



# SUMMONS AND AGENDA

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## LICENSING COMMITTEE

**Date: TUESDAY, 28 JANUARY 2025 at 7.00 pm**

Via Microsoft Teams - the public are welcome to observe via the Council's website at <https://lewisham.public-i.tv/core/portal/home>

**Enquiries to:** Clare Weaser  
**Email:** [clare.weaser@lewisham.gov.uk](mailto:clare.weaser@lewisham.gov.uk)

**MEMBERS ARE SUMMONED TO ATTEND THIS MEETING**

**Councillors:**

Councillor Yemisi Anifowose (Chair)  
Councillor Coral Howard (Vice-Chair)  
Councillor Dawn Atkinson  
Councillor Bill Brown  
Councillor Mark Jackson  
Councillor Eva Kestner  
Councillor Natasha Burgess  
Councillor Billy Harding  
Councillor Rachel Onikosi  
Councillor David Walker



Jeremy Chambers, Monitoring Officer  
Laurence House  
Catford  
London SE6 4RU  
Date: 20 January 2025

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private.

## ORDER OF BUSINESS – PART 1 AGENDA

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The public are welcome to attend our Committee meetings, however, occasionally, committees may have to consider some business in private.



## Licensing Committee

### Minutes

**Date:** 28 January 2025

**Key decision:** No

**Class:** Part 1

**Ward(s) affected:** All

**Contributors:** Head of Governance and Committee Services

### Outline and recommendations

**Members are asked to consider the Minutes of the meeting of the Licensing Committee, held on 12 December 2024.**

### Recommendation

That the Minutes of the meeting of the Licensing Committee, held on 12 December 2024 be confirmed and signed.

# Agenda Item 2



## Licensing Committee

### Declarations of Interest

**Date:** 28 January 2025

**Class:** Part 1

**Ward(s) affected:** All

**Contributors:** Head of Governance and Committee Services

### Outline and recommendations

Members are asked to declare any personal interest they have in any item on the agenda.

## 1. Summary

1.1. Members must declare any personal interest they have in any item on the agenda. There are three types of personal interest referred to in the Council's Member Code of Conduct:

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests.

1.2. Further information on these is provided in the body of this report.

## 2. Recommendation

2.1. Members are asked to declare any personal interest they have in any item on the agenda.

## 3. Disclosable pecuniary interests

3.1 These are defined by regulation as:

- (a) Employment, trade, profession or vocation of a relevant person\* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in

respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).

- (c) Undischarged contracts between a relevant person\* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.
- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person\* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:
  - (a) that body to the member’s knowledge has a place of business or land in the borough; and
  - (b) either:
    - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
    - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person\* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

\*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

## 4. Other registerable interests

4.1 The Lewisham Member Code of Conduct requires members also to register the following interests:

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25.

## 5. Non registerable interests

5.1. Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members’ Interests (for example a matter concerning the closure of a school at which a Member’s child attends).

## 6. Declaration and impact of interest on members' participation

- 6.1. Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take not part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- 6.2. Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph 6.3 below applies.
- 6.3. Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- 6.4. If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- 6.5. Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

## 7. Sensitive information

- 7.1. There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

## 8. Exempt categories

- 8.1. There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-
  - (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
  - (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor
  - (c) Statutory sick pay; if you are in receipt
  - (d) Allowances, payment or indemnity for members

- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception).

# Agenda Item 3



## Licensing Committee

### Report title: Sip City Lounge 189 Deptford High Street SE8 3NT

**Date:** 28 January 2025

**Class:** Part 1.

**Ward(s) affected:** Evelyn

**Contributors:** Community Services – Safer Communities Service

### Outline and recommendations

Determination of a New application at 189 Deptford High Street SE8 3NT submitted on 4<sup>th</sup> December 2024 by Sip City Limited.

After having regard to the representation heard, Members must take such steps as they consider appropriate to promote the Licensing Objectives.

### Timeline of engagement and decision-making

This application was advertised in accordance with regulation 25 of the Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. The blue notice at the premises did not include the Seasonal Variation and therefore the last date was extended.

The last day for representations was 5<sup>th</sup> January 2025.

## 1. Summary

### 1.1. Particulars of Application

Sale of Alcohol for consumption on & off the premises

11:00 – 00:00 Sunday – Wednesday

11:00 – 01:00 Thursday – Saturday

Late Night Refreshment

23:00 – 00:00 Sunday – Wednesday

23:00 – 01:00 Thursday – Saturday



Regulated Entertainment - Recorded Music/Films/anything of a similar description to Live Music, Recorded Music or Performances of dance

11:00 – 00:00 Sunday – Wednesday

11:00 – 01:00 Thursday – Saturday

Seasonal Variation – Applicable to all activities applied for

On New Years Eve to be extended to 3am New Years Day.

On any Sunday where the Monday is a bank holiday the hours are extended to 1am on the Monday Morning.

- 1.2 Representations have been received from 10 members of the public. 4 in support of and 6 objections for this application. In the representations you will see references to parking issues and planning concerns. I have left these in the objections but advised the objectors that these matters cannot be taken into consideration by the committee when making a decision. I have advised that these concerns should be raised with the relevant teams.
- 1.3 The representations received have been examined by Officers and are not considered to be vexatious or frivolous. The representations were received within the specified time.

## **2. Recommendations**

- 2.1 After having regard to the representation heard, Members must take such steps as they consider appropriate to promote the licensing objectives. The steps available to the Licensing Authority:
  - 1.) Grant the application as applied for
  - 2.) Grant the application subject to conditions modified to such extent as the authority considers appropriate for the promotion of the licensing objectives.
  - 3.) Refuse to specify a person in the licence as the designated premises supervisor
  - 4.) Refuse to grant the application.
- 2.2 Either party has a right of appeal to the Magistrates Court against a decision which should be submitted to the court within 21 days of the date of the decision letter.

## **3. Policy Context**

- 3.1. Decisions by Members of the Licensing Committee should have regard to the Licensing Act 2003 and the promotion of the four Licensing Objectives at all times, which are:
  - Protection of Children from Harm
  - Prevention of Crime and Disorder
  - Prevention of Public Nuisance
  - Public Safety
- 3.2. Members should also have regard to the Licensing Authority's Statement of Licensing Policy 2020-25.
- 3.3. Decisions made will link in with the following objectives under the Council's Corporate Strategy – Building an Inclusive Local Economy and Building Safer Communities.

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## **4. Financial implications**

- 4.1. Applicants have the right of appeal against any decision by the Licensing Committee. Therefore there would likely be costs for the Authority in seeking legal support should an appeal be brought by the applicant.

## **5. Legal implications**

- 5.1 The Licensing Authority is a public authority under the Human Rights Act 1998. Therefore, the licensing authority is required to act compatibly with the convention rights in the exercise of their functions. Article 6 (1) of the Convention provides that everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial hearing established by law.
- 5.2 A Premises Licence is a possession for the purpose of the Human Rights Act 1998. The right to hold a licence is a qualified rather than an absolute right. Therefore, the right to hold a licence may be interfered with if it affects the interests of local residents or others. Such interference may be justified if it is necessary and proportionate to promote the licensing objectives.

## **6. Equalities implications**

- 6.1 The Equality Act 2010 (the Act) introduced a public sector equality duty (the equality duty or the duty). It covers the following protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.
- 6.2 In summary, the Council must, in the exercise of its functions, have due regard to the need to:
- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
  - advance equality of opportunity between people who share a protected characteristic and those who do not.
  - foster good relations between people who share a protected characteristic and those who do not.
- 6.3 It is not an absolute requirement to eliminate unlawful discrimination, harassment, victimisation, or other prohibited conduct, or to promote equality of opportunity or foster good relations between persons who share a protected characteristic and those who do not. It is a duty to have due regard to the need to achieve the goals listed above.
- 6.4 The weight to be attached to the duty will be dependent on the nature of the decision and the circumstances in which it is made. This is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. The Mayor must understand the impact or likely impact of the decision on those with protected characteristics who are potentially affected by the decision. The extent of the duty will necessarily vary from case to case and due regard is such regard as is appropriate in all the circumstances.
- 6.5 The Equality and Human Rights Commission has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled "Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice". The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling

reason would be of evidential value. The statutory code and the technical guidance can be found at:

<https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-codes-practice>

<https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-technical-guidance>

6.6 The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:

- [The essential guide to the public sector equality duty](#)
- [Meeting the equality duty in policy and decision-making](#)
- [Engagement and the equality duty: A guide for public authorities](#)
- [Objectives and the equality duty. A guide for public authorities](#)
- [Equality Information and the Equality Duty: A Guide for Public Authorities](#)

6.7 The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at:

<https://www.equalityhumanrights.com/en/advice-and-guidance/public-sector-equality-duty-guidance#h1>

## 7. Climate change and environmental implications

7.1. Any decision made by Members must fall in line with the Licensing Act 2003, to that end there are no climate change or environmental considerations.

## 8. Crime and disorder implications

8.1. Under the Licensing Act 2003, one of the 4 licensing objectives is the Prevention of Crime and Disorder.

8.2. It is a requirement of the Licensing Act 2003 that any decision made by the Licensing Committee must not negatively impact on the Licensing objectives.

## 9. Background papers

9.1. Application received

9.2. Proposed plan

9.3. Representation from 10 members of the public

9.4. Agreed conditions

9.5. Agents letter to objectors

## 10. Glossary

Term	Definition
Appeal	asking a court to overturn a lower court's decision. If the decision of a court is disputed it may be possible to ask a higher court to consider the case again by

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Term	Definition
	lodging an appeal.
Licence	an authority to do something.
Licensee	the holder of a licence to do something.
Licensing Authority	The Council (London Borough of Lewisham) Under section 3 of the 2003 Act, the licensing authority's area is the area for which the authority acts.
Licence Objectives	Under section 4 of the 2003 Act the Licensing Authority must promote the following 4 objectives <ul style="list-style-type: none"> <li>• Prevention of crime and disorder</li> <li>• Public safety</li> <li>• Prevention of public nuisance</li> <li>• Protection of children from harm</li> </ul>
Relevant Representation	A representation that is specific to the premises in question, related to the four licensing objectives and/or the local licensing policy.
Responsible Authorities	Public bodies that must be notified of all applications and who are entitled to make representations in relation to Premises Licences, as follows: <ul style="list-style-type: none"> <li>• Licensing Authority</li> <li>• Chief Officer of Police</li> <li>• London Fire Brigade</li> <li>• Trading Standards</li> <li>• Planning Authority</li> <li>• Public Health</li> <li>• Environmental Enforcement (with respect to Noise)</li> <li>• Children's Services</li> <li>• Home Office Immigration</li> </ul>

## 11. Report author and contact

- 11.1. Angela Mullin-Murrell Safer Communities Service Officer for Licensing Angela.mullin-murrell@lewisham.gov.uk.

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\* required information

## Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes  No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader  
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

Is the applicant's business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

*Continued from previous page...*

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

An agent that is a business or organisation, including a sole trader

A sole trader is a business owned by one person without any special legal structure.

A private individual acting as an agent

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

*Continued from previous page...*

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 21**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 21****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

**Confirm The Following**

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

**Section 4 of 21****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

**Details**

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)



Continued from previous page...

Private limited Company

### Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

### Contact Details

E-mail

Telephone number

Other telephone number

\* Date of birth  /  /   
dd mm yyyy

\* Nationality  [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

## Section 5 of 21

### OPERATING SCHEDULE

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

restaurant and bar

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

**Section 6 of 21**

**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes  No

**Section 7 of 21**

**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes  No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Films consistent with restaurant and bar.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve to be extended to 3am New Years Day.

On any Sunday where the Monday is a bank holiday the hours are extended to 1am on the Monday Morning.

### Section 8 of 21

#### PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes       No

### Section 9 of 21

#### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes       No

### Section 10 of 21

#### PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes  No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors  Outdoors  Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Recorded music consistent with a restaurant and bar.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve to be extended to 3am New Years Day.

On any Sunday where the Monday is a bank holiday the hours are extended to 1am on the Monday Morning.

**Section 12 of 21**

**PROVISION OF PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes                       No

**Section 13 of 21**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

Start

End

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

Start

End

End

WEDNESDAY

Start

Start

End

End

Continued from previous page...

THURSDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>

FRIDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>

SATURDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>

SUNDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text" value="11:00"/>	End	<input type="text" value="00:00"/>

Give a description of the type of entertainment that will be provided

anything similar to recorded music.

Will this entertainment take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve to be extended to 3am New Years Day.  
On any Sunday where the Monday is a bank holiday the hours are extended to 1am on the Monday Morning.

Continued from previous page...

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes                       No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors                       Outdoors                       Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or used.

*Continued from previous page...*

late night refreshment consistent with a restaurant and bar.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve to be extended to 3am New Years Day.

On any Sunday where the Monday is a bank holiday the hours are extended to 1am on the Monday Morning.

## Section 15 of 21

### SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes  No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End



Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- On the premises       Off the premises       Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve to be extended to 3am New Years Day.

On any Sunday where the Monday is a bank holiday the hours are extended to 1am on the Monday Morning.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

**Name**

First name

Family name

Date of birth  /  /   
dd mm yyyy

Continued from previous page...

**Enter the contact's address**

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text" value="Bromley"/>
County or administrative area	<input type="text" value="Kent"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text" value="LEW 6111"/>
Issuing licensing authority (if known)	<input type="text" value="London Borough of Lewisham"/>

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 21**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

**Section 17 of 21**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start  End   
Start  End

WEDNESDAY

Start  End   
Start  End

THURSDAY

Start  End   
Start  End

FRIDAY

Start  End   
Start  End

SATURDAY

Start  End   
Start  End

SUNDAY

Start  End   
Start  End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve to be extended to 3am New Years Day.

On any Sunday where the Monday is a bank holiday the hours are extended to 1am on the Monday Morning.

**Section 18 of 21**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

*Continued from previous page...*

List here steps you will take to promote all four licensing objectives together.

See proposed conditions for discussion attached to the application

b) The prevention of crime and disorder

See proposed conditions for discussion attached to the application

c) Public safety

See proposed conditions for discussion attached to the application

d) The prevention of public nuisance

See proposed conditions for discussion attached to the application

e) The protection of children from harm

See proposed conditions for discussion attached to the application

**Section 19 of 21**

**NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK**

*Continued from previous page...*

**Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

*Continued from previous page...*

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

*Continued from previous page...*

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

### **Home Office online right to work checking service**

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

**Section 20 of 21**

**NOTES ON REGULATED ENTERTAINMENT**

*Continued from previous page...*

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.



Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

## Section 21 of 21

### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card. Please click on link for fees <http://www.lewisham.gov.uk/Business/LicencesAndStreetTrading/AlcoholAndEntertainmentLicences/FeesList.htm>

\* Fee amount (£)

190.00

### DECLARATION

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT. IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

James Hoffelner

\* Capacity

Licensing Consultant Authorised Agent

\* Date

04 / 12 / 2024  
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/lewisham/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

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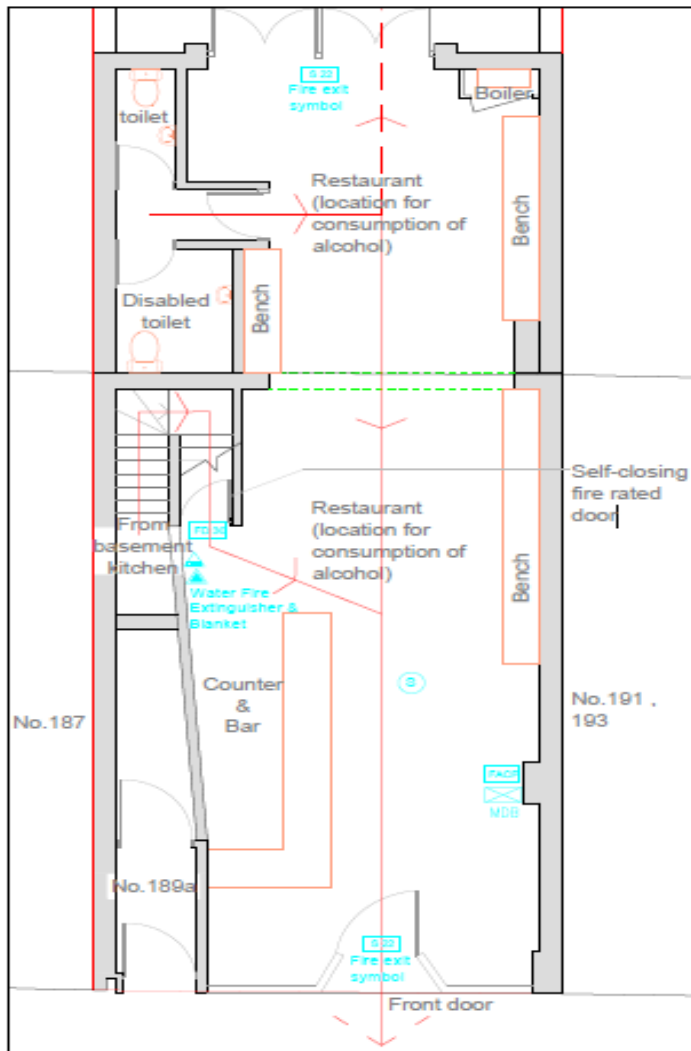
**IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED**

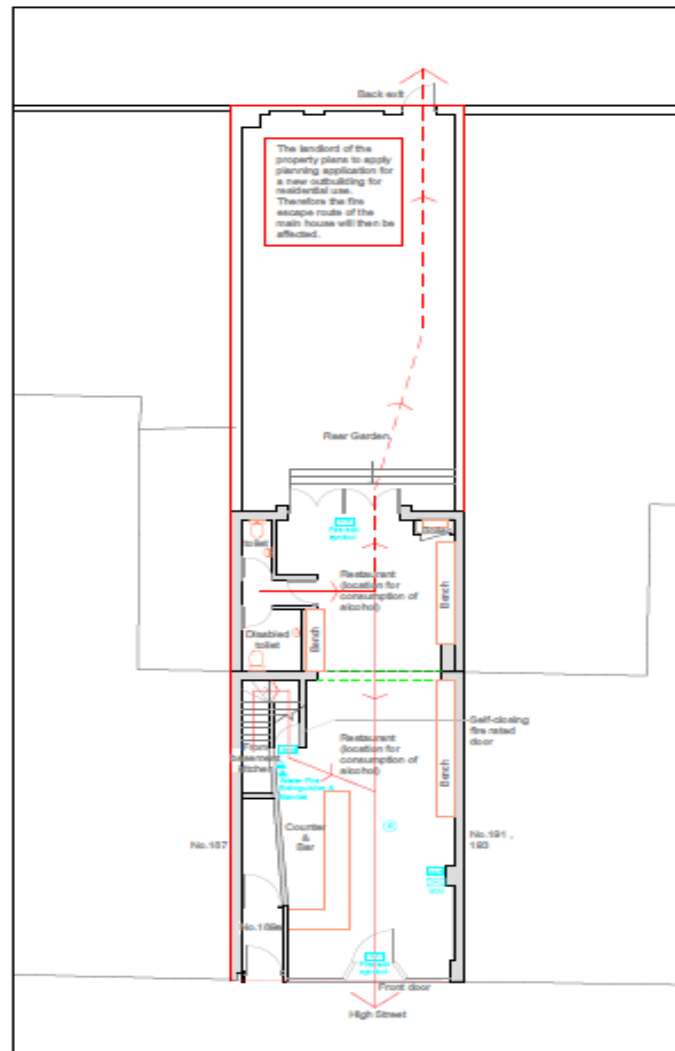
**OFFICE USE ONLY**

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

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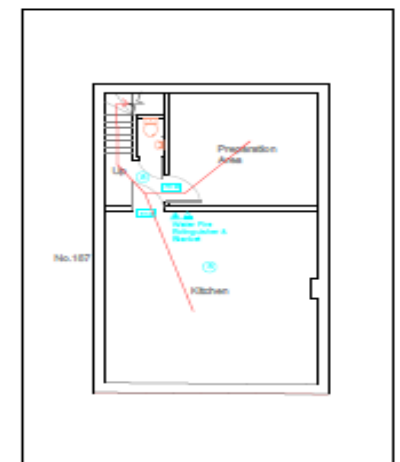
Proposed floor plan of the premises shows the proposed licensable area for displaying liquors on the shelving units and counter in relation to the fire exits and appliances. (1:50)



Proposed floor plan of the premises shows the fire escape route. (1:100)



Location Plan (1:1250)



Basement of the premises shows the location of the kitchen and its fire escape route. (1:100)





Dear Sir or Madam,

We have been sent a copy of your representation by Lewisham Council for Premises Licence Application at Sip City.

Thank you for expressing an interest in the application, our client wishes to be a good neighbour and very much welcomes your comments.

I would very much like to speak to you to get your views on how my client can improve their operation.

Would it be possible to meet with you to discuss this?

We could do this in person, on the phone, or via zoom.

**Contact details:**

Mobile: +447778 22 11 00

Email: [james@completelicensing.uk](mailto:james@completelicensing.uk)

I very much look forward to speaking to you.

Kind regards,

**JAMES HOFFELNER**

**Sale or Supply of Alcohol (On and Off the Premises)****Monday to Wednesday: 11:00 to 00:00 (midnight)****Thursday to Saturday: 11:00 to 01:00 (the following day)****Sunday: 11:00 to 00:00 (midnight)****Provision of Regulated Entertainment:**

- Recorded Music
- Exhibition of Films

**Monday to Wednesday: 11:00 to 00:00 (midnight)****Thursday to Saturday: 11:00 to 01:00 (the following day)****Sunday: 11:00 to 00:00 (midnight)****Provision of Late-Night Refreshments:****Monday to Wednesday: 23:00 to 00:00 (midnight)****Thursday to Saturday: 23:00 to 01:00 (the following day)****Sunday: 23:00 to 00:00 (midnight)****Opening Hours of the Premises:****Monday to Wednesday: 11:00 to 00:30****Thursday to Saturday: 11:00 to 01:30 (the following day)****Sunday: 11:00 to 00:30**

*The additional 30 minutes after the end of licensable activities allows for an orderly closure of the premises.*

**Non-Standard Timings:**

- From the end of permitted hours on New Year's Eve to the start of permitted hours on the following day;
- On the trading day on which the clocks go forward (i.e. the start of British Summer Time), permitted hours may be extended for an additional hour;

The permitted hours may be extended until 1 am on any day immediately preceding a bank holiday;



## Conditions Added by Licensing Authority

### Operation of the Premises:

1. The premises may operate in the following way:
  - a. Substantial meals are prepared on-site, served, and consumed at tables using reusable crockery.
  - b. Customers are shown to their seats.
  - c. Food and drink is only served by waiters or waitresses to seated customers.
  - d. No takeaway food or drink is provided for immediate consumption just outside the premises.

### Off-Sales of Alcohol

2. Off-sales of alcohol are limited to resealed, partially consumed bottles that customers take away at the end of their visit.

### Admission and Re-admission Policies

3. No new admissions or re-admissions are allowed within one hour before the end of licensable activities, except for customers who temporarily leave to smoke.

### Age Verification Policy

4. A Challenge 25 age verification scheme must be in operation, accepting only recognised photographic ID such as driving licences or passports.

### Personal Licence Holder

5. Except in exceptional or unforeseen circumstances, a personal licence holder must be on duty whenever alcohol is being sold.

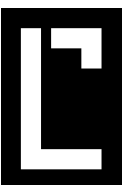
### Staff Training and Policies

#### Training Requirements:

6. The premises licence holder must ensure all staff receive training appropriate to their roles, including:
  - a. Understanding the Licensing Act 2003 and supporting its four key objectives.
  - b. Preserving crime scenes.
  - c. Welfare and Vulnerability Engagement (WAVE) training.

#### Training Records:

7. Training records must be kept and made available to authorised officers of Lewisham Council upon request. Refresher training must be provided every six months.

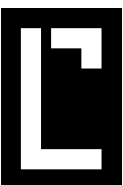


**Policy Development:**

8. The premises licence holder must develop and maintain the following policies:
  - a. **Dispersal Policy**, detailing:
    - i. How patrons leave the premises.
    - ii. Information on taxi and private hire services.
    - iii. Staff roles in supervising departures.
    - iv. Wind-down periods.
    - v. Prevention of bottle and glass removal.
    - vi. Measures to control noise from departing patrons.
  - b. **Security Policy**.
  - c. **Drugs Policy**, enforcing zero tolerance towards controlled drugs and psychoactive substances.

**CCTV Requirements**

9. A comprehensive CCTV system must be installed and maintained throughout the premises, meeting at least the Metropolitan Police's minimum requirements:
  - a. All entry and exit points must be covered to allow frontal identification of everyone entering, in any lighting conditions.
  - b. The CCTV system must continuously record whenever the premises is open for licensable activities and while customers are present.
  - c. Recordings must be stored for at least 31 days with date and time stamps.
  - d. Recordings must be made available immediately upon request by the Metropolitan Police within the preceding 31-day period, in compliance with the Data Protection Act 2018 or other relevant legislation.
  - e. External CCTV must monitor the smoking area, and all entrances and exits.
  - f. A staff member familiar with the CCTV system must be on-site at all times when open to the public and able to provide recent CCTV images or data promptly upon request to an officer of



the Metropolitan Police, in compliance with the Data Protection Act 2018 or other relevant legislation.

- g. The CCTV system must be checked daily to ensure it is functioning properly.
- h. Recording equipment and data storage devices must be secured and protected with security measures (e.g., passwords) to prevent tampering.

### **Door Supervisors and Security Measures**

#### **Risk Assessment:**

- 10. A risk assessment must always be conducted to determine the required number of SIA-licensed door supervisors.

#### **Door Supervisor Requirements:**

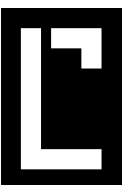
- 11. When opening past midnight, at least one SIA-licensed door supervisor must be on duty from 2100 until 30 minutes after closing.

#### **Duties of Door Supervisors:**

- 12. When on duty, all SIA-licensed door supervisors must:
  - a. Wear their SIA badges.
  - b. Carry closed-circuit radios.
  - c. Wear high-visibility jackets, armbands, or vests when stationed outside.
  - d. Encourage customers not to loiter or converse outside and to leave promptly and quietly.
  - e. Conduct searches of patrons after 2200.
  - f. Refuse entry to those intoxicated or under the influence of drugs.
  - g. Eject anyone found with illegal substances or weapons.
  - h. Use body-worn cameras recording audio and video, with footage stored for at least 31 days with date and time stamps.

#### **Notices and Signage**

- 13. Clear notices must be prominently displayed:
  - a. At all exits, requesting customers to respect local residents and leave the area quietly.
  - b. Informing customers that CCTV is in operation.
  - c. At entrances and exits, stating zero tolerance for drugs and weapons and that police will be called if found.
  - d. Inside the premises, warning of potential criminal activities such as theft targeting customers.
  - e. Advising that a Challenge 25 age verification scheme is in operation.
  - f. Promoting the 'Ask for Angela' safety initiative.
  - g. In smoking areas, requesting customers to respect local residents and keep noise to a minimum





**Logs and Record-Keeping**

14. A logbook must be maintained and made available to authorised officers from Lewisham Council or the Metropolitan Police upon request, recording:
  - a. All crimes reported at the venue.
  - b. All ejections of patrons.
  - c. Any complaints about crime and disorder.
  - d. Any faults in the CCTV system or searching equipment.
  - e. Any refusals to sell alcohol.
  - f. Any visits by authorities such as the Metropolitan Police, London Ambulance Service, or London Fire Brigade.
  - g. Any CCTV footage provided to authorities, including the names of the requester and provider.
  - h. Any refusals of admission.
  - i. Any acts of violence or criminal damage.
  - j. Any theft or attempted theft of alcoholic drinks.

**Noise Control Measures****Noise Limiter:**

15. A noise limiter must be installed on all musical amplification equipment and maintained as follows:
  - a. Set to prevent nuisance to residents.
  - b. Secured by key or password, accessible only to authorised staff.
  - c. All sound equipment must be routed through the limiter.
  - d. If required by an authorised officer of Lewisham Council, the limiter must be reset to an agreed level within 14 days of notification.
  - e. The noise limiter must be installed before the venue is used for licensable activities.

**Noise and Vibration:**

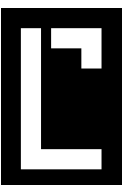
16. Noise or vibrations from the premises must not cause a nuisance by emanating outside or transmitting through the building structure.

**Windows and Doors:**

17. All windows and external doors must be kept closed after 2100 or whenever regulated entertainment is occurring.

**Smoking Area and Control Over Patrons**

18. After 2100, no more than four people are allowed in the designated smoking area at the front of the premises.



19. Customers who temporarily leave and re-enter (including to smoke) are not permitted to take drinks or containers with them, unless they are in the seating area at the rear of the property.

**Manager's Contact Availability**

20. A direct telephone number for the manager must be publicly available whenever the premises is open, provided to local residents and businesses.

**Outside Area Management**

21. Furniture can only be placed outside the front premises if a pavement or tables and chairs licence has been applied for and granted.

**Surrender Condition**

22. This licence will be of no effect until the premises licence number **PL1305** or such other number as subsequently issued by the licensing authority has been surrendered and is of no effect, at which point this condition will be removed by the licensing authority.



### **Support 1**

To Whom It May Concern I am a resident of Parkside Avenue SE10 8PT. Having lived in the area for 1 year, I've seen Sip City become a responsibly managed and valued part of our community. A place I come to after work sometimes and with friends on the weekend. The premises contribute to local safety by maintaining a well-monitored environment and deterring antisocial behavior. I've found the management respectful of neighbors, ensuring noise levels and patron behavior are well-controlled. When leaving the premises we are always told by management to respect their Neighbours. I do not drive and they will often advise us to book our Ubers before leaving the premises to ensure we are not making noise outside the venue. I appreciate the family-friendly atmosphere it brings to the Neighbourhood. I know they have held fun activities for children during the holidays and I have seen families dining in there before. I fully support extending Sip City's opening hours, as this would further benefit the community without compromising safety, order, or quality of life.

### **Support 2**

I live in SE8 5UH, which is just a short stroll from Sip City. Having spent over 20 years in the neighbourhood, I have witnessed Sip City grow into a treasured and well-managed community.

By keeping a closely watched environment and discouraging antisocial behaviour, the property enhances local safety.

The administration, in my experience, is considerate of the neighbours and makes sure that noise levels and customer conduct are kept under control.

I frequent the area and value the secure environment and family-friendly vibe. In order to further benefit the community without sacrificing safety, order, or quality of life, I wholeheartedly endorse Sip City's opening hours being extended.

### **Support 3**

As a resident of the south east area . I am writing to express my support for their application to extend their opening hours.

Having lived in this area for 19 years I have seen Sip City grow into a well-run and responsible establishment. It has become a key part of the neighborhood, adding to the sense of safety and liveliness we enjoy.

I believe extended opening hours for Sip City would benefit the local area while remaining consistent with the following important considerations:

Sip City is responsibly managed, ensuring the premises are safe and orderly for both patrons and others in the area.

I have never experienced or noticed any disturbances caused by the establishment or its customers. Sip City has demonstrated a strong commitment to respecting nearby residents by maintaining appropriate noise levels and customer conduct.

Sip City has created a family-friendly environment, offering seasonal activities for everyone during events like Easter and Christmas. This approach helps ensure the premises remain accessible and welcoming to all.

In light of these points, I fully support Sip City's request for extended opening hours. This change would further enhance their positive impact on the community while maintaining safety and quality of life for local residents.

#### Support 4

I am a resident of SE8 5UH located a short walk from Sip City. Having lived in the area for practically my whole life, I've seen Sip City become a responsibly managed and valued part of our community.

The premises contribute to local safety by maintaining a well-monitored environment and deterring antisocial behavior. I've found the management respectful of neighbors, ensuring noise levels and patron behavior are well-controlled. As someone who passes by regularly, I appreciate the family-friendly atmosphere and safe surroundings.

I fully support extending Sip City's opening hours, as this would further benefit the community without compromising safety, order, or quality of life.

#### Objection 1

I am writing to you to make my representation against Sip City Lounge 189 Deptford High Street license extension.

Sip City Lounge was always causing issues in the local community, the establishment was operating against licensed hours having very loud parties for a long time, bringing to the local area chaos, drunkenness, drug usage, noisy loud music, and guests that disrespect local families living in the local area.

The owner of the place never seemed to care about the neighbors and their well-being.

Few months ago Sip City was trying to extend their license but luckily was refused, and I don't see a reason why they should get their license extended this time.

This is my official representation, and please do not hesitate to get in touch if you need any more information.

#### Objection 2

In March 2024, SipCity applied for a later licence, which was denied because of the nuisance they have caused during their current hours. Further, because of the highly residential nature of the area, Lewisham Council has designated the area around Deptford High Street as a Local Hub - which means that all patrons should be dispersed by 11 pm Sunday - Thursday and midnight Friday and Saturday. This has not changed since March.

#### 1. History of Public Nuisance

Another critical factor is that though SipCity has outlined several points about how they will ameliorate noise emanating from the premises, since their last application, there have been several

occasions where they have made a noise nuisance. Below are the complaints I have made since March 2024.

11/5/24 — reported online and via email to licensing and police

15/5/24 — reported online and via email to licensing and police

7/6/24 — online, called police, and via email to licensing and police (there was fighting outside the premises and no security)

24/07/24 — reported online and email with photos — noise beyond 2300

9/9/24 — reported online and via email loud music, outside disturbance, car parking ( with video)

I was away for a few weeks in August 2024, so I could not report any disturbance.

Indeed, this demonstrates the owner's lack of good faith in being considerate neighbours; whether or not they had a temporary event licence on the above dates, they did not adhere to licensing conditions regarding noise nuisance.

## **2. Prevention of Public Nuisance**

**Noise Nuisance** - Deptford High Street and the surrounding area has a very high density of residential properties, and 189 Deptford High Street is surrounded by residents on all sides and above (please see attached image). Hundreds of residents are affected by Sip City, and an extended licence will make life intolerable. I have lived on Deptford High Street for nearly 35 years, and it is not a busy high street at night, as a general rule. However, on the nights that Sip City has events, there is a great deal of noise from people coming and going, shouting at one another, starting their vehicles and blasting radios. The current application mentions instructing patrons to leave quietly, but since SipCity has been on the High Street, I have seen no effort to calm the crowds coming and going from the premises. Nothing has changed in how they operate or how patrons block the pavement with their cars, play their radios loudly, shout, etc.

We are also disrupted by the music coming from Sip City. While it is less so during the winter, every time the door is opened and closed, it is noisy. In the summer, when our windows open, Sip City also has its doors open, making things worse. There are no double doors or a foyer to help to contain the noise within the premises. I have never seen any security people on the door, and there are often several people loitering outside.

**Parking and Blocking Access** - Whenever Sip City has an event, cars are parked on both sides of the street and pavements. There is no parking control on Deptford High Street at night, so this causes a significant safety risk. Often, I can not walk on the east side of Deptford High Street between Lamberton Street and St Paul's Church (sometimes further south), and the situation is similar on the west side. Cars block entrances to people's flats and often block access to side streets — including Albury Street and Mary Ann Gardens. Not only is this a hazard to pedestrians, but it is also a serious concern for emergency vehicles getting to residents in need. Right at the end of Mary Ann Gardens and Albury Street is a block of sheltered accommodation flats and emergency services, and carers need access more frequently.

## **3. Protecting Children from harm**

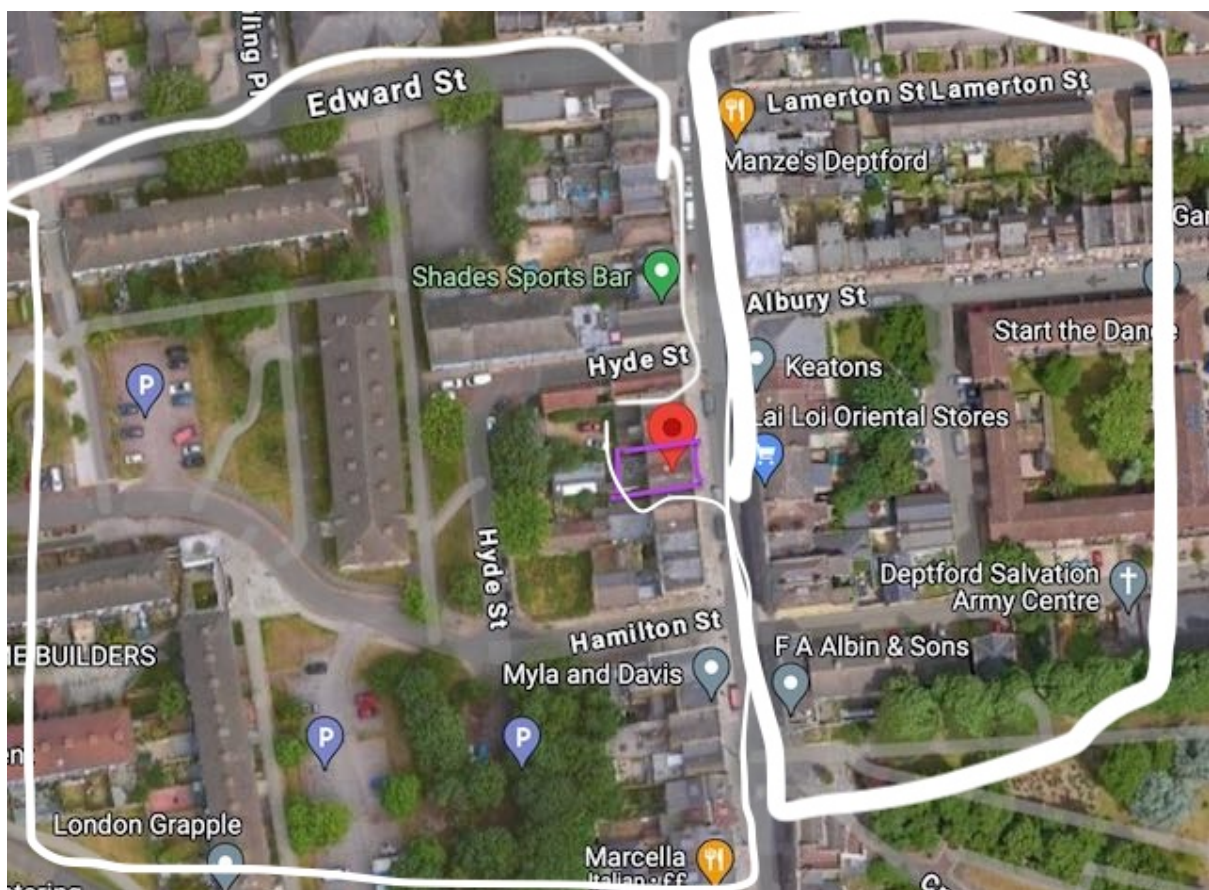
Many of us have large flats with families, and noise nuisances are not resolved quickly. School-age children need uninterrupted sleep, and if Sip City has a late licence, this will disrupt their sleep and schooling.

## **4. Lewisham Strategy for Local Hubs**

According to the latest Five Year Strategy document on the Lewisham Website, the Deptford High Street Area has been designated as a Local Hub. As such, licenced premises should be closed by 11 pm, Sunday through Thursday and 12 am on Friday and Saturday. Given the density of the residential population in this area, I see no reason that Sip City should be an exception to this policy. Further, I understand that Lewisham Council is actively trying to curtail night-time drinking in Giffin Square and Douglas Way. I can only see a late-running club exacerbating the problem of public drinking on the High Street, as when this club closes, the patrons can move south on Deptford High Street to continue their evening out. While sometimes exceptions might be made, they should be in exceptional circumstances and not for a club that does not seem to take on board its responsibility to the community — in an area full of residential properties.

## 5. Planning

I would also point out that the licencing application mentions that the premises has an addition at the back. I know this isn't a licencing issue, per se, but on the Lewisham Planning database, no planning permission has been sought or approved for this addition. Indeed, in the last few years, planning permission was denied for an addition at the back. While this is a matter for planning, it denotes a lack of good faith in dealing with neighbours and Council regulations.



## Objection 3

I would like to register my objection to the application for a new premises license at Sip City Lounge, 189 Deptford High Street, London, SE8 3NT as I believe it will compromise the following licensing objectives:

1. Prevention of public nuisance

2. Protection of children

### **1. Prevention of Public Nuisance**

The application requests the permission to sell alcohol, show films and play recorded music; Sundays to Wednesdays until midnight and Thursdays to Saturdays until 1am.

Only seven months ago, the same premises was refused a license variation for the same activities but with a terminal hour of 02:00 hours Thursdays to Saturdays; the Decision Notice stating that *'The Committee was not satisfied that the Applicant was upholding the licensing objectives, particularly public nuisance, in the way that it had been managing the Premises since they took over ownership'*. The evidence of poor management and disregard for the licensing objectives presented at the Hearing was such that the Committee specifically stated that even terminal hours of midnight Thursday - Saturday (the preferred hours for public houses in accordance with Lewisham's Statement of Licensing Policy, paragraph 15.7) *'would not uphold the licensing objectives to prevent public nuisance'*. This meant any variation to their current license was entirely refused. And this was just seven months ago.

Receiving this new application, the question that must be asked is whether or not the applicant has proven to learn from this refusal; is there evidence of improved professionalism and a higher regard for neighbours and for the licensing objectives? Unfortunately for residents, the interim has proven otherwise, with irregular parties taking place with frankly shocking levels of noise. The videos were taken at around 10:30 on a **Sunday** night, (the second video is from within one of the flats to the rear of venue). When a female friend went to the venue that evening to complain, she received an aggressive response from the owner - making a mockery of the license condition for the business to provide a telephone number for residents to call to bring any problems to the managers attention.

It seems to me that the only qualitative difference between this application and the last is that the applicant has paid a fee to a professional license agent to create their application. I would humbly suggest that before being granted any variation to their license, the applicant needs to first prove to both Lewisham and to their neighbours that they can operate professionally and successfully uphold the Licensing Objectives without breach. Until that time, why should intentions made via paid agents be trusted?

### **2. Protection of Children**

Over the last ten years I have witnessed an ever increasing number of families with children occupy dwellings on Deptford High Street and its immediate vicinity. Loss of sleep caused by noise nuisance during night hours presents an obvious risk to the health of children. When you also consider that Deptford is one of the most socially deprived areas in the country, it makes it all the more important to uphold basic living standards.

#### **Context**

I have lived on Deptford High Street as a near neighbour of the premises in question for twenty five years and greatly appreciate the diversity of cultures that Deptford is renowned for. The fundamental quality that lies at the heart of this success is the fact that the high street provides both retail and residential amenity - the architecture, of the buildings and of the road itself (too narrow to be a thoroughfare) bringing everyone into close proximity. I believe it is this intimacy between

commercial and residential that has, over many generations, created a flourishing community that is truly interdependent - a boon to an area which by many accounts is economically deprived. It is a great place to live and it is a great place to work. This success requires a sympathetic relationship between residents and business owners, and business owners and residents. Late night alcohol licences, unless managed with great sensitivity to the needs of neighbouring residents, risk upsetting this balance due to the simple but grave reality that noise nuisance during the night has severe and detrimental effects on the basic standards of living of residents. Regardless of the rights of those individual residents (many of whom established their homes on the High Street many years before the businesses in question arrived) my great fear is that this degrading of residential amenity could in turn unbalance the commercial/residential dynamic and upset the integrity of the community spirit that Deptford is renowned for. Lewisham Licensing understood this when they changed Deptford's designation from District Hub to Local Hub for their most recent Statement of Licensing Policy.

#### **Objection 4**

I am writing to object to the New Licencing application for SipCity at 189 Deptford High Street SE8 3NT

History of Public Nuisance. Many of us in the area have already made complaints about Sip city. I myself have called the police and the council twice to complain about them.

#### **2. Prevention of Public Nuisance**

Deptford High Street and the surrounding area have a high density of residential properties, and 189 Deptford High Street is surrounded by residents on all sides and above. Hundreds of residents are affected by Sip City. Deptford High Street and the area behind are generally not noisy in the evening; however, on the nights that Sip City has events, there is a great deal of noise from people coming and going, shouting at one another, starting their vehicles and blasting radios. When music is played, it is very disruptive for those around the back of the Club.

The current application says that it will instruct patrons to leave quietly, but since SipCity has been on the High Street, there has been no effort to calm the crowds coming and going from the premises. Nothing has changed in how they operate or how patrons block the pavement with their cars, play their radios loudly, shout, etc.

#### **3. Protecting Children from harm**

Many of us have families, and noise nuisances are not resolved quickly. School-age children need uninterrupted sleep, and if Sip City has a late licence, this will disrupt their sleep and schooling.

#### **4. Lewisham Strategy for Local Hubs**

According to the latest Five Year Strategy document on the Lewisham Website, the Deptford High Street Area has been designated a Local Hub. This means premises should be closed by 11 pm, Sunday through Thursday and midnight on Friday and Saturday. Given the density of the residential



population in this area, I see no reason that Sip City should be an exception to this policy.

## **Objection 5**

I would like to object to the current licence application at SipCity at 189 Deptford High Street SE8 3NT

### **1. Public Nuisance**

Within the area surrounding the subject site, there are a great number of residential properties both to the rear and along Deptford High Street itself - the High Street has been characterised as a residential street above a commercial street - both need to exist in harmony. The residential area behind the site is generally not noisy in the evenings, indeed even the High Street is generally fairly quite - it is not a favoured through route for commercial traffic, no busses run up and down the road. On the nights that Sip City has events however, there is a great deal of noise all evening and into the night from people coming and going, slamming doors, starting their cars (and car stereos), together with raised voices etc, its extremely disturbing to residents. There is often barely enough room to walk on the pavements because cars of visitors are parked right across the space - there is no parking control at these times at night.

To the rear, events spill out into the garden - my understanding is that this use is in direct contravention of a recent application for change of use which was recently a. refused by LBL (Planning Ref; DC/21/121171) and b. was denied at appeal (Appeal Ref: APP/C5690/W/21/3287671). In their conclusion, amongst other issues, the appeal inspector raised serious concerns about nuisance to surrounding residents. Whilst it is understood that this is not a planning application, the matters raised by LBL planning department which were supported by the planning inspectorate, are still applicable - in order for the council to remain credible, the opinion between LBL's departments surely must be consistent?

### **2. Protecting Children from harm**

Many of the families living close to the site have children and complain that the disturbance already being suffered as a cause of the nightclub activities are keeping their kids awake into the early hours and that as a cause of this, thier children's performance at school is being adversely effected. If the operational hours are even further extended as is proposed, this will greatly worsen the problem.

### **3. Lewisham Licensing Strategy**

The status of the High Street as a 'Local Hub' as defined by LBL could be eroded by this consent.

### **4. Conclusion**

Whilst I do not live closely enough to be directly effected by the late opening of SipCity however I am greatly concerned that, granting longer trading hours, this would set a precedence for other establishments to follow suit - as an example, a similar application (AJAA - which is close to where I live) was recently turned down following a Licence Hearing and for very similar reasons - I would expect them and others to apply for (and probably be granted) late licensing following the approval of SipCity's application.

A similar application was submitted and refused back in April last year - I would ask what has changed since then that would allow LBL to even consider granting this application?

## Objection 6

I would like to register my objection to this application on the following grounds:

- Prevention of public nuisance
- Protection of children
- Prevention of crime and disorder

### 1. Prevention of public nuisance

My home is at the rear of the property, and I have experienced regular disturbance from noise created by events in the rear garden of Sip City. I raised these problems in my representation to the licensing committee earlier this year, when the applicant sought an extended licence for the premises. There has been no improvement in the situation since that time, despite many neighbours raising it as an objection.

My personal circumstances mean that I am away from home more often now, but even so I have had cause to submit two complaints to the licensing team since the last licence hearing, relating to events that took place on June 6<sup>th</sup> and September 8<sup>th</sup>. I have copies of those complaints and the subsequent correspondence which I am able to provide on request.

On the first occasion I went to the premises to raise it with the manager, and was met by an aggressive response and accusations of racism that made me feel very uncomfortable and concerned for my own personal safety. This exchange was witnessed by a neighbour who was also concerned on my behalf.

The manager's understanding of his responsibilities to neighbours seemed to be that it didn't matter how much noise they made as long as it stopped at 11pm.

The rear garden of the property is used as a lounge and it is covered by a wooden roof structure with sliding panels. The panels can be moved to allow the roof to be opened and shisha to be used in this area. A planning application in 2022 to build the structure and use the rear garden for licensable activities and as a shisha lounge was refused by the council on a number of grounds. Moreover, the applicant's appeal against this decision was dismissed by the planning inspectorate on 8 September 2022. I understand that planning and licensing are separate issues and I mention this simply for completeness. Should planning enforcement result in the demolition of this structure, it would remove whatever sound insulation may be currently present.

Amplified music is played in the rear yard and DJs use microphones for calling. The volume of both these activities is extremely variable and does not seem to be controlled with neighbours in mind. Often the volume increases towards the end of the night. Such disturbance is as likely to happen on Sunday evenings as any other night of the week.

Many of the venue's patrons arrive by private car, parking along the high street and in the car parks in our housing estate, where enforcement patrols in the evening are rare. Once patrons have left the venue they often hang around before dispersing, causing further noise nuisance by slamming car doors, revving engines, chatting, shouting and so on. The dispersal policy proposed by the venue makes no mention of managing potential nuisance from this source, and makes an erroneous assumption that most people will

use trains for their homeward journey (the last train from Deptford to London Bridge is 00.13 and the last one to Dartford is 00.37), undermining the usefulness of the document.

2. Protection of children

Many of the residents in my block have children of school age, and our bedrooms face towards the rear of the premises. Granting a longer licence with the potential for regular noise disturbance in extended hours will have a negative impact on these children in terms of disturbing their home life, causing loss of sleep and a subsequent reduction in their attention span at school.

3. Prevention of crime and disorder

Arguments and fights between patrons after they have left the venue have been witnessed (and reported) by neighbours. Granting a longer licence would only exacerbate this situation.

I also offer my own experience of visiting the venue to complain about the noise, as an example of how I felt intimidated and my personal safety compromised. I would certainly be unwilling to call the manager in the event of any problems, so a dedicated phone number for neighbours would not resolve this problem.

Additional comments: reporting issues.

Despite claims at the last licensing hearing that the venue seeks to consider its neighbours, our experience since has been quite the opposite. Unfortunately we have also found the process of reporting breaches to be very confusing and the council's response variable.

Out of hours response tends to operate on 'peak' nights only, whereas we are as likely to suffer noise on a Sunday night as we are on a Friday – and the impact of that disturbance is greater.

Out of hours response also seems to be focussed on measuring noise from within an individual's premises, which is not always helpful. Residents may prefer to stick ear plugs in and try to get some sleep rather than wait up for a possible call back and then wait even longer for a subsequent visit, by which time the noise may have ceased.

Officers place significant weight on residents filling in a noise diary over a period of time before they take any action. This no doubt makes it easier for officers but in my case, for example, as I am not always at home, so it would present an inaccurate picture of the situation. It is also open to abuse – how do officers subsequently assess noise diaries six months later and how are they able to confirm the accuracy of the entries?

We believe it is more helpful to submit individual reports and clear evidence (videos and audio recordings of noise problems, fights, opening beyond licensed hours etc) by email so that we can promptly and clearly explain the situation without being constrained by a spreadsheet. If neighbours are to regain confidence in the licensing enforcement and the council's safer communities service, officers must find a way of accommodating this

evidence and not forcing complainants to use a system that is inflexible and its oversight and purpose unclear.