



# SUMMONS AND AGENDA

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## BRENT, LEWISHAM AND SOUTHWARK IT COMMITTEE

**Date: TUESDAY, 18 MARCH 2025 at 6.00 pm**

Online via MS Teams

**Enquiries to: [committee@lewisham.gov.uk](mailto:committee@lewisham.gov.uk)**

### **MEMBERS**

Councillor Jake Rubin	London Borough of Brent
Councillor Mili Patel	London Borough of Brent
Council Amanda De Ryk	London Borough of Lewisham
Councillor James J Walsh	London Borough of Lewisham
Councillor Stephanie Cryan	London Borough of Southwark
Councillor Barrie Hargrove	London Borough of Southwark

**Members are summoned to attend this meeting**

A handwritten signature in cursive script, appearing to read "Jeremy Chambers".

**Jeremy Chambers  
Monitoring Officer  
Laurence House  
Catford Road  
London SE6 4RU  
Date: 10 March 2025**

## ORDER OF BUSINESS – PART 1 AGENDA

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# Joint Committee of the London Boroughs of Brent, Lewisham and Southwark

**Tuesday 18 March 2025 at 6.00 pm**

To be held as an online meeting via MS Teams

The meeting will be open for the press and public to attend and view via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

## Membership:

### Members

Councillor Jake Rubin (London Borough of Brent)  
Councillor Mili Patel (London Borough of Brent)  
Councillor James Walsh (London Borough of Lewisham)  
Councillor Amanda De Ryk (London Borough of Lewisham)  
Councillor Stephanie Cryan (London Borough of Southwark)  
Councillor Barrie Hargrove (London Borough of Southwark)

**For further information contact:** Abby Shinhmar, Governance Officer  
0208 937 2078; [abby.shinhmar@brent.gov.uk](mailto:abby.shinhmar@brent.gov.uk)

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[Council meetings and decision making | Brent Council](#)

# Agenda

Introductions, if appropriate.

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<b>1 Appointment of Chair</b>	
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To confirm the appointment of the Chair for the meeting.

In accordance with Section 10 of the Joint Committee Terms of Reference the Chair should rotate between the appointed members from each Council at each meeting. As this meeting is being hosted by the London Borough of Lewisham the practice is for the Chair of the meeting to be appointed from the membership of that authority.

<b>2 Apologies for Absence and Clarification of Alternate Members</b>	
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<b>3 Declarations of Interest</b>	
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Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary, personal or prejudicial interests in the items on this agenda and to specify the item(s) to which they relate.

<b>4 Minutes of the Previous Meeting</b>	1 - 10
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To approve the minutes of the previous meeting held on Tuesday 26 November 2024 as a correct record.

<b>5 Provision for Public Participation</b>	
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<b>6 Shared Technology Service Update Report</b>	11 - 80
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This report provides an update on the performance of the Shared ICT Service.

<b>7 Date of Next Meeting</b>	
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Members are asked to note that the provisional list of dates for the Joint Committee during the 2025 – 26 Municipal Year are currently being finalised with an update to be provided at the meeting. The final dates will then be subject to confirmation by each respective partner borough.

## **8 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Deputy Director Democratic Services (Brent Council) or their representative in advance of the meeting.

## **9 Exclusion of Press and Public**

The following item is not for publication as it relates to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 6: STS Performance Update (Appendix 1 – STS Risk Register)

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of and particular person (including the authority holding that information)."

The press and public will be excluded from the remainder of the meeting as the final report contains the following category of exempt information as specified in Paragraph 3, Part 1 Schedule 12A of the Local Government Act 1972, namely:

"Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

## **10 Shared Technology Service Cyber Security Update Report**

81 - 86

This report provides an update on the Cyber Security status, threats, and mitigations identified in relation to the Shared Technology Services.

# Agenda Item 3

## Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also a Prejudicial Interest (i.e. it affects a financial position or relates to determining of any approval, consent, licence, permission, or registration) then (unless an exception at 14(2) of the Members Code applies), after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### \*Disclosable Pecuniary Interests:

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### \*\*Personal Interests:

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests a of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral ward affected by the decision, the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who employs or has appointed any of these or in whom they have a beneficial interest in a class of securities exceeding the nominal value of £25,000, or any firm in which they are a partner, or any company of which they are a director
- any body of a type described in (a) above

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