

Committee	Sustainable Development Select Committee	Item No	6
Report Title	Select Committee Work Programme		
Contributors	Scrutiny Manager		
Class	Part 1	Date	15 March 2012

1 Purpose

- 1.1 To advise Members of the Select Committee of the work programme for the municipal year 2011/12.

2 Summary

- 2.1 At the beginning of the municipal year, each select committee drew up a draft work programme for submission to the Business Panel for consideration.
- 2.2 The Business Panel considered the work programmes of each of the select committees on 17 May 2011 and agreed a co-ordinated overview and scrutiny work programme, avoiding duplication of effort and facilitating the effective conduct of business.
- 2.3 However, the work programme is a “living document” and as such can be reviewed at each select committee meeting so that members are able to include urgent, high priority items and remove items that are no longer a priority.

3 Recommendations

- 3.1 The select committee is asked to:
- note the work programme and project plan attached at **Appendix iv** and discuss any issues arising from the programme;
 - specify the information and analysis required in the report for each item on the agenda for the next meeting, based on desired outcomes, so that officers are clear on what they need to provide;
 - note the Council’s Forward Plan and Key Decisions programmed for the next four months, attached at **Appendix v**, and consider any key decisions for further scrutiny.

4. The work programme

- 4.1 The work programme for 2011/12 was agreed at the meeting of the Committee held on 10 May 2011 and considered by the Business Panel on 17 May 2011. The Committee has completed its 2011/12 work programme (see **Appendix i**), with some exceptions, as outlined below.
- 4.2 The Committee has not completed the Air Pollution and Impact of Localism on Lewisham items but will have the chance to do in the next municipal year.
- 4.3 The Committee will have 8 meetings in the next municipal year. The dates will be agreed at the Council AGM.
- 4.4 The Committee is asked to consider if any urgent issues have arisen that require scrutiny and if any existing items are no longer a priority and can be removed from the work

programme. Before adding additional items, each item should be considered against agreed criteria. The flow chart attached at **Appendix iii** may help Members decide if proposed additional items should be added to the work programme. The Committee's work programme needs to be achievable in terms of the amount of meeting time available. If the committee agrees to add additional item(s) because they are urgent and high priority, Members will need to consider which medium/low priority item(s) should be removed in order to create sufficient capacity for the new item(s).

5. The next meeting

5.1 There are currently no scheduled items to come to the first meeting of the 2012/13 year.

6. Financial Implications

6.1 There are no immediate financial implications from this report.

7. Legal Implications

7.1 In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

8. Equalities Implications

8.1 There may be equalities implications arising from items on the work programme and all activities undertaken by the Select Committee will need to give due consideration to this.

Background Documents

Lewisham Council's Constitution

Centre for Public Scrutiny the Good Scrutiny Guide – a pocket guide for public scrutineers

Completed Topics

Date of Meeting	Agenda Item	Review Type	Link to Corporate Priority	Priority
Wednesday 10th May 2011	1. Confirmation of Chair and Vice-Chair	Constitutional requirement	-	-
	2. Local Shops and Parades	Standard Review	Strengthening the local economy	Medium
Thursday 2nd June 2011	1. Financial Exclusion Review	In-depth Review	Strengthening the local economy	High
Thursday 7th July 2011	1. Good Egg Standard	Information Item	Inspiring efficiency, effectiveness and equity	Low
	2. Financial Exclusion Review	In-depth Review	Strengthening the local economy	High
Thursday 15th September 2011	1. Parking	Standard Review	Clean, green and liveable	High
Thursday 3rd November 2011	1. Financial Exclusion Review	In-depth Review	Strengthening the local economy	High
	2. Response from Mayor and Cabinet – Local Shops	Response	Strengthening the local economy	Medium
Tuesday 13th December 2011	1. Revenue Budget Savings Proposals	Standard Review	Inspiring efficiency, effectiveness and equity	Medium
	2. Home Insulation Partnership	Standard Review	Clean, green and liveable	Medium
	3. Financial Exclusion Review	In-depth Review	Strengthening the local economy	High
Tuesday 7th February 2012	1. Response from Mayor and Cabinet – Parking	Response	Clean, green and liveable	Medium
	2. Regeneration Strategy – Delivery Strategy 2011-14	Standard Review	Strengthening the local economy, Clean, green and liveable	Medium
	3. Financial Exclusion Review	In-depth Review	Strengthening the local	High

			economy	
Thursday 15th March 2011	1. Lewisham Town Centre Area Action Plan	Standard Review	Strengthening the local economy	Medium
	2. Integrated Transport – Bakerloo Extension	Standard Review	Clean, green and liveable, Strengthening the local economy	Medium
	3. Financial Exclusion Review	In-depth Review	Strengthening the local economy	High

Potential Topics for Next Year's Work Programme

Topics carried over from last year

- Air Pollution
- Impact of Localism on Lewisham

Topics arising from previous scrutiny by the Committee

- Parking Review

Scrutiny work programme – prioritisation process

