

## Evelyn Assembly Coordinating Group Minutes

**Thursday 13 September 2012, 6.30pm-9pm  
Grove Café, 199 Grove Street Deptford**

### **Attendees**

Councillor Crada Onuegbu	O'Quo- Charlz Uvieghara
Councillor Sam Owolabi-Oluyole	Julia Donovan
Keji Kazzim - Lewisham Healthcare	Nancy Stridgen - Lewisham Council
Ramiro Olmedo	Laurentina Rish

### **Apologies**

Councillor Joseph Folorunso	Amina Ismail
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### **1. Introductions, apologies and declarations of interest**

#### **Declarations of Interest**

O'Quo- Charlz Uvieghara – The Quay Point newspaper  
 Julia Donovan – Evelyn Tenants and Residents Association  
 Laurentina Rish – Deptford Family Project, Lewisham Refugee Migrant Network

### **2. Minutes of the previous co-ordinating group meeting**

It was confirmed that the SE8/SE16 newspaper is now named The Quay Point.

Daubeney and Eddystone were spelt incorrectly in item 4. **NS**

It was asked that the next coordinating group is held on January 9 or 10 but not to clash with a any Planning Committees or Deptford GC. **NS**

### **3. Updated Action Plan**

The group reviewed the updated action plan.

#### **Priority 5. Tackling Drug Problems**

It was asked that Jason Browne and Gary Seaman attend an assembly to speak about the work they are doing in the community. **NS**

### **4. Assembly Fund Applications**

#### **Project 2. Foodskills and Project 19. Dance on Broadway**

It was agreed that these projects would not be considered for funding due to being held in New Cross Ward. It was asked that their applications are sent to the New Cross Assesmbly for consideration and they are informed of the groups decision.  
**NS**

### **Project 12. Lewisham Homes Community Dog Warden Scheme**

The group agreed that the Assembly fund should not be awarded to Lewisham Homes directly. They should only be involved supporting a Tenants and Residents Association (TRA) to apply. It was commented that the project is very worthy but Lewisham Homes should fund this initiative and the Evelyn Assembly will support the project. **NS**

### **Project 4 Evelyn Parents Forum**

It was asked that the monitoring from this groups project last year is shared with the group. **NS**

### **Project 5. Elevating Success Half Term Project**

It was asked that the organisation answer the following questions before being allowed to bid for funding:

- What is the £400 project running cost? it was asked if this is general organisational running costs that it is scrapped.
- Why are the volunteers receiving £10 per day when there is already an allowance for food, it should only be travel expenses?
- The group are also not happy about the proportion of the fund allocated to staffing costs as there will be Lewisham Council staff at the Riverside Centre during half term, and could staff numbers be cut.
- They would also like a reduction of the Marketing costs of £500 and a proper breakdown of that element. **NS**

### **Project 6. Vietnamese Women and Families Association**

As this project is being held at the Woodpecker Centre in New Cross ward it was asked if the New Cross Assembly could jointly fund the project, as it will be of benefit to young people and families in both wards. As this project has traditionally recruited large numbers of Evelyn residents the group agreed to allow them to bid although it is being held outside of the ward.

- It was agreed that management committee strategy planning meeting costs of £100 should be removed from the bid.
- It was agreed that £20/hour for the language teacher was very high for a community project and asked if a reduction could be achieved?
- It was asked if the Woodpecker Centre charge £49 for a 3 hour session for community groups and could this be reduced? (£1,470 accommodation)
- It was asked why there are 10 volunteers and why they are all receiving £20 each?
- It was asked that the groups general running costs are not included in this bid (£300 telephone/internet) **NS**

### **Project 7. Action for Community Development**

It was suggested that the leaflet costs were high and that Charlz might be able to contact the group with alternative printers. It was also suggested that Evelyn TRA would be able to print leaflets for a donation of £50. **CU and JD**

It was asked how the group will recruit young people from the whole ward to the project? **NS**

### **Project 8. Wamikampt**

- It was asked where the project is being held?
- It was asked that the financial breakdown is amended as the total does not add up. **NS**

### **Project 9. XLP Evelyn Partnership Youth Project**

- It was asked how are SlaM and CRI going to financially contribute to the project
- It was asked what training EcoComputers can put on for £450? **NS**

### **Project 10. Karate at 2000 Centre**

- It was asked that is it made clear that the long term goal of the project is to become self-sustaining through the young peoples subs. **NS**

### **Project 11. PMA RISE**

- It was asked that the finances are corrected as it currently states £6.25/hour for volunteers.
- It was asked why there was £300 for the hire of the facility if RISE have their own premises.
- It was asked that the co-ordinator and media coordinators salaries are reduced as £15/hour for a basic co-ordinator and £25/hour for the media co-ordinator are too high for a community project. **NS**

### **Project 13. Second Wave – Intergeneration Project**

- It was asked that the application is condensed into 4 pages and made clearer into plainer English with a project outline first then a paragraph on the wider social situation and issues in the ward.
- It was asked that rent, overheads and materials £240 is deducted from the application as that is part of the organisations general running costs.
- It was asked that the salary element is reduced as £15/hour is high for a community project.
- It was asked that the volunteers expenses are looked at as £10/session is a lot for food and travel if you are in a group setting the food costs should be lower.
- It was asked how they would recruit people to the workshops. **NS**

### **Project 15. Age Exchange Theatre Trust Reminiscence Project**

- It was asked that the finances are corrected as the total project expenditure is less than the sum of the communities funding awarded and the assembly funding requested.
- It was asked that the £2112, six session reminiscence projects finances are broken down into detail. **NS**

### **Project 17. Good Retirements**

- It was commented that the Community Health Improvement Service are funding this project until January 2013 so the funding should start in January rather than December 2012. **NS**

It was asked if there was any council initiative on food banks currently. **NS**

## **5. Planning for 13 October assembly meeting**

It was confirmed that Millwall had offered use of their function room free of charge for the 13 October meeting. **NS**

### **Agenda 13 October Assembly meeting**

- 11am**                      **Open**  
**(face painter, children's entertainment and drinks and light refreshment)**
- 11am - 12.30pm**      **Attendees to visit stalls and vote at voting stations between tables**
- 12.30 - 1.30**              **Lunch and entertainment**
- 1.30**                      **Presentation of results and community giveback process**
- 2.00**                      **End of event**

It was asked that the SureStart Children's Bus is requested for the event. **NS**

It was suggested that TumShies face painters were considered for the event. **NS**

It was asked that the Vietnamese Women and Family Project (VWFP) are asked to cater a portion of the food at the event. **NS**

It was asked if the VWFP and Ramiro's group could provide some entertainment at the event. **NS**

<b>Action Required</b>	<b>Person</b>
Daubeney and Eddystone were spelt incorrectly in item 4.	<b>NS</b>
It was asked that the next coordinating group is held on January 9 or 10 but not to clash with any Planning Committees or Deptford GC.	<b>NS</b>
<b>Priority 5. Tackling Drug Problems</b> It was asked that Jason Browne and Gary Seaman attend an assembly to speak about the work they are doing in the community.	<b>NS</b>
<b>Project 2. Foodskills and Project 19. Dance on Broadway</b> It was agreed that these projects would not be considered for funding due to being held in New Cross Ward. It was asked that their applications are sent to the New Cross Assesmbly for consideration and they are informed of the groups decision.	<b>NS</b>
<b>Project 12. Lewisham Homes Community Dog Warden Scheme</b> The group agreed that the Assembly fund should not be awarded to Lewisham Homes directly. They should only be involved supporting a Tenants and Residents Association to apply. It was commented that the project is very worthy but that Lewisham Homes should fund this initiative and the Evelyn Assembly will support the project	<b>NS</b>
<b>Project 4 Evelyn Parents Forum</b> It was asked that the monitoring from this groups project last year is shared with the group.	<b>NS</b>

<p><b>Project 5. Elevating Success Half Term Project</b></p> <p>It was asked that the organisation answer the following questions before being allowed to bid for funding:</p> <ul style="list-style-type: none"> <li>• What is the £400 project running cost? it was asked if this is general organisational running costs that it is scrapped.</li> <li>• Why are the volunteers receiving £10 per day when there is already an allowance for food, it should only be travel expenses?</li> <li>• The group are also not happy about the proportion of the fund allocated to staffing costs as there will be Lewisham Council staff at the Riverside Centre during half term, and would staff numbers cut.</li> <li>• They would also like a reduction of the Marketing costs of £500 and a proper breakdown of that element.</li> </ul>	<p><b>NS</b></p>
<p><b>Project 6. Vietnamese Women and Families Association</b></p> <p>As this project is being held at the Woodpecker Centre in New Cross ward it was asked if the New Cross Assembly could jointly fund the project.</p> <ul style="list-style-type: none"> <li>• It was agreed that management committee strategy planning meeting costs of £100 should be removed from the bid.</li> <li>• It was agreed that £20/hour for the language teacher was very high for a community project and asked if a reduction could be achieved?</li> <li>• It was asked do the Woodpecker Centre charge £49 for a 3 hour session for community groups, could this be reduced. (£1,470 accommodation)</li> <li>• It was asked why there are 10 volunteers and why they are all receiving £20 each?</li> <li>• It was asked that the groups general running costs are not included in this bid (£300 telephone/internet) <b>NS</b></li> </ul>	<p><b>NS</b></p>
<p><b>Project 7. Action for Community Development</b></p> <p>It was suggested that the leaflet costs were high and that Charlz might be able to contact the group with alternative printers. It was also suggested that Evelyn TRA would be able to print leaflets for a donation of £50.</p> <p>It was asked how the group will recruit young people from the whole ward to the project?</p>	<p><b>CU</b></p> <p><b>NS</b></p>
<p><b>Project 8. Wamikampt</b></p> <ul style="list-style-type: none"> <li>• It was asked where the project is being held?</li> <li>• It was asked that the financial breakdown is amended as the total does not add up. <b>NS</b></li> </ul>	<p><b>NS</b></p>
<p><b>Project 9. XLP Evelyn Partnership Youth Project</b></p> <ul style="list-style-type: none"> <li>• It was asked how are SlaM and CRI going to financially contribute to the project</li> <li>• It was asked what training EcoComputers can put on for £450? <b>NS</b></li> </ul>	<p><b>NS</b></p>

<p><b>Project 10. Karate at 2000 Centre</b></p> <ul style="list-style-type: none"> <li>• It was asked that is it made clear that the long term goal of the project is to become self-sustaining through the young peoples subs. <b>NS</b></li> </ul>	<p><b>NS</b></p>
<p><b>Project 11. PMA RISE</b></p> <ul style="list-style-type: none"> <li>• It was asked that the finances are corrected as it currently states £6.25/hour for volunteers.</li> <li>• It was asked why there was £300 for the hire of the facility if RISE have their own premises.</li> <li>• It was asked that the co-ordinator and media co-ordinators salaries are reduced as £15/hour for a basic co-ordinator and £25/hour for the media co-ordinator are too high for a community project. <b>NS</b></li> </ul>	<p><b>NS</b></p>
<p><b>Project 13. Second Wave – Intergeneration Project</b></p> <ul style="list-style-type: none"> <li>• It was asked that the application is condensed into 4 pages and made clearer into plainer English with a project outline first then a paragraph on the wider social situation and issues in the ward.</li> <li>• It was asked that rent, overheads and materials £240 is deducted from the application as that is part of the organisations general running costs.</li> <li>• It was asked that the salary element is reduced as £15/hour is high for a community project.</li> <li>• It was asked that the volunteers expenses are looked at as £10/session is a lot for food and travel if you are in a group setting the food costs should be lower.</li> <li>• It was asked how they would recruit people to the workshops.</li> </ul>	<p><b>NS</b></p>
<p><b>Project 15. Age Exchange Theatre Trust Reminiscence Project</b></p> <ul style="list-style-type: none"> <li>• It was asked that the finances are corrected as the total project expenditure is less than the sum of the communities funding awarded and the assembly funding requested.</li> <li>• It was asked that the £2112, six session reminiscence projects finances are broken down into detail.</li> </ul>	<p><b>NS</b></p>
<p><b>Project 17. Good Retirements</b></p> <p>It was commented that the Primary Care Trust are funding this project until January 2013 so the funding should start in January rather than December 2012.</p>	<p><b>NS</b></p>
<p><b>Food banks</b></p> <p>It was asked if there was any council initiative on food banks currently.</p>	<p><b>NS</b></p>
<p><b><u>5. Planning for 13 October assembly meeting</u></b></p> <ul style="list-style-type: none"> <li>• Millwall have offered use of their function room free of charge.</li> <li>• SureStart Children’s Bus is requested for the event.</li> <li>• TumShies face painters to be considered for the event.</li> <li>• It was asked that the Vietnamese Women and Family Project are asked to cater a portion of the food at the event.</li> <li>• It was asked if the VWFP and Ramiro’s group could provide some entertainment at the event.</li> </ul>	<p><b>NS</b></p>