

<b>COUNCIL</b>		
<b>Report Title</b>	Petitions	
<b>Key Decision</b>	no	Item No.
<b>Ward</b>	n/a	
<b>Contributors</b>	Chief Executive (Head of Business & Committee)	
<b>Class</b>	Part 1	Date: January 20 2016

1. The Council is invited to receive petitions (if any) from members of the Council or the public. There is no requirement for Councillors to give prior notice of any petitions that might be presented.
2. The Council welcomes petitions from the public and recognises that petitions are one way in which people can let us know their concerns. All petitions sent or presented to the Council will receive an acknowledgement from the Council within 14 days of receipt. This acknowledgement will set out what we plan to do with the petition.
3. Paper petitions can be sent to :-  
  
Governance Support, Town Hall, Catford, SE6 4RU  
  
Or be created, signed and submitted on line by following this link:  
  
[www.lewisham.gov.uk/petitions](http://www.lewisham.gov.uk/petitions)
4. Petitions can also be presented to a meeting of the Council. Anyone who would like to present a petition at a Council meeting, or would like a Councillor to present it on their behalf, should contact the Governance Support Unit on 0208 3149327 at least 5 working days before the meeting.
5. Public petitions that meet the conditions described in the Council's published petitions scheme and which have been notified in advance, will be accepted and may be presented from the public gallery at the meeting.