

**FORWARD PLAN OF KEY DECISIONS
INTERNAL CIRCULATION ONLY**

Forward Plan – February 2023 – May 2023

This Plan sets out the key decisions the Council expects to take in forthcoming months. All key decisions should appear in the Plan for at least 28 days before consideration by either Mayor and Cabinet or an Executive Director for delegated key decisions.

Comments on this document should be sent to Emma Aye-Kumi – committee@lewisham.gov.uk

A “key decision”* means an executive decision which is likely to:

Any decision with a total value, expenditure or savings, including any grant and/or matched funding, with a total value in excess of: -

- a) £700,000 in revenue; or
- b) £1.5m in capital; or
- c) A property transaction, disposal or acquisition, in excess of £1.5m.
- d) Any decision that, in the opinion of the Monitoring Officer, has a **significant** impact on the communities in two or more wards;
- e) Where the Speaker on advice from the Head of Paid Service and/or Monitoring Officer and/or Chief Finance Officer is of the view that the matter is one which ought properly to be treated as a key decision, and informs the proper officer to that effect at least 6 weeks before the decision is in the opinion of the Monitoring Officer likely to be taken.

FORWARD PLAN – KEY DECISIONS

Date of Decision Decision Maker	Description of matter under consideration	Financial Implications (Capital, Revenue or none)	Responsible Officers / Portfolios	Summary of Report
15/11/22 Executive Director for Housing, Regeneration & Environment	Award of Corporate Estate Maintenance Contract Phase 2	??	Akweley Badger Project Officer, Capital Programme Delivery and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources	
07/12/22 ED HRPR	Walsham – Budget Requirement		James Ringwood	
07/12/22 Executive Director for Corporate Resources	Approval to procure for the provision of Fixed Asset Valuations	Contract award of £350k (c. £70k per year based on usage)	Sofia Mahmood Chief Accountant Councillor Amanda De Ryk, Cabinet Member for Finance and Strategy	https://www.espo.org/estates-management-professional-services-2022-2700-22.html Lot 1A – Fixed Asset Valuation London
07/12/22 Executive Director for Children & Young People Services	Contract Award Report – perinatal mental health	Total contract award of £266,000, funded solely by external Family Hubs and Start for Life Programme grant.	Emily Newell, CYP Joint Commissioner, Emily.newell@lewisham.gov.uk	Contract Award for perinatal mental health peer support programmes, as part of – and Start for Life Programme
08/02/23 Mayor and Cabinet (Budget)	2023/24 Budget Report		Katherine Nidd, Head of Strategic Finance, Planning and Commercial Finance/Kathy Freeman,	

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			ED Corporate Resources/David Austin, Director of Finance	
01/03/23 Council	2023/24 Budget Report		Katherine Nidd, Head of Strategic Finance, Planning and Commercial Finance/Kathy Freeman, ED Corporate Resources/David Austin, Director of Finance Councillor Amanda De Ryk, Cabinet Member for Finance and Strategy	
21/03/2023 ED CYP	Contract Award Report for School Minor Works Programme 2023 (SMWP 23)	Award of contracts greater than 200K	Lemuel Dickie Johnson x42186	
08/03/23 Mayor and Cabinet	Selective licensing: Consultation response and proposals to introduce a new licensing scheme		Rhona Brown Head of Private Sector Housing and Home Improvement	

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08/03/23 Mayor & Cabinet	Reduction and Recycling Strategy		Wendy Nicholas (Strategic Waste and Environment Manager) 020 8314 2194	
08/03/23 Mayor & Cabinet	Lewisham Climate Emergency Action Plan		Martin O'Brien, Climate Resilience Manager	
08/03/23 Mayor & Cabinet	Accommodation Acquisition Procurement (Part 1&2)		Jacob Foreman, Housing Services Policy and Strategy Officer	To seek approval for the procurement of temporary and discharge of duty accommodation services.
08/03/23 Mayor & Cabinet	Learning Disability Framework – Permission to approve the reprocurement of a Supported Living service and extension of contracts	Total values of contracts being procured in LDF3 & LDF4 Approx. £21.1 million (4 year contracts)	Tom Bird, Integrated Commissioning Manager / Heather Hughes, Joint Commissioning Lead, Complex Care	Learning Disability Framework: To seek approval for the procurement of a supported living contract to be included in the previously approved fourth phase of the reprocurement of Framework services (LDF4) & to agree an extension to this and other contracts to cover the period of procurement. In addition to request M&C delegate authority to the Executive Director, Community Services (in consultation with Director of Law, Governance and Elections and the relevant portfolio holder) to select the preferred contractors post tender for the award of contracts for LDF3 & LDF4.
08/03/23 Mayor & Cabinet	Permission to extend the current lead home care provider contracts		Tristan Brice	Permission to extend the current lead home care provider contracts for 5 months i.e. to 31 August 2023 to enable the new contracts to be mobilised

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08/03/23 Mayor & Cabinet	Network Links (circuits, broadband, PSTNs)	tbc	Philippa Brewin (STS) <a href="mailto:philippa.brewin@shar
edtechnology.services">philippa.brewin@shar edtechnology.services 07867 186778	
08/03/23 Mayor & Cabinet	Permission to tender (Mental Health Supported Housing)	£2,645,000	Jon Scarth	<p>Mayor and Cabinet are recommended to authorise officers to run a procurement for a 15 unit, 24 hour supported housing service for people with mental health needs. This service will be made up of two buildings used for two separate current supported housing contracts. The contract will be for a period of three years, with an option to extend for two further years, commencing 1st of April 2024. The contract will have a capped yearly cost of £529,000 and a five year value of £2,645,000.</p> <p>Mayor and Cabinet are also recommended to extend three supported housing contracts by one year to give officers time run three additional procurements.</p>
08/03/22 Mayor & Cabinet	Permission to tender (Mental Health Supported Housing for care leavers)	£1.9m	Jon Scarth	<p>Mayor and Cabinet are recommended to authorise officers to run a procurement for ten to twenty units of supported housing across one or two buildings for Care Leavers.</p> <p>Tenders will be asked to bring suitable buildings which will be used for the support contract.</p> <p>The contract will be funded from Leaving Care budgets as part of a spend to save business</p>

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				<p>case saving on semi-independent accommodation.</p> <p>The contract will be for a period of three years, with an option to extend for two further years, commencing on 1st September 2023, with the estimated contract value of £250,000 to £380,000 per annum, and total contract value of £1,140,000 over the three-year contract period</p>
08/03/22 Mayor & Cabinet	Corporate Software Solutions – Oracle Fusion/Evosys	£1.8M (TBC)	Monica Langridge	
08/03/22 Mayor & Cabinet	Response to Housing Select Committee – retrofitting	(non-key)		
08/03/23 Mayor & Cabinet	On Street Advertising Contract Variation and Extension	Total revenue of £1.336M	James Guckian	<p>The report sets out the proposed expansion of digital advertising at 8 sites in the Borough and the resulting financial benefits increasing income by £497k to 2030. The report also asks to extend the contract until 2035 in order to generate a further £838.5k over that period. Total revenue of £1.336M to 2035.</p>
08/03/23 Mayor and Cabinet Slipped from Feb	Approval to Procure for the provision of Occupational Health Service and Employee Assistance Programme Provider.	Current annual cost of contract £159,810.5 (plus VAT)	Claudia Menichetti, Head of Employee Services	

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	Approval for the subsequent award of contract.			
08/03/23 Mayor and Cabinet	Approval to Award report for Agency Managed Service Provider Procurement	£23.7m.	Courtney Richards, Head of Learning, Talent & Resourcing	£23.7m. The contract term is proposed as a two-year contract from 1 July 2023 to 30 June 2025, with the option to extend for a further two years at the Council's discretion. Therefore, the estimated total value would be £94.8m over the length of the entire contract, including discretionary extensions.
08/03/23 Mayor and Cabinet	Lewisham Modern Slavery Statement 2023-24	N/A	James Lee - Director of Communities, Partnerships and Leisure. Katharine Nidd, Head of Financial Strategy, Planning and Commercial Councillor Chris Barnham, Cabinet Member CYP	
08/03/23 Mayor and Cabinet	Permission to extend Lewisham residents' access to Sexual Health London (SHL) for delivery of online sexual and reproductive health services (e-service)	Contract value of £1m per annum, and £5m for the total contract value for the 5 years of the contract.	Iain McDiarmid/Jason Browne	COVID-19 Related Extensions by Directorate Report - 2nd March 2021 Request for authority to participate in the Inter Authority Agreement for the Pan-London sexual health 'e-service' contract for online testing

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08/03/23 Mayor and Cabinet	Adventure Playgrounds: Procurement of Play Service and Site Maintenance and Development Service	Play Service: £158kper annum/ for a period of ten years ((maximum value of £1,580,000). Site Maintenance and Development Service £134k per annum/£938k for five years, with an option to extend for a further two years)	Harsha Ganatra, Joint Commissioner, Children and Young People Directorate Cllr Chris Barnham, Cabinet Member CYP	
08/03/23 Mayor and Cabinet	Permission to consult on the proposal to open a new SEN Provision at Launcelot Primary School		Matt Henaughan x43321 Cllr Chris Barnham, Cabinet Member CYP	
May 2023 Mayor and Cabinet	BfL approval to enter into contract		James Ringwood and Councillor Brenda Dacres, Cabinet Member for Housing Development and Planning	

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May 2023 Mayor and Cabinet	Mayfield – Budget Requirement	TBC	Luke Riley/James Ringwood and Councillor Brenda Dacres, Cabinet Member for Housing Development and Planning	
May 2023 Mayor & Cabinet	Public Space Protection Order consultation outcome		James Lee	
May 2023 Mayor & Cabinet	Building for Lewisham Budget requirements parts 1 & 2	Awaited	James Ringwood Senior Development and Land Manager and Councillor Brenda Dacres - Cabinet Member for Housing Development and Planning	Relates to Home Park and Edward Street developments
May 2023 Mayor & Cabinet (slipped from March)	CIL Governance proposals		Julia Robins, Developer Contributions Manager	
May 2023 Mayor & Cabinet (slipped from March)	Approval to confirm an Article 4 Direction to withdraw permitted development rights for the change of use from dwelling house (Use class C3) to small HMO's (Use Class C4)		David Syme, Strategic Planning Manager	

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May 2023 Mayor & Cabinet (slipped from March)	Approval to appoint operator for concessions contract at Beckenham Place Park lake		Peter Maynard Parks Contract Officer and Councillor Andre Bourne - Cabinet Member for Culture and Leisure	Awaited
May 2023 Mayor & Cabinet (slipped from March)	Approval to re-procure the Lewisham Learning Disability Framework Agreement	Total value of contracts commissioned under the Framework approx. £17.3 million per annum (Total value approx. £69.2 million)	Tom Bird, Integrated Commissioning Manager / Heather Hughes, Joint Commissioning Lead, Complex Care	To seek approval for the reprocurement of the Lewisham Learning Disability Framework Agreement (expiring 31/08/2023)
May 2023 Mayor & Cabinet (slipped from March)	Right to Buyback 2		Fred Nugent - Principal Development & Land Manager, Inclusive Regeneration	This report asks for approval to purchase properties from the open market to provide quality temporary accommodation for families within Lewisham. Exec Support Officer - Anisha Faruk To be included in the Temporary Accommodation Strategy (lead officer: Jacob Foreman)
July 2023 Mayor & Cabinet	Ladywell – Budget Requirement	TBC	Luke Riley/James Ringwood and Councillor Brenda Dacres, Cabinet Member for Housing Development and Planning	

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Feb/March 2024	Annual progress update on the Autism Strategy Action Plan		Natalie Sutherland/ Kenny Gregory	