



## Mayor and Cabinet

### Award of NHS Health Checks Contract

**Date:** 1st February 2023

**Key decision:** Yes.

**Class:** Part 1

**Ward(s) affected:** All

**Contributors:** Director of Public Health and Public Health Commissioning team

### Timeline and Engagement

**5th June 2019:** Mayor & Cabinet Award of contract for NHS Health Checks

**2nd March 2021:** COVID-19 Related Extensions by Directorate Report

**17th December 2021:** NHS Health Checks Contract Extension - approved by Executive Director for Community Services

**11th June 2022:** Mayor and Cabinet agreement to an open procurement exercise.

**15th July 2022:** Notification of intention to procure service posted to Portal.

**31st October 2022 -2nd December:** Tender live on Portal

**14th December 2022:** Evaluation of Tender.

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## Outline and recommendations

The Mayor and Cabinet are recommended to appoint **One Health Lewisham (OHL)** to deliver the NHS Health Check Contract. The contract will commence for an initial period of 3 years commencing on 1<sup>st</sup> April 2023 with an option to extend for a further 2 years

The annual contract value will be **£300,000** up to a maximum contract value of **£1,500,000** over a full 5 year period.

This contract is fully funded through the 2022/23 grant from Public Health England.

## 1. Summary

- 1.1 Since September 2019, delivery of the statutory NHS Health Checks programme in Lewisham has been overseen by One Health Lewisham, a GP federation of 35 General Practices in Lewisham which cares for more than 300,000 people.
- 1.2 The current NHS Health Check contract is due to expire on 31 March 2023 and this report summarises the procurement undertaken and makes recommendations regarding the award of a three-year contract with two year extension option.

## 2. Recommendations

- 2.1 It is recommended that the Mayor & Cabinet approve the award of the following contract:
  - NHS Health Check Programme Support contract to One Health Lewisham (OHL) commencing on 1<sup>st</sup> April 2023 for a period of 3 years with an option to extend for a further 2 years at a total cost of £1,500,000 over five years (approximately £300,000 per annum).

## 3. Policy Context

- 3.1. The proposed procurement of this contract meets the Council's Corporate Strategy 2022-26 as follows:
  - Health & Wellbeing – implementing learning from our Birmingham and Lewisham African and Caribbean Health Inequalities Review in commissioning and in service delivery, aiming to mitigate and ultimately end, structural racism and discrimination as a driver of health inequalities.
- 3.2. The national NHS Health Check programme was launched in England in 2009 to provide vascular risk assessment checks for those in the 40 -74 year age group, to be implemented appropriately according to the needs of the local population. Details of the current national NHS Check programme are available at <http://www.healthcheck.nhs.uk>
- 3.3. Under the Health and Social Care Act 2012, responsibility for commissioning and monitoring the programme passed to local authorities. Statutory regulations require that local authorities offer the risk assessment element of the NHS Health Check to their entire eligible population every five years, i.e. 20% of the eligible population annually. They are also required to improve the percentage of people taking up the

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offer, working towards an aspiration of 75% of those offered a Health Check (or 15% each year of those eligible). The mandated function requires local authorities to provide a number of functions:

- For each eligible individual aged 40-74 to be offered an NHS Health Check once in every 5 years and for each individual to be recalled every 5 years if they remain eligible
- For the risk assessment to include specific tests and measurements
- To ensure the individual having their NHS Health Check is told their cardiovascular risk score, and other results are communicated to them
- For specific information and data to be recorded and, where the risk assessment is conducted outside the individual's GP practice, for that information to be forwarded to the individual's GP

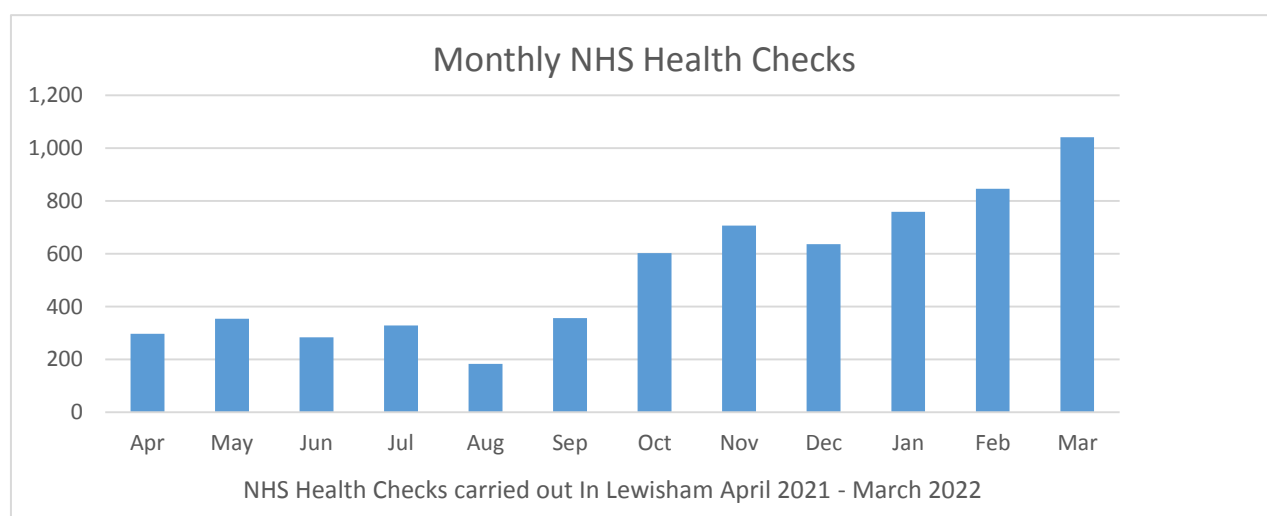
3.4. Local Authorities are also required to continuously improve the percentage of eligible people having an NHS Health Check

## 4. Background

4.1. The NHS Health Check programme contributes to the delivery of key priorities of Lewisham's Health and Wellbeing Strategy. These include the overarching indicator of Under 75 mortality rate which aims to continue the decrease in the rate of under 75 CVD mortality as well as the Priority Indicators 'Achieving a healthy weight', 'Reducing alcohol harm' and 'Reducing the number of people smoking.

4.2. The service maintained delivery during the COVID-19 pandemic and delivery has improved following the return to face-to-face provision. Q1 of 2022-23 has started more strongly than the previous year and July data indicates further improvement going into Q2. The service is currently piloting the Doctaly platform for digital NHS Health Checks to complement face to face delivery as appropriate for residents.

**Table 1: Numbers of completed NHS Health Checks Financial Year 2021-22**



Source: One Health Lewisham Quarter 4 data 2021-22

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## 5. Procurement Arrangements

5.1 An above threshold open tender was advertised. This opportunity was advertised on the Find a Tender Service, Contracts Finder and published on the London Tenders Portal, in line with the Council's Procurement guidance.

The table below sets out details on the key dates details and number of tenders received for this contract.

Activity	Date/Quantity
Prior notice of intention	15/07/2022
Tender Published	31/10/2022
Tender Return Deadline	02/12/2022
Tenders Received	2
ITT Moderation	14/12/2022

5.2 The Council received bids from 2 providers;

5.3 The Council evaluated Tender Submissions on the basis of the most economically advantageous tender,

5.4 The following criteria were assessed during the evaluations

Financial	50%
Service Delivery	11%
Project Management	9%
Communication	8%
Continuous Improvement	6%
Euality & Diversity	6%
Social Value	5%
Climate Change	For information only

5.6 The scoring for quality was awarded on a scale of 0 – 10 0 being non-existent and 10 being perfect. The table below provides a description of each score:

Score	Level	Standard
0	Non-existent	Proposal absent
1	Inadequate	Proposal contains significant shortcomings and/or is inconsistent or in conflict with other proposals
2	Very poor	Proposal contains many shortcomings and/or is inconsistent or in conflict with other proposals
3	Poor	Proposal falls well short of achieving expected standard in a number of identifiable respects

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4	Weak	Proposal falls just short of achieving expected standard in a number of identifiable respects
5	Barely adequate	Proposal just meets the required standards in nearly all major aspects, but is lacking or inconsistent in others
6	Adequate	Proposal meets the required standards in nearly all major aspects, but is lacking or inconsistent in others
7	Good	Proposal meets the required standard in all major material respects
8	Very good	Proposal meets the required standard in all major material respects and in a few of the minor requirements
9	Excellent	Proposal meets the required standards in all major material respects and nearly all of the minor requirements
10	Perfect	Proposal meets the required standards in all major material respects and all of the minor requirements

5.7 A summary of the evaluation of the Bids are provided in Section 6 of the accompanying Part 2 report. The Method Statements were assessed under the non-financial criteria and those provided by the successful tenderers will form part of the Contract documentation against which their performance will be monitored. The method statement questions which bidders were required to answer are given in **Appendix 1**.

## 6. Synopsis of the bids received.

6.1 The table below shows the scoring given to the providers. All tender met the quality threshold.

6.2 The overall quality scores are on the table below - scores are out of a possible 50%:

Tenderer	Quality Score	Financial Score	Total Score	Rank
One Health Lewisham (OHL)	38.40	50.0	88.40	1
Tender 2	35.10	49.98	85.08	2

6.3 One Health Lewisham (OHL) had the highest combined cost and quality score overall and it is recommended that they are awarded the contract.

## 7. Financial implications

7.1 This report describes arrangements for the re-commissioning of the NHS Health Checks service.

7.2 The report proposes that the current NHS Health Checks Service, which expires on 31/03/2023, is re-procured for a period of three years from April 2023.

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- 7.3 The current 2022-23 contract value is £301,332. The contract cost is fully funded from the main Public Health Grant. There is no contribution from the councils General Fund budgets.
- 7.4 The new annual contract value will be £300,000 which will be funded from the main Public Health Grant
- 7.5 Any savings to main Public Health Grant funding resulting from the new contract value will be reflected in the 22/23 savings process as part of the councils Medium Term Financial Strategy.
- 7.6 There are financial risks in relation to the proposed recommended contract award from April 2023. The external grant funding for 23/24 and beyond is still to be confirmed by the relevant grant funding bodies. Should any of the grant funding be reduced then contract will be adjusted accordingly.
- 7.7 A successful credit check has been carried out by Procurement for both bidders – both bids are from viable companies.

## **8. Legal implications**

- 8.1 The Council's Constitution contains requirements about how to procure and manage contracts. These are in the Contract Procedure Rules (Constitution Part IV). Some of the requirements in those Rules are based on the Public Contracts Regulations 2015 ("the Regulations") with which the Council must comply. This contract falls under the Light Touch Regime under the Regulations, which relates to services such as health, social and related services. As such, while the requirements are less onerous than those for other contracts to which the Regulations applies, the obligations still require compliance with principles of equal treatment, transparency and non-discrimination.
- 8.2 The report proposes the establishment of a contract for provision of NHS Health Checks, for three years with an option to extend for up to a further 2 years. The potential value of the contract including the extension exceeds £500,000, which means that this is a Category A contract for the purposes of the Council's Contract Procedure Rules and one which is to be awarded by Mayor and Cabinet.
- 8.3 This contract has been externally and openly advertised as required by the Regulations and the Council's Constitution. If the proposal to award the contract is approved, award notices must be published in the prescribed form.
- 8.4 Procedures for tendering are to be determined by contracting authorities in accordance with the Regulations (regulation 76). These require procedures to be transparent and ensure equal treatment of suppliers. Time limits must also be reasonable and proportionate.
- 8.5 The report explains the evaluation approach and process applied to the bid and the reasons for recommending the successful bid for approval. The process followed was in compliance with the advertised and required procedures.

## **9. Equalities implications**

- 9.1 The overall NHS Health Checks programme aims to help reduce health inequalities for Lewisham's residents, this is reflected in the requirements of the specification. The programme is statutory and follows NHSE Guidelines.
- 9.2 As part of the Method Statement, bidders were asked to clearly set out how they would

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promote and safeguard equality, diversity and inclusion throughout the length of the contract. As part of the response bidders were asked to include reference to how they will work with Lewisham's Health Inequality plan and the outcomes of the BLACHIR report moving forward. Equality and Diversity Policies were also requested as part of the tender submission.

## **10. Climate change and environmental implications**

- 10.1 The Council has made a commitment to making the borough carbon neutral by 2030.

## **11. Crime and disorder implications**

- 11.1 No crime and disorder implications are anticipated

## **12. Health and wellbeing implications**

- 12.1 The contract identified in this report, is required to ensure that continuity of care and support is in place for the service users accessing these services.

## **13. Social Value**

- 13.1 As part of the tender process, providers were required to demonstrate their commitment to social value in delivering this service. A method statement on social value was required, and accounted for 5% of the overall evaluation, as part of the quality score.
- 13.2 Officers will monitor the Social Value proposals by establishing clear KPIs to reflect the social value commitments made in the bid and reviewing these at regularly intervals as part of contract monitoring.
- 13.3 The council is an officially accredited London Living Wage (LLW) Employer and is committed to ensuring that, where appropriate, contractors and subcontractors engaged by the council to provide works or services within Lewisham, pay their staff at a minimum rate equivalent to the LLW rate. Successful contractors will be expected to meet LLW requirements and contract conditions requiring the payment of LLW will be included in the service specification and contract documents.

## **14. Contract Management**

- 14.1 In accordance with the Council's contract management framework this contract is a tier 1 contract. Contract Management meetings will be held on a quarterly basis and the key performance indicators (KPIs) on the contract management dashboard will be monitored and reported on accordingly.

## **15. Background papers**

- 15.1 Permission to Procure Report for Mayor and Cabinet – NHS Health Checks Contract July 2022



Microsoft Word  
Document

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## 16. Glossary



glossary  
standard.pdf

## 17. Report author and contact

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## APPENDIX 1

### LIST OF METHOD STATEMENTS REQUIRED WITH THE BID

Main Criteria (& Weighting)	Sub-criteria Weighting	Sub-criteria	Evidence	Method Statement
Service Delivery (11 %)*	(Pass/ Fail)	MS1A: Please confirm that your organisation is able to access to borough-wide patient data in order to identify eligible individuals within the target population and send invitations	✓	MS 1
	6 %	MS1B:  Please provide a detailed and clear proposal on how you will deliver the service outlined in the Specification ( <i>You should include a structure chart of those involved, any attached structure chart is not part of the word count</i> ), in your response please outline how you will follow of open and innovative approach to service development including options for digital NHS health checks, working with community champions and improving reach to marginalized groups	✓	
	5 %	MS1C: The NHS Health Check programme requires invitations to be sent to eligible individuals within the specified target populations across the borough of Lewisham to attend a NHS Health Check.  Please describe how your organisation will gain access to patient data across the borough in order to identify eligible individuals within the target population and send invitations. Please include in your response information about methods to search the eligible target population, Data Sharing Agreements, Information Governance and Data Protection Act.	✓	

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Project Management (9 %) (second part *)	4%	Please provide your proposed mobilisation plan and timeline, including engagement with partner organisations and stakeholders as appropriate. You should describe clearly the process you will undertake and how you will mobilise and manage the project from award. This should include how NHS Health Checks carried out in GP practices and some Lewisham pharmacies, both via invitation and opportunistically, and how data will be reported effectively.		MS 2A
	5 %	In the delivery of this programme please describe how will you ensure you have processes and policies around safeguarding in place with staff and how this development training and awareness will be maintained over the life of the contract	✓	MS 2B *
Communication (8 %)	4 %	MS3 A: Please provide details on how you will communicate on a day to day basis with Lewisham GP's and pharmacies, running this contract, clients/end users, the public, and other agencies as appropriate in order to ensure safety and good performance and effective data sharing throughout the contract period. You should provide a main point of contact for all project queries and issues.	✓	MS 3A
	4%	MS3B: Please also provide a clear description of how you will store and manage data in relation to the proposed services, and how you will comply with GDPR regulations.	✓	MS 3B
Continuous Improvement (6 %) *	6 %	Please describe how you will offer continuous improvement throughout the lifetime of this contract. You should ensure that you are continuously improving your performance to provide a better performance for the Council and its residents. This should also directly link in with any KPI's set out within the specification.		MS 4

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Equality & Diversity (6%) *	6 %	Describe how you would implement equal opportunities within the context of the specification, clearly setting out how you will promote and safeguard equality, diversity and inclusion throughout the length of the contract, both for staffing and uptake of the NHS Health Check programme.		MS 5
Health & Safety (5%)	5 %	Please explain your approach to Health and Safety including measures you will take to ensure the safety of staff providing services and service users. Also outline your H&S policy including First Aid, Emergency and Fire procedures.	✓	MS 6
Social Value (5%)	5 %	Example: Please detail how you propose to deliver Social Value as part of this project and how you will meet the following proposed Social Value targets over the life of the contract. <ul style="list-style-type: none"> <li>• <b>Core Commitments</b></li> <li>• <b>Employment and Skills</b></li> <li>• <b>Economy and Growth</b></li> <li>• <b>Environment, Community and Place</b></li> </ul>	✓	MS 7
Climate Change	For Information only	Please disclose your organisation's corporate carbon emissions and identify what actions / modifications will be taken to reduce carbon intensity in relation to the goods / services in this tender.		MS 8

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