

**Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing**

Report for:	Mayor	<input type="checkbox"/>
	Mayor and Cabinet	<input checked="" type="checkbox"/>
	Mayor and Cabinet (Contracts)	<input type="checkbox"/>
	Executive Director	<input type="checkbox"/>
Information	<input type="checkbox"/>	Part 1 <input checked="" type="checkbox"/>
	<input type="checkbox"/>	Part 2 <input type="checkbox"/>
		Key Decision <input checked="" type="checkbox"/>

Date of Meeting	16 th January 2013
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Title of Report	Governors' Services – Local Authority Governors and Instruments of Government
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Originator of Report	Sue Tipler	Ext. 46142
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At the time of submission for the Agenda, I confirm that the report has:

Category	Yes	No
Financial Comments from Exec Director for Resources		X
Legal Comments from the Head of Law	√	
Crime & Disorder Implications		X
Environmental Implications		X
Equality Implications/Impact Assessment (as appropriate)	√	
Confirmed Adherence to Budget & Policy Framework		
Risk Assessment Comments (as appropriate)		
Reason for Urgency (as appropriate)		

Signed: Executive Member

Helen Khen

Date: 07.01.2013

Signed: Executive Director

Sue Tipler

Date : 07.01.2013

Control Record by Committee Support

Action	Date
Listed on Schedule of Business/Forward Plan (if appropriate)	
Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)	
Submitted Report from CO Received by Committee Support	
Scheduled Date for Call-in (if appropriate)	
To be Referred to Full Council	