| Safer Stronger Communities Select Committee | | | | | |
|---|---|---------------|--|--|--|
| Title | Select Committee work programme 2017-18 | | | | |
| Contributor | Scrutiny Manager | Item 6 | | | |
| Class | Part 1 (open) | 26 April 2017 | | | |

1. Purpose

1.1 To ask Members to agree an annual work programme for the Safer Stronger Communities Select Committee.

2. Summary

- 2.1 This report:
 - 1. Informs Members of the meeting dates for this municipal year.
 - 2. Provides the context for setting the Committee's work programme.
 - 3. Invites Members to decide on the Committee's priorities for the 2017-18 municipal year.
 - 4. Informs Members of the process for Business Panel approval of the work programme.
 - 5. Outlines how the work programme can be monitored, managed and developed.

3. Recommendations

- 3.1 The Select Committee is asked to:
 - Note the meeting dates and terms of reference for the Safer Stronger Communities Select Committee.
 - Consider the provisional work programme at appendix B.
 - Consider adding further items to the work programme, taking into consideration the criteria for selecting topics; information about local assembly priorities and items already added to the provisional work programme.
 - Note the key decision plan, attached at appendix F, and consider any key decisions for further scrutiny.
 - Agree a work programme for the municipal year 2017-18.
 - Review how the work programme can be developed, managed and monitored over the coming year.
 - Provide a steer for the scope on the revire into LGBT provision in Lewisham.

4. Meeting dates

- 4.1 The following Committee meeting dates for the next municipal year were agreed at the Council AGM on 27 March 2017:
 - 26 April 2017
 - 6 June 2017
 - 12 July 2017

- 21 September 2017
- 2 November 2017
- 13 December 2017
- 25 January 2018
- 7 March 2018

5. Context

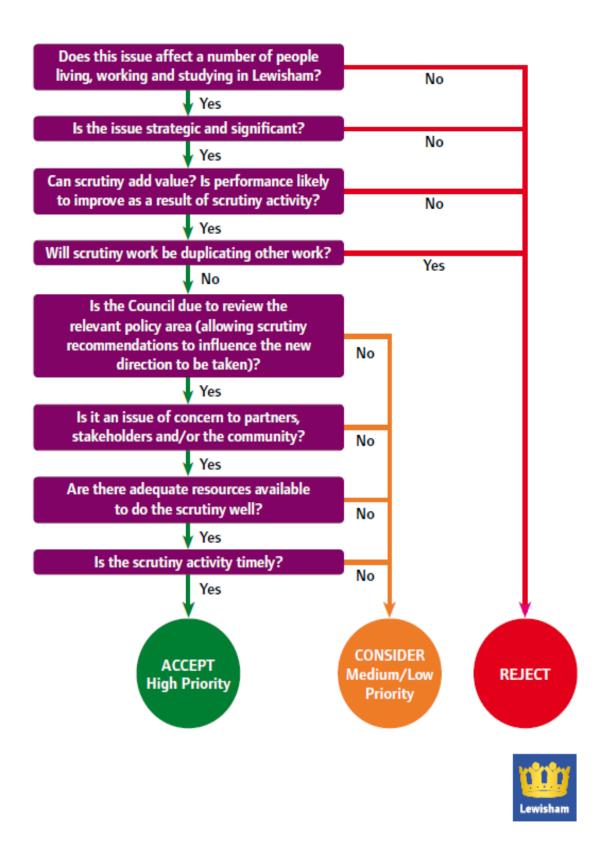
- 5.1 The Committee has a responsibility for scrutinising Lewisham's approach to improving equality of opportunity for all citizens. It also examines work to improve community safety and tackle anti-social behaviour. The Committee's full terms of reference are set out in appendix A.
- 5.2 The Committee regularly scrutinises the work of Lewisham's Community Services directorate, which includes teams responsible for the Libraries and Information Service, Broadway Theatre, events team; the grants programme, Local Assemblies and arts. The Committee is also responsible for scrutinising the delivery of the Safer Lewisham Plan.

6. Deciding on items for the work programme

- 6.1 When deciding on items to include in the work programme, the Committee should have regard to:
 - items the Committee is required to consider by virtue of its terms of reference;
 - the criteria for selecting and prioritising topics;
 - the capacity for adding items:
 - the context for setting the work programme and advice from officers;
 - suggestions already put forward by Members.
- 6.2 At its meeting on 28 March, Overview and Scrutiny Business Panel agreed that all select committees be reminded that 2017-18 is the last year of the administration and therefore they may want to consider work done to date. They were reminded they may also wish to focus their attention on key policy areas going into the new municipal year.

6.3 The following flow chart, based on the Centre for Public Scrutiny (CfPS) advice for prioritising topics is designed to help Members decide which items should be added to the work programme.

Scrutiny work programme - prioritisation process



- The remit of the Safer Stronger Communities Select Committee is broad and for the Committee to ensure its work programme is as tailored and focussed as possible delivering robust scrutiny, it is important to ensure items are prioritised and key outcomes identified. It is likely that due to the volume of work, the Committee will have to make difficult decisions considering where it can most add value and influence and which items are of most importance to the Council and Lewisham residents. Particular care needs to be taken regarding the potential for duplicating work by other committees and boards.
- 6.5 As well as using the prioritisation process above, the Committee may wish to highlight key themes which they believe to be of strategic importance for the Committee for 2017/18. These can then be used by the Committee to help determine whether items should be added to the work programme.

7. Different types of scrutiny

- 7.1 It is important to agree how each work programme item will be scrutinised. Some items may only require an information report to be presented to the Committee and others will require performance monitoring data or analysis to be presented.

 Typically, the majority of items take the form of single meeting items, where members:
 - (a) agree what information and analysis they wish to receive in order to achieve their desired outcomes:
 - (b) receive a report presenting that information and analysis;
 - (c) ask questions of the presenting officer or guest;
 - (d) agree, following discussion of the report, whether the Committee will make recommendations or receive further information or analysis before summarising its views.
- 7.2 For each item, the Committee should consider what type of scrutiny is required and whether the item is high or medium/low priority (using the prioritisation process). Allocating priority to work programme items will enable the Committee to decide which low and medium priority items it should remove from its work programme, when it decides to add high priority issues in the course of the year.

In-depth review

- 7.3 Some items might be suitable for an in-depth review, where the item is scrutinised over a series of meetings. Normally this takes four meetings to complete:
 - Meeting 1: Scoping paper (planning the review)
 - Meetings 2 & 3: Evidence sessions
 - Meeting 4: Agreeing a report and recommendations
- 7.4 The Committee has previously indicated that it wishes to carry out an in-depth review on provision for the LGBT community in Lewisham. It is proposed that a scope for this review be presented to committee at its meeting on 6 June 2017. The Committee is asked to consider what it would like the review to focus on and whether other select committee's might be asked to contribute to the review, by virtue of their terms of reference, via Business Panel.

8. Provisional 2017/18 Work Programme

- 8.1 The provisional work programme for the Safer, Stronger Communities Select Committee is attached at Appendix B. This includes:
 - Suggestions from the Committee in the previous year
 - Suggestions from officers
 - Issues arising as a result of previous scrutiny
 - Issues that the committee is required to consider by virtue of its terms of reference.
 - Standard reviews of policy implementation or performance which are based on a regular schedule.
- 8.2 The Committee should also give consideration to:
 - issues of importance to Local Assemblies
 - decisions due to be made by Mayor and Cabinet (appendix F).

Suggestions from the Committee in the previous year

- 8.3 The Committee has already agreed that the following items should be put forward for consideration as part of the 2017-18 work programme:
 - Demographics in Lewisham Evidence Session
 - Updates on the Youth Offending Service Inspection Action Plan
 - An in-depth review into LGBT provision in Lewisham.
 - Lewisham police service update
 - Poverty Commission final report and recommendations
 - National Probation Service and Community Rehabilitation Company Update.
- 8.4 These suggestions have been incorporated into the draft work programme at appendix B.

Suggestions from Officers

- 8.5 It has been agreed that all select committeeswill consider the Lewisham Future Programme on an on-going basis with a likely whole meeting focus in September 2017.
- 8.6 The Council has already made savings of £138.4m to meet its revenue budget requirements since May 2010 and is proposing further savings of £23.2m in 2017/18. It is expected that the Council will need to identify further savings of circa £32.6m for the following two years, 2018/19 to 2019/20. This will bring the total savings in cash terms made by the Council in the decade to 2020 to just short of £200m. Monitoring the impact of savings on service delivery will continue to be of importance to scrutiny committees and lessons learnt can be used to help shape the scrutiny of future savings proposals as and when they are put forward.
- 8.7 In terms of key savings of particular relevance to the Safer Stronger Communities Select Committee, in April 2017 the agreed reduction of £1 million from the Main Grants Programme will commence. In addition to this, the agreed savings to the library service commence from April 2017 and other savings such as from voluntary

- sector accommodation will start from 2018. The Council will continue to need to make savings across all directorates and therefore the Lewisham Future Programme will continue to be a priority for this and all select committees.
- 8.8 Savings in the Council's partner organisations such as the Metropolitan Police Service also continue to have an impact on the Council and Lewisham residents. An awareness of these through reports and updates from partner organisations will likely continue to be of importance to the Committee. The Committee's equalities brief also means that equalities impacts of savings across the Directorates may be of relevance to this Committee.
- 8.9 There are two additional suggestions from officers that have been included in the draft work programme at Appendix B. These are:
 - Draft Violence Against Women and Girls Strategy
 - Community Cohesion (including extremism strategy)
 - Disproportionality in the criminal justice system.

Issues arising as a result of previous scrutiny

- 8.10 As a result of recommendations from the Safer Stronger Community Select Committee's review into Poverty, the Mayor set up the Poverty Commission. An update report from the commission and the final report of their work have been scheduled in the Committee's draft work programme.
- 8.11 Following the Committee's review into "Capacity in the Voluntary Sector", responses to the Committee's recommendations are scheduled on the draft work programme for the meeting in June and the 6-month update scheduled for December 2017.

<u>Issues that the Committee is required to consider by virtue of its terms of reference</u>

- 8.12 A single item has been added to the provisional work programme under this heading:
 - Safer Lewisham Partnership Plan
- 8.13 This has been incorporated into the draft work programme at appendix B and as requested at the meeting of March 2017, this is now scheduled for two times in the municipal year.

Standard reviews of policy implementation or performance, which is based on a regular schedule

- 8.14 In previous years, Members of the Committee have agreed to consider the following items on a regular cycle:
 - Libraries and information service annual update
 - Main grants programme update
 - Local assemblies update
 - Update on the Comprehensive Equalities Scheme

- Council's Employment Profile
- 8.15 These items have been incorporated into the draft work programme at appendix B.

Decisions due to be made by Mayor and Cabinet

8.16 Members are asked to review the most recent notice of key decisions (at appendix F) and suggest any additional items for further scrutiny.

Consideration of issues of importance to Local Assemblies

- 8.17 A list of assembly priorities is included at appendix D. Members are asked to consider whether there are issues of importance arising from their interactions with their ward assembly that should be considered for further scrutiny. Assembly priorities include a number of issues that may be of importance to the Committee, specifically:
 - Almost all of the ward assemblies have community cohesion or community activities as priorities;
 - Around half of the assemblies have listed crime, safety or anti-social behaviour as a priority.
- 8.18 It is up to the Committee to agree the provisional work programme, outlined at appendix B and decide which additional items should be added.

9. Approving, monitoring and managing the work programme

- 9.1 In accordance with the Overview and Scrutiny Procedure rules outlined in the Council's constitution, each select committee is required to submit their annual work programme to the Overview and Scrutiny Business Panel. The Business Panel will meet in May 2017 to consider provisional work programmes and agree a coordinated Overview and Scrutiny work programme, which avoids duplication of effort and which facilitates the effective conduct of business.
- 9.2 The work programme will be reviewed at each meeting of the Committee. This allows urgent items to be added and items which are no longer a priority to be removed. Each additional item added should first be considered against the criteria outlined in section 6 of this report. If the Committee agrees to add additional items because they are high priority, it must then consider which medium/low priority items should be removed in order to create sufficient capacity. The Committee has eight scheduled meetings this municipal year and its work programme needs to be achievable in terms of the amount of meeting time available.
- 9.3 At each meeting of the Committee, there will be an item on the work programme presented by the Scrutiny Manager. When discussing this item, the Committee will be asked to consider the items programmed for the next meeting. Members will be asked to outline what information and analysis they would like in the report for each item, based on the outcomes they would like to achieve, so that officers are clear on what they need to provide.

Length of meetings

- 9.4 Provision is made for Committee meetings to last for two and a half hours. If the items scheduled for the meeting are not completed within this time the Committee may decide to suspend standing orders. The Council's constitution also provides the option for meetings to be adjourned by the Chair until a later date (with limitations). The suspension of standing orders and any decision to adjourn a meeting are matters for Members of the Committee and the Chair.
- 9.5 The length of each item at Committee meetings will vary based on a number of factors including the complexity of the subject under scrutiny; the number of issues identified by Members and the range of questions put to officers/guests.

The number of items scheduled for each meeting

- 9.6 The terms of reference of the Committee are broad and there are many issues the Committee could scrutinise. The prioritisation process set out above (at paragraph 6.3) is designed to help the Committee decide whether it should add items to its work programme.
- 9.7 Where the committee identifies issues of interest that are low priority because:
 - they are not due to be reviewed by the Council;
 - there are inadequate resources available to carry out the scrutiny effectively;
 - the issue has recently been reviewed by others;

Members may wish to make a request to receive a briefing – or task the relevant scrutiny manager to identify sources of further information for circulation to the Committee in order to provide context for future discussions.

9.8 It is for Members of the Committee to decide how many items should be scheduled for the meeting. However, giving consideration to the time available and the length of previous meetings of the Committee, Members may wish to schedule a maximum three items for each meeting, leaving some space available in the programme for responses to consultations, savings proposals and other urgent business.

10. Financial implications

There are no financial implications arising from the implementation of the recommendations in this report.

11. Legal implications

In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

12. Equalities implications

12.1 The Equality Act 2010 (the Act) introduced a public sector equality duty (the equality duty or the duty). It covers the following protected characteristics: age, disability,

gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

- 12.2 In summary, the Council must, in the exercise of its functions, have due regard to the need to:
 - eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act.
 - advance equality of opportunity between people who share a protected characteristic and those who do not.
 - foster good relations between people who share a protected characteristic and those who do not.
- 12.3 It is not an absolute requirement to eliminate unlawful discrimination, harassment, victimisation or other prohibited conduct, or to promote equality of opportunity or foster good relations between persons who share a protected characteristic and those who do not. It is a duty to have due regard to the need to achieve the goals listed at 12.2 above.
- 12.4 The weight to be attached to the duty will be dependent on the nature of the decision and the circumstances in which it is made. This is a matter for the Mayor, bearing in mind the issues of relevance and proportionality. The Mayor must understand the impact or likely impact of the decision on those with protected characteristics who are potentially affected by the decision. The extent of the duty will necessarily vary from case to case and due regard is such regard as is appropriate in all the circumstances.
- 12.5 The Equality and Human Rights Commission has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled "Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice". The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The code technical quidance be statutory and the can found https://www.equalityhumanrights.com/en/advice-and-quidance/equality-act-codespractice

https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-technical-guidance

- 12.6 The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:
 - The essential guide to the public sector equality duty
 - Meeting the equality duty in policy and decision-making
 - Engagement and the equality duty: A guide for public authorities
 - Objectives and the equality duty. A guide for public authorities
 - Equality Information and the Equality Duty: A Guide for Public Authorities
- 12.7 The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required,

as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at:

https://www.equalityhumanrights.com/en/advice-and-guidance/public-sector-equality-duty-guidance#h1

Background documents

Lewisham Council's Constitution

Centre for Public Scrutiny: the Good Scrutiny Guide

Appendices

Appendix A – Committee's terms of reference

Appendix B – Provisional work programme

Appendix C – CfPS criteria for selecting scrutiny topics

Appendix D – Local assembly priorities

Appendix E – How to carry out reviews

Appendix F – Key decision plan (April – July 2016)

Appendix A

The following roles are common to all select committees

(a) General functions

- To review and scrutinise decisions made and actions taken in relation to executive and non-executive functions
- To make reports and recommendations to the Council or the executive, arising out of such review and scrutiny in relation to any executive or non-executive function
- To make reports or recommendations to the Council and/or Executive in relation to matters affecting the area or its residents
- The right to require the attendance of members and officers to answer questions includes a right to require a member to attend to answer questions on up and coming decisions
- To consider matters referred to it in accordance with the Council's Petition Scheme

(b) Policy development

- To assist the executive in matters of policy development by in depth analysis of strategic policy issues facing the Council for report and/or recommendation to the Executive or Council or committee as appropriate
- To conduct research, community and/or other consultation in the analysis of policy options available to the Council
- To liaise with other public organisations operating in the borough both national, regional and local, to ensure that the interests of local people are enhanced by collaborative working in policy development wherever possible

(c) Scrutiny

- To scrutinise the decisions made by and the performance of the Executive and other committees and Council officers both in relation to individual decisions made and over time
- To scrutinise previous performance of the Council in relation to its policy objectives/performance targets and/or particular service areas
- To question members of the Executive or appropriate committees and executive directors personally about decisions
- To question members of the Executive or appropriate committees and executive directors in relation to previous performance whether generally in comparison with service plans and targets over time or in relation to particular initiatives which have been implemented
- To scrutinise the performance of other public bodies in the borough and to invite them to make reports to and/or address the select committee/Business Panel and local people about their activities and performance
- To question and gather evidence from any person outside the Council (with their consent where the law does not require them to attend).
- To make recommendations to the Executive or appropriate committee and/or Council arising from the outcome of the scrutiny process

(d) Community representation

- To promote and put into effect closer links between overview and scrutiny members and the local community
- To encourage and stimulate an enhanced community representative role for overview and scrutiny members including enhanced methods of consultation with local people
- To liaise with the Council's ward assemblies and Positive Ageing Council so that
 the local community might participate in the democratic process and where it
 considers it appropriate to seek the views of the ward assemblies and Positive
 Ageing Council on matters that affect or are likely to affect the local areas,
 including accepting items for the agenda of the appropriate select committee
 from ward assemblies and the Positive Ageing Council.
- To keep the Council's local ward assemblies and Positive Ageing Council under review and to make recommendations to the Executive and/or Council as to how participation in the democratic process by local people can be enhanced.
- To receive petitions, deputations and representations from local people and other stakeholders about areas of concern within their overview and scrutiny remit, to refer them to the Executive, appropriate committee or officer for action, with a recommendation or report if the committee considers that necessary
- To consider any referral within their remit referred to it by a member under the Councillor Call for Action, and if they consider it appropriate to scrutinise decisions and/or actions taken in relation to that matter, and/or make recommendations/report to the Executive (for executive matters) or the Council (non-executive matters)

(e) Finance

 To exercise overall responsibility for finances made available to it for use in the performance of its overview and scrutiny function.

(f) Work programme

- As far as possible to draw up a draft annual work programme in each municipal year for consideration by the overview and scrutiny Business Panel. Once approved by the Business Panel, the relevant select committee will implement the programme during that municipal year. Nothing in this arrangement inhibits the right of every member of a select committee (or the Business Panel) to place an item on the agenda of that select committee (or Business Panel respectively) for discussion.
- The Council and the Executive will also be able to request that an overview and scrutiny select committee research and/or report on matters of concern and the select committee will consider whether the work can be carried out as requested. If it can be accommodated, the select committee will perform it. If the committee has reservations about performing the requested work, it will refer the matter to the Business Panel for decision.

The following roles are specific to the Safer Stronger Communities Select Committee:

- (a) To fulfill all overview and scrutiny functions in relation to the discharge by responsible authorities of their crime and disorder function as set out in Sections 19 and 20 Police & Justice Act 2006, as amended from time to time, and all other relevant legislation. This shall include the power:
 - (i) to review or scrutinise decisions made, or other action taken, in connection with the discharge by responsible authorities of their crime and disorder function,
 - (ii) to make reports or recommendations to the local authority or the executive with respect to the discharge of those functions; and
 - (iii) to make reports and/or recommendations to the local authority with respect to any matter which is a local crime and disorder matter in relation to a member of the authority. A local crime and disorder matter in relation to a member means a matter concerning crime and disorder (including, in particular, forms of crime and disorder involving anti-social behaviour or other behaviour adversely affecting the environment), or the misuse of drugs, alcohol and other substances, which affect all or part of the electoral area for which the member is elected or any person who lives or works there.
- (b) make proposals to the Executive to promote equality of opportunity within the borough, including issues of discrimination based on race, ethnic origin, gender, disability, sexuality, age and/or class;
- (c) to recommend to the Executive, the Council or an appropriate committee proposals for policy development in relation to equalities issues;
- (d) to analyse policy options as necessary to inform the proposals to be made to the Executive or other appropriate committee;
- (e) to advise the Executive or other committee on all matters relating to equality of opportunity both in terms of policy, service provision, employment and/or access to public services;
- (f) to enhance and develop existing and innovative consultative and/or advisory work for equality of opportunity and to consider issues of inequality and discrimination across the borough;
- (g) to consider and recommend to the Executive, ways in which participation by disadvantaged and under-represented sections of the community might be more effectively involved in the democratic processes of local government;
- (h) to pilot methods of consultation and involvement and to report back to the Executive or appropriate committee on their effectiveness with recommendation if appropriate;
- (i) to establish links with and liaise with external organisations in the borough which are concerned with the promotion of equality of opportunity.
- (j) Overview & Scrutiny functions (excluding call-in) in relation to library provision.

Appendix B - Provisional Work Programme 2017-18

| | | | Strategic | Delivery | | | | | | | | |
|---|----------------------------|----------|---------------------|----------|-------------|--------------|----------|---------|--------------|----------------|--------|--------|
| Work Item | Type of review | Priority | Priority | deadline | 26-Apr | 06-Jun | 12-Jul | 21-Sep | 02-Nov | 13-Dec | 25-Jan | 07-Mar |
| Lewisham Future Programme | Standard Item | High | CP10 | Apr-17 | | | | SAVINGS | | | | |
| Election of Chair and Vice-Chair | Constitutional requirement | High | | Apr-17 | | | | | | | | |
| Select Committee Work Programme 2017/18 | Constitutional requirement | High | | Apr-17 | | | | | | | | |
| Demographic Change | Rapid Review | High | CP1 | Apr-17 | Evidence Se | Final Report | | | | | | |
| Capacity in the Voluntary Sector - response to recs | Response to recs | High | CP1 | Apr-17 | | Response | | | | 6-month update | | |
| Provision for the LGBT community | In-depth review | High | CP1 and CP10 | Dec-17 | | Scope | Evidence | | Evidence | Report | | |
| Implementation of employee survey action plan | Policy Development | High | CP10 | Jun-17 | | | | | | | | |
| YOS inspection action plan | Performance Monitoring | High | CP4 | on-going | | | | | | | | |
| Poverty Commission | Policy Development | High | CP10 | Nov-17 | | Update | | | Final Report | | | |
| Draft Violence Against Women and Girls Strategy 2017-2021 | Policy Development | High | CP4 | Jun-17 | | | | | | | | |
| Library and Information Service Annual Report. | Performance Monitoring | High | CP10 | Jul-17 | | | | | | | | |
| Local Police Service Update | Performance Monitoring | High | CP4 | Jul-17 | | | | | | | | |
| Council's Employment Profile | Performance Monitoring | High | CP10 | Jul-17 | | | | | | | | |
| Update on Main Grants Programme | Performance Monitoring | High | CP10 | Jul-17 | | | | | | | | |
| Community Cohesion (inc extremism strategy) | Policy Development | High | CP1,CP4 and CP10 | Nov-18 | | | | | | | | |
| National Probation Service and community rehabilitation company | Standard Item | High | CP4 | Jan-18 | | | | | | | | |
| disproportionality in the criminal justice system | Policy Development | High | CP4 and CP10 | Jan-18 | | | | | | | | |
| Safer Lewisham Plan | Performance Monitoring | High | CP4 | Mar-18 | | | | | | | | |
| Implementation of the CES | Performance Monitoring | High | CP1 | Mar-18 | | | | | | | | |
| Local Assemblies | Performace Monitoring | High | CP1 | Mar-18 | | | | | | | | |

Shaping Our Future: Lewisham's Sustainable Community Strategy 2008-2020

| | Priority | |
|---|-------------------------------|-------|
| 1 | Ambitious and achieving | SCS 1 |
| 2 | Safer | SCS 2 |
| 3 | Empowered and responsible | SCS 3 |
| 4 | Clean, green and liveable | SCS 4 |
| 5 | Healthy, active and enjoyable | SCS 5 |
| 6 | Dynamic and prosperous | SCS 6 |

Corporate Priorities

| | Priority | |
|----|--|-------|
| 1 | Community Leadership | CP 1 |
| 2 | Young people's achievement and involvement | CP 2 |
| 3 | Clean, green and liveable | CP 3 |
| 4 | Safety, security and a visible presence | CP 4 |
| 5 | Strengthening the local economy | CP 5 |
| 6 | Decent homes for all | CP 6 |
| 7 | Protection of children | CP 7 |
| 8 | Caring for adults and older people | CP 8 |
| 9 | Active, healthy citizens | CP 9 |
| 10 | Inspiring efficiency, effectiveness and equity | CP 10 |

Appendix C – Criteria for selecting topics

The Centre for Public Scrutiny (CfPS) has developed a useful set of questions to help committees prioritise items for scrutiny work programmes:

General questions to be asked at the outset

- Is there a clear objective for scrutinising this topic what do we hope to achieve?
- Does the topic have a potential impact for one or more section(s) of the population?
- Is the issue strategic and significant?
- Is there evidence to support the need for scrutiny?
- What are the likely benefits to the council and its customers?
- Are you likely to achieve a desired outcome?
- What are the potential risks?
- Are there adequate resources available to carry out the scrutiny well?
- Is the scrutiny activity timely?

Sources of topics

The CfPS also suggest that ideas for topics might derive from three main sources: the public interest; council priorities; and external factors. These are described below.

Public interest

- Issues identified by members through surgeries, casework and other.
- · Contact with constituents.
- User dissatisfaction with service (e.g. complaints).
- Market surveys/citizens panels.
- · Issues covered in media

Internal council priority

- Council corporate priority area.
- High level of budgetary commitment to the service/policy area (as percentage of total expenditure).
- Pattern of budgetary overspend.
- Poorly performing service (evidence from performance indicators/ benchmarking).

External Factors

- Priority area for central government.
- New government guidance or legislation.
- Issues raised by External Audit Management Letters/External Audit reports.
- Key reports or new evidence provided by external organisations on key issue.

Criteria to reject items

Finally, the CfPS suggest some criteria for rejecting items:

- issues being examined elsewhere e.g. by the Cabinet, working group, officer group, external body;
- · issues dealt with less than two years ago;
- new legislation or guidance expected within the next year;
- no scope for scrutiny to add value/ make a difference;
- the objective cannot be achieved in the specified timescale.

Appendix D – Assembly priorities

Bellingham

- Children and young people.
- Older people's issues
- Community events and festivals
- The promotion and development of Bellingham as a community

Blackheath

- Environment and Community.
- Provision for Older people, Young People and Children
- Parking, Streets and Waste.
- Crime and Anti-Social Behaviour

Brockley

- Creating a high-quality living environment – improving our local living environment and making Brockley a safer, cleaner and greener place to live, work and learn
- Connecting communities bringing Brockley residents together and fostering a sense of community spirit, mutual understanding and respect, through community projects, events and activities

Catford South

- Streetscape and environment (litter, dog fouling, fly tipping, street furniture).
- Developing local opportunities for children (aged 16 and under) and young people (aged 17–25)
- Increase opportunities for older people
- Improvements to shopping hubs
- Community cohesion

Crofton Park

- Children, young people and older people
- The environment
- Health and well-being
- Improving community facilities
- Unemployment and skills development

Downham

- Children and young people
- Older people and intergenerational projects
- Connecting communities
- High quality living environment

Evelyn

- Provision for young people and children
- Provision for older people, people with disabilities and intergenerational activities
- Skills development and access to local employment opportunities
- Community support on anti-social behaviour, crime and drug issues
- Housing issues / developments and improving the built environment
- Community capacity building, cohesion and events.

Forest Hill

- Youth engagement and provision
- Making Forest Hill more attractive
- Community events and publicity
- Supporting local traders

Grove Park

- Improving the town centre
- Crime and antisocial behaviour
- Neighbourliness, community activities, events and cohesion
- Community facilities
- Parking, road safety & traffic calming

Ladywell

- Environment and landscape.
- Antisocial behaviour and crime.
- Local shops.
- Lack of youth and community facilities.
- Traffic.

Lee Green

- Safe healthy living improving health services, crime reduction, improved environment, provision of outdoor spaces / exercise spaces, promote measures to reduce air pollution / promoting cleaner air.
- Roads and streets road safety and traffic calming measures, road maintenance, cleaner streets, tree planting, rubbish collection, improved road use, provision of cycling tracks, addressing parking and CPZ issues.
- Leisure and amenities improved parks and open spaces, more meeting spaces / community centres, provision of cycling tracks, improved shops, Leegate, provision of more local events.
- Services and infrastructure better social housing, provision of jobs locally, more services for the elderly and young people, increased use and access to local use for recreational activities, more school spaces.

Lewisham Central

- Improving health and well-being.
- Cleaner, better environment.
- Better access to activities and facilities for young people.
- Better access to training and employment for all inhabitants of the ward.
- Promoting and improving community cohesion.

New Cross

- Tackling unemployment and skills development
- Cleaner streets, environment and ecology
- Community safety, crime and anti-social behaviour
- Activities for children and young people
- Neighbourliness, community activities, events and cohesion

Perry Vale

- Children and Young People
- Unemployment and skills development
- Older people and intergenerational
- Crime and antisocial behaviour
- Environment and ecology

Rushey Green

- activities and opportunities for children (under 18) and young people (under 25)
- increasing opportunities for older people (55+)
- community cohesion including events, activities and projects designed to create a sense of community in Rushey Green
- culture and the arts with particular reference to improving the wellbeing of people in the Rushey Green Area
- improving your local area including local 'streetscape', environment and ecology.

The Rushey Green Assembly is also committed to keeping residents informed about the ongoing improvements to Catford town centre.

Sydenham

- bringing our community together intergenerational and intercultual
- health and wellbeing
- vibrant high street
- clean and green
- crime and anti-social behaviour.

Telegraph Hill

- Older people and intergenerational projects
- Cleaning up dirty streets, environment and ecology
- Neighbourliness, community activities, events and cohesion
- Community safety, crime and anti-social behaviour
- Parking, road safety and traffic calming

Whitefoot

- Children and young people
- older people
- unemployment and skills development
- connecting communities
 creating a high-quality living environment.

How to carry out an in-depth review

