

<b>Public Accounts Select Committee</b>		
Title	Select Committee work programme 2016-17	
Contributor	Scrutiny Manager	Item 5
Class	Part 1 (open)	Date: 1 June 2016

## 1. Purpose

To advise Committee members of the work programme for the 2016/17 municipal year, and to agree the agenda items for the next meeting.

## 2. Summary

- 2.1 In April, each the committee drew up a draft work programme for the municipal year 2016/17.
- 2.2 The work programme can be reviewed at each Select Committee meeting to take account of changing priorities.

## 3. Recommendations

The Committee is asked to:

- Note the work plan attached at **Appendix B** and discuss any issues arising from the programme;
- Look at the items scheduled for the next meeting and clearly specify the information and analysis required, based on desired outcomes, so that officers are able to meet expectations;
- Review all forthcoming key decisions, attached at Appendix C, and consider any items for further scrutiny.

## 4. Work Programme

The work programme for 2016/17 was agreed at the last meeting on 20 April 2016.

The Committee is asked to consider if any urgent issues have arisen that require scrutiny and if any existing items are no longer a priority and can be removed from the work programme. Before adding additional items, each item should be considered against agreed criteria. The flow chart attached at Appendix A may help Members decide if proposed additional items should be added to the work programme. The Committee's work programme needs to be achievable in terms of the amount of meeting time available. If the committee agrees to add additional item(s) because they are urgent and high priority, Members will need to consider which medium/low priority item(s) should be removed in order to create sufficient capacity for the new item(s).

## 5. The next meeting

The following reports are scheduled for the meeting on 5 July 2016:

Agenda item	Review type	Link to Corporate Priority	Priority
Report Back on Public Realm Monitoring	Performance monitoring	Inspiring efficiency, effectiveness and equity	Medium
Income Generation Review - 6 month update	In-depth review	Inspiring efficiency, effectiveness and equity	Medium
Financial Forecasts 2016/17	Standard Item	Inspiring efficiency, effectiveness and equity	High
Management Report	Performance Monitoring	Inspiring efficiency, effectiveness and equity	Medium
Medium Term Financial Strategy	Standard Item	Inspiring efficiency, effectiveness and equity	High

The Committee is asked to specify the information and analysis it would like to see in the reports for these items, based on the outcomes the committee would like to achieve, so that officers are clear on what they need to provide for the next meeting.

## 6. Date of next meeting

The date of the next meeting is Tuesday 5 July 2016.

## 7. Financial implications

There may be financial implications arising from some of the items that will be included in the work programme (especially reviews) and these will need to be considered when preparing those items/scoping those reviews.

## 8. Legal implications

In accordance with the Council's Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

## 9. Equalities implications

The Equality Act 2010 brought together all previous equality legislation in England, Scotland and Wales. The Act included a new public sector equality duty, replacing the separate duties relating to race, disability and gender equality. The duty came into force on 6 April 2011. It covers the following nine protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

The Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between people who share a protected characteristic and those who do not.
- foster good relations between people who share a protected characteristic and those who do not.

There may be equalities implications arising from items on the work programme and all activities undertaken by the Committee will need to give due consideration to this.

## **10. Crime and disorder implications**

There may be crime and disorder implications arising from some of the items that will be included in the work programme (especially reviews) and these will need to be considered when preparing those items/scoping those reviews.

## **11. Background documents**

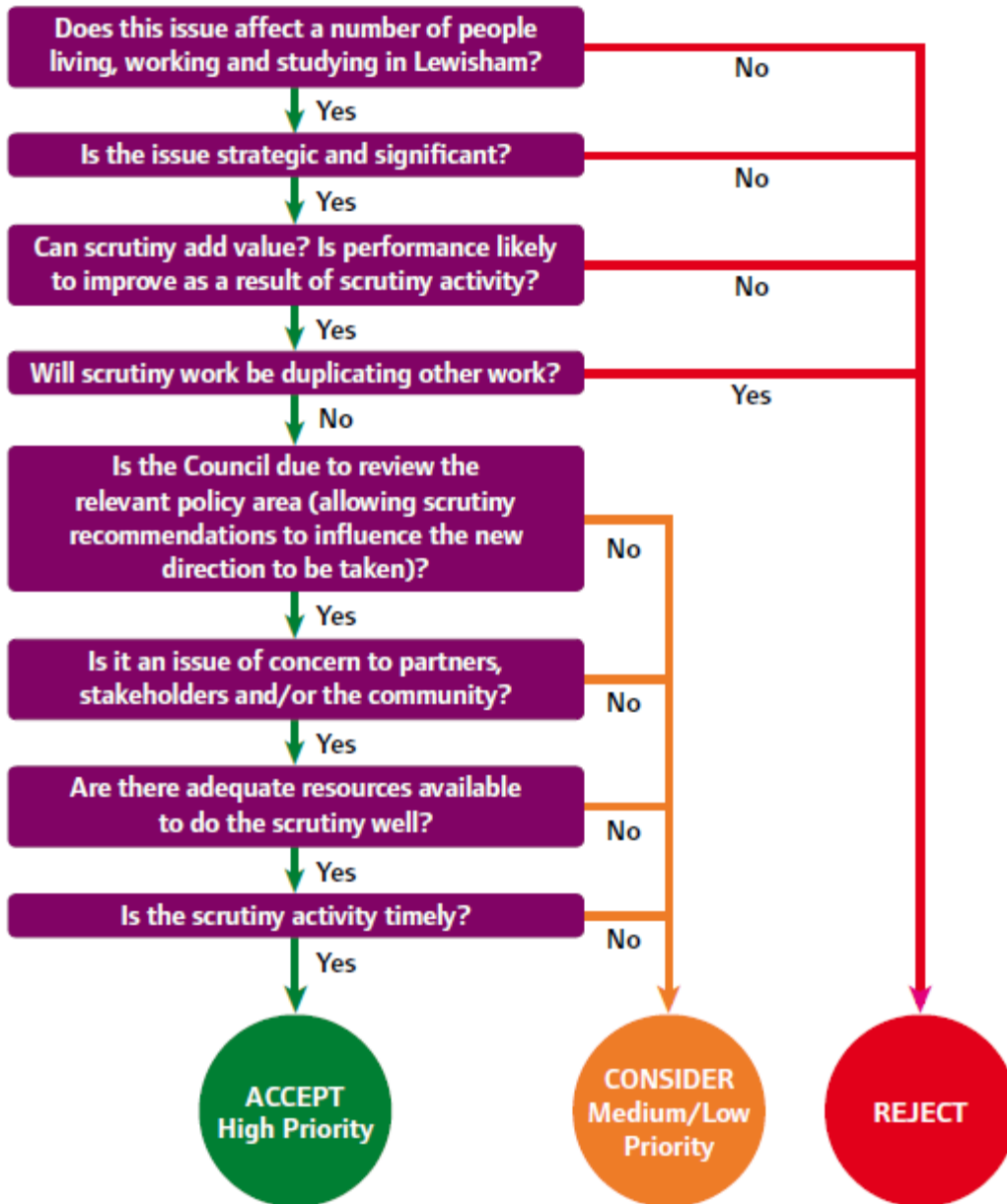
Lewisham Council's Constitution  
Centre for Public Scrutiny: The Good Scrutiny Guide

## **12. Appendices**

Appendix A – Committee's terms of reference  
Appendix B – Provisional work programme  
Appendix C – Key decision plan (April – July 2016)






Appendix A

## Scrutiny work programme – prioritisation process



## Appendix B - Provisional Work Programme 2016/17

Work Item	Type of review	Priority	Strategic Priority	Delivery deadline	20-Apr	01-Jun	05-Jul	22-Sep	26-Oct	30-Nov	25-Jan	15-Mar
Lewisham Future Programme	TBC	High	CP10					SAVINGS				
Election of Chair and Vice-Chair	Constitutional requirement	High	CP10									
Select Committee Work Programme 16/17	Constitutional requirement	High	CP10									
Response to referral on work programme	Performance monitoring	Medium	CP10		RESPONSE							
Implementation of savings proposal 03 (creating an internal enforcement agency)	Performance monitoring	Medium	CP10									
Shared Services	Performance monitoring	Medium	CP10									
Final Outturn 2015/16	Standard item	High	CP10									
Complaints and casework Review Update (request re savings proposal 13)	Performance monitoring	Medium	CP10									
Report Back on Public Realm Contract Monitoring	Performance monitoring	Medium	CP10									
Medium Term Financial Strategy	Standard item	High	CP10									
Financial forecasts 2016/17	Standard item	High	CP10									
Management report	Performance monitoring	Medium	CP10									
Income Generation - 6-month update	Performance monitoring	Medium	CP10				UPDATE					
Annual complaints report	Performance monitoring	Medium	CP10									
Mid-year Treasury Management Review	Standard item	High	CP10									
Temporary Accommodation - results of Pan London Study	Performance monitoring	Medium	CP10									
Asset management update	Standard item	Medium	CP10									
Annual Budget 2016/17	Standard item	High	CP10									
Audit Panel update	Constitutional Requirement	High	CP10									

	Item completed
	Item on-going
	Item outstanding
	Proposed timeframe
	Item added

Meetings					
1)	Wed	20 April	5)	Wed	26 October
2)	Wed	1 June	6)	Wed	30 November
3)	Tue	5 July	7)	Wed	25 January
4)	Thurs	22 September	8)	Wed	15 March

**Shaping Our Future: Lewisham's Sustainable  
Community Strategy 2008-2020**

	Priority	
1	Ambitious and achieving	SCS 1
2	Safer	SCS 2
3	Empowered and responsible	SCS 3
4	Clean, green and liveable	SCS 4
5	Healthy, active and enjoyable	SCS 5
6	Dynamic and prosperous	SCS 6

**Corporate Priorities**

	Priority	
1	Community Leadership	CP 1
2	Young people's achievement and involvement	CP 2
3	Clean, green and liveable	CP 3
4	Safety, security and a visible presence	CP 4
5	Strengthening the local economy	CP 5
6	Decent homes for all	CP 6
7	Protection of children	CP 7
8	Caring for adults and older people	CP 8
9	Active, healthy citizens	CP 9
10	Inspiring efficiency, effectiveness and equity	CP 10

Appendix C – Key Decision Plan (June - September 2016)