

# MINUTES OF THE MAYOR AND CABINET

Wednesday, 8 March 2023 at 6.00 pm

PRESENT: Councillors Damien Egan (Mayor), Brenda Dacres, Chris Barnham, Paul Bell, Sophie Davis, Amanda De Ryk, Louise Krupski, Kim Powell and James-J Walsh

ALSO PRESENT: Jennifer Daothong - Acting Chief Executive, Emma Aye-Kumi - Head of Governance and Committee Services, Melanie Dawson - Deputy Monitoring Officer

Apologies for absence were received from Councillor Andre Bourne and Councillor Juliet Campbell

## 1. Minutes

The Minutes of meeting of held on 8 February 2023 were agreed as an accurate record.

## 2. Declaration of Interests

None.

## 3. Matters Raised by Scrutiny and other Constitutional Bodies

It was MOVED, SECONDED and RESOLVED that the Mayor and Cabinet agree to:

- Note the comments of the Sustainable Development Committee on the Climate Emergency Action plan
- Note the officer response included in the report at Item 17
- Note the Response to the Housing Select Committee on Presentations by Social Housing Providers regarding their retrofitting work.

## 4. Approval to Procure - Occupational Health Service and Employee Assistance Programme Provider

Having considered an open officer report, Cllr De Ryk MOVED, Cllr Bell SECONDED and it was RESOLVED that Mayor & Cabinet:

1. Approves the re-procurement of an external provider to deliver an Occupational Timeline of engagement and decision-making
  - September 2015 – Current contract commenced
  - August 2019 – Extension of the contract approved by Mayor and Cabinet for 1 year to 30 August 2020
  - August 2020 – Extension approved by the Interim Executive Director of Corporate Services until 31 August 2021
  - April 2021 – Exceptional Covid-19 extension of contract for 1 year until 31

August 2022

- October 2022 – Extension of contract for 1 year until 31 August 2023 approved by Chief Executive Officer and Director of People and Organisational Development
  - February 2023 - Approval to Procure Report
  - April 2023 - Tender live
  - June/July 2023 – Approval of Contract Award Report
  - September 2023 – Commencement of new contract Health Service and Employee Assistance Programme Service to the Council Staff and an Occupational Health Service only for School staff. The terms of the contract would be four years contract (from 1 September 2023 to 31 August 2027), with the option to extend for up to a further 3 years at a maximum total value of £1,118,670.
2. Approves the use of the Crown Commercial Services framework - Occupational Health, Employee Assistance Programmes and Eye Care Services (RM6182) Lot 1.
  3. Approves the subsequent award of contract to the preferred service provider, provided the contract value is within authorised limits.
  4. Delegates authority to the Chief Executive (in consultation with Director of Law and Corporate Governance and the Director of People and Organisational Development) to select the preferred service provider in accordance with the selection criteria published in the tender documentation.

**5. Permission to extend Lewisham residents' access to Sexual Health London (SHL) for delivery of online sexual and reproductive health services (e-service)**

Having considered an open officer report, Cllr Bell MOVED, Cllr Dacres SECONDED and it was RESOLVED that Mayor and Cabinet agrees to extend the Inter-Authority Agreement (IAA) with the City of London to access online sexual health 'e-service' provided by Sexual Health London for 2 years commencing 1st April 2023 with the contract value of £1m per annum, and £2m for the total contract value for the 2 years of the contract.

**6. Learning Disability Framework - Permission to approve the reprocurement of a Supported Living service and extension of contracts**

Having considered an open officer report, It was MOVED, SECONDED and RESOLVED that Mayor and Cabinet:

1. Reprocure a supported living service for adults with learning disabilities as a call-off under the Framework Agreement for Services to Adults with Learning Disabilities: Lot 1 Supported Living. This service will be added to the list of in-borough Learning Disability Framework contracts that are due to be procured in the fourth phase of Framework contracts coded as LDF4.
2. Approve the award of contract to the preferred service provider(s) at the completion of the LDF3 and LDF4 tender exercises, provided the contract value is within previously authorised limits.
3. Delegate authority to Executive Director for Community Services (in consultation with the Assistant Director, Complex Care & Learning Disability

and the Director of Law, Governance and Elections) to select the preferred service provider in accordance with the selection criteria published in the tender documentation and agree final form of contract.

**7. Permission to extend the Lead Neighbourhood Home Care contracts - Part 1**

Having considered open and closed officer reports, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet approves extension of the contracts outlined in the recommendation of the report

**8. Permission to procure and extensions for Mental Health Supported Housing**

Having considered an open officer report, it was MOVED, SECONDED and RESOLVED that:

1. Mayor and Cabinet are recommended to authorise officers to run a procurement for a 15 unit 24 hour supported housing service for people with mental health needs. This will be made up of 2 buildings currently used for 2 separate supported housing contracts. The contract will be for a period of 3 years, with an option to extend for 2 further years, commencing 1st of April 2024. The contract will have a capped yearly cost of £529,000 per year, a 5 year value of £2,645,000.
2. Mayor and Cabinet are also recommended to extend three supported housing contracts by one year, to give officers time to run good quality open procurements to which the market will be better able to respond. All of these contracts have their last year of permitted extension expiring on April 2024. The contract values for the year are:
  - £387,902 for Lewisham Assessment and Recovery Centre.
  - £543,899 for Young Persons Specialist Service.
  - £854,950 for Honor Lea & Rokeby House.

**9. Permission to procure Supported Housing for Care Leavers**

Having considered an open officer report, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet authorise officers to run a procurement for ten to twenty units of supported housing across one or two buildings for Care Leavers.

**10. Housing Acquisition Programme - Part 1**

Having considered open and closed officer reports, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet:

1. Delegate authority to the Executive Director of Housing Regeneration and Public Realm to purchase up to 300 homes from the open market for the benefit of homeless households, up to a maximum of £600,000 per property, provided that the total acquisition costs do not exceed the total budget envelope for the scheme as set out in the Part 2 Report.
2. Approve the use and acceptance of GLA and other grant funding that facilitates the programme's successful delivery. and delegate authority to

Executive Director of Housing Regeneration and Public Realm in consultation with the Director of Law and Corporate Governance to approve and enter into such agreements and ancillary documentation as may be required to utilise such grant funding.

3. Approve the procurement of an external partner(s) to provide refurbishment, maintenance and housing management services for the 300 properties, and to approve the award of such contract provided it is in within the financial limits set out in the Part 2 Report, noting that the Executive Director for Housing, Regeneration and Public Realm will be responsible for selecting the preferred contractor in accordance with the selection criteria published in the tender documentation and agree the final form contract. Delegate to the Executive Director for Housing, Regeneration and Public Realm the authority to extend the term of the contract beyond its initial term, provided such extension is in accordance with the provisions of the contract.

## **11. Provision of Bus Shelters and On Street Advertising Contract Variation and Extension - Part 1**

Deferred.

## **12. Selective licensing: Consultation response and proposals to introduce a new licensing scheme**

Having considered an open officer report, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet support the recommendation to proceed with an application to introduce the proposed selective licensing scheme designations to the Department for Levelling Up, Housing and Communities (DLUHC).

1.1. Mayor and Cabinet Committee are asked to review and approve the report of the selective licensing consultation, and the council response to the consultation, as outlined in Appendix 1 – Consultation report and – Response to consultation representations.

1.2. Approve three proposed selective licensing designations to apply to all privately rented single occupancy dwellings in the three designated areas as set out in Appendix 5 in line with sections 80 and 81 of the Housing Act 2004.

1.3. Approve the proposed post-consultation changes to the scheme. (see section 10)

1.4. Note the proposed selective licensing scheme fee, as outlined in section 11 and Appendix 7 on licensing fees;

1.5. Approve the proposed new licensing conditions for properties in the Private Rental Sector in the affected wards, as outlined in Appendix 6 – Amended selective licence conditions;

1.6. Approve the submission of an application to the Secretary of State for Levelling Up, Housing and Communities to confirm the council's designation for a Selective Licensing Scheme as set out in Section 82 of the Housing Act 2004, as outlined in Section 7;

1.7. Delegate authority to the Executive Director for Housing, Regeneration and Public Realm:-

1.7.1. to finalise the submission for approval for the council's designation and submit to the Department for Levelling Up, Housing and Communities (DLUHC);

1.7.2. to implement the Selective Licensing Scheme and publish the 3-month Statutory Notice for the scheme as part of the implementation, pending confirmation from the Department for Levelling Up, Housing and Communities (DLUHC).

**13. Approval to procure and award Oracle Fusion Licensing**

Having considered an open officer report, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet approve to award a contract for the procurement of licensing for Oracle Fusion Cloud products under the framework agreement RM6194

– Crown Commercial Service, Back Office Software (BOS) agreement which has been designed to provide all public sector customers a route to buy software as a service (SaaS) including enterprise resource planning (ERP), human capital management (HCM) and productivity software directly from major vendors. This agreement will also cover the procurement of support and maintenance for these products.

**14. Permission to consult on the proposal to open a new SEN Provision at Launcelot Primary School**

Having considered an open officer report, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet note the report and provide permission for officers to conduct the statutory Publication and period of Representation for consultation on the proposal, prior to reporting back to Mayor and Cabinet seeking a Decision.

**15. Permission to Award Contract for Agency Managed Service Provider**

Having considered open and closed officer reports, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet award a contract to Matrix SCM Ltd to deliver a MSP for the provision of agency workers as required by the Council.

This will be a direct award via the London Councils Collaboration contract. The annual estimated value of the contract is £23.7m. The contract term is proposed as a two-year contract from 1 July 2023 to 30 June 2025, with the option to extend for a further two years at the Council's discretion. Therefore, the estimated total value would be £94.8m over the length of the entire contract, including discretionary extensions

**16. Reduction and Recycling Plan 2023-2025**

Having considered an open officer report, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet approve the Reduction and Recycling Plan actions and targets so that it can be submitted to the Greater London Authority (GLA) for approval by the Mayor of London

**17. Lewisham Climate Emergency Action Plan**

Having considered an open officer report, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet agree the response to the referral made by

the Sustainable Development Select Committee following its meeting on 10 January 2023

**18. Lewisham Modern Slavery Statement 2023-24**

Having considered an open officer report, it was MOVED, SECONDED and RESOLVED that Mayor and Cabinet approve the Modern Slavery Statement for 2023-2024 as appended to the report

**19. Exclusion of Press and Public**

All closed (Part 2) reports were considered alongside their open (Part 1) counterparts, therefore there was no need to exclude the Press and Public.

**20. Permission to extend Lead Neighbourhood Home Care contracts - Part 2**

Considered alongside Item 7.

**21. Housing Acquisition Programme for Homeless Households - Part 2**

Considered alongside Item 10.

**22. Provision of Bus Shelters and On-street Advertising Contract Extension - Part 2**

Deferred.

**23. Permission to Award Contract for Agency Managed Service Provider - Part 2**

Considered alongside Item 15.