



**WHITEFOOT ASSEMBLY**  
 SATURDAY 28<sup>TH</sup> JULY 2018  
 FORSTER MEMORIAL PARK MARY BENNET PAVILLION

**AGENDA**

10.30am	Welcome from the Chair and house-keeping The unveiling of the Mary Bennet bench just before the picnic	Cllr. Janet Daby
10:35am	Some information about today's event	Cllr. Janet Daby
10.45am	Friends of Forster Memorial Park – Where have we come from – where are we going? Update on Section 106	Pippa Ranger
11:15	Update from Whitefoot SNT Police	Cllr. Mark Ingleby
11:20	Launch of Whitefoot Assembly Fund	Cllr. Mark Ingleby
11:30	Community Announcements	All
11:45	A tribute to Mary Bennet and Unveiling of bench to honour the life and work of Mary	Cllr. Janet Daby
12:00	Community Picnic – food provided by Min Albi and the Park Café  Picnic playlist compiled by DJ Johnny	
12:30	<b>Children's Activities</b>  The Big Whitefoot  Mud Kitchen  Nature Craft – necklace making, leaf-printing, den building etc.  Bug Hunt	

**Please remember to complete the feedback form and hand it back to a member of staff at the end of the meeting**

### **Interested in joining the Whitefoot Assembly Coordinating Group?**

The coordinating group involves at least one ward councillor, one resident and one representative from the local third sector. The coordinating group is appointed from the wider assembly, and anyone who lives, works or learns in the ward can sit on the group. Additional members may be co-opted between appointments. Ideally the group should have between 6 and 12 members.

The group helps to plan and structure assembly meetings to ensure the smooth running of the meeting and to ensure there is a diverse attendance from all parts of the local community

### **Roles and responsibilities of coordinating group**

Plan the agenda for each assembly meeting.

Provide advice on how to make assembly agendas relevant to the different communities in your ward and make sure meetings are planned to make them accessible and enjoyable.

Assist, where possible, in the practical delivery of assembly meetings.

Consider approaches to be used by the assembly in recommending the allocation of the Assembly Fund

Assess funding applications to ensure they meet the assembly's criteria.