

Appendix 4: Surrey Canal Triangle Consultation Programme

Surrey Canal Triangle Draft Supplementary Planning Document Public Consultation: Programme

Production	Stage 2 consultation period - 13 November 2019 to 5 January 2020 (6 weeks)	
Web publication Consultations page	1	The draft SPD along with all relevant and previously uploaded documentation was advertised on the Council's consultation page. A short online questionnaire was included. In line with new requirements, an accessible version of the draft SPD was also uploaded. A link providing contact details to the Urban Design inbox was also provided.
Newspaper advert	2	Consultation advertised in the 'New Shopper' local paper
Web publication SPD page	3	The draft SPD along with all relevant and previously uploaded documentation was advertised on the Council's SPD page along with a link to the consultation page (where the brief online questionnaire was also provided).
Paper copies	4	Paper copies of all information and the questionnaire were provided in, The Planning Information Office, Lewisham Library Deptford Lounge and Library
Site notices	5	Five site notices advising of the consultation were installed at key positions around the site perimeter.
Notification letters	6 7 8	A notification letter in email form went out to all relevant Councillors A notification letter in email form went to all Statutory Consultees A notification letter in email form went out to all relevant community groups that the Council holds contact details for.
Letter drop	9	A printed letter was mailed to all parties within the site boundary.
Letter drop	10	A printed letter was mailed to all parties in proximity to the site boundary.
Web update Advertising drop-in	11	Both the Consultations and SPD page were updated to notify of a drop-in session at Scotney Hall, SE15 1EY, 10th Dec. from 5pm to 8pm, providing opportunity for interested to parties to talk directly to officers.
Drop-in session	12	Drop in session Held at Scotney Hall from 5pm to 8pm SPD, presentation boards on display and officers present to answer questions and take comments.
Consultation on Draft Closed	13	Consultation closed and documentation moved to "closed consultations" area on the Council website. Results to be published by w/e Friday 17th January 2020