

**Suggested and accepted Conditions from the Licensing Authority– Blackheath
Creatives, 16-18 Montpelier Vale, SE3 0TA**

1. The premises shall install and maintain a comprehensive CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorized officer throughout the preceding 31 day period. The CCTV system should be updated and maintained according to police recommendations.

2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorized council officer recent data or footage with the absolute minimum of delay when requested.

3. A proof of age scheme, such as Challenge 25, must be operated at the premises where the only acceptable forms of identification are (recognised photographic identification cards, such as a driving license or passport / Holographical marked PASS scheme identification cards) appropriate signage must be displayed.

4. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

5. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between (23.00) hours and (08.00) hours on the following day.

6. An incident log shall be kept at the premises, and made available on request to an authorized Local Authority or Police Officer, which will record the following:

- a) All crimes reported to the venue.
- b) All ejections of patrons.
- c) Any complaints received.
- d) Any incidents of disorder.
- e) All seizure of drugs or offensive weapons.
- f) Any faults in the CCTV system.
- g) Any refusal of the sale of alcohol.
- h) Any visit by a relevant authority or emergency service.

7. The premises Licence Holder and/or Designated Premises Supervisor shall keep up to date policies and staff training records in relation to the following:

Requirements of the challenge 25 scheme, drugs, identification & recognition of drunks, identification recognition and responsibilities of dealing with vulnerable persons and the correct procedures to be followed when refusing service. Regular training must be provided to all staff at least every six months, a record of the training will be maintained for at least twelve months.

8. No recorded or live music to be played in the outside area past 21:00

9.All windows and doors must be kept shut whilst entertainment is in progress indoors except for the immediate entrance/egress of patrons.

10.Use of the outside area is to cease at 22:00.

11.Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall be limited to (4) persons at any one time and must go to the front of the premises.

12.Patrons permitted to temporarily leave and then re-enter the premises, e.g. to smoke, shall not be permitted to take drinks or glass containers with them.