



AGENDA

MAYOR AND CABINET (CONTRACTS)

Date: WEDNESDAY, 11 JANUARY 2017 at 2.55 pm

**Committee Rooms 1 & 2
Civic Suite
Lewisham Town Hall
London SE6 4RU**

**Enquiries to: Kevin Flaherty 0208 3149327
Telephone: 0208 314 9327 (direct line)
Email: kevin.flaherty@lewisham.gov.uk**

MEMBERS

Sir Steve Bullock	Mayor	L
Councillor Alan Smith	Deputy Mayor - Growth & Regeneration	L
Councillor Chris Best	Health, Well-Being and Older People	L
Councillor Kevin Bonavia	Resources	L
Councillor Janet Daby	Community Safety	L
Councillor Joe Dromey	Policy and Performance	L
Councillor Damien Egan	Housing	L
Councillor Paul Maslin	Children & Young People	L
Councillor Joan Millbank	Third Sector and Community	L
Councillor Rachel Onikosi	Public Realm	L

Members are summoned to attend this meeting

**Barry Quirk
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Monday, 09 January 2017**



INVESTOR IN PEOPLE

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

ORDER OF BUSINESS – PART 1 AGENDA

Item No		Page No.s
1.	Declaration of Interests	1 - 4
2.	Minutes	5 - 14
3.	Exclusion of Press and Public	15
4.	School Health Service Contract	16 - 31



The public are welcome to attend our Committee meetings, however, occasionally, committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

MAYOR & CABINET (CONTRACTS)		
Report Title	Declarations of Interests	
Key Decision	No	Item No. 1
Ward	n/a	
Contributors	Chief Executive	
Class	Part 1	Date: January 11 2017

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

1 Personal interests

There are three types of personal interest referred to in the Council's Member Code of Conduct :-

- (1) Disclosable pecuniary interests
- (2) Other registerable interests
- (3) Non-registerable interests

2 Disclosable pecuniary interests are defined by regulation as:-

- (a) Employment, trade, profession or vocation of a relevant person* for profit or gain
- (b) Sponsorship –payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).
- (c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate in which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.
- (d) Beneficial interests in land in the borough.

- (e) Licence to occupy land in the borough for one month or more.
- (f) Corporate tenancies – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.
- (g) Beneficial interest in securities of a body where:-
 - (a) that body to the member’s knowledge has a place of business or land in the borough; and
 - (b) either
 - (i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) Other registerable interests

The Lewisham Member Code of Conduct requires members also to register the following interests:-

- (a) Membership or position of control or management in a body to which you were appointed or nominated by the Council
- (b) Any body exercising functions of a public nature or directed to charitable purposes , or whose principal purposes include the influence of public opinion or policy, including any political party
- (c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) Non registerable interests

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members’ Interests (for example a matter concerning the closure of a school at which a Member’s child attends).

(5) Declaration and Impact of interest on members' participation

- (a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take no part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members' Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**
- (b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.
- (c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member's judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.
- (d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.
- (e) Decisions relating to declarations of interests are for the member's personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories

There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:-

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

Agenda Item 2

MAYOR AND CABINET (CONTRACTS)		
Report Title	Minutes	
Key Decision		Item No.
Ward		
Contributors	Chief Executive	
Class	Part 1	Date: January 11 2017

Recommendation

It is recommended that the minutes of that part of the meetings of the Mayor and Cabinet Contracts which were open to the press and public, held on November 30 2016 and December 7 2016 be confirmed and signed as a correct record. (copy attached).

MINUTES OF THE MAYOR AND CABINET (CONTRACTS)

Wednesday, 30 November 2016 at 2.30 pm

PRESENT: Sir Steve Bullock (Chair), Councillors Alan Smith, Councillor Chris Best, Kevin Bonavia, Damien Egan, Paul Maslin, Joan Millbank and Rachel Onikosi.

ALSO PRESENT: Councillor Suzannah Clarke, Councillor John Paschoud and Councillor Jacq Paschoud.

Apologies for absence were received from Councillor Janet Daby and Councillor Joe Dromey.

147. Declaration of Interests

Councillor Smith declared a personal interest in Item 5, the Lewisham Disability Coalition appeal, as a friend of the representative.

148. Main Grant Funding Appeals

The Mayor outlined to Cabinet and officers that each appellant would be granted a 10 minute slot, 3 minutes allocated to the appellant to make their appeal presentation and 7 minutes for Cabinet to ask questions of the appellant. The Cabinet agreed that discussion of all appeals would be held after all appellants had been heard.

The current main grants programme was agreed by Mayor and Cabinet Contracts on 13 May 2015. Funding was provided over four themes:

- Strong and cohesive communities
- Communities and care
- Access to advice services
- Widening access to arts and sports

Mayor and Cabinet (Contracts) agreed 2016-17 funding to 60 organisations on 17 February 2016. Funding was awarded for 2 years and 9 months, from July 2015 to March 2018 due to the overall financial position of the Council Mayor and Cabinet have agreed to reduce the funding to the grants programme by £1m from April 2017. This equates to around 25% of the overall mains grant budget.

Five organisations appealed their recommended allocation. Two of these organisations (Lewisham Disability Coalition and Voluntary Services Lewisham) are recommended for a pro-rata reduction. Voluntary Services Lewisham have since withdrawn their appeal.

Following the consideration of all the appeals, the Mayor and Cabinet will make recommendations to the subsequent meeting of Mayor and Cabinet (contracts) on 7 December 2016 regarding any changes to the original allocations.

Grove Park Community Group

Councillor Suzannah Clarke, a local Ward member spoke in support of the Grove Park Community Group. The Community Development Officer from GPCG gave a presentation to the Mayor and Cabinet.

GPCG kept in touch with the local community to find out their needs. There are a lot more activities going on at the centre as an outcome of the last communication regarding the grant. The CDO has been working with all the other services in Grove Park ward although there has been some difficulty in bringing them together. There has been funding support from GPCG to the over 60s club. There is a preschool running in the under 5s Respite Care which was previously closed, which GPCG has also supported financially

The Mayor and Cabinet thanked the appellant for their presentation

IRIE!

The Chair, Artistic Director, Community Allocations Officer, a member of the IRIE board from IRIE! gave a presentation to the Mayor and Cabinet.

Since 2012 IRIE! have been positioning themselves for the future with sustainability at the forefront. The Moonshot centre, which is the IRIE! hub was specifically built for the African-Caribbean Community and is the only remaining purpose built centre for this group in South-East London. IRIE are on track to meet all 2016-17 targets. The organisation is aware of its core business and have robust plans in place for the significant developments in hand and for the future, and have processes in place to quickly re-evaluate processes and themes. There was difficulty with one.

The Mayor and Cabinet thanked the appellant for their presentation.

Mencap

A volunteer at Mencap, gave a presentation to the Mayor and Cabinet.

Mencap run 3 clubs every week. The organisation runs supported holidays, discos, advocacy and some campaigns work. Mencap fund the advocacy of the organisation through their reserves. Lewisham Council is the only funder for the organisation. Mr O'Shea stated Mencap require funding for insurance, payment of workers, safeguarding and supported holiday organisations. Most of the volunteers are over 70- Mencap hope to have more young people involved in the club in the near future.

The Mayor and Cabinet thanked the appellant for their presentation

Lewisham Disability Coalition

Director of the Lewisham Disability Coalition, gave a presentation to the Mayor and Cabinet.

The organisation also achieved its outputs in the area of participating in Advice Lewisham partnerships and the design of three discrete disability projects per annum. For 16/17, the organisation is keen to revise outputs to include targets not only for its advice services but for its representative role as a borough-wide disability campaigning organisation. The charity requested that the Council consider the cumulative impact on LDC due to the main grants cut.

The Mayor and Cabinet thanked the appellant for their presentation

RESOLVED that:

- (1) The original recommendation for Grove Park Community Group be upheld
- (2) The original recommendation for IRIE! be upheld
- (3) Mencap be provided with funding of £30,000
- (4) The original recommendation for Lewisham Disability Coalition be upheld with consideration given on rent costs and a possible renegotiation of the operation of the building, without the need to destabilise the organisation.

149. Appendix 5

This item was contained additional information relating to the previous item, the Main Grant Funding Appeals.

The meeting ended at 4.45pm

Public Document Pack

MINUTES OF THE MAYOR AND CABINET (CONTRACTS)

Wednesday, 7 December 2016 at 5.30 pm

PRESENT: Sir Steve Bullock (Chair), Councillors Alan Smith, Councillor Chris Best, Kevin Bonavia, Janet Daby, Joe Dromey, Joan Millbank and Rachel Onikosi.

Apologies for absence were received from Councillor Damien Egan and Councillor Paul Maslin.

1. Declaration of Interests

Councillor Daby declared a prejudicial interest in Item 3 as her husband had undertaken freelance work for the Lee Green Centre. She indicated she would withdraw from the meeting if their application was discussed.

Councillor Millbank declared a personal interest in Item 3 as a Council appointed member of the Voluntary Action Lewisham Board.

2. Minutes

RESOLVED that the minutes of the meeting held on November 9 2016 be confirmed and signed as a correct record.

3. Main Grants Programme

The report was presented by Councillor Joan Millbank who confirmed the results of appeals heard on November 30 which had resulted in a changed grant recommendation for Mencap. She explained the final grant recommendations for every organisation were now displayed in Annex Appendix 10. She pointed out a referral had been received from the Safer Stronger Communities Select Committee and she asked officers to prepare a response for members consideration in February 2017.

The Mayor and Councillor Millbank both praised the efforts undertaken by officers, the Voluntary Sector and individual grantees in preparing the submissions and acknowledged that while recent focus had been on appellant organisations, the entire process had been lengthy and involved extensive efforts by multiple groups.

Having considered an open officer report, the comments of the Safer, Stronger Communities Select Committee and a presentation by the Cabinet Member for the Third Sector, Councillor Joan Millbank, Mayor and Cabinet (Contracts) agreed that

(1) the proposals to fund voluntary and community sector groups, set out in Appendix 1, as modified in the Annex report and shown in Annex Appendix 10, be approved for the financial years 2017/18 and 2018/19;

- (2) £210,000 be ring-fenced for the development of the new 'infrastructure' offer (this represents a 25% reduction on the current funding to Voluntary Action Lewisham and the Volunteer Centre Lewisham);
- (3) officers undertake a review of grants awarded to organisations that provide similar activities around youth theatre and performing arts to report back to Mayor and Cabinet in June 2017;
- (4) ring-fencing of £15,000 be approved to support boxing in the borough in light of the recommendation to defund London Amateur Boxing Association;
- (5) officers review the allocations to Eco Communities during 2017/18 and report back to Mayor and Cabinet during 2017 with a recommended allocation for 2018/19 ;
- (6) rent grants cease from 1 April 2017 in order to regularise the support given to organisations in council buildings and the impact and agreed next steps for each of the four organisations affected be approved as set out;
- (7) officers undertake a review of the grant making process to inform future allocation rounds; and
- (8) the Executive Director for Community Services be asked to prepare a response to the comments of the Safer Stronger Communities Select Committee for Mayoral consideration.

4. Exclusion of Press and Public

RESOLVED that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:-

5. School Minor Works Contract
6. Options for integrated finance, procurement, payroll and human resources solution
7. Energy Price Review
8. Agency Managed Service
9. Leisure Contract Changes
10. Intensive Housing Advice and Support Service Contract Award
11. Award of Contract - Core Contract for Adult Substance Misuse Services

12. Contract Award for Services with MH and Substance Issues and Travellers

5. School Minor Works Contract

Having considered a confidential officer report, Mayor and Cabinet (Contracts), for the reasons set out in the report

RESOLVED that:

- (1) the Education Maintenance Grant available allocation of £3,762,000 be used for the delivery of the schools minor works programme in 2017/18;
- (2) the procurement method and proposed Schools Minor Works schemes as set out be approved;
- (3) authority be delegated to the Executive Director for Children and Young People to agree an additional £250,000 over and above the £3,760,000 agreed budget allocation should this is required;
- (4) authority be delegated to the Executive Director for Children & Young People on the advice of the Executive Director for Resources and Regeneration to finalise the Schools Minor Works programme within the programme set out;
- (5) authority be delegated to the Executive Director for Resources & Regeneration on the advice of the Executive Director for Children & Young People to procure and award contracts to deliver the 2017/18 Schools Minor Works Programme; and
- (6) £200,000 be set aside from the Minor Capital works unallocated resources to utilise for further feasibility work if required, any urgent safety or security works that might be required and as a potential sum to match fund as a contribution to an agreed funded project.

6. Options for integrated finance, procurement, payroll and human resources solution

Having considered a confidential officer report, and a presentation by the Cabinet Member for Resources, Councillor Kevin Bonavia, Mayor and Cabinet (Contracts) for the reasons set out in the report

RESOLVED that:

- (1) the contents of the report and the detailed options appraisal and business case be noted;
- (2) In considering the options and business case, officers work towards the implementation of an integrated finance, procurement, payroll and human resources solution;
- (3) officers commence the procurement of a Systems Integrator (SI) for

finance and procurement to upgrade to Oracle Cloud

(4) officers commence the procurement of a new platform for payroll and human resources and an SI for payroll and human resources

(5) the two procurement processes, as set out in recommendations 3 and 4 above, be carried out under the Crown Commercial Services (CCS) Framework Agreement for Corporate Software Solutions;

(6) decisions on the archiving and contingency options are delegated to the Executive Director for Resources and Regeneration.

7. Energy Price Review

Having considered a confidential officer report, and a presentation by the Cabinet Member for Resources, Councillor Kevin Bonavia, Mayor and Cabinet (Contracts)

RESOLVED that the report be noted.

8. Agency Managed Service

The Mayor recognised that the contract was required but felt that given the Council's dire financial circumstances, recruitment policy and dependence on agency staff should be critically examined after the next annual Council budget was agreed.

Having considered a confidential officer report, and a presentation by the Cabinet Member for Resources, Councillor Kevin Bonavia, Mayor and Cabinet (Contracts), for the reasons set out in the report,

RESOLVED that a contract be awarded to Reed Specialist for the provision of a Managed Service Provider for the supply of temporary agency workers to the Council, for a period of 2 years, with possible extensions of up to 2 years, subject to agreement by both parties and satisfactory performance by the contractor.

9. Leisure Contract Changes

Having considered a confidential officer report, and a presentation by the Cabinet Member for Health, Well Being and Older People, Councillor Chris Best, Mayor and Cabinet (Contracts), for the reasons set out in the report,

RESOLVED that:

(1) the background to the proposed changes and work done with the two leisure operators be noted; and

(2) the changes to the Fusion Lifestyle contract, as set out, be approved.

10. Intensive Housing Advice and Support Service Contract Award

Having considered a confidential officer report, and a presentation by the Cabinet Member for Health, Well Being and Older People, Councillor Chris Best, Mayor and Cabinet (Contracts) for the reasons set out in the report

RESOLVED that a contract be awarded for the Intensive Housing Advice and Support Service to One Housing Group for an initial period of 3 years, with possible extensions for periods up to a further 2 years, with a stated annual value.

11. Award of Contract - Core Contract for Adult Substance Misuse Services

Having considered a confidential officer report, and a presentation by the Cabinet Member for Community Safety, Councillor Janet Daby, Mayor and Cabinet (Contracts), for the reasons set out in the report,

RESOLVED that:

(1) a contract for Drug and Alcohol Services be awarded to CGL for a period of 3 years, with an option for the council to extend the contract for a further 2 years, with a stated annual value; and

(2) should funding from the Mayor's Office for Policing and Crime (MOPAC) be available, Officers seek the authorisation of the Executive Director for Resources and Regeneration to authorise a contract variation to CGL for the current Prevention, Inclusion & Public Health Commissioning Team contract for the Drugs and Alcohol Service (Core Contract).

12. Contract Award for Services with MH and Substance Issues and Travellers

Having considered a confidential officer report, and a presentation by the Cabinet Member for Health, Well Being and Older People, Councillor Chris Best, Mayor and Cabinet (Contracts), for the reasons set out in the report,

RESOLVED that:

(1) a waiver of the Councils Contract Procedure Rules be made and a contract be awarded to Lewisham Irish Centre for the provision of a floating support service for travellers for a period of 3 years, with an option of extending by 2 further years, beginning on 1 April 2017 at a stated annual contract value;

(2) a contract be awarded to Family Action for the provision of an accommodation based service for 16 people based across 3 properties for a period of 3 years, with an option to extend by up to 2 further years, beginning on 1 April 2017 at a stated annual funding delivering savings of £13,012 per year to the borough;

(3) a contract be extended with Equinox Lewisham Services for a period of 1 year from 1 April 2017 for the provision of an accommodation based mental health service for 24 clients spread across 3 properties with an additional 6 people supported in designated units; and

(4) a contract be extended with Foundation 66 for a period of 1 year from 1 April 2017 for the provision of an accommodation based service working with 25 people with substance misuse problems.

The meeting closed at 6.01pm

MAYOR & CABINET CONTRACTS		
Report Title	Exclusion of the Press and Public	
Key Decision	No	Item No.
Ward		
Contributors	Chief Executive (Head of Business & Committee)	
Class	Part 1	Date: January 11 2017

Recommendation

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information:-

4. School Health Service Contract

Agenda Item 4

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted