

APPENDIX

Lewisham Pension Board - Work Programme – June 2023

	OPERATIONAL	Officer leading	Qtr 2 June 2023	Qtr 3 Sept 2023	Qtr 4 Dec 2023	Qtr 1 - Mar 2024
1	Draft Pension Fund Statement of Accounts	KN		X		
2	Pension Fund Annual Report (must be published by 1 December): Includes: <ul style="list-style-type: none">• Administration update (including KPI monitoring)• Final Statement of Accounts• Pension Board Annual Report• Governance Compliance Statement	KN		X	X	
3	Monitoring of Investment Performance: <i>see Hymans Robertson Performance Reports reported to PIC</i>	KN	X	X	X	X
4	Progress Reports on the Arrangements for Pooling	KN		X		
5	Risk Register	KN/SA	X		X	
6	Data improvement plan update	SA	X			

	STRATEGIC Policies, where available, can be found at the following site: https://www.lewishampensions.org/resources/	Officer leading	Qtr 2 Jun 2023	Qtr 3 Sept 2023	Qtr 4 Dec 2023	Qtr 1 Mar 2024
7	Process to assess the materiality of any payment failures and ensure that those which are material are reported to the Regulator within a reasonable period	SA/KN	X			
8	Terms of Reference and Membership of the Board Should be reviewed at least annually, and then published on the website	KN	X			
9	Administration Strategy <i>(To be created)</i>	SA	X			
10	Annual Business Plan	KN	X			X