

**Chief Officer Confirmation of Report Submission  
Cabinet Member Confirmation of Briefing**

**Report for:** Mayor   
 Mayor and Cabinet   
 Mayor and Cabinet (Contracts)   
 Executive Director   
**Information**  **Part 1**  **Part 2**  **Key Decision**

<b>Date of Meeting</b>	22 <sup>nd</sup> March 2017
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<b>Title of Report</b>	Private Rented Sector Offer Policy
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<b>Originator of Report</b>	Genevieve Macklin	<b>Ext.</b> <b>46057</b>
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At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
<b>Financial Comments from Exec Director for Resources</b>	x	
<b>Legal Comments from the Head of Law</b>	x	
<b>Crime &amp; Disorder Implications</b>	x	
<b>Environmental Implications</b>	x	
<b>Equality Implications/Impact Assessment (as appropriate)</b>	x	
<b>Confirmed Adherence to Budget &amp; Policy Framework</b>	x	
<b>Risk Assessment Comments (as appropriate)</b>		
<b>Reason for Urgency (as appropriate)</b>		

Signed:  Executive Member

Date: \_\_\_\_\_ 13 March 2017 \_\_\_\_\_

Signed:  Director/Head of Service

Date \_\_\_\_\_ 13 March 2017 \_\_\_\_\_

**Control Record by Committee Support**

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	