one year of dual Housing Benefit, they would be liable for the rent on both the TA and their Secure property. This lack of clarity means it is unreasonable to attempt recovery of these debts.</p> <p>The new PP protocol is clients will make a housing application and relinquish their tenancy, where they are unable to return to their secure property.</p>
4	£18,031.00	06/12/2022	<p>The tenant was in receipt of full Housing Benefit until March 2022. They failed to engage when chased for payment and did not provide evidence to support a new Housing Benefit claim.</p> <p>A Notice to Vacate was issued, but an Intentional Homelessness decision was delayed due to Covid – 19 restrictions.</p> <p>Once the restrictions were lifted, the case was progressed, the Nightly Paid booking cancelled, and the client evicted.</p> <p>The case was passed to the DCA to obtain payment, but they were unable to collect</p>
5	£17,892.00	13/10/2021	<p>Tenant was placed in the Temporary Accommodation (TA) property under a Partnership Placement (PP) arrangement due to domestic abuse, retaining her secure tenancy at her principal home.</p> <p>PP residents are responsible for the full rent charges at their secure property but in making these arrangements, we did not provide sufficient clarity of the liability which meant they were unaware after one year of dual Housing Benefit, they would be liable for the rent on both the TA and their Secure property. This lack of clarity means it is unreasonable to attempt recovery of these debts.</p> <p>The new PP protocol is clients will make a housing application and relinquish their tenancy, where they are unable to return to their secure property.</p>
6	£18,900.00	05/02/2023	The tenant was in receipt of partial HB at the start of the Nightly Paid booking. No payments were made towards the HB shortfall. HB then stopped and the

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			<p>tenant failed to engage and make any payments despite numerous contact attempts.</p> <p>A Notice to Vacate was issued, but an Intentional Homelessness decision was delayed due to a backlog following Covid – 19 restrictions.</p> <p>Once the restrictions were lifted, the case was progressed, the Nightly Paid booking cancelled, and the tenant evicted.</p> <p>The case was passed to the DCA to obtain payment, but they were unable to collect</p>
7	£17,217.46	02/01/2022	<p>Tenant passed away and an unauthorised occupant remained in the property. Assessments were carried out and the occupant had a housing priority, however, was ineligible for UC or HB as a full-time student so was unable to pay the use and occupation charges and returned the property keys.</p> <p>The case was passed to the DCA to obtain payment, but they were unable to collect</p>
8	£16,892.83	10/10/2021	<p>The tenant had a long period of no HB entitlement and did not make payments.</p> <p>A Notice to Vacate was issued but eviction proceedings were suspended due to covid-19 restrictions. Once the restrictions were lifted, possession was granted, and the tenant evicted on 29 September 2021. On the day of the eviction there was evidence to suggest the property had been abandoned.</p> <p>The case was passed to the DCA to obtain payment, but they were unable to collect</p>
9	£16,020.00	21/01/2022	<p>Tenant was placed in the Temporary Accommodation (TA) property under a Partnership Placement (PP) arrangement due to domestic abuse, retaining her secure tenancy at her principal home.</p> <p>PP residents are responsible for the full rent charges at their secure property but in making these arrangements, we did not provide sufficient clarity of the liability which meant they were unaware after one year of dual Housing Benefit, they would be liable for the rent on both the TA and their Secure property. This lack of clarity means it is unreasonable to attempt recovery of these debts.</p> <p>The new PP protocol is clients will make a housing application and relinquish their tenancy, where they are unable to return to their secure property.</p>
10	£15,997.02	24/07/2022	<p>Tenant maintained a good payment history until Housing Benefit stopped. The tenant failed to engage</p>

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			<p>with Housing Benefit or the Income team despite offers of support by email, letters and phone.</p> <p>A Notice to Vacate was issued but we were unable to take action due to Covid-19 restrictions. A home visit was carried out when restrictions were lifted and the property was abandoned. The Nightly Paid booking was cancelled.</p> <p>The case was passed to the DCA to obtain payment, but they were unable to collect</p>
11	£15,059.87	07/07/2019	<p>Tenant was in receipt of partial Housing Benefit and was not consistently paying the shortfall. Housing Benefit then stopped, and arrears significantly increased. Offers of support were made but the tenant failed to engage.</p> <p>A Notice to Vacate was issued and the Nightly Paid booking was cancelled.</p> <p>The case was passed to the DCA to obtain payment, but they were unable to collect</p>
12	£12,247.50	19/10/2022	<p>Tenant passed away leaving 3 children, 2 at university and the youngest in primary school.</p> <p>The tenant did not have any estate to reclaim the debt against. We are therefore unable to pursue the debt.</p>
13	£11,376.00	19/07/2022	<p>Tenant was placed in the Temporary Accommodation (TA) property under a Partnership Placement (PP) arrangement due to domestic violence, retaining her secure tenancy at her principal home.</p> <p>PP residents are responsible for the full rent charges at their secure property but in making these arrangements, we did not provide sufficient clarity of the liability which meant they were unaware after one year of dual Housing Benefit, they would be liable for the rent on both the TA and their Secure property. This lack of clarity means it is unreasonable to attempt recovery of these debts.</p> <p>The new PP protocol is clients will make a housing application and relinquish their tenancy, where they are unable to return to their secure property.</p>
14	£11,266.50	19/09/2022	<p>Tenant was placed in the Temporary Accommodation (TA) property under a Partnership Placement (PP) arrangement due to domestic violence, retaining her secure tenancy at her principal home.</p> <p>PP residents are responsible for the full rent charges at their secure property but in making these arrangements, we did not provide sufficient clarity of the liability which meant they were unaware after one</p>

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			<p>year of dual Housing Benefit, they would be liable for the rent on both the TA and their Secure property. This lack of clarity means it is unreasonable to attempt recovery of these debts.</p> <p>The new PP protocol is clients will make a housing application and relinquish their tenancy, where they are unable to return to their secure property.</p>
15	£10,897.41	14/11/2021	<p>Tenant was in receipt of partial Housing Benefit but failed to meet the rent shortfall. The tenant was sent letters, emails, phone calls and provided with support and advice but the arrears continued to increase.</p> <p>The judge granted possession 6 September 2021 and the client was evicted on 8 November 2021.</p> <p>The case was passed to the DCA to obtain payment, but they were unable to collect.</p>
16	£10,290.83	31/10/2020	<p>Tenant failed to engage despite offers of support. No Housing Benefit and tenant did not make sufficient payments.</p> <p>A Notice to Vacate was issued and an Intentional Homeless decision made, but action was suspended due to covid -19 restrictions.</p> <p>Once restrictions were lifted the client was evicted on 13 October 2020.</p> <p>The case was passed to the DCA to obtain payment, but they were unable to collect.</p>

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Y10b: Business Rates Arrears

Reference: 15528296

Balances:

25.11.2017 – 31.03.2018 - £9,172.46

01.04.2018 – 31.03.2019 - £26,622.00

01.04.2019 – 31.03.2020 - £27,216.00

01.04.2020 – 31.03.2021 - £27,648.00

01.04.2021 – 31.03.2022 - £27,648.00

01.04.2022 – 13.03.2023 - £24,077.29

TOTAL: £142,383.75

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Y10c: Adult Social Care Sundry Debt Arrears

DEBTORS COLLECTION TEAM - WRITE OFF SUBMISSION

		Inv No: Various	Cust No: 8248396
Period of Charge:			
Year:	Charge: (£)	Costs: (£)	Total: (£)
2013/2014	3859.84		3859.84
2014/2015	6272.24		6272.24
2015/2016	6272.24		6272.24
2016/2017	6272.24		6272.24
2017/2018	3165.21		3165.21
2018/2019	6151.62		6151.62
2019/2020	4287.30		4287.30
2020/2021	1728.00		1728.00
2021/2022	6696.00		6696.00
2022/2023	7653.92		7653.92
2023/2024	7128.02		7128.02
Total	59486.63		59486.63
Trace:	Comments:	Date:	
Council Tax	N/A		
Land Reg	N/A		
Bailiffs	N/A		
Experian	N/A		
Other			

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APPENDIX Y11: Making Fair Financial Decisions



**Making fair financial decisions
Guidance for decision-makers**

3rd edition, January 2015

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Introduction

With major reductions in public spending, public authorities in Britain are being required to make difficult financial decisions. This guide sets out what is expected of you as a decision-maker or leader of a public authority responsible for delivering key services at a national, regional and/or local level, in order to make such decisions as fair as possible.

The public sector equality duty (the equality duty) does not prevent you from making difficult decisions such as reorganisations and relocations, redundancies, and service reductions, nor does it stop you from making decisions which may affect one group more than another group. The equality duty enables you to demonstrate that you are making financial decisions in a fair, transparent and accountable way, considering the needs and the rights of different members of your community. This is achieved through assessing the impact that changes to policies, procedures and practices could have on people with different protected characteristics.

Assessing the impact on equality of proposed changes to policies, procedures and practices is not just something that the law requires, it is a positive opportunity for you as a public authority leader to ensure you make better decisions based on robust evidence.

What the law requires

Under the equality duty (set out in the Equality Act 2010), public authorities must have 'due regard' to the need to eliminate unlawful discrimination, harassment and victimisation as well as to advance equality of opportunity and foster good relations between people who share a protected characteristic and those who do not.

The protected characteristics covered by the equality duty are: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. The duty also covers marriage and civil partnerships, but only in respect of eliminating unlawful discrimination.

The law requires that public authorities demonstrate that they have had 'due regard' to the aims of the equality duty in their decision-making. Assessing the potential impact on equality of proposed changes to policies, procedures and practices is one of the key ways in which public authorities can demonstrate that they have had 'due regard'.

It is also important to note that public authorities subject to the equality duty are also likely to be subject to the Human Rights Act 1998. We would therefore recommend that public authorities consider the potential impact their decisions could have on human rights.

Aim of this guide

This guide aims to assist decision-makers in ensuring that:

- The process they follow to assess the impact on equality of financial proposals is robust, and
- The impact that financial proposals could have on people with protected characteristics is thoroughly considered before any decisions are arrived at.

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We have also produced detailed guidance for those responsible for assessing the impact on equality of their policies, which is available on our website at www.equalityhumanrights.com.

The benefits of assessing the impact on equality

By law, your assessments of impact on equality must:

- Contain enough information to enable a public authority to demonstrate it has had 'due regard' to the aims of the equality duty in its decision-making;
- Consider ways of mitigating or avoiding any adverse impacts.

Such assessments do not have to take the form of a document called an equality impact assessment. If you choose not to develop a document of this type, then some alternative approach which systematically assesses any adverse impacts of a change in policy, procedure or practice will be required.

Assessing impact on equality is not an end in itself and it should be tailored to, and be proportionate to, the decision that is being made.

Whether it is proportionate for an authority to conduct an assessment of the impact on equality of a financial decision or not depends on its relevance to the authority's particular function and its likely impact on people with protected characteristics.

We recommend that you document your assessment of the impact on equality when developing financial proposals. This will help you to:

- **Ensure you have a written record of the equality considerations** you have taken into account.
- **Ensure that your decision includes a consideration of the actions that would help to avoid or mitigate any impacts on particular protected characteristics.** Individual decisions should also be informed by the wider context of decisions in your own and other relevant public authorities, so that people with particular protected characteristics are not unduly affected by the cumulative effects of different decisions.
- **Make your decisions based on evidence:** a decision which is informed by relevant local and national information about equality is a better quality decision. Assessments of impact on equality provide a clear and systematic way to collect, assess and put forward relevant evidence.
- **Make the decision-making process more transparent:** a process which involves those likely to be affected by the policy, and which is based on evidence, is much more open and transparent. This should also help you secure better public understanding of the difficult decisions you will be making in the coming months.
- **Comply with the law:** a written record can be used to demonstrate that due regard has been had. Failure to meet the equality duty may result in authorities being exposed to costly, time-consuming and reputation-damaging legal challenges.

When should your assessments be carried out?

Assessments of the impact on equality must be carried out at a **formative stage** so that the assessment is an integral part of the development of a proposed policy, not a later justification of a policy that has already been adopted. Financial proposals which are relevant to equality, such as those likely to impact on equality in your workforce and/or for

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your community, should always be subject to a thorough assessment. This includes proposals to outsource or procure any of the functions of your organisation. The assessment should form part of the proposal, and you should consider it carefully **before** making your decision.

If you are presented with a proposal that has not been assessed for its impact on equality, you should question whether this enables you to consider fully the proposed changes and its likely impact. Decisions not to assess the impact on equality should be fully documented, along with the reasons and the evidence used to come to this conclusion. This is important as authorities may need to rely on this documentation if the decision is challenged.

It is also important to remember that the potential impact is not just about numbers. Evidence of a serious impact on a small number of individuals is just as important as something that will impact on many people.

What should I be looking for in my assessments?

Assessments of impact on equality need to be based on relevant information and enable the decision-maker to understand the equality implications of a decision and any alternative options or proposals.

As with everything, proportionality is a key principle. Assessing the impact on equality of a major financial proposal is likely to need significantly more effort and resources dedicated to ensuring effective engagement, than a simple assessment of a proposal to save money by changing staff travel arrangements.

There is no prescribed format for assessing the impact on equality, but the following questions and answers provide guidance to assist you in determining whether you consider that an assessment is robust enough to rely on:

• Is the purpose of the financial proposal clearly set out?

A robust assessment will set out the reasons for the change; how this change can impact on protected groups, as well as whom it is intended to benefit; and the intended outcome. You should also think about how individual financial proposals might relate to one another. This is because a series of changes to different policies or services could have a severe impact on particular protected characteristics.

Joint working with your public authority partners will also help you to consider thoroughly the impact of your joint decisions on the people you collectively serve.

Example: A local authority takes separate decisions to limit the eligibility criteria for community care services; increase charges for respite services; scale back its accessible housing programme; and cut concessionary travel. Each separate decision may have a significant effect on the lives of disabled residents, and the cumulative impact of these decisions may be considerable. This combined impact would not be apparent if the decisions were considered in isolation.

• Has the assessment considered available evidence?

Public authorities should consider the information and research already available locally and nationally. The assessment of impact on equality should be underpinned by up-to-date and reliable information about the different protected groups that the proposal is likely to have an impact on. A lack of information is not a sufficient reason to conclude that there is no impact.

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• Have those likely to be affected by the proposal been engaged?

Engagement is crucial to assessing the impact on equality. There is no explicit requirement to engage people under the equality duty, but it will help you to improve the equality information that you use to understand the possible impact on your policy on different protected characteristics. No-one can give you a better insight into how proposed changes will have an impact on, for example, disabled people, than disabled people themselves.

• Have potential positive and negative impacts been identified?

It is not enough to state simply that a policy will impact on everyone equally; there should be a more in-depth consideration of available evidence to see if particular protected characteristics are more likely to be affected than others. Equal treatment does not always produce equal outcomes; sometimes authorities will have to take particular steps for certain groups to address an existing disadvantage or to meet differing needs.

• What course of action does the assessment suggest that I take? Is it justifiable?

The assessment should clearly identify the option(s) chosen, and their potential impacts, and document the reasons for this decision. There are four possible outcomes of an assessment of the impact on equality, and more than one may apply to a single proposal:

Outcome 1: No major change required when the assessment has not identified any potential for discrimination or adverse impact and all opportunities to advance equality have been taken.

Outcome 2: Adjustments to remove barriers identified by the assessment or to better advance equality. Are you satisfied that the proposed adjustments will remove the barriers identified?

Outcome 3: Continue despite having identified some potential for adverse impacts or missed opportunities to advance equality. In this case, the justification should be included in the assessment and should be in line with the duty to have 'due regard'. For the most important relevant policies, compelling reasons will be needed. You should consider whether there are sufficient plans to reduce the negative impact and/or plans to monitor the actual impact, as discussed below.

Outcome 4: Stop and rethink when an assessment shows actual or potential unlawful discrimination.

• Are there plans to alleviate any negative impacts?

Where the assessment indicates a potential negative impact, consideration should be given to means of reducing or mitigating this impact. This will in practice be supported by the development of an action plan to reduce impacts. This should identify the responsibility for delivering each action and the associated timescales for implementation. Considering what action you could take to avoid any negative impact is crucial, to reduce the likelihood that the difficult decisions you will have to take in the near future do not create or perpetuate inequality.

Example: A University decides to close down its childcare facility to save money, particularly given that it is currently being under-used. It identifies that doing so will have a negative impact on women and individuals from different racial groups, both staff and students.

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In order to mitigate such impacts, the University designs an action plan to ensure relevant information on childcare facilities in the area is disseminated to staff and students in a timely manner. This will help to improve partnership working with the local authority and to ensure that sufficient and affordable childcare remains accessible to its students and staff.

• Are there plans to monitor the actual impact of the proposal?

Although assessments of impact on equality will help to anticipate a proposal's likely effect on different communities and groups, in reality the full impact of a decision will only be known once it is introduced. It is therefore important to set out arrangements for reviewing the actual impact of the proposals once they have been implemented.

What happens if you don't properly assess the impact on equality of relevant decisions?

If you have not carried out an assessment of impact on equality of the proposal, or have not done so thoroughly, you risk leaving yourself open to legal challenges, which are both costly and time-consuming. Legal cases have shown what can happen when authorities do not consider their equality duties when making decisions.

Example: A court overturned a decision by Haringey Council to consent to a large-scale building redevelopment in Wards Corner in Tottenham, on the basis that the council had not considered the impact of the proposal on different racial groups before granting planning permission.

However, the result can often be far more fundamental than a legal challenge. If people feel that an authority is acting high-handedly or without properly involving its service users or employees, or listening to their concerns, they are likely to become disillusioned with you.

Above all, authorities which fail to carry out robust assessments of the impact on equality risk making poor and unfair decisions that could discriminate against people with particular protected characteristics and perpetuate or worsen inequality.

As part of its regulatory role to ensure compliance with the equality duty, the Commission monitors financial decisions with a view to ensuring that these are taken in compliance with the equality duty and have taken into account the need to mitigate negative impacts, where possible.

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