

APPENDIX

Lewisham Pension Board - Work Programme – September 2023

	OPERATIONAL	Officer leading	Qtr 3 Sept 2023	Qtr 4 Dec 2023	Qtr 1 March 2024	Qtr 2 June 2024
1	Audited Pension Fund Statement of Accounts	KN		X		
2	Pension Fund Annual Report (must be published by 1 December): Includes: <ul style="list-style-type: none">• Administration update (including KPI monitoring)• Final Statement of Accounts• Pension Board Annual Report• Governance Compliance Statement	KN		X		
3	Monitoring of Investment Performance: <i>see Hymans Robertson Performance Reports reported to PIC</i>	KN	X	X	X	X
4	Progress Reports on the Arrangements for Pooling	KN	X		X	
5	Risk Register	KN/SA		X		X
6	Data improvement plan update	SA		X		

	STRATEGIC Policies, where available, can be found at the following site: https://www.lewishampensions.org/resources/	Officer leading	Qrt 3 Sept 2023	Qtr 4 Dec 2023	Qtr 1 March 2024	Qtr 2 June 2024
7	Process to assess the materiality of any payment failures and ensure that those which are material are reported to the Regulator within a reasonable period	SA/KN		X		
8	Terms of Reference and Membership of the Board Should be reviewed at least annually, and then published on the website	KN				X
9	Administration Strategy (To be created)	SA	X	X		
10	Annual Business Plan	KN				X

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