1 Purpose

1.1 To advise Members of the select committee of the work programme for the municipal year 2012/13.

2 Summary

2.1 At the beginning of the municipal year, each select committee drew up a draft work programme for submission to the Business Panel for consideration.

2.2 The Business Panel considered the proposed work programmes of each of the select committees on 22 May 2012 and agreed a co-ordinated overview and scrutiny work programme, avoiding duplication of effort and facilitating the effective conduct of business.

2.3 However, the work programme is a “living document” and as such can be reviewed at each select committee meeting so that members are able to include urgent, high priority items and remove items that are no longer a priority.

3 Recommendations

3.1 The select committee is asked to:

- note the work programme attached at Appendix B and discuss any issues arising from the programme;
- specify the information and analysis required in the report for each item on the agenda for the next meeting, based on desired outcomes, so that officers are clear on what they need to provide;
- note all forthcoming executive decisions, attached at Appendix C, and consider any key decisions for further scrutiny.

4 The work programme

4.1 The work programme for 2012/13 was agreed at the meeting of the Committee held on 17 April 2012 and considered by the Business Panel on 24 May 2012.

4.2 Following the last meeting, the following changes to the agenda for this meeting have been agreed by the Chair:

- The draft report of the Trust Special Administrator for the South London Healthcare Trust will be considered at a separate meeting on 10 December 2012.
- The item on the Social Care White Paper will be considered at the meeting on 19 March 2013, when it is expected that there will be something more substantial to report.
- The proposal for the reconfiguration of the community mental health contract due to be considered under this meeting’s QIPP item will, instead, be considered at the
meeting on 6 February 2013 to allow for necessary pre-consultation work to be
carried out.

An updated work programme is attached.

4.3 The Committee is asked to consider the work programme and consider if any urgent
issues have arisen that require scrutiny and if any existing items are no longer a priority
and can be removed from the work programme. Before adding additional items, each item
should be considered against agreed criteria. The flow chart attached at Appendix A may
help members decide if proposed additional items should be added to the work
programme. The Committee’s work programme needs to be achievable in terms of the
amount of meeting time available. If the committee agrees to add additional item(s)
because they are urgent and high priority, Members will need to consider which
medium/low priority item(s) should be removed in order to create sufficient capacity for the
new item(s).

5. The next meeting

5.1 The following substantive items are scheduled for the next meeting:

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Review Type</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Community Education Lewisham</td>
<td>Standard review</td>
<td>High</td>
</tr>
<tr>
<td>2. QIPP – (a) Progress on 12/13 and developing plan for 13/14 and beyond and (b) Proposal for the reconfiguration of the community mental health contract (and plans to consult)</td>
<td>Standard review</td>
<td>High</td>
</tr>
<tr>
<td>3. NHS and Public Health Reform update (standing item)</td>
<td>Standing item</td>
<td>High</td>
</tr>
<tr>
<td>4. Update on HIV services</td>
<td>Standard review</td>
<td>Medium</td>
</tr>
<tr>
<td>5. Palliative Care in Lewisham (incl. Carers Lewisham End of Life Project and Positive Aging Council Peace document)</td>
<td>Standard review</td>
<td>High</td>
</tr>
<tr>
<td>6. Alcohol Delivery Plan</td>
<td>Standard review</td>
<td>Medium</td>
</tr>
<tr>
<td>7. South London Healthcare Trust update - final report PROVISIONAL</td>
<td>Information item</td>
<td>High</td>
</tr>
</tbody>
</table>

5.2 The Committee is asked to consider if any specific information and analysis is required for each item, based on the outcomes the Committee would like to achieve, so that officers are clear on what they need to provide for the next meeting.

5. Financial Implications

5.1 There are no financial implications arising from this report.
6. **Legal Implications**

6.1 In accordance with the Council’s Constitution, all scrutiny select committees must devise and submit a work programme to the Business Panel at the start of each municipal year.

7. **Equalities Implications**

7.1 There may be equalities implications arising from items on the work programme and all activities undertaken by the select committee will need to give due consideration to this.

8. **Date of next meeting**

8.1 The date of the next meeting is Wednesday 6 February 2013.

9. **Background Documents**

   Lewisham Council’s Constitution

   Centre for Public Scrutiny: the Good Scrutiny Guide – a pocket guide for public scrutineers
Scrubtinry work programme – prioritisation process

- Does this issue affect a number of people living, working and studying in Lewisham?
  - Yes
  - No

- Is the issue strategic and significant?
  - Yes
  - No

- Can scrutiny add value? Is performance likely to improve as a result of scrutiny activity?
  - Yes
  - No

- Will scrutiny work be duplicating other work?
  - Yes
  - No

- Is the Council due to review the relevant policy area (allowing scrutiny recommendations to influence the new direction to be taken)?
  - Yes
  - No

- Is it an issue of concern to partners, stakeholders and/or the community?
  - Yes
  - No

- Are there adequate resources available to do the scrutiny well?
  - Yes
  - No

- Is the scrutiny activity timely?
  - Yes
  - No

- Accept
  - High Priority

- Consider
  - Medium/Low Priority

- Reject