

Conditions produced by Safer Communities Service and agreed by the applicant.

1. The premises shall install security by way of locks and keep any area where the storage or alcohol for sales will be kept. This area must be kept secure at all times and when owners/ staff away from the storage area it is not to be left unattended or unlocked.
2. No customers must visit, purchase or consume alcohol on site or where the alcohol is stored.
3. All staff engaged in sales of alcohol must be trained and a training log must be kept showing the staff selling has been trained. This training must be refreshed every 6 months to ensure staff are current and up to date with training. This must reflect in the staff training log and dated when training was last conducted. DPS/ Personal Licence holder must sign to endorse/ date that training completed.
4. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police. The incident log will record the following:
  - (a) All crimes reported to the venue
  - (b) All ejections of patrons
  - (c) Any complaints received, neighbours or customers.
  - (d) Any incidents of disorder
  - (e) Any refusal of the sale of alcohol
  - (f) Any visit by a relevant authority or emergency service.

The time, date and name/description of person should be noted for all the above.

5. The Premises Licence Holder shall ensure all persons have provided satisfactory proof of identification and right to work in UK and have carried out checks on the home office website to verify identification, visa and the right to work documents. These staff records are to be retained for a period of 12 months post termination of employment and made available to Police, Immigration and Local Authority Licensing officer upon request.
6. A proof of age scheme such as Challenge 25 shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport, holographically marked PASS scheme identification cards.
7. The seller MUST confirm at the point of sale that all customers purchasing alcohol are over the age of 18 when ordering goods. It is the seller's responsibility to check and verify ID before goods enter the delivery process.
8. The delivery of alcohol will not be made to a person in a public place, such as a street corner, park or bus stop.
9. The delivery of alcohol is ONLY to be made to a residential or business address, where it is evident that the customer works or resides.

10. On delivery, if the customer looks under 18, then a challenge must be made to ensure that the customer can prove age before any goods are handed over to the customer. This is in order that under age sales cannot take place. If a customer is found to be under age, then NO handing over of alcohol must take place, record must be made in the incident / Refusal Book of any such incidents.

11. Any delivery staff must respect the local community and come and go from the premises making as little noise disturbance as possible. All delivery drivers must not leave their engines running whilst waiting for their alcohol/refreshment, orders nor must they congregate on the road outside the premises.

12. The premises must ensure that noise generating activity in relation to the provision of hot food, and noise from deliveries to the premise, takes place between the hours of 8am and 7pm, so as not to cause a disturbance to local residents.

13. No super-strength beer, lagers, ciders or spirit mixtures of 5.5% ABV (alcohol by volume) or above shall be sold at the premises, except for premium beers and ciders supplied in glass bottles.