

Annex 2-Conditions consistent with the operating Schedule

The premises shall install and maintain a comprehensive CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available upon the request of Police or authorized officer throughout the preceding 31-day period, such copies shall in any event be provided within forty-eight (48) hours.

A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises are open to the public. This staff member must be able to show a Police or authorized council officer recent data or footage with the absolute minimum of delay when requested.

The premises shall prominently display signage at all entrances informing customers:-

- All persons entering these premises are liable to be searched. Agreement to search is a condition of entry. If persons do not consent entry will be refused
- Police may be called if drugs or weapons are found.
- CCTV is in operation throughout these premises and is made available to the police or authorized officers.
- Any person found carrying weapons or illegal drugs will be permanently excluded and the police will be informed.
- Management reserve the right to refuse entry.
- A notice at all exits requesting patrons to respect the needs of the local residents/businesses and leave the area quietly.

Patrons permitted to temporarily leave and then re-enter the premises (including the smoking area) e.g. to smoke, shall not be permitted to take drinks or containers with them.

On a Friday and Saturday night or when the premises is operating under a temporary event notice after 02:00hrs a minimum of three (3) SIA registered door staff, of which one (1) must be female. They must be on duty from 21:00hrs until 30 minutes after closing when the premises is conducting licensable activities or any other advertised or private event.

At the commencement of work, security personnel must ensure that they are recorded on the CCTV system and that a clear head and shoulders image showing their face clear of any hat, glasses or other obstruction is recorded.

All staff engaged outside the entrance to the premises, or supervising or controlling queues shall wear high visibility jackets or vests.

A register of security personnel employed on the premises shall be maintained in a legible format and made available to Police or Local Authority

Officers on request. The register should be completed by the DPS/Duty Manager at the commencement of work by each member of security staff and details recorded should include:

- Full name
- Badge number
- Time of commencement of duties
- Security Operative to sign their name against their details

On a Friday and Saturday night from 22:00hrs All persons entering or re-entering the premises must be searched as a condition of entry and monitored by the premises CCTV system.

There is no entry or re-entry to the premises after 03:00 hours unless patrons wish to use the smoking area and this condition remains in place until the start of the next days trading.

A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open.

A zero tolerance to illegal drugs shall be operated. Any person found in possession of illegal drugs, or who is witnessed offering illegal drugs or asking others for illegal drugs, will be ejected (or refused entry) and permanently banned from future entry to the premises.

The Premises Licence Holder will allow uniformed Police to periodically attend the premises upon prior agreement with the Premises Licence Holder/DPS in order to carry out advance drug searching techniques, including (but not limited to) requiring customers to take part in the drug analyser testing as a condition of entry, and passive drug dog sweeps of the premises and queue.

A proof of age scheme, such as Challenge 25, shall be operated at the premises where the only acceptable forms of identification are (recognized photographic identification cards, such as a driving license or passport / Holographical marked PASS scheme identification cards) appropriate signage must be displayed.

Notices shall be displayed in an area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.

At all times the premises are open to the public, including a promoted event, they shall be managed by the premises licence holder / DPS.

On a Friday and Saturday after 21:00hrs a currently qualified first aider must be employed on the premises at all times when the premises are open to the public. The venue will also provide first aid facilities commensurate with the type of event and customers expected.

The licence holder shall enter in to an agreement with a hackney carriage and/or private carriage firm to provide transport for customers, with contact numbers made readily available to customers who will be encouraged to use such services.

There will be no transfer of alcohol between Alpha Lounge and any business operating upstairs.

An incident log shall be kept at the premises, and made available on request to an authorised Local Authority or Police Officer, which will record the following:

- a) All crimes reported to the venue
- b) All ejections of patrons
- c) Any complaints received
- d) Any incidents of disorder
- e) All seizure of drugs or offensive weapons
- f) Any faults in the CCTV system, searching or scanning equipment
- g) Any refusal of the sale of alcohol
- h) Any visit by a relevant authority or emergency service

A documented dispersal policy must be in place and reviewed annually with the metropolitan police/local authority.

A noise limiter must be fitted and maintained within the premises. The level of this meter must be set in accordance with required legislation and standards by a qualified sound engineer, as so not to cause a noise nuisance. The limiter must be sealed in such a way that no unauthorised person can tamper with it. All amplified music played at the premises must be passed through the noise limiter. An annual calibration of the noise limiter must take place by a qualified sound engineer and recorded in the incident book. The Noise limiter must be fitted within one month of the granting of this licence (15th Jan 2019).

All windows and doors to remain closed when entertainment or live music is in progress.

In the event of another licenced premises operating from the top floor of 100-104 Lewisham High Street the SIA door staff may be shared with prior agreement of Police & Council Licensing. When both premises are open at the same time there will at least 1 SIA staff member at the entrance to Alpha Lounge when the door staff condition applies.

As soon as possible, and in any event within 1 month from the grant of this licence, the premises shall join the Safer London Business network Ltd approved by the police, and local radio scheme if available.

Delivery Conditions

The delivery drivers and staff shall check proof of age documents of all persons who appear to be under 25 years old. This check shall be made by examining a passport, photographic driving license, a PASS approved proof of age card or other appropriate card with a photo and holographic mark.

The DPS shall ensure that all employed delivery staff shall receive regular training, a minimum of once a year on the prevention of underage sales and on Challenge 25 scheme. The DPS shall also ensure that all delivery agents that are used have also been trained and seek assurance from the company's management.

The delivery of alcohol will not be made to a person in a public place such as a street corner, park or bus stop etc.

The delivery of alcohol to be made only to a residential or business address, where it is evident that the customer is a resident or occupies the business.

All delivery drivers must not leave their engines running whilst waiting for their food orders nor must they congregate outside the premises.

Any Delivery of Alcohol must be paid prior to the delivery.