



AGENDA

MAYOR AND CABINET (CONTRACTS)

Date: WEDNESDAY, 7 JUNE 2017 at 10.25 am

**Committee Room 3
Civic Suite
Lewisham Town Hall
London SE6 4RU**

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MEMBERS

Sir Steve Bullock	Mayor	L
Councillor Alan Smith	Deputy Mayor - Growth & Regeneration	L
Councillor Best	Health, Well-Being and Older People	L
Councillor Kevin Bonavia	Resources	L
Councillor Janet Daby	Community Safety	L
Councillor Joe Dromey	Policy and Performance	L
Councillor Damien Egan	Housing	L
Councillor Paul Maslin	Children & Young People	L
Councillor Joan Millbank	Third Sector and Community	L
Councillor Rachel Onikosi	Public Realm	L

Members are summoned to attend this meeting

**Barry Quirk
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Tuesday, 30 May 2017**



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

ORDER OF BUSINESS – PART 1 AGENDA

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MAYOR & CABINET (CONTRACTS)		
Report Title	Declarations of Interests	
Key Decision	No	Item No. 1
Ward	n/a	
Contributors	Chief Executive	
Class	Part 1	Date: June 7 2017

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

1 Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct :-

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

2 Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.

- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:-
 - (a) that body to the member’s knowledge has a place of business or land in the borough; and
 - (b) either
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes , or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members’ Interests (for example a matter concerning the closure of a school at which a Member’s child attends).

(5) Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.
- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

Agenda Item 2

MAYOR AND CABINET (CONTRACTS)		
Report Title	Minutes	
Key Decision		Item No.
Ward		
Contributors	Chief Executive	
Class	Part 1	Date: June 7 2017

Recommendation

It is recommended that the minutes of that part of the meeting of the Mayor and Cabinet (Contracts) which were open to the press and public, held on May 10 2017 be confirmed and signed as a correct record. (copy attached).

MINUTES OF THE MAYOR AND CABINET (CONTRACTS)

Wednesday, 10 May 2017 at 5.50 pm

PRESENT: Sir Steve Bullock (Chair), Councillors Alan Smith, Chris Best, Kevin Bonavia, Janet Daby, Joe Dromey, Damien Egan, Paul Maslin and Joan Millbank.

48. Declaration of Interests

None were made.

49. Minutes

RESOLVED that the minutes of the meeting held on April 19 2016 be confirmed and signed as a correct record.

50. Matters Raised by Scrutiny and other Constitutional Bodies

None were raised.

51. Exclusion of Press and Public

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:-

5. Enterprise Resource Planning - Appointment of a Systems Integrator for Oracle Cloud Finance, Procurement, Payroll & Human Resources.

6. Hazelhurst Court Extra Care Scheme.

7. Award of Contract to Housing and Care 21 for the delivery of Extra Care Services and Day Services at Cinnamon Court and Cedar Court.

52. Enterprise Resource Planning - Appointment of a Systems Integrator for Oracle Cloud Finance, Procurement, Payroll & Human Resources

Having considered a confidential officer report, and a presentation from the Cabinet Member for Resources, Councillor Kevin Bonavia, Mayor and Cabinet (Contracts), for the reasons set out in the report:

RESOLVED that

(1) a contract be awarded to Softcat from May 2017 to implement oracle

cloud financials and procurement at a stated contract cost (implementation cost plus a sum for the configuration workshops set out) with expiry of the contract on completion of the implementation and sign off by the Executive Director for Resources & Regeneration and an expected “go live” date of 1 April 2018 with an indicative three month aftercare period.

(2) a contract be awarded to Softcat Plc from May 2017 to implement oracle cloud payroll & human resources at a stated contract cost (implementation cost plus a sum for the configuration workshops set out) with expiry of the contract on completion of the implementation and sign off by the Executive Director for Resources & Regeneration and an expected “go live” date of 1 April 2018 for core human resources and 1 August 2018 for payroll each with an indicative three month aftercare period.

(3) oracle cloud licences be purchased from Oracle Corporation UK Ltd for three years at a stated annual cost for finance & procurement and an annual cost for payroll & human resources.

53. Hazelhurst Court Extra Care Scheme

This report was not available for the original dispatch to allow for an additional detailed review of the complex financial considerations relating to the recommendation. The report was urgent and could wait until the next meeting of the Mayor & Cabinet Contracts on June 7 2017 because of the interdependency of the award of contract and the lead in time to establish the service provision to synchronise with the end of build of the scheme.

Where a report is received less than 5 clear days before the date of the meeting at which the matter is being considered, then under the Local Government Act 1972 Section 100(b)(4) the Chair of the Committee can take the matter as a matter of urgency if he is satisfied that there are special circumstances requiring it to be treated as a matter of urgency. These special circumstances have to be specified in the minutes of the meeting.

Having considered a confidential officer report, and a presentation from the Cabinet Member for Health, Well Being and Older People, Councillor Chris Best, Mayor and Cabinet (Contracts) for the reasons set out in the report:

RESOLVED that the award of the contract for extra care services at Hazelhurst Court be made to Notting Hill Housing Trust for a period of 3 years (plus possible extension of 2 years) as set out in the financial section.

54. Award of Contract to Housing and Care 21 for the delivery of Extra Care Services and Day Services at Cinnamon Court and Cedar Court

This report was not available for the original dispatch because officers wished to give strategic consideration to the length of contract to be recommended for the day services. The report was urgent and cannot wait until the next meeting of the Mayor & Cabinet Contracts on June 7 2017 because the services subject of the report were now out of contract.

Where a report is received less than 5 clear days before the date of the

meeting at which the matter is being considered, then under the Local Government Act 1972 Section 100(b)(4) the Chair of the Committee can take the matter as a matter of urgency if he is satisfied that there are special circumstances requiring it to be treated as a matter of urgency. These special circumstances have to be specified in the minutes of the meeting.

Councillor Janet Daby received an assurance from the representative of the Executive Director for Community Services that the heating problems experienced at Cinnamon Court the previous summer had been resolved.

Having considered a confidential officer report, and a presentation from the Cabinet Member for Health, Well Being and Older People, Councillor Chris Best, Mayor and Cabinet (Contracts), for the reasons set out in the report:

RESOLVED that:

(1) a contract be awarded to Housing and Care 21 for an extra care service at two addresses, Cinnamon Court Deptford and Cedar Court Grove Park to consist of 400 hours a week at each address (800 hours a week total), the staff being paid at the London Living Wage at a stated hourly cost of £17.87 and a stated total annual cost and to be awarded for a period of three years with a possible extension of two, running from 1st July 2017 till 30th June 2020, with a possible extension to 30th June 2022;

(2) a contract be awarded to Housing and Care 21 for a day service at Cinnamon Court and Cedar Court of 12 places a day at each address (120 place days a week in total) at a stated daily and annual cost with the day rate supporting the payment of London Living wage and the contract to be awarded for a period of eighteen months with a possible extension of six months running from 1st July 2017 till 31st December 2018, with a possible extension to 30th June 2019; and

(3) there be a three month extension to the current contract terms and conditions from 1st April 2017 to the 30th June 2017.

55. Provision of Textile Collection Bring Bank Service - Appointment to Framework

Item withdrawn.

56. Fleet Vehicles Replacement Programme 2017/18

Item withdrawn.

The meeting closed at 6.02pm.

MAYOR & CABINET CONTRACTS		
Report Title	Exclusion of the Press and Public	
Key Decision	No	Item No.
Ward		
Contributors	Chief Executive (Head of Business & Committee)	
Class	Part 1	Date: June 7 2017

Recommendation

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:-

4. Textile Recycling Award of Contract

Agenda Item 4

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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