



Housing Select Committee

Report title: Select Committee Work Programme Report

Date: 9 March 2023

Key decision: No.

Class: Part 1

Ward(s) affected: Not applicable

Contributors: Nidhi Patil (Scrutiny Manager)

Outline and recommendations

To advise members of the completed work programme for 2022/23 and to propose draft priority themes for the committee's work programme for 2023/24.

The Committee is asked to:

- note the completed work programme attached at Appendix C.
- review the issues covered over the course of 2022/23.
- review the forward plan of key decisions at Appendix D.
- consider priority themes for the 2023/24 work programme.

Timeline of decision-making

Housing Select Committee Work Programme 2022/23 – draft agreed on 6 June 2022

Housing Select Committee Work Programme 2022/23 – agreed by Business Panel on 19 July 2022

Housing Select Committee Work Programme 2022/23 was reviewed at committee meetings on 12 October 2022; 17 November 2022; 5 January 2023 and 9 March 2023

1. Summary

- 1.1. Each Select Committee is required to agree a work programme for submission to the Business Panel at the beginning of the municipal year. As this is the last meeting of the Housing Select Committee in 2022/23, members are being asked to put forward suggestions for the 2023/24 work programme. Please note, however, that the 2023/24 work programme will not be formally agreed until the first meeting of 2023/24.

2. Recommendations

- 2.1. The Committee is asked to:
- note the completed work programme attached at Appendix C.
 - review the issues covered over the course of 2022/23.
 - review the forward plan of key decisions at Appendix D.
 - consider priority themes for the 2023/24 work programme.

3. The Work Programme

Issues covered over the course of 2022/23

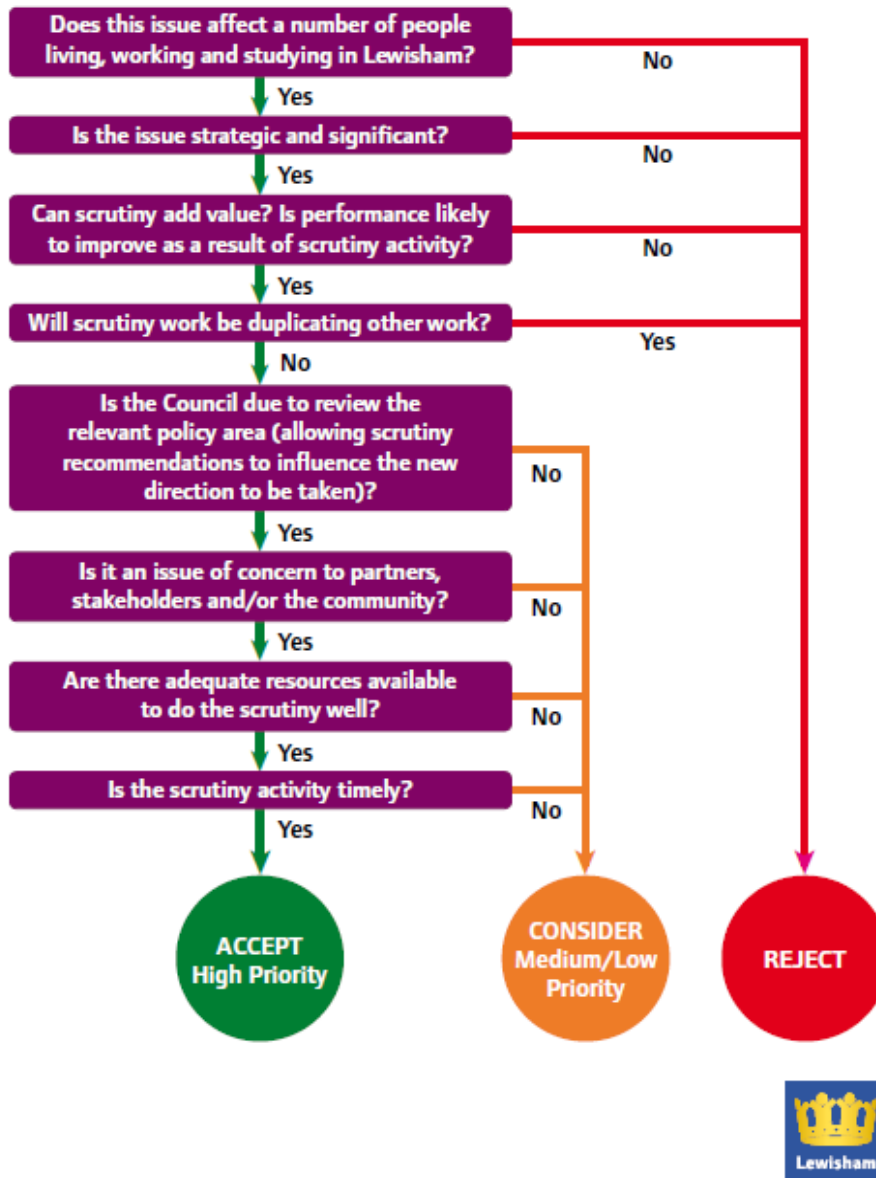
- 3.1. The Housing Select Committee met five times in the municipal year 2022/23. The completed work programme is attached at Appendix C.
- 3.2. Key issues covered by the Housing Select Committee this year have included: Article 4 direction for HMOs; Housing Revenue Account business plan; Future of Housing managed by Lewisham Homes; Service Charge policy; Selective Licensing; Temporary Accommodation Procurement strategy; Lewisham Homes repairs update; Rent & Service Charge increases for 2023-24; Repairs update from Housing Providers; Supported Exempt Accommodation; Climate Emergency Action Plan update focusing on Housing Retrofit and Homelessness & Rough Sleeping Strategy.

Timetable for setting the 2023/24 Work Programme

- 3.3. Five committee meetings will be scheduled for the 2023/24 municipal year. A draft work programme will be put forward at the first meeting of the municipal year, taking into account key local issues and the Committee's previous work.
- 3.4. At this meeting, Members are asked to review the Committee's work over 2022/23 and consider suggestions/priority themes for 2023/24. Forthcoming key decisions are set out in Appendix D.
- 3.5. Work programme suggestions should be considered against the Committee's terms of reference (see section 4 and Appendix A) and the prioritisation chart set out below, and be achievable in terms of the meeting time available.
- 3.6. The Committee should give consideration to issues of local importance and decisions due to be made by Mayor and Cabinet. Items within the work programme should be linked to the priorities set out in the Council's Corporate Strategy for 2022-2026:
- Cleaner and Greener
 - A Strong Local Economy
 - Quality Housing
 - Children and Young People
 - Safer Communities
 - Open Lewisham
 - Health and Wellbeing
- 3.7. The work of the Housing Select Committee will relate most closely to the 'Quality Housing' priority, which commits the Council to:
- delivering more social homes for Lewisham residents and providing them with safe & comfortable accommodation;
 - improving the conditions in the borough's housing stock by working with all housing providers to encourage retro-fitting as part of our drive to be carbon-neutral by 2030;

- developing a Lewisham Rent Repairs Charter that improves the quality and timeliness of repairs;
- providing more support to renters through further landlord licensing, holding landlords to account and giving a voice to renters across the borough;
- safeguarding our heritage by preserving and restoring our historic buildings and landmarks.

Scrutiny work programme – prioritisation process



4. Housing Select Committee- Terms of Reference

- 4.1. The Council's constitution sets out the Committee's powers as defined by the terms of reference (set out below). The Committee should familiarise itself with the terms of reference and consider its remit when selecting items for scrutiny.

Housing Select Committee terms of reference:

To fulfil all overview and scrutiny functions in relation to the discharge by the authority of its housing functions. This shall include the power to:

- a) review and scrutinise decisions made, or other action taken in connection with

the discharge of the Council of its housing function;

- b) make reports or recommendations to the authority and/or Mayor and Cabinet with respect to the discharge of these functions;
- c) make recommendations to the authority and/or Mayor and Cabinet proposals for housing policy;
- d) review initiatives put in place by the Council with a view to improving, increasing and enhancing housing in the borough, make recommendations and/or report thereon to the Council and/or Mayor and Cabinet;
- e) establish links with housing providers in the borough which are concerned with the provision of social housing.

5. Financial implications

- 5.1. There are no direct financial implications arising from the implementation of the recommendations in this report. Items on the Committee's work programme will have financial implications and these will need to be considered as part of the reports on those items.

6. Legal implications

- 6.1. In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

7. Equalities implications

- 7.1. Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.
- 7.2. The Council must, in the exercise of its functions, have due regard to the need to:
 - eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
 - advance equality of opportunity between people who share a protected characteristic and those who do not.
 - foster good relations between people who share a protected characteristic and those who do not.
- 7.3. There may be equalities implications arising from items on the work programme and all activities undertaken by the Select Committee will need to give due consideration to this.

8. Climate change and environmental implications

- 8.1. There are no direct climate change or environmental implications arising from the implementation of the recommendations in this report. However, in February 2019 Lewisham Council declared a Climate Emergency and proposed a target to make the borough carbon neutral by 2030. An action plan to achieve this target was subsequently agreed by Mayor and Cabinet (following pre-decision scrutiny by the Sustainable Development Select Committee)¹. The plan incorporates all areas of the Council's work. Items on the work programme may well have climate change and environmental

¹ See <https://lewisham.gov.uk/TacklingTheClimateEmergency> for a summary of the Council's work in this area.

implications and reports considered by the Committee should acknowledge this.

9. Crime and disorder implications

- 9.1. There are no direct crime and disorder implications arising from the implementation of the recommendations in this report. Items on the Committee's work programme may have crime and disorder implications and these will need to be considered as part of the reports on those items.

10. Health and wellbeing implications

- 10.1. There are no direct health and wellbeing implications arising from the implementation of the recommendations in this report. Items on the Committee's work programme may have health and wellbeing implications and these will need to be considered as part of the reports on those items.

11. Report author and contact

If you have any questions about this report please contact the scrutiny manager:

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Appendix A – Housing Select Committee Terms of Reference

The following roles are common to all select committees:

(a) General functions

- To review and scrutinise decisions made, and actions taken in relation to executive and non-executive functions
- To make reports and recommendations to the Council or the executive, arising out of such review and scrutiny in relation to any executive or non-executive function
- To make reports or recommendations to the Council and/or Executive in relation to matters affecting the area or its residents
- The right to require the attendance of members and officers to answer questions includes a right to require a member to attend to answer questions on up-and-coming decisions

(b) Policy development

- To assist the executive in matters of policy development by in depth analysis of strategic policy issues facing the Council for report and/or recommendation to the Executive or Council or committee as appropriate
- To conduct research, community and/or other consultation in the analysis of policy options available to the Council
- To liaise with other public organisations operating in the borough – both national, regional and local, to ensure that the interests of local people are enhanced by collaborative working in policy development wherever possible

(c) Scrutiny

- To scrutinise the decisions made by and the performance of the Executive and other committees and Council officers both in relation to individual decisions made and over time
- To scrutinise previous performance of the Council in relation to its policy objectives/performance targets and/or particular service areas
- To question members of the Executive or appropriate committees and executive directors personally about decisions
- To question members of the Executive or appropriate committees and executive directors in relation to previous performance whether generally in comparison with service plans and targets over time or in relation to particular initiatives which have been implemented
- To scrutinise the performance of other public bodies in the borough and to invite them to make reports to and/or address the select committee/Business Panel and local people about their activities and performance
- To question and gather evidence from any person outside the Council (with their consent)
- To make recommendations to the Executive or appropriate committee and/or Council arising from the outcome of the scrutiny process

(d) Community representation

- To promote and put into effect closer links between overview and scrutiny members and the local community
- To encourage and stimulate an enhanced community representative role for overview and scrutiny members including enhanced methods of consultation with local people
- To liaise with the Council's ward assemblies so that the local community might participate in the democratic process and where it considers it appropriate to seek the views of the ward assemblies on matters that affect or are likely to affect the local areas, including accepting items for the agenda of the appropriate select committee from ward assemblies.
- To keep the Council's local ward assemblies under review and to make recommendations to the Executive and/or Council as to how participation in the democratic process by local people can be enhanced
- To receive petitions, deputations and representations from local people and other stakeholders about areas of concern within their overview and scrutiny remit, to refer them

to the Executive, appropriate committee or officer for action, with a recommendation or report if the committee considers that necessary

- To consider any referral within their remit referred to it by a member under the Councillor Call for Action, and if they consider it appropriate to scrutinise decisions and/or actions taken in relation to that matter, and/or make recommendations/report to the Executive (for executive matters) or the Council (non-executive matters).

(e) Finance

- To exercise overall responsibility for finances made available to it for use in the performance of its overview and scrutiny function.

(f) Work programme

- As far as possible to draw up a draft annual work programme in each municipal year for consideration by the overview and scrutiny Business Panel. Once approved by the Business Panel, the relevant select committee will implement the programme during that municipal year. Nothing in this arrangement inhibits the right of every member of a select committee (or the Business Panel) to place an item on the agenda of that select committee (or Business Panel respectively) for discussion.
- The Council and the Executive will also be able to request that the overview and scrutiny select committee research and/or report on matters of concern and the select committee will consider whether the work can be carried out as requested. If it can be accommodated, the select committee will perform it. If the committee has reservations about performing the requested work, it will refer the matter to the Business Panel for decision.

The Housing Select Committee has specific responsibilities for the following:

- f) To fulfil all overview and scrutiny functions in relation to the discharge by the authority of its housing functions. This shall include the power to:
- g) review and scrutinise decisions made, or other action taken in connection with the discharge of the Council of its housing function
- h) make reports or recommendations to the authority and/or Mayor and Cabinet with respect to the discharge of these functions
- i) make recommendations to the authority and/or Mayor and Cabinet proposals for housing policy
- j) to review initiatives put in place by the Council with a view to improving, increasing and enhancing housing in the borough, making recommendations and/or report thereon to the Council and/or Mayor and Cabinet
- k) To establish links with housing providers in the borough which are concerned with the provision of social housing

Appendix B- Effective Scrutiny Guidelines

At Lewisham we:

1. Prioritise

It is more effective to look at a small number of key issues in an in-depth way, than skim the surface of everything falling within scrutiny's remit. We try to focus on issues of concern to the community and/or matters that are linked to our corporate priorities. We only add items to the work programme if we are certain our consideration of the matter will make a real and tangible difference.

2. Are independent

Scrutiny is led by Scrutiny Members. Scrutiny Members are in charge of the work programme, and, for every item, we specify what evidence we require and what information we would like to see in any officer reports that are prepared. We are not whipped by our political party or unduly influenced by the Cabinet or senior officers.

3. Work collectively

If we collectively agree in advance what we want to achieve in relation to each item under consideration, including what the key lines of enquiry should be, we can work as a team to question witnesses and ensure that all the required evidence is gathered. Scrutiny is impartial and the scrutiny process should be free from political point scoring and not used to further party-political objectives.

4. Engage

Involving residents helps scrutiny access a wider range of ideas and knowledge, listen to a broader range of voices and better understand the opinions of residents and service users. Engagement helps ensure that recommendations result in residents' wants and needs being more effectively met.

5. Make SMART evidence-based recommendations

We make recommendations that are based on solid, triangulated evidence – where a variety of sources of evidence point to a change in practice that will positively alter outcomes. We recognise that recommendations are more powerful if they are:

- Specific (simple, sensible, significant).
- Measurable (meaningful, motivating).
- Achievable (agreed, attainable).
- Relevant (reasonable, realistic and resourced, results-based).
- Time bound (time-based, time limited, time/cost limited, timely, time-sensitive).