

## APPENDIX

### Lewisham Pension Board - Work Programme – March 2023

|   | OPERATIONAL   | Officer leading | Qtr 1 - Mar 2023 | Qtr 2 June 2023 | Qtr 3 Sept 2023 | Qtr 4 Dec 2023 |
|---|---|-----------------|------------------|-----------------|-----------------|----------------|
| 1 | Draft Pension Fund Statement of Accounts  | KN              |                  |                 | X               |                |
| 2 | Pension Fund Annual Report (must be published by 1 December): Includes: <ul style="list-style-type: none"> <li>• Administration update (including KPI monitoring)</li> <li>• Final Statement of Accounts</li> <li>• Pension Board Annual Report</li> <li>• Governance Compliance Statement</li> </ul> | KN              |                  |                 | X               |                |
| 3 | Monitoring of Investment Performance: <i>see Hymans Robertson Performance Reports reported to PIC</i>   | KN              | X                | X               | X               | X              |
| 4 | Progress Reports on the Arrangements for Pooling  | KN              |                  | X               |                 |                |
| 5 | Risk Management Policy  | KN/SA           |                  | X               |                 |                |
| 6 | Risk Register   | KN/SA           |                  | X               |                 |                |
| 7 | Data improvement plan update  | SA              | X                |                 |                 |                |

|    | <b>STRATEGIC</b><br>Policies, where available, can be found at the following site:<br><a href="https://www.lewishampensions.org/resources/">https://www.lewishampensions.org/resources/</a> | <b>Officer leading</b> | <b>Qtr 1<br/>Mar<br/>2023</b> | <b>Qtr 2<br/>Jun<br/>2023</b> | <b>Qtr 3<br/>Sept<br/>2023</b> | <b>Qtr 4<br/>Dec<br/>2023</b> |
|----|---|------------------------|-------------------------------|-------------------------------|--------------------------------|-------------------------------|
| 8  | Process to assess the materiality of any payment failures and ensure that those which are material are reported to the Regulator within a reasonable period                                 | SA/KN                  | X                             | X                             |                                |                               |
| 9  | Draft Funding Strategy Statement:<br>Must be updated at least every 3 years (in line with the triennial valuation)  | KN                     | X                             |                               |                                |                               |
| 10 | Terms of Reference and Membership of the Board<br>Should be reviewed at least annually, and then published on the website   | KN                     | X                             |                               |                                |                               |
| 11 | Administration Strategy<br>(To be created)  | SA                     | X                             |                               |                                |                               |