

APPENDIX

Lewisham Pension Board - Work Programme – December 2023

	OPERATIONAL	Officer leading	Qtr 4 Dec 2023	Qtr 1 March 2024	Qtr 2 June 2024	Qtr 3 Sept 2024
1	Audited Pension Fund Statement of Accounts	TM	X			
2	Pension Fund Annual Report (must be published by 1 December): Includes: <ul style="list-style-type: none"> • Administration update (including KPI monitoring) • Final Statement of Accounts • Pension Board Annual Report • Governance Compliance Statement 	TM	X			
3	Monitoring of Investment Performance: <i>see Hymans Robertson Performance Reports reported to PIC</i>	TM	X	X	X	X
4	Progress Reports on the Arrangements for Pooling	TM		X		X
5	Risk Register	TM/SA	X		X	
6	Data improvement plan update including the pension dashboard	SA	X	X	X	X

	STRATEGIC Policies, where available, can be found at the following site: https://www.lewishampensions.org/resources/	Officer leading	Qtr 4 Dec 2023	Qtr 1 March 2024	Qtr 2 June 2024	Qtr 3 Sept 2024
7	Policy for Reporting Late Payment of Contributions	SA/TM	X			
8	Terms of Reference and Membership of the Board Should be reviewed at least annually, and then published on the website	TM			X	
9	Administration Strategy <i>(To be created)</i>	SA	X			
10	Annual Business Plan	TM			X	