

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

	tive Clothing Ltd T		in Events		
being the pre		er, apply t	o vary a premises		section 34 of the
Licensing Act	t 2003 for the prei	mises desci	ribed in Part 1 belo	OW .	
Premises lic PL 1376	ence number				
Part 1 – Pren	nises Details				
	n Place Park n Hill Road	f none, ord	nance survey map re	eference or desc	cription
Post town	London			Postcode	BR3 5BS
Telephone n	umber at premises	(if any)			
Non-domest	ic rateable value of	premises	£		
Part 2 – Appl	icant details				
Daytime con telephone nu					
E-mail addre	ess (optional)				
Current post different from address					
Post town				Postcode	

Part 3 - Variation

Please tick as appropriate
Do you want the proposed variation to have effect as soon as possible? Yes No
If not, from what date do you want the variation to take effect? DD MM YYYY UNDERSTOOD DD MM YYYY
Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No
Please describe briefly the nature of the proposed variation (Please see guidance note 2)
This licence is being applied to cover two single three-day events, over two weekends between May & September for up to 3 days over each weekend.
The exact dates will be agreed with Lewisham Licensing at least 6 months in advance each year.
Applied for:
 Remove the following from our licence: Weekend festival annually on consecutive weekends to PL1294 to be held between May and September
To add a Friday to the event. Friday activities and hours to match a Saturday following this variation.
To extend finish times for the following activities as follows:
Live music, Recorded music, Performance of dance and anything of a similar description to that falling within (e), (f) or (g)
22:00 – 22:30 Friday & Saturday 21:30 – 22:00 Sunday
To extend the sale of alcohol for consumption ON the premises as follows:
22:00 – 22:10 Friday & Saturday 21:30 – 21:40 Sunday
To extend the closing time on the licence as follows:
22:00 – 23:00 Friday & Saturday 21:30 – 22:30 Sunday
 To add a further weekend to the licence - To allow two weekend events a year between May and September for up to 3 days over each weekend

To provide a final detailed plan of the internal layout no later than days prior to the events taking place to the licensing authori responsible authorities and ESAG.	
If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:	

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Pro 3)	vision of regulated entertainment (Please see guidance note	Please tick all that apply	
a)	plays (if ticking yes, fill in box A)		
b)	films (if ticking yes, fill in box B)		
c)	indoor sporting events (if ticking yes, fill in box C)		
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)		
e)	live music (if ticking yes, fill in box E)		\boxtimes
f)	recorded music (if ticking yes, fill in box F)		\boxtimes
g)	performances of dance (if ticking yes, fill in box G)		\boxtimes
h)	anything of a similar description to that falling within (e), (f) or (if ticking yes, fill in box H)	(g)	\boxtimes
Duo	vision of lete night refugihment (if ticking veg. fill in hey I)		
Pro	vision of late night refreshment (if ticking yes, fill in box I)		Ш
<u>Sur</u>	oply of alcohol (if ticking yes, fill in box J)		\boxtimes
In al	cases complete boxes K, L and M		

	rd days a		Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
	ce note 8			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 5)	
Tue					
Wed			State any seasonal variations for performing plays guidance note 6)	s (please read	
Thur					
Fri			Non standard timings. Where you intend to use the performance of plays at different times to those list on the left, please list (please read guidance note)	sted in the colu	
Sat					
Sun					

	rd days a		Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
	ce note 8			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 5)	
Tue					
Wed			State any seasonal variations for the exhibition of guidance note 6)	<u>`films</u> (please 1	ead
Thur					
Fri			Non standard timings. Where you intend to use the exhibition of films at different times to those listed the left, please list (please read guidance note 7)		
Sat					
Sun					

Standa timing	sporting and days and s (please note 8)	nd read	Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri			
Sat			
Sun			

enterta	g or wrest inments rd days ar		Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
timings (please read guidance note 8)		read		Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 5)	
Tue					
Wed			State any seasonal variations for boxing or wrestle (please read guidance note 6)	ing entertainm	<u>ent</u>
Thur					
Fri			Non standard timings. Where you intend to use the boxing or wrestling entertainment at different time in the column on the left, please list (please read and standard timing).	es to those list	<u>ed</u>
Sat					
Sun					

	nusic rd days ar s (please 1		Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
	ce note 8			Outdoors	\boxtimes
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 5)	
Tue					
Wed			State any seasonal variations for the performance (please read guidance note 6)	of live music	
Thur					
Fri	12:00	22:30	Non standard timings. Where you intend to use the performance of live music at different times to the column on the left, please list (please read guidants).	ose listed in the	
Sat	22:00	22:30			
Sun	21:30	22:00			

Standa	led music rd days ar s (please 1	nd	Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
	ce note 8			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 5)	
Tue					
Wed			State any seasonal variations for the playing of re (please read guidance note 6)	corded music	
Thur					
Fri	12:00	22:30	Non standard timings. Where you intend to use the playing of recorded music at different times to the column on the left, please list (please read guidan	ose listed in the	
Sat	22:00	22:30			
Sun	21:30	22:00			

Standa	mances of the days at the second seco	nd	Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
	ce note 8		(F-1000 1000 gurannet 1000 1)	Outdoors	\boxtimes
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read gui There maybe dance performers as an ancillary to performance.		
Tue					
Wed			State any seasonal variations for the performa (please read guidance note 6)	nce of dance	
Thur					
Fri	12:00	22:30	Non standard timings. Where you intend to us for the performance of dance at different times the column on the left, please list (please read g	s to those liste	<u>d in</u>
Sat	22:00	22:30			
Sun	21:30	22:00			

descrip falling (g) Standa timings	ing of a sption to to within (ord days as splease speeds of the speeds o	hat e), (f) or and read	Please give a description of the type of entertainm providing There maybe dance performers as an ancillary to performance.	J	е
Day	Start	Finish	Will this entertainment take place indoors or	Indoors	
Mon			outdoors or both – please tick (please read guidance note 4)	Outdoors	\boxtimes
				Both	
Tue			Please give further details here (please read guidance note 5)		
Wed					
Thur			State any seasonal variations for entertainmen description to that falling within (e), (f) or (g) guidance note 6)		
Fri	12:00	22:30			
Sat	22:00	22:30	Non standard timings. Where you intend to us for the entertainment of a similar description t within (e), (f) or (g) at different times to those column on the left, please list (please read guida	o that falling isted in the	<u>s</u>
Sun	22:00	22:00			

Late night refreshment Standard days and		nd	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	
timings (please read guidance note 8)		read	(P-1112 1-111 guillen 1-11 /	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read gui	dance note 5)	
Tue					
Wed			State any seasonal variations for the provision refreshment (please read guidance note 6)	of late night	
Thur					
Fri			Non standard timings. Where you intend to us for the provision of late night refreshment at d those listed in the column on the left, please list	ifferent times	
Sat			guidance note 7)		
Sun					

Standa	of alcoh rd days an s (please 1	nd	Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	\boxtimes
	ce note 8)		guidance note 1)	Off the premises	
Day	Start	Finish		Both	
Mon			State any seasonal variations for the supply of read guidance note 6)	alcohol (pleaso	е
Tue					
Wed					
Thur			Non-standard timings. Where you intend to use for the supply of alcohol at different times to the column on the left, please list (please read guidant)	nose listed in t	
Fri	12:00	22:10			
Sat	22:00	22:10			
Sun	21:30	21:40			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10). n/a

Hours premises are State any seasonal variations (please read guidance note 6) open to the public Standard days and This licence is being applied to cover two single three-day events, timings (please read over two weekends between May & September for up to 3 days guidance note 8) over each weekend. Day Start Finish The exact dates will be agreed with Lewisham Council at least 6 months in advance each year. Mon Tue Wed Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the Thur **column on the left, please list** (please read guidance note 7) The bars will close at 22:10 on Friday with the show finishing at 22:30hrs, Park clear by 23:00. 22:10 on Saturday with the show Fri 12:00 23:00 finishing at 22:30, Park clear by 23:00. On Sunday the bars will close 21:40 with the show finishing at 22:00hrs, Park clear by 22:30. Sat 22:00 23:00 Sun 21:30 22:30

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

I have enclosed the premises licence	\boxtimes
• I have enclosed the relevant part of the premises licence	
If you have not ticked one of these boxes, please fill in reasons for not including the licence of of it below	r part
Reasons why I have not enclosed the premises licence or relevant part of premises licence.	

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

Notice of the intention to hold an event at Beckenham Place Park will be provided to Lewisham Council (LC) within an agreed time frame.

A bespoke Event Safety Management Plan (ESMP) will be produced for each event to be held at the premises. A draft ESMP will be submitted to LC, the Metropolitan Police Service (MPS) and other Responsible Authorities at least 12 weeks prior to the event, unless all parties agree it can be submitted in a shorter period. A final plan will be agreed with the responsible authorities 30 days prior to the event taking place, subject to any unforeseen need to change due to a new safety or crime risk. Any such change will only be made in consultation with the Responsible Authorities.

This agreement and submission timetable will apply to any individual policy required to be part of the ESMP.

Where there is in existence an operating Safety Advisory Group (SAG) covering the area of the event, the premises licence holder or representative will attend at least one meeting a year to discuss their events with the SAG members.

b) The prevention of crime and disorder

The premises licence holder will produce documented Search, Drugs, Alcohol, Security and Eviction policies as part of the ESMP in consultation with, and to the satisfaction of MPS. The premises licence holder will act upon any counter terrorism or crime specific intelligence provided by the MPS. We will seek and act upon any knife crime advice provided by the MPS.

The premises licence holder will carry out an Event Risk Assessment and produce a security and stewarding operation and deployment plan. This will be submitted to MPS 12 weeks prior to the event and agreed no later than 30 days prior to the event. SIA to public ratio's will be set to reflect the nature of the event and individually agreed with MPS. This will include discussions regarding any requirement for Special Policing Services.

Where SIA staff are employed the premises licence holder will ensure all details of SIA staff are recorded including their identity, duties and any staffing agency they have been provided by. This record will be made available for inspection for up to 6 months. The premises licence holder will also ensure any required SIA or similar badge is displayed whilst on duty.

The premises licence holder will ensure that an incident and security log is completed throughout the duration of any event. This log will be retained for at least 6 months and be available for inspection by any Responsible Authority.

Any use of CCTV will be guided by risk assessment and a practical feasibility assessment depending on the nature of the individual event. Where an event employs a CCTV system it will be installed and operated as per the minimum requirements of the current LC and MPS CCTV policies. The system will record at all times the event is open to the public and recordings will be retained for a minimum period of 31 days. Whilst the event is open to the public there will be provision for the production of footage to the police or Licensing Authority on request.

c) Public safety

The organisers will seek event specific H&S advice from Lewisham Council in addition to statutory legislation and guidance.

The premises licence holder will submit a Fire Risk Assessment and associated mitigation plans in consultation with London Fire Brigade (LFB). This FRA will be agreed with LFB at least 30 days before the event.

The premises licence holder will provide Lewisham Council (LC) with full details of any catering provision including details of operators, their contact details and certification. This will be provided at least 4 weeks before the event. Caterers will only be used if they meet any certification level set by LC. Any introduction of a new catering provider will only be made with the agreement of LC.

The premises licence holder will undertake a medical risk assessment which will specify the necessary medical cover required to be provided at the event. London Ambulance Service Trust and/or local NHS will be consulted as part of this assessment.

An additional health protection assessment and mitigation plan will be undertaken in respect of transmittable diseases and the premises licence holder will follow HM Government guidance, and guidance from any body operating on behalf of the Government, and further consult LC Health and Safety, LAS and local NHS in the production and delivery of these plans.

d) The prevention of public nuisance

The premises licence holder will submit a Noise Management Policy to LC Environmental Health at least 12 weeks before any event and this policy will be agreed with at least 30 days before the event. The policy will include a publicised system for making complaints, logging complaints and the response to any noise issues. The public contact number will be staffed at least one hour before opening and one hour after closing of the event.

Given the geographical location of the Park, the premises licence holder will ensure the surrounding London Borough Environmental Health teams are aware of the event, the Noise Management Policy, and how the public can contact the event.

The premises licence holder will submit a Traffic and Transport Management Policy to the satisfaction the responsible 'Highways Authority'. This will include consultation with Transport for London.

e) The protection of children from harm

Where an event is planned to attract a family audience, the organisers will produce an event specific Safeguarding Policy in consultation with the MPS and other SAG members.

A Challenge 25 policy will be applied on entry to the site and at any point of alcohol sales.

Checklist:

Please tick to indicate agreement

•	I wish to make the payment over the phone by debit or credit card and have	\boxtimes
•	provided a daytime telephone number in order for	
	I have not made or enclosed payment of the fee because this application has been	
	made in relation to the introduction of the late night levy.	

	t copies of this application and the plan to responsible authorities and ere applicable.	\boxtimes
	nd that I must now advertise my application.	\boxtimes
	closed the premises licence or relevant part of it or explanation.	\boxtimes
• I understa be rejecte	nd that if I do not comply with the above requirements my application will d.	\boxtimes
A FALSE STAT WHO MAKE A	NCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MITEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THE FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTIONY AMOUNT.	OSI
Part 5 – Signatu	res (please read guidance note 12)	
	plicant (the current premises licence holder) or applicant's solicitor or or agent (please read guidance note 13). If signing on behalf of the applicant that capacity.	
Signature		
	(/2/2024	
Date	6/2/2024	
Capacity	0/2/2024	
Capacity Where the prenicence holder) on the 14). If sign	nises licence is jointly held, signature of 2nd applicant (the current premor 2nd applicant's solicitor or other authorised agent (please read guidaning on behalf of the applicant, please state in what capacity.	
Capacity Where the prenicence holder) on the 14). If sign Signature	nises licence is jointly held, signature of 2nd applicant (the current premor 2nd applicant's solicitor or other authorised agent (please read guidan	
Capacity Where the prenicence holder) on the 14). If sign Signature Date	nises licence is jointly held, signature of 2nd applicant (the current premor 2nd applicant's solicitor or other authorised agent (please read guidan	
Capacity Where the prenicence holder) on the 14). If sign Signature	nises licence is jointly held, signature of 2nd applicant (the current premor 2nd applicant's solicitor or other authorised agent (please read guidan	
Capacity Where the prenicence holder) on the 14). If sign Signature Date Capacity Contact name	nises licence is jointly held, signature of 2nd applicant (the current premor 2nd applicant's solicitor or other authorised agent (please read guidan	ce
Capacity Where the prenicence holder) on the 14). If sign Signature Date Capacity Contact name	nises licence is jointly held, signature of 2nd applicant (the current premor 2nd applicant's solicitor or other authorised agent (please read guidaning on behalf of the applicant, please state in what capacity. (where not previously given) and address for correspondence associated cation (please read guidance note 15)	ce
Capacity Where the prenicence holder) on the 14). If sign Signature Date Capacity Contact name with this appli	ises licence is jointly held, signature of 2nd applicant (the current premor 2nd applicant's solicitor or other authorised agent (please read guidanting on behalf of the applicant, please state in what capacity. (where not previously given) and address for correspondence associated cation (please read guidance note 15) Post code	ce