AGENDA

MAYOR AND CABINET

Date: WEDNESDAY, 19 FEBRUARY 2014 at 6.00 pm

Council Chamber
Civic Suite
Lewisham Town Hall
London SE6 4RU

Enquiries to: Kevin Flaherty 0208 3149327
Telephone: 0208 314 9327 (direct line)
Email: kevin.flaherty@lewisham.gov.uk

MEMBERS

Sir Steve Bullock (L)
Councillor Chris Best (L)
Councillor Janet Daby (L)
Councillor Damien Egan (L)
Councillor Helen Klier (L)
Councillor Paul Maslin (L)
Councillor Joan Millbank (L)
Councillor Crada Onuegbu (L)
Councillor Alan Smith (L)
Councillor Susan Wise (L)

Members are summoned to attend this meeting

Barry Quirk
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Friday, 14 February 2014

The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.
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<td>Housing Property Acquisition</td>
<td>75 - 89</td>
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Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

1 Personal interests

There are three types of personal interest referred to in the Council’s Member Code of Conduct :-

(1) Disclosable pecuniary interests
(2) Other registerable interests
(3) Non-registerable interests

2 Disclosable pecuniary interests are defined by regulation as:-

(a) Employment, trade, profession or vocation of a relevant person* for profit or gain

(b) Sponsorship – payment or provision of any other financial benefit (other than by the Council) within the 12 months prior to giving notice for inclusion in the register in respect of expenses incurred by you in carrying out duties as a member or towards your election expenses (including payment or financial benefit from a Trade Union).

(c) Undischarged contracts between a relevant person* (or a firm in which they are a partner or a body corporate which they are a director, or in the securities of which they have a beneficial interest) and the Council for goods, services or works.

(d) Beneficial interests in land in the borough.
(e) **Licence to occupy land** in the borough for one month or more.

(f) **Corporate tenancies** – any tenancy, where to the member’s knowledge, the Council is landlord and the tenant is a firm in which the relevant person* is a partner, a body corporate in which they are a director, or in the securities of which they have a beneficial interest.

(g) **Beneficial interest in securities** of a body where:-

(a) that body to the member’s knowledge has a place of business or land in the borough; and

(b) either

(i) the total nominal value of the securities exceeds £25,000 or 1/100 of the total issued share capital of that body; or

(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person* has a beneficial interest exceeds 1/100 of the total issued share capital of that class.

*A relevant person is the member, their spouse or civil partner, or a person with whom they live as spouse or civil partner.

(3) **Other registerable interests**

The Lewisham Member Code of Conduct requires members also to register the following interests:-

(a) Membership or position of control or management in a body to which you were appointed or nominated by the Council

(b) Any body exercising functions of a public nature or directed to charitable purposes, or whose principal purposes include the influence of public opinion or policy, including any political party

(c) Any person from whom you have received a gift or hospitality with an estimated value of at least £25

(4) **Non registerable interests**

Occasions may arise when a matter under consideration would or would be likely to affect the wellbeing of a member, their family, friend or close associate more than it would affect the wellbeing of those in the local area generally, but which is not required to be registered in the Register of Members’ Interests (for example a matter concerning the closure of a school at which a Member’s child attends).
(5) Declaration and Impact of interest on members’ participation

(a) Where a member has any registerable interest in a matter and they are present at a meeting at which that matter is to be discussed, they must declare the nature of the interest at the earliest opportunity and in any event before the matter is considered. The declaration will be recorded in the minutes of the meeting. If the matter is a disclosable pecuniary interest the member must take not part in consideration of the matter and withdraw from the room before it is considered. They must not seek improperly to influence the decision in any way. **Failure to declare such an interest which has not already been entered in the Register of Members’ Interests, or participation where such an interest exists, is liable to prosecution and on conviction carries a fine of up to £5000**

(b) Where a member has a registerable interest which falls short of a disclosable pecuniary interest they must still declare the nature of the interest to the meeting at the earliest opportunity and in any event before the matter is considered, but they may stay in the room, participate in consideration of the matter and vote on it unless paragraph (c) below applies.

(c) Where a member has a registerable interest which falls short of a disclosable pecuniary interest, the member must consider whether a reasonable member of the public in possession of the facts would think that their interest is so significant that it would be likely to impair the member’s judgement of the public interest. If so, the member must withdraw and take no part in consideration of the matter nor seek to influence the outcome improperly.

(d) If a non-registerable interest arises which affects the wellbeing of a member, their, family, friend or close associate more than it would affect those in the local area generally, then the provisions relating to the declarations of interest and withdrawal apply as if it were a registerable interest.

(e) Decisions relating to declarations of interests are for the member’s personal judgement, though in cases of doubt they may wish to seek the advice of the Monitoring Officer.

(6) Sensitive information

There are special provisions relating to sensitive interests. These are interests the disclosure of which would be likely to expose the member to risk of violence or intimidation where the Monitoring Officer has agreed that such interest need not be registered. Members with such an interest are referred to the Code and advised to seek advice from the Monitoring Officer in advance.

(7) Exempt categories
There are exemptions to these provisions allowing members to participate in decisions notwithstanding interests that would otherwise prevent them doing so. These include:

(a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
(b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
(c) Statutory sick pay; if you are in receipt
(d) Allowances, payment or indemnity for members
(e) Ceremonial honours for members
(f) Setting Council Tax or precept (subject to arrears exception)
**MAYOR AND CABINET**

<table>
<thead>
<tr>
<th>Report Title</th>
<th>Report Back On Matters Raised By The Overview And Scrutiny Business Panel or other Constitutional bodies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key Decision</td>
<td>No</td>
</tr>
<tr>
<td>Ward</td>
<td></td>
</tr>
<tr>
<td>Contributors</td>
<td>Head of Business &amp; Committee</td>
</tr>
<tr>
<td>Class</td>
<td>Open</td>
</tr>
<tr>
<td>Date</td>
<td>Date: February 19 2014</td>
</tr>
</tbody>
</table>

**Purpose of Report**

To report back on any matters raised by the Overview and Scrutiny Business Panel following their consideration of the decisions made by the Mayor on February 12 2014 or on other matters raised by Select Committees or other Constitutional bodies.
1. Purpose of Report

To report on items previously reported to the Mayor for response by directorates and to indicate the likely future reporting date.

2. Recommendation

That the reporting dates of the item shown in the table below be noted.

<table>
<thead>
<tr>
<th>Report Title</th>
<th>Responding Author</th>
<th>Date Considered by Mayor &amp; Cabinet</th>
<th>Scheduled Reporting Date</th>
<th>Slippage since last report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Response to Overview &amp; Scrutiny Committee – Emergency Services Review</td>
<td>ED Community</td>
<td>13 November 2013</td>
<td>19 February 2014</td>
<td>No</td>
</tr>
<tr>
<td>Response to Overview &amp; Scrutiny Business Panel – the Asset Rationalisation Programme;</td>
<td>ED Resources &amp; Regeneration</td>
<td>4 December 2013</td>
<td>19 February 2014</td>
<td>No</td>
</tr>
<tr>
<td>Response to Overview &amp; Scrutiny Business Panel – Redevelopment of Lewisham Central Opportunity Site</td>
<td>ED Resources &amp; Regeneration</td>
<td>4 December 2013</td>
<td>19 February 2014</td>
<td>No</td>
</tr>
<tr>
<td>Matter Description</td>
<td>Responsible Office</td>
<td>Referred Date</td>
<td>Replied Date</td>
<td>Result</td>
</tr>
<tr>
<td>-----------------------------------------------------------------------------------</td>
<td>-----------------------------</td>
<td>---------------</td>
<td>---------------</td>
<td>---------</td>
</tr>
<tr>
<td>Response to Sustainable Development Select Committee and Housing Select Committee - regeneration and housing in Deptford and New Cross.</td>
<td>ED Resources &amp; Regeneration</td>
<td>4 December 2013</td>
<td>19 February 2014</td>
<td>No</td>
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<tr>
<td>Matters referred by Public Accounts Select Committee - Funding and Financial Management of Adult Social Care Review</td>
<td>ED Community</td>
<td>18 December 2013</td>
<td>19 March 2014</td>
<td>No</td>
</tr>
<tr>
<td>Matters referred by the Children and Young People Select Committee - Nursery Education and Childcare Review</td>
<td>ED CYP</td>
<td>18 December 2013</td>
<td>19 March 2014</td>
<td>No</td>
</tr>
<tr>
<td>Matters Referred by the Healthier Communities Select Committee on the Library and Information Service</td>
<td>ED Community</td>
<td>18 December 2013</td>
<td>19 March 2014</td>
<td>Yes (positive)</td>
</tr>
<tr>
<td>Matters Raised by the Sustainable Development Select Committee on Sayes Court Garden.</td>
<td>ED Resources &amp; Regeneration</td>
<td>18 December 2013</td>
<td>19 March 2014</td>
<td>No</td>
</tr>
<tr>
<td>Matters raised by Overview &amp; Scrutiny Business Panel - Recycling</td>
<td>ED Customer Services</td>
<td>15 January 2014</td>
<td>19 March 2014</td>
<td>No</td>
</tr>
</tbody>
</table>

**BACKGROUND PAPERS and AUTHOR**

Mayor & Cabinet 13 November 2013, 4 and 18 December 2013, and 15 January 2014 available from Kevin Flaherty 0208 314 9327.
Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing
Report for:  Mayor
Mayor and Cabinet
Mayor and Cabinet (Contracts)
Executive Director
Information Part 1  ✔ Part 2  ✔ Key Decision  ✔

Date of Meeting  19th February 2014
Title of Report  Budget 2014 – Update
Originator of Report  Selwyn Thompson  Ext. 46932

At the time of submission for the Agenda, I confirm that the report has:

<table>
<thead>
<tr>
<th>Category</th>
<th>Yes</th>
<th>No</th>
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<tbody>
<tr>
<td>Financial Comments from Exec Director for Resources</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Legal Comments from the Head of Law</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Crime &amp; Disorder Implications</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Environmental Implications</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Equality Implications/Impact Assessment (as appropriate)</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Confirmed Adherence to Budget &amp; Policy Framework</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Risk Assessment Comments (as appropriate)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reason for Urgency (as appropriate)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signed:  [Signature]  Executive Member (nominee)
Date:  13th February 2014

Signed:  [Signature]  Director/Head of Service
Date:  14/02/2014

Control Record by Committee Support

<table>
<thead>
<tr>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listed on Schedule of Business/Forward Plan (if appropriate)</td>
<td></td>
</tr>
<tr>
<td>Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)</td>
<td></td>
</tr>
<tr>
<td>Submitted Report from CO Received by Committee Support</td>
<td></td>
</tr>
<tr>
<td>Scheduled Date for Call-In (if appropriate)</td>
<td></td>
</tr>
<tr>
<td>To be Referred to Full Council</td>
<td></td>
</tr>
</tbody>
</table>
REASONS FOR URGENCY AND LATENESS

Urgency: If the report is not taken, then the Mayor would not be able to finalise his recommended budget to Council. This would prevent the Council setting a lawful budget within the required timeframe.

Lateness: The report could not be despatched five clear working days before the meeting, which would have been on 11 February 2014, because this would have meant that decisions taken by the Mayor & Cabinet on 12 February 2014 could not be appropriately considered within this report.

1 SUMMARY

1.1 This report seeks the Mayor’s approval to finalise the recommended 2014/15 budget for consideration by full Council on 26 February 2014.

2 PURPOSE

2.1 The purpose of this report is to finalise the 2014/15 budget for consideration by full Council on 26 February 2014. The main budget report and its associated appendices were presented to Mayor & Cabinet on 12 February 2014.

3 RECOMMENDATIONS

That the Mayor:

3.1 considers the Section 25 Statement from the Chief Financial Officer. This is attached at Appendix A;

3.2 agrees a recommended Council Tax for 2014/15 of £1,060.35 for the Council’s element. This is an increase of 0%, based on a General Fund Budget Requirement of £268.062m for 2014/15;

3.3 notes an overall decrease in Council Tax for 2014/15 of 0.29%, which includes the Greater London Authority (GLA) precept being reduced by £4.00 to £299.00, which represents a 1.3% decrease from its 2013/14 level, subject to the GLA confirming this decision at its meeting on 14 February 2014;
3.4 notes the statutory calculation for the ‘relevant basic’ amount of Council Tax for Lewisham for 2014/15, attached at Appendix B;

3.5 agrees to recommend to Council on 26 February 2014, the statutory calculation of the Budget Requirement for Lewisham for 2014/15, attached at Appendix C;

3.6 agrees to recommend to Council on 26 February 2014, the motion on the budget, attached at Appendix D.

4 UPDATE ON THE COUNCIL’S CURRENT FINANCIAL POSITION

4.1 This report updates the main 2014/15 Budget Report through considering the following areas:-

- Revenue Budget Savings
- Business Ratepayers Consultation
- The Greater London Authority Precept
- Levies
- Council Tax Referendums
- Final Level of Council Tax for 2014/15

Revenue Budget Savings

4.2 On 12 February 2014, and having considered additional information, the Mayor decided to accept the budget saving proposal of £0.3m (£0.1m for 2014/15 and £0.2m for 2015/16) for the Attendance & Welfare service. At the same meeting, and again after having considered additional information, the Mayor reaffirmed approval of the budget saving proposal of £0.2m for the Out of Hours emergency telephone service.

4.3 This results in an overall revenue budget savings package of £26.2m, of which £24.5m relates to 2014/15 and £1.7m relates to 2015/16. A summary of these budget savings proposals was appended to the main Budget report on 12 February 2014.

Business Ratepayers Consultation

4.4 Representatives of business ratepayers were consulted on the Council’s budget for 2014/15 between 28 January and 7 February 2014. Members should note, that no responses to the consultation were received.

The Greater London Authority (GLA) Precept

4.5 On 14 February 2014, the Mayor of London’s draft budget is expected to be approved by the London Assembly. It is not anticipated that there will be any variation on the figures which have been consulted upon. Subject to this, the final 2014/15 GLA precept for Band D will be £299.00. This represents a reduction of £4.00 from its 2013/14 level.

4.6 Accordingly, and subject to confirmation on 14 February 2014, the Mayor is asked to agree to recommend to Council on 26 February 2014, the motion attached at Appendix D.
Levies

4.7 There are three bodies which charge a levy against Lewisham’s Council Tax, the London Pensions Fund Authority, the Environment Agency and the Lee Valley Park Authority. Although the formal notifications for these levies have not yet been received, the estimated levels for next year have been provided. The Council’s ‘relevant basic’ amount of Council Tax has been calculated and results in a 0% increase for 2014/15.

Council Tax Referendums

4.8 The provisions for Council Tax referendums were introduced by the Localism Act 2011. The Department for Communities and Local Government released a statement on 5 February 2014, setting out the principles for 2014/15.

4.9 The principle for 2014/15, sets the Council Tax referendum threshold at 2%. In accordance with the principles set out in the Localism Act 2011, the calculation of the ‘relevant basic’ amount of Council Tax has been attached at Appendix B. This illustrates that by freezing Council Tax for 2014/15, Lewisham would not trigger a referendum in accordance with the Localism Act.

Final Level of Council Tax for 2014/15

4.10 Table 1 shows Lewisham’s overall Council Tax Calculation for 2014/15 and calculation of the Council Tax for Band D for 2014/15, based on the recommended budget requirement of £268.062m.

Table 1: Calculation of Council Tax Requirement and Band D based on spend of £268.062m for 2014/15.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assumed Budget Requirement for 2014/15</td>
<td>£268,062,000</td>
</tr>
<tr>
<td>Less: Settlement Funding Assessment (SFA)</td>
<td>(£186,449,823)</td>
</tr>
<tr>
<td>Less: SFA Adjustment</td>
<td>(£900,000)</td>
</tr>
<tr>
<td>Less: Surplus on collection fund</td>
<td>(£2,308,625)</td>
</tr>
<tr>
<td>Council Tax requirement</td>
<td>£78,403,552</td>
</tr>
<tr>
<td>Divide by: Council Tax Base (Band D)</td>
<td>73,941.2</td>
</tr>
<tr>
<td>Council Tax for Lewisham Services (Band D)</td>
<td>£1,060.35</td>
</tr>
<tr>
<td>Add: Precept demand from GLA</td>
<td>£299.00</td>
</tr>
<tr>
<td>Total Council Tax (Band D)</td>
<td>£1,359.35</td>
</tr>
</tbody>
</table>
The final calculation of Council Tax for different Council Tax bands is shown in Table 2, based on the Band D calculated in Table 1.

Table 2 – Council Tax for different Council Tax Bands in 2014/15

<table>
<thead>
<tr>
<th>Property Value</th>
<th>Fraction</th>
<th>Lewisham Council Tax</th>
<th>GLA Precept</th>
<th>Total Council Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>£'000</td>
<td>£</td>
<td>£</td>
<td></td>
<td>£</td>
</tr>
<tr>
<td>A  Up to 40</td>
<td>6/9</td>
<td>706.90</td>
<td>199.33</td>
<td>906.23</td>
</tr>
<tr>
<td>B  40-52</td>
<td>7/9</td>
<td>824.72</td>
<td>232.56</td>
<td>1,057.28</td>
</tr>
<tr>
<td>C  52-68</td>
<td>8/9</td>
<td>942.53</td>
<td>265.78</td>
<td>1,208.31</td>
</tr>
<tr>
<td>D  68-88</td>
<td>9/9</td>
<td>1,060.35</td>
<td>299.00</td>
<td>1,359.35</td>
</tr>
<tr>
<td>E  88-120</td>
<td>11/9</td>
<td>1,295.98</td>
<td>365.44</td>
<td>1,661.42</td>
</tr>
<tr>
<td>F  120-160</td>
<td>13/9</td>
<td>1,531.62</td>
<td>431.89</td>
<td>1,963.51</td>
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<tr>
<td>G  160-320</td>
<td>15/9</td>
<td>1,767.25</td>
<td>498.33</td>
<td>2,265.58</td>
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<tr>
<td>H  Over 320</td>
<td>18/9</td>
<td>2,120.70</td>
<td>598.00</td>
<td>2,718.70</td>
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</tbody>
</table>

This report sets out the updated information for the Mayor to make recommendations to the Council to set the 2014/15 budget. This includes finalising statutory requirements and comments from consultation undertaken to allow Council to make final decisions on 26 February 2014.

5 FINANCIAL IMPLICATIONS

5.1 This entire report is concerned with the Council’s budget. Therefore, the financial implications are explained throughout.

6 LEGAL IMPLICATIONS

6.1 For the legal implications, these are set out in detail in the main Budget Report to Mayor & Cabinet on 12 February 2014.

7 HUMAN RESOURCES IMPLICATIONS

7.1 There are no specific human resources implications directly arising from this report. Any such implications were considered as part of the detailed revenue budget savings proposals presented to Mayor & Cabinet on 18 December 2013. A summary of these savings proposals was appended to the main budget report on 12 February 2014.

8 CRIME & DISORDER IMPLICATIONS

8.1 There are no specific crime and disorder implications directly arising from this report. Any such implications were considered as part of the detailed revenue budget savings proposals presented to Mayor & Cabinet on 18 December 2013. A summary of these savings proposals was appended to the main budget report on 12 February 2014.
9 EQUALITIES IMPLICATIONS

9.1 There are no specific equalities implications directly arising from this report. Any such implications were considered as part of the detailed revenue budget savings proposals presented to Mayor & Cabinet on 18 December 2013. A summary of these savings proposals was appended to the main budget report on 12 February 2014.

10 ENVIRONMENTAL IMPLICATIONS

10.1 There are no specific environmental implications directly arising from this report. Any such implications were considered as part of the detailed revenue budget savings proposals presented to Mayor & Cabinet on 18 December 2013. A summary of these savings proposals was appended to the main budget report on 12 February 2014.

11 BACKGROUND DOCUMENTS AND FURTHER INFORMATION

<table>
<thead>
<tr>
<th>Short Title of Document</th>
<th>Date</th>
<th>Location</th>
<th>Contact</th>
<th>Exempt</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014/15 Budget</td>
<td>Mayor &amp; Cabinet</td>
<td>3rd Floor Laurence House</td>
<td>Selwyn Thompson</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>12 February 2014</td>
<td></td>
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</tr>
</tbody>
</table>

For further information on this report please contact:

Selwyn Thompson
Group Finance Manager, Budget Strategy on 020 8314 6932
CHIEF FINANCIAL OFFICER’S STATEMENT REQUIRED UNDER SECTION 25 OF THE LOCAL GOVERNMENT ACT

This statement makes reference to the 2014/15 Budget Report to Mayor & Cabinet circulated to all Members.

Section 25 of the Local Government Act 2003 requires the Chief Financial Officer to report to an authority when it is making the statutory calculations required to determine its Council Tax. The Authority is required to take the report into account when making the calculations. The report must deal with the robustness of the estimates included in the budget and the adequacy of the reserves for which the budget provides. This Statement also reflects the requirements of CIPFA’s current Local Authority Accounting Panel (LAAP) Bulletin 77 on ‘Local Authority Reserves and Balances’.

Generally

The Council has already reduced its revenue budget by £82m since May 2010. The Strategic Financial Review was reported to Mayor & Cabinet in July 2013 with an update reported in November 2013. This set out that an estimated £85m of savings is required from 2014/15 to 2017/18 over and above savings already agreed. Following the confirmation of the Local Government Finance Settlement on 5 February 2014, the savings required for this period has increased to £95m. This is towards the upper end of officers’ initial estimates.

The Council continues to take a prudent approach towards financial planning. During these times, the Council will need to weigh up the need to hold reserves and balances whilst going through this period of increased risk to the delivery of the budget versus the need to use reserves and balances when considering the need to set a balanced budget.

In setting this budget, the Council will maintain a level of corporate balances and reserves, which should be adequate to deal with any risk associated with the delivery of this budget. That said, there are still considerable risks associated with delivering the scale of savings required. The Chief Financial Officer recommends that the un-earmarked reserves are held at the current level of £12.0m. Should the need arise to call upon these reserves during the year, consideration should be given to replenish these as soon as possible.

In addition, the Council holds General Earmarked Reserves which total £60.2m. These funds are earmarked for various future planned spending and to undertake one-off projects or work that does not happen every year. Examples include, the transitional fund, redundancy provisions, elections, replacement of obsolete equipment and contractual claims that may become due (e.g. dilapidations that may become payable on properties we lease from the private sector to provide housing).

Pressures on the Council’s Revenue Budget in 2014/15 include:

The 2014/15 budget pressures have been outlined in the main budget report. These include a range of pressures, some of which cannot be quantified at this stage and include: demographic pressures for children and adult services; redundancy and further potential changes to funding as a result of government legislation and reform. The Executive Director for Resources & Regeneration will either transfer some of
these funds to the directorate budgets where quantifiable and not thought to be directly controllable at the start of the year or hold them corporately until such time when the pressure emerges during the year.

Budget assumptions

Inflation

In the Autumn Statement announced by the Chancellor, it was confirmed that public sector pay awards would notionally increase by 1%. For financial planning purposes, the Council has previously assumed an average pay inflation of 1% per annum, which equates to approximately £1.1m. The Council applies a notional non-pay inflation level of 2.5% per annum. This is subject to efficiency measures in 2014/15.

Moving forward, officers will need to closely monitor inflationary pressure on contracts, which in many cases, continues to outstrip the current level of Consumer Prices Index (CPI) inflation. In particular, this is for those areas which are viewed as being particularly sensitive to contract price changes, such as Adult Social Care and the range of PFI contracts which the Council is currently engaged with.

Budget Risks

Capital Programme

The risks related to the Capital Programme are managed programme-wide and scheme by scheme. Officers review anticipated capital receipts quarterly, the last review was carried out in January 2014. Projections are updated and reported on regularly to Mayor & Cabinet.

Service volume pressure

The Council continues to maintain a medium term financial strategy and corporate budget model by which it attempts to identify and anticipate financial pressures.

With regards to the overall financial standing of the authority, issues concerning the level of borrowing and debt outstanding, are considered in section ten of the 2014/15 Budget Report.

Business Rates Retention

This is the second local government finance settlement under the new ‘business rate retention’ funding system. There is now an increased emphasis on local authorities to grow their business activities locally. Councils will retain 30% of locally collected business rates, but will have no discretion to vary the rateable value or ‘multiplier’, (i.e. the pound charged per rateable value).

In this new funding system, 40% of the settlement funding will come from business rates retained locally by the sector. Each local authority is given an indicative target of business rates yield against which growth will be judged. Councils will be able to retain a share of any growth in business rate income and therefore have a direct financial incentive to promote growth in their local economies. Conversely, any decline in business rates will also be borne by the authority and will negatively impact upon income levels.
Savings

It should also be acknowledged that there remains some risk that a given budget saving may not be delivered. This is managed currently through the budget monitoring process and updates will be given in budget monitoring reports. The extent to which any anticipated savings are not delivered adds to future pressures.

The Council has embarked upon the Lewisham Future Programme which will look at shaping the Council over the medium term. This Programme focuses on the areas of greatest spend, recognising that in the fourth consecutive year of spending reductions even greater innovation, focus on the customer, and cross-cutting thinking will be required to deliver savings, whilst attempting to minimise the impacts on residents and customers of Lewisham.

The Programme comprises a mixture of thematic and cross-cutting reviews. Some examples of these include: smarter assessment arrangements and deeper integration of social & health care, including public health; sharing services with other Councils and bodies; a strategic review of income generation and the drive to make further reductions in management and corporate overheads.

Control

Going forward into 2014/15, it will be even more important that the Council continues to maintain its strong systems for monitoring expenditure and controlling expenditure through Directorate cash limits.

Given the significant level of savings/cuts to be delivered in 2014/15 and beyond, and the unprecedented level of savings required for 2015/16, it will become increasingly important to monitor the progress being made in implementing these savings carefully during the year.

During 2013/14, the Executive Director for Resources & Regeneration re-affirmed instructions to budget managers to ensure tight spending on budgets and focus on ensuring the Council’s budget position remains within budget at the year-end.

For 2014/15, the budget holders within Directorates are again being requested to endorse their cash limits before the start of the financial year and provide confirmation of an ability to deliver their services within the agreed allocated resources. Consideration will also need to be given to the continued use of Departmental Expenditure Panels and potentially Corporate Expenditure Panels.

Conclusion

The Council has a robust and sophisticated approach for producing and maintaining its annual budget. Its financial plans and strategies have contributed to the achievement of the Council’s corporate objectives.

Tight control will need to be exercised over the budget for 2014/15 given the levels of risk, as set out earlier in this statement.

Janet Senior – Executive Director for Resources & Regeneration
Chief Financial Officer – Section 151
COUNCIL TAX CALCULATION

As part of the Localism Act 2011, any Council Tax increases that exceed 2% in 2014/15 will trigger an automatic referendum of all registered electors in the borough. The statutory calculation for whether the Council is required to hold a referendum is based upon the ‘relevant basic’ amount of Council Tax, which under accounting regulations, includes levies. Any final recommendations on Council Tax levels will need to meet statutory requirements.

To date, Lewisham has received estimations of its levies for 2014/15. Formal notifications are expected to be received week commencing 17 February 2014.

COUNCIL TAX AND LEVIES

<table>
<thead>
<tr>
<th>‘Relevant Basic’ Amount of Council Tax</th>
<th>2013/14</th>
<th>2014/15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council Tax Base</td>
<td>72,199</td>
<td>73,941</td>
</tr>
<tr>
<td>Council Tax Requirement with Levy (£)</td>
<td>76,555,149</td>
<td>78,403,552</td>
</tr>
<tr>
<td>Basic Amount of Council Tax (£)</td>
<td>1,060.35</td>
<td>1,060.35</td>
</tr>
<tr>
<td>Increase in basic amount of Council Tax (%)</td>
<td>0%</td>
<td></td>
</tr>
</tbody>
</table>

Levy bodies for Lewisham

<table>
<thead>
<tr>
<th>Levy bodies for Lewisham</th>
<th>2013/14</th>
<th>2014/15</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>LPFA (estimated)</td>
<td>1,244,988</td>
<td>1,243,426</td>
<td>(1,562)</td>
</tr>
<tr>
<td>Lee Valley Regional Park (estimated)</td>
<td>236,933</td>
<td>232,194</td>
<td>(4,739)</td>
</tr>
<tr>
<td>Environment Agency (estimated)</td>
<td>169,511</td>
<td>170,425</td>
<td>914</td>
</tr>
<tr>
<td><strong>Total Levies</strong></td>
<td><strong>1,651,432</strong></td>
<td><strong>1,646,045</strong></td>
<td><strong>(5,387)</strong></td>
</tr>
</tbody>
</table>
APPENDIX C

STATUTORY CALCULATIONS

1) It be noted that at its meeting on 22 January 2014, the Council calculated the number of 73,941.2 as its Council Tax base for 2014/15 in accordance with the Local Authorities (Calculation of Taxbase) Regulations;

2) The following amounts be now calculated by the Council for the year 2014/15 in accordance with the Local Government Finance Act 1992:

a. £1,061,052,900 being the aggregate of the amounts which the Council estimated aggregate of the amounts which the Council estimates for gross expenditure, calculated in accordance with Section 31A (2) of the Act;

b. £792,990,900 being the aggregate of the amounts which the Council estimates for income, calculated in accordance with Section 31A(2) of the Act;

c. £268,062,000 being the amount by which the aggregate of 3(a) above exceeds the aggregate of 3(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its General Fund budget requirement for the year;

d. £187,349,823 being the aggregate of the sums which the Council estimates will be payable for the year into its General Fund in respect of redistributed non-domestic rates and Revenue Support Grant, increased by the amount which the Council estimates will be transferred in the year from its Collection Fund to its General Fund in accordance with Section 97(3) of the Local Government Finance Act 1988. This includes a settlement funding assessment adjustment of £900,000;

e. £80,712,177 being the residual amount required to be collected from Council Tax payers. This includes the surplus on the Council’s Collection Fund of £2,308,625.

f. £1,060.35 being the residual sum at (e) above (less the surplus on the Collection Fund), divided by the Council Tax base of 73,941.2 which is Lewisham’s precept on the Collection Fund for 2014/15 at the level of Band D;

<table>
<thead>
<tr>
<th>Band</th>
<th>Council Tax (LBL)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>706.90</td>
</tr>
<tr>
<td>B</td>
<td>824.72</td>
</tr>
<tr>
<td>C</td>
<td>942.53</td>
</tr>
<tr>
<td>D</td>
<td><strong>1,060.35</strong></td>
</tr>
<tr>
<td>E</td>
<td>1,295.98</td>
</tr>
<tr>
<td>F</td>
<td>1,531.62</td>
</tr>
<tr>
<td>G</td>
<td>1,767.25</td>
</tr>
<tr>
<td>H</td>
<td>2,120.70</td>
</tr>
</tbody>
</table>

Being the amounts given by multiplying the amount at (f) above by the number which, in proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable
to dwellings listed in valuation Band D, calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

3) It be noted that for the year 2014/15, the Greater London Authority is currently consulting on the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992 (as amended), for each of the categories of dwellings shown below:-

<table>
<thead>
<tr>
<th>Band</th>
<th>GLA Precept</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>199.33</td>
</tr>
<tr>
<td>B</td>
<td>232.56</td>
</tr>
<tr>
<td>C</td>
<td>265.78</td>
</tr>
<tr>
<td>D</td>
<td>299.00</td>
</tr>
<tr>
<td>E</td>
<td>365.44</td>
</tr>
<tr>
<td>F</td>
<td>431.89</td>
</tr>
<tr>
<td>G</td>
<td>498.33</td>
</tr>
<tr>
<td>H</td>
<td>598.00</td>
</tr>
</tbody>
</table>

4) Having calculated the estimated aggregate amount in each case of the amounts at 2) (f) and 3) above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, assumed the following amounts as the amounts of Council Tax for the year 2014/15 for each of the categories of dwellings shown below:-

<table>
<thead>
<tr>
<th>Band</th>
<th>Total Council Tax (LBL &amp; GLA)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>906.23</td>
</tr>
<tr>
<td>B</td>
<td>1,057.28</td>
</tr>
<tr>
<td>C</td>
<td>1,208.31</td>
</tr>
<tr>
<td>D</td>
<td>1,359.35</td>
</tr>
<tr>
<td>E</td>
<td>1,661.42</td>
</tr>
<tr>
<td>F</td>
<td>1,963.51</td>
</tr>
<tr>
<td>G</td>
<td>2,265.58</td>
</tr>
<tr>
<td>H</td>
<td>2,718.70</td>
</tr>
</tbody>
</table>
## DRAFT MOTION FOR THE MAYOR TO RECOMMEND TO COUNCIL

### 1. 2014/15 Budget

Having considered an officer report, and presentations by the Cabinet Member for Resources, the Chair of the Overview & Scrutiny Committee and a shop steward working in the Attendance & Welfare Service, the Mayor, from the options available, agreed that:

1. **(i)** the consideration of the Public Accounts Select Committee of 6 February 2014, incorporating the views of the respective select committees on the previously agreed revenue budget savings proposals for 2014/16 be noted;

2. **(ii)** having considered the views of those consulted on the budget, subject to proper process and consultation, if required, the following modifications be made to the published proposals;

#### Capital Programme

3. **(iii)** the 2013/14 Quarter 3 Capital Programme monitoring position as set out in section 5 be noted;

4. **(iv)** Council be recommended to approve the 2014/15 to 2017/18 Capital Programme of £385.9m, while noting that there are no new proposed major capital projects for this period, as set out in section 5 of this report and attached at Appendices W1 and W2;

#### Housing Revenue Account

5. **(v)** Council be asked to note the consultation report on service charges to tenants and leaseholders in the Brockley area, presented to area panel members on 19 December 2013, as attached at Appendix X3;

6. **(vi)** Council be asked to note the consultation report on service charges to tenants and leaseholders and the Lewisham Homes budget strategy presented to area panel members on 17 December 2013, as attached at Appendix X4;

7. **(vii)** Council be recommended to set an increase of dwelling rents 5.05% (an average increase of £4.61 per week), in accordance with the Rent Restructuring formula;

8. **(viii)** Council be recommended to set an increase in the hostels accommodation charge by 4.66% (or £3.03 per week), in accordance with the Rent Restructuring formula;

9. **(ix)** Council be recommended to approve the following average weekly increases for dwellings for:
   - (A) service charges to non-Lewisham Homes managed dwellings (Brockley);
     - caretaking 3.70% (£0.04)
• grounds 3.70% (£0.04)
• communal lighting 3.70% (£0.04)
• bulk waste collection 3.70% (£0.04)
• window cleaning 0.00% (£0.00)
• tenants’ levy No increase

(B) service charges to Lewisham Homes managed dwellings:
• caretaking 3.37% (£0.19)
• grounds 2.50% (£0.02)
• window cleaning 0.00% (£0.00)
• communal lighting -3.40% (-£0.03) decrease
• block pest control -8.89% (-£0.15) decrease
• waste collection 4.21% (£0.02)
• heating & hot water 0.50% (£0.05)
• tenants’ levy No increase

(x) Council be recommended to approve the following average weekly percentage decreases for hostels and shared temporary units for;
• service charges (hostels) – caretaking etc.; -6.91% (-£6.03)
• energy cost decreases for heat, light & power; -50% (-£5.24)
• water charges decrease; -91% (-£1.88)

(xi) Council be recommended to approve an increase in garage rents by inflation of 3.2% (£0.25 per week) for Brockley residents and 3.2% (£0.31 per week) for Lewisham Homes residents;

(xii) the budgeted expenditure for the Housing Revenue Account (HRA) for 2014/15 be £104.0m;

(xiii) the HRA budget strategy savings proposals be approved in order to achieve a balanced budget in 2014/15, as attached at Appendix X1;

Dedicated Schools Grant and Pupil Premium

(xiv) Council be recommended, subject to final confirmation of the allocation, that the provisional Dedicated Schools Grant allocation of £267.6m be the Schools’ Budget for 2014/15 and note that this level of funding will not be supplemented by a general fund contribution;

General Fund Revenue Budget

(xv) the projected overall variance against the agreed 2013/14 revenue budget as set out in section 8 be noted;

(xvi) the previous revenue budget savings of £24.4m for 2014/15 and £1.5m for 2015/16, as set out in section 8 of the report and summarised in Appendix Y1 be approved;

(xvii) after consideration of additional information, the budget saving proposal of £0.3m for the Attendance and Welfare Service (CYP12, Savings Report to Mayor & Cabinet on 18 December 2013) be accepted).

(xviii) after consideration of additional information, the budget saving proposal of
£0.2m be reaffirmed for the out of hours emergency telephone service as long as no part of the saving is achieved by paying rates below the London Living Wage (CUS07, Savings Report to Mayor & Cabinet on 18 December 2013).

(xix) there be an overall savings package of £26.2m for 2014/15 to 2016/17, of which £24.5m relates to 2014/15 and £1.7m relates to 2015/16;

(xx) Council be recommended to agree to fund revenue budget pressures of £3.6m in 2014/15, allowing the Executive Director for Resources & Regeneration to hold these resources corporately until such time that these pressures emerge during the year and it has been determined that the pressures cannot be contained within the directorates’ cash limits;

(xxi) the Executive Director for Resources & Regeneration maintain a fund of £3.9m against which risks and other potential budget pressures which emerge during the year would be considered for funding;

(xxii) subject to decisions on the above proposals, agrees to recommend to Council the following option:

That a General Fund Budget Requirement of £268.062m for 2014/15 be approved, if a 0% increase in Lewisham’s Council Tax element is agreed and the 1% Council Tax freeze grant of £1.0m is accepted. This will result in a Band D equivalent Council Tax level of £1,060.35 for Lewisham’s services and £1,359.35 overall. This represents an overall decrease in Council Tax for 2014/15 of 0.29% and is subject to the GLA precept for 2014/15 being reduced by 1.3% from its existing 2013/14 level;

(xxiii) the Council Tax Ready Reckoner which for illustrative purposes, sets out the Band D equivalent Council Tax at various levels of increase be noted as explained in section 8 of the report and set out Appendix Y3;

(xxiv) the Executive Director for Resources & Regeneration issues cash limits to all Directorates once the 2014/15 Revenue Budget is agreed;

(xxv) Council be recommended to receive the draft Chief Financial Officer’s Section 25 Statement at Appendix Y4;

(xxvi) the draft statutory calculations for 2014/15 be approved as set out at Appendix Y5;

(xxvii) the prospects for the revenue budget for 2015/16 and future years be noted;

(xxviii) officers continue to develop firm proposals as part of the Lewisham Future Programme to help meet the forecast budget shortfalls in future years; Other Grants (within the General Fund);

(xxix) Council be recommended to approve the allocation of £0.65m per annum of New Homes Bonus over the next ten years 2014/15 to 2023/24, to provide delivery support for housing and school pressures as set out in section 9.
<table>
<thead>
<tr>
<th>xxx) Council be recommended to approve the prudential indicators and treasury limits, as set out in section 10;</th>
</tr>
</thead>
<tbody>
<tr>
<td>xxxi) Council be recommended to approve the 2014/15 treasury strategy, including the investment strategy and the credit worthiness policy, set out at Appendix Z3;</td>
</tr>
<tr>
<td>xxxii) Council be recommended to agree the credit and counterparty risk management criteria, as set out at Appendix Z3, the proposed countries for investment at Appendix Z4, and formally delegates responsibility for managing transactions with those institutions which meet the criteria to the Executive Director for Resources &amp; Regeneration;</td>
</tr>
<tr>
<td>xxxiii) Council be recommended to agrees to delegate to the Executive Director for Resources &amp; Regeneration, authority during 2014/15, to make amendments to borrowing and investment strategies provided there is no change to the Council’s authorised limit for borrowing;</td>
</tr>
<tr>
<td>xxxiv) Council be recommended to agree to increase the maximum deposit limits with the part nationalised banks from £50m to £65m for each of Lloyds Banking Group and Royal Bank of Scotland (RBS) Group;</td>
</tr>
<tr>
<td>xxxv) Council be recommended to approve lending to other local authorities up to a maximum of £5m and for a period of up to one year;</td>
</tr>
<tr>
<td>xxxvi) the development of the Municipal Bond Agency be noted, and once fully established, to note its potential as a suitable Agency from which to borrow as an alternative to the Public Works Loan Board (PWLB);</td>
</tr>
<tr>
<td>xxxvii) Council be recommended to agree the Minimum Revenue Provision (MRP) policy as set out in section 10;</td>
</tr>
<tr>
<td>xxxviii) the Treasury Management mid-year review attached at Appendix Z6; be noted;</td>
</tr>
<tr>
<td>xxxix) the recommendation in relation to further savings of £0.3m from the Attendance and Welfare Service (AWS), to be implemented in September 2014 be approved.</td>
</tr>
</tbody>
</table>
Chief Officer Confirmation of Report Submission

Report for: Mayor
         Mayor and Cabinet
         Mayor and Cabinet (Contracts)
         Executive Director

Information: Part 1 ✔ Part 2 ❌ Key Decision ❌

Date of Meeting: 19 February 2014

Title of Report: Response to the Recommendations of the Overview and Scrutiny Emergency Services Review

Originator of Report: Geeta Subramaniam-Mooney 43342

At the time of submission for the Agenda, I confirm that the report has:

<table>
<thead>
<tr>
<th>Category</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Comments from Exec Director for Resources</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Legal Comments from the Head of Law</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Crime &amp; Disorder Implications</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Environmental Implications</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Equality Implications/Impact Assessment (as appropriate)</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Confirmed Adherence to Budget &amp; Policy Framework</td>
<td>✔</td>
<td></td>
</tr>
<tr>
<td>Risk Assessment Comments (as appropriate)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reason for Urgency (as appropriate)</td>
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<td></td>
</tr>
</tbody>
</table>

Signed

Date

Signed

Date

Control Record by Committee Support

<table>
<thead>
<tr>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listed on Schedule of Business/Forward Plan (if appropriate)</td>
<td></td>
</tr>
<tr>
<td>Draft Report Cleared at Agenda Planning Meeting (not delegated decisions)</td>
<td></td>
</tr>
<tr>
<td>Submitted Report from CO Received by Committee Support</td>
<td></td>
</tr>
<tr>
<td>Scheduled Date for Call-in (if appropriate)</td>
<td></td>
</tr>
<tr>
<td>To be Referred to Full Council</td>
<td></td>
</tr>
</tbody>
</table>
1. **Purpose**

1.1 This report sets out the response to the recommendations made in the Overview and Scrutiny Emergency Services Review.

2. **Recommendations**

It is recommended that the Mayor:

2.1 Approve the response from the Executive Directors for Community Services and Customer Services, and those from the Council’s Health, Fire and Police partners.

2.2 Agree that this report should be forwarded to Overview and Scrutiny Committee.

3. **Policy Context**

3.1 The overall vision for Lewisham is established in the Sustainable Community Strategy. The issues covered in the Emergency Services Review centre on the strategy’s strategic priorities - ‘Safer’, and ‘Healthy, Active and Enjoyable’.

3.2 Additionally it links to Council priorities ‘Safety, security and a visible presence’, and ‘Caring for adults and older people’.

4. **Background**

4.1 At Council on 23 January 2013, Members resolved that the Overview and Scrutiny Committee be asked to undertake an urgent investigation into emergency service provision across the borough. The review was scoped and agreed in February 2013 and evidence sessions were held at Housing, Sustainable Development, Children and Young People, Healthier Communities and Safer Stronger Communities Select Committees between May and September 2013.
4.2 The Overview and Scrutiny Committee has made a number of recommendations for action by the Mayor and Cabinet of Lewisham Council, the Metropolitan Police Service, the London Fire Brigade, the London Ambulance Service, the Safer Lewisham Partnership, Lewisham Clinical Commissioning Group, Lewisham and Greenwich NHS Trust, the Health and Wellbeing Board and the South East London Housing Partnership.

4.3 The Overview and Scrutiny Committee has referred its report and the recommendations within it to all of those bodies for consideration and response, as well as to The Mayor’s Office for Police and Crime. The Overview and Scrutiny Committee has requested a response from each of those bodies.

4.4 Overview and Scrutiny Committee made a referral to the Mayor and Cabinet meeting on 13 November 2013 and the Executive Director for Community Services was asked to co-ordinate the response to the recommendations from across the Council and its partners.

5. Recommendations and Specific Responses

Assets

5.1 In the event that emergency services providers identify assets for disposal, the Council should be satisfied that there is no demand for alternative social and community use of that asset before it is disposed of, as set out in the Lewisham Core Strategy.

Response

Lewisham Council - Officers support this recommendation and will consider any such proposals received from partners in line with the Council’s asset strategy.

5.2 When putting forward proposals to close facilities or alter the delivery of services from public buildings, Lewisham’s emergency services should consult with Councillors and the local community about the best use of their assets and any potential options for replacement facilities.

Response

Metropolitan Police - The Borough Commander notes that Lewisham Police do not have direct control over the police estate in Lewisham but agrees to ensure the committee is briefed should he become aware of any plans.

London Fire Brigade - The Borough Commander has provided the Chair of the Committee with details of the London Fire and Safety Emergency Planning Authority’s disposal strategy for stations to be closed as a result of the fifth London Safety Plan.
CCG - Lewisham Clinical Commissioning Group (LCCG) recognises its duties in this regard. Their duties are captured through the CCG’s Public Engagement Strategy and outlined in their Constitution. Within the strategy an Engagement Charter sets out the ways in which they will involve the public in their decision making processes and qualifies the high standard of engagement the CCG will deliver. It also acknowledges their consultation and engagement responsibilities with the Healthier Communities Select Committee and other partners and stakeholders.

Perception

5.3 Local councillors should be kept up to date with the names and contact details of the appropriate officers who have direct responsibility for managing officers working at ward level. These officers should engage with their relevant local assembly.

Response

Metropolitan Police - The Borough Commander has noted this recommendation and agrees with it.

CCG - The Lewisham CCG Engagement Team work with partners and through local engagement mechanisms like local assemblies as required.

5.4 Information about the local policing model should be provided to local assemblies by the appropriate senior officers.

Response

Metropolitan Police - The Borough Commander would welcome more specific information from the Committee as to what information regarding the local policing model is required.

5.5 The decision to close Downham Fire Station leaves some residents, schools and businesses in Lewisham subject to unacceptable average attendance times, and at greater risk. The LFB ward level response times should be provided annually for consideration by Overview and Scrutiny in Lewisham and the relevant Cabinet Member.

Response

London Fire Brigade - The Borough Commander notes that incidents in Downham have never been exclusively dealt with by the fire engine from Downham Fire Station. When it is not available, dealing with other incidents or through planned activities and training, fire engines from neighbouring stations cover calls. Changes to the Brigade’s mobilising system later this year will ensure the nearest available fire engines will attend any given incident. This will mean that appliances attend regardless of their base location and priority will be given on the basis of proximity to the emergency.
The Borough Commander also monitors attendance times, develops areas where improvement is being demonstrated and ensures that unnecessary delay is dealt with, and will make information on attendance times available to the Safer Lewisham Partnership periodically in line with Brigade reporting protocols.

The Borough Commander already provides monthly performance figures to the Safer Lewisham Partnership and provides an update at the quarterly board meetings. At the next board meeting The Borough Fire Commander will discuss how ward councillors can have better access to their respective Station Commanders.

5.6 The decision to close Downham Fire Station leaves some residents, schools and businesses in Lewisham subject to unacceptable average attendance times, and at greater risk. An annual update should be provided by the borough commander on LFB targets and performance in the borough.

Response

London Fire Brigade - Please see the Borough Commander’s response to recommendation 5 above.

5.7 The Safer Lewisham Partnership and the Safer Stronger Communities Select Committee should annually review if the MPS is on target to achieve the objective of providing 647 police officers in Lewisham by 2015.

Response

Metropolitan Police - The Borough Commander has noted this recommendation and agrees with it.

5.8 Lewisham should seek to learn any lessons from the early rollout out of the Local Policing Model in Lambeth.

Response

Metropolitan Police - The Borough Commander notes that since the Committee met, events have moved on substantially with the Local Policing Model (LPM), and all 32 boroughs are now operating this model. There is central scrutiny with compliance relating to the various parts of the model through a regime of independent inspections and audits. It is not felt therefore, that ‘benchmarking’ against Lambeth would add much value currently.
5.9 The work of Safer Neighbourhood Teams should be reported to the Safer Stronger Communities Select Committee annually, as part of the Safer Lewisham Partnership update.

Response

Metropolitan Police - The Borough Commander would welcome more specific information from the Committee as to what work of the Safer Neighbourhood Teams the Committee are referring to. If the Committee are only referring in this recommendation to a general overview - then this recommendation is agreed and noted, but if reports on specific activity or measures are required these will need to be specified so all parties are clear.

5.10 Safer Stronger Communities Select Committee believe that the impact of the changed model of policing at a neighbourhood level will represent a real reduction in service. For this reason, the implementation of the new policing model should be reviewed annually by Overview and Scrutiny and the relevant Cabinet Member.

Response

Metropolitan Police - Whilst the Borough Commander respects the view of the Committee, he does not agree with the assertion that the implementation of the LPM at neighbourhood level will result in a real reduction in service, and notes that this was stated when he gave evidence to the review.

The part of the recommendation requesting a review of the model annually is not at issue if the Committee are able to clarify the specifics of such a review and the data required.

5.11 The Metropolitan Police Service should regularly publish information on its website outlining performance in relation to achieving the target response times of 15 minutes for urgent calls and 90 minutes for non urgent calls.

Response

Metropolitan Police - Unfortunately the publication of data by the MPS on its website is beyond the control of Lewisham Police. However data on response times can be provided for the Committee when required.

5.12 Safer Stronger Community Select Committee should continue to annually review performance information from the Metropolitan Police Service in Lewisham. The information provided to the Committee should include response time performance.

Response

Metropolitan Police - Please refer to the response for recommendation 11 above.
5.13 The fact that Lewisham Hospital has had numerous LAS patients diverted to it from neighbouring trusts in recent months should be noted. Capacity and activity at neighbouring A&E departments, as well as Lewisham, should be closely monitored by Lewisham CCG before any future proposals to change to accident and emergency provision are proposed or implemented at Lewisham Hospital.

Response

CCG - The new Lewisham and Greenwich Trust now manage both Lewisham Hospital A&E and Queen Elizabeth A&E in Woolwich. New commissioning arrangements for urgent care have also been developed and enable close working between Lewisham CCG and CCGs in Bexley and Greenwich; with the support of an Interim Urgent Care Network Manager until 31st March 2014. The Network Manager assists in winter planning and escalation plans and the delivery of a new Urgent Care Network to support whole system partnership working. This work has included revised capacity and demand analysis across both A&Es and community services.

5.14 More public information on the Norovirus is needed to support people to self manage the illness where appropriate and to help prevent the spread of disease and the closure of hospital wards.

Response

CCG - Lewisham & Greenwich Trust have a wide spread communications and advertising programme for Norovirus. This includes posters and direct answer phone message relating to Norovirus to inform of ward closures, visiting restrictions and general guidance.

Prevention

5.15 The LFB in Lewisham should focus its education and fire prevention activities in the priority postcodes that will be most significantly affected by the increase in ward level response times.

Response

London Fire Brigade - The Fire Brigade aim to carry out approximately 2,500 Home Fire Safety Visits (HFSV) to peoples homes this year and will ensure that 80% of these visits will be targeted to postcodes where the most vulnerable people live. The changes to station boundaries following the closure of Downham Fire Station means that fire stations based in neighbouring boroughs will have responsibility for delivering HFSV and other community safety initiatives to some homes in LB Lewisham. The Borough Commander will meet quarterly with his Borough Commander colleagues to ensure that LB Lewisham residents receive the best possible service.
When the Fire Brigade carry out their Home Fire Safety Visits, the message has three key strands; preventing fires from happening, detecting them as soon as they occur and making plans to escape safely. There are members of our community who face challenges in using these measures to enhance their own safety because of illness, infirmity or mobility issues. Through the Adult and Children’s Safeguarding boards the Borough Fire Commander will work with partners to identify those individuals and recognise the challenges they face, putting in place interventions for those it is agreed are most at risk to make them as safe as possible. Working with those same partners the Borough Fire Commander will put in place training to enable every person who crosses the threshold into a property, regardless of the organisation they represent, to recognise the danger signs of potential risk from fire and how those risks can be mitigated.

Partnership working with all agencies through the Adult and Children’s Safeguarding board will also make the services and support more available to those in need and this will be a vehicle to reduce unnecessary calls – hoax, accidental calls from care premises and so on. Joined-up working through a shared drive to improve peoples lives must surely be the best way to overcome the financial constraints being placed on all agencies.

London Fire Brigade Schools team will be working with four secondary schools in borough during 2013/14 school year, these schools being chosen on the basis of risk of accidental dwelling fires in the ward. The team will be delivering a “Prevention, Detection, Escape” presentation to students in Year 8. The Borough Fire Commander will ensure that this intervention continues to be available to schools in Lewisham.

5.16 The possibility of setting up and funding a branch of the Fire Cadets in Lewisham should be explored as part the Youth Service’s new commissioning approach.

Response

Lewisham Council - Officers from the youth service are discussing with the Fire Cadets to look at how we can support setting up a cadet branch moving forward through in kind support such as free use of youth service buildings.

London Fire Brigade - The roll out of the Cadet scheme has already been agreed through to the end of the school year in 2015. The Borough Commander has already approached the scheme co-ordinator to highlight the wishes of LB Lewisham to have a cadet scheme in the borough and has agreed to work to scope how this could be achieved. Key factors will be funding and the ability to secure the necessary leaders for the scheme and the Borough Commander will be approaching the Safer Lewisham Partnership board to discuss how the LB Lewisham can help to resolve these challenges.
5.17 Housing providers should carry out further work to assess how information about vulnerable residents in high rise accommodation could be shared with the LFB in the event of a serious fire.

Response

Lewisham Council - Officers in the Customer Services Directorate will be sharing this recommendation with all the providers’ relevant Health & Safety Officer to obtain a detailed response by the end of January.

London Fire Brigade - Please also see the response to recommendation 15 above.

5.18 Lewisham’s social housing providers should be encouraged to have a clear policy in place that enables residents to report and escalate concerns about fire safety.

Response

Lewisham Council - Officers in the Customer Services Directorate will be sharing this recommendation with all the providers’ relevant Health & Safety Officer to obtain a detailed response by the end of January.

5.19 Where non-critical risks are identified in Lewisham Homes properties, these should be recorded and added to an action plan, to be reported to the Housing Select Committee as part of the Lewisham Homes six monthly review.

Response

Lewisham Council - The Council, through its clienting meetings with Lewisham Homes, will ensure these risks can be reported to Housing Select Committee.

5.20 Lewisham’s social housing providers should be asked to demonstrate that their maintenance, caretaking, contracted staff (and anyone else who has a responsibility for building maintenance or procurement of building works) are fully trained to understand fire risks and where relevant, to carry out work in line with the most recent fire safety advice.

Response

Lewisham Council - Officers in the Customer Services Directorate will be sharing this recommendation with all the providers’ relevant Health & Safety Officer to obtain a detailed response by the end of January.
5.21 An ongoing programme of fire safety awareness for tenants, including safe evacuation routes, should be instigated by all registered social landlords.

Response

Lewisham Council - Officers in the Customer Services Directorate will be sharing this recommendation with all the providers’ relevant Health & Safety Officer to obtain a detailed response by the end of January.

In addition the Council’s Clienting Team will work with Lewisham Homes and Regenter B3 about how residents can be made more aware of fire safety and specifically safe evacuation routes, for example, regular articles within Lewisham Homes’ Home magazine and Regenter B3’s Brockley Bugle as well running particular courses on fire safety for tenants and leaseholders.

5.22 Clear information about fire safety, and safe evacuation routes, should be provided to all new tenants as part of their welcome pack.

Response

Lewisham Council - Officers in the Customer Services Directorate will be sharing this recommendation with all the providers’ relevant Health & Safety Officer to obtain a detailed response by the end of January.

Lewisham Homes tenants handbook, which is provided as part of their welcome pack to new tenants includes general information on fire safety but the Council will work with Lewisham Homes to see if this could be supplemented with relevant evacuation route information. This will also be the case for Regenter B3.

5.23 The Council should encourage Lewisham’s housing providers to follow Lewisham Homes’ risk based approach to installing sprinklers in their housing stock.

Response

Lewisham Council - At the most recent Lewisham’s Affordable Housing Group (LewAHG) meeting, it was agreed that Lewisham Homes’ approach to the installation of sprinklers would also be disseminated to all LewAHG members.

London Fire Brigade - A significant product of the partnership work with Lewisham Homes has been the introduction of sprinklers to peoples homes. Work in neighbouring Southwark is delivering sprinklers in all hostels and sheltered housing and the Borough Commander sees this as a realistic target for the next phase of investment.
5.24 Fire Safety should be considered strategically by the South East London Housing Partnership and good practice shared.

Response

Lewisham Council - This recommendation will be considered as part of next year’s work programme.

London Fire Brigade - The partnership that has been developed between the Brigade and housing providers has undoubtedly made people safer in their homes. The Borough Fire Commander will look to build on this success by meeting regularly with those responsible for the provision of social housing, starting with the Director of Housing and Lewisham Homes, to agree how the progress made can be shared throughout all housing providers. The Borough Fire Commander is particularly keen to strengthen the relationship between LFB Regulatory Fire Safety team and the LB Lewisham team responsible for privately rented housing in the borough.

5.25 Volunteering opportunities for adults, to support the cadet branches of the LFB and MPS, should be publicised locally to increase the capacity of the cadets to involve more young people.

Response

Lewisham Council - Officers will discuss the promotion of relevant volunteering opportunities with the Volunteer Centre Lewisham (VCL). Lewisham’s website currently signposts potential volunteers to the VCL website for more information. In addition there is specific information about volunteering with young people, and a link has been added to the community fire cadet, for adults interested in helping with this scheme.

5.26 The Mayor should call on the Government to revise plans to transfer the funding for Youth Offending Services. Current funding will not cover costs and will have a significant impact on Council finances: the impact of this should be closely monitored by Mayor and Cabinet and reviewed by the Public Accounts Select Committee.

Response

Lewisham Council - The Legislation which brought the transfer of funds to the Local Authority to cover remands has now been in place for a year. Officers are still monitoring the use and costs and its impact is being monitored quarterly by the Safer Lewisham Partnership.

5.27 National campaigns, such as the recent “Choose well” campaign, need to be supported and reinforced locally. Clear, appropriate guidance should be given to people locally, about the most appropriate local service to access if they have an urgent medical need outside of GP hours, when they are making routine contact with health services.
Response

CCG - The Yellow Men Campaign has been implemented across South East London (SEL). The Campaign provides proactive statements to encourage appropriate use of health care services. The campaign utilises public spaces including buses, street posters and a launch event. Traditional leaflets and Newspaper methods supported the widespread distribution, which included insertion of information in all Primary School Book bags.

Lewisham CCG has produced a new patient leaflet to support patients with registering at practices and provide information to support them in navigating the healthcare system. It enables access to translation services via Language Line in the top ten languages spoken in Lewisham. The new leaflet provides signposting information to the right services and enables patients to choose and access the services appropriately.

As a part of their commitment to ensure that they communicate effectively with their communities Lewisham CCG convenes 'Reader Panels' to test and review documents before dissemination. More recently Lewisham CCG convened panels to ‘test’ their 5 year Commissioning Strategy – A Local Health Plan for Lewisham 2013 – 2018, and also their Commissioning Intentions 2013 to 2015. Residents provide invaluable feedback that the CCG acts upon, to increase public engagement in their written documents and plans. When active face to face engagement takes place Lewisham CCG always seeks to provide health information and signposting.

5.28 Out of Hours care and urgent care both need to be comprehensive, easily accessible and well publicised to enable the public to choose the most appropriate care setting for their needs.

Response

CCG - The 111 service has been implemented across SEL albeit more fully across Bexley, Greenwich and Bromley Boroughs. Local GPs have ensured that their answerphone messages include advice about what to do in an emergency and information on how to access GP Out of Hours e.g. SELDOC. Plans are in place to re-procure the 111 service over the coming year following agreement of the London Ambulance Service as the step-in provider for NHS Direct until April 2015.

Access

5.29 The effectiveness of the police contact points in Lewisham should be reviewed by the borough commander after six months of operation, the results of the review should be provided to Overview and Scrutiny and the Safer Lewisham Partnership.

Response
**Partnership**

5.30 The CCG has a key role in ensuring that appropriate urgent care and out of hours services are available. The Council and CCG need to work closely together to ensure that all the necessary care pathways are in place, and appropriately utilised, to ensure undue and inappropriate pressure is not placed on Accident and Emergency units.

Response

**CCG** - The Council and Lewisham CCG are working closely together both through the revised Urgent Care Network arrangements, described earlier, as well as on joint programmes on health and social care integration. Lewisham CCG is also working with its local GP practice members to improve access to GP services.

5.31 The Council should continue to work closely with Lewisham and Greenwich NHS Trust to ensure appropriate and timely discharge from hospital takes place where patients have social care needs.

Response

**Lewisham Council** - There are close working arrangements in place between adult social care, the joint commissioning team and Lewisham and Greenwich NHS Trust to ensure that those people who are discharged from hospital with social care needs have the support they need to return home or to a more appropriate care environment, depending on their needs. The social work assessment team and care brokers are based on site at the hospital and work closely with their health colleagues on the wards to plan discharges from hospital on a daily basis.

5.32 The CCG should work with the Lewisham and Greenwich NHS Trust to understand the high number of patients attending A&E who require specialist referral to the mental health team. The CCG should then review the appropriate care pathways, particularly the out of hours availability of services, to ensure that there is an appropriate level of service provided.

Response

**CCG** - There is a local mental health group (as a sub-group of the Urgent Care Network) involving the Council/Lewisham CCG Joint Commissioners, Lewisham & Greenwich Trust and South London & Maudsley Trust, which is overseeing psychiatry liaison services, as well as developing and reviewing escalation policies between organisations.
Future

5.33 Projected future population growth should be factored into all future service planning.

Response

Lewisham Council - Towards the end of each calendar year, the Policy and Partnerships Unit revises the Council's service planning guidance in preparation for the next Financial Year. As part of this the unit provides a range of supplementary information to assist colleagues in preparing their service plans. Going forward a demographic dataset will be added to the service planning bundle. The dataset will cover current population estimates and projections and will provide disaggregated data where possible.

5.34 The Mayor and Cabinet, the Safer Lewisham Partnership, the Health and Wellbeing Board should regularly review performance against the recommendations made within this report, in their role as local strategic leadership bodies.

Lewisham Council - The Safer Lewisham Partnership and the Health and Wellbeing Board will review performance as appropriate as part of their work plans.

5.35 The Mayor and the Council must continue to be vigilant to ensure that Lewisham has the best possible Emergency Services

Response

Mayor’s Office - The Mayor of Lewisham has consistently supported efforts to safeguard Lewisham’s valuable emergency services, and has ensured that the Council has deployed it various resources to that end.

The Council was instrumental in supporting the successful legal action to safeguard the future of A&E and maternity services at Lewisham Hospital, and contributed to the retention of New Cross fire station through our response to the consultation on the Fifth London Safety Plan.

Although unsuccessful on this occasion, the Council also joined six other London authorities in legal action to prevent the closure of fire stations across the capital, including Downham Fire Station.

The Mayor and Council will continue to lobby and campaign at national and regional level for Lewisham to have the best possible emergency services, working with other boroughs, representative organisations and local partners. We will continue to participate in consultations about the future of those services and where necessary consider appropriate legal action.
6. Further Information

Comments from the Customer Services Directorate

6.1 A number of the recommendations outlined in the Emergency Services Review call for greater partnership working and collaboration between the Council, its housing providers and the other social housing providers in order for them to be effectively implemented. The Council has a good track record of partnership working with its housing providers and with other boroughs and this can be seen through Lewisham’s Affordable Housing Group (LewAHG) and the South East London Housing Partnership (SELHP).

6.2 LewAHG is a forum which brings together most of the housing providers working in Lewisham, including the Council’s providers Lewisham Homes and Regenter B3, to improve strategic and operational partnership working and the sharing of information to benefit residents of Lewisham. It meets on a quarterly basis. The Council attended the LewAHG meeting on 9 January 2014 to present the findings of the Emergency Services Review and the recommendations.

6.4 The Council will ensure its own providers - Lewisham Homes and Regenter B3 incorporate these recommendations into their existing service/business plans, which are monitored through regular clienting meetings. The Council Team will work closely with Lewisham Homes Fire Safety Officer to ensure the reporting of non-critical risks is captured to enable the reporting to the Housing Select Committee.

6.5 The Emergency Services Review was raised at the SELHP meeting in December 2013 and is currently under discussion. It will be considered as part of next year’s work programme.

Comments from the London Fire Brigade

6.6 There has been a demonstrable and significant reduction in incidents over the last 10 years across the capital. This has not been generated by building more fire stations. It has been delivered by engaging with the community to stop fires from happening. In relation to residential property, which constitutes the largest risk in our borough, fire station staff make this happen by visiting people in their homes to deliver a message with three key strands: how the householder can stop fires from happening, how the householder can detect fires in their property at the earliest opportunity and how they can escape safely from their property should they need to.

6.7 The Borough Fire Commander has put in place measures designed to ensure that the people of Lewisham continue to experience a reduction in incidents and therefore benefit from a safer environment.
7. Financial Implications
7.1 There are no direct financial implications arising from this response.

8. Legal Implications
8.1 There are no specific legal implications arising from this response, save for noting that the Council’s Constitution provides that the Executive may respond to reports and recommendations by the Overview and Scrutiny Committee.

9. Crime and Disorder Implications
9.1 There are no direct crime and disorder implications arising from this response.

10. Equalities Implications
10.1 The Council works to eliminate unlawful discrimination and harassment, promote equality of opportunity and good relations between different groups in the community, and recognise and take account of people’s differences.

11. Environmental Implications
11.1 There are no environmental implications arising from this response.

Background Papers

1. Overview and Scrutiny Emergency Services Review

For further information please contact Geeta Subramaniam-Mooney, Head of Crime Reduction and Supporting People on 020 8314 9569.
Chief Officer Confirmation of Report Submission

Report for:  Mayor
Mayor and Cabinet
Mayor and Cabinet (Contracts)
Executive Director

Information          Part 1 ✔  Part 2  Yes No

Date of Meeting 19 February 2014
Title of Report Response to Comments of the Healthier Communities Select Committee on the Library and Information Service
Originator of Report Liz Dart 48637

At the time of submission for the Agenda, I confirm that the report has:

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1. **Purpose**

1.1 This report sets out the response to the views of the Healthier Communities Select Committee arising from the officer report ‘Update on changes to the Library and Information Service’, considered at its meeting on 11 December 2013.

2. **Recommendations**

It is recommended that the Mayor:

2.1 Approve the response from the Executive Director for Community Services, and

2.2 Agree that this report should be forwarded to the Healthier Communities Select Committee.

3. **Policy Context**

3.1 Shaping the Future, the Council’s Sustainable Community Strategy includes the following priority outcomes which relate to the work of the Library & Information Service and reflect the Council’s aspirations for the service:

- Ambitious and Achieving – where people are inspired and supported to fulfil their potential.
- Empowered and Responsible – where people can be actively involved in their local area and contribute to supportive communities.
- Healthy, Active and Enjoyable – where people can actively participate in maintaining and improving their health and wellbeing.
- Dynamic and Prosperous – where people are part of vibrant localities and town centres, well connected to London and beyond.
3.2 The Library and Information Service also contributes to the following Council Priorities:

- **Community leadership and empowerment** – developing opportunities for the active participation and engagement of people in the life of the community.
- **Strengthening the local economy** – gaining resources to regenerate key localities, strengthen employment skills and promote public transport.
- **Active, healthy citizens** – leisure, sporting, learning and creative activities for everyone.

4. **Background**

4.1 On 11 May 2011, Mayor and Cabinet agreed:

- to the asset transfer of the library buildings in Crofton Park, Grove Park and Sydenham
- to instruct officers to continue to seek alternative users for the New Cross building
- the proposal from Age Exchange for Blackheath including the re-assigning of the lease on the library building to a third party and the transfer of the library facilities into the Reminiscence Centre, and
- to deliver Community Library facilities in the affected neighbourhoods.

4.2 Healthier Communities Select Committee received a report on 11 December 2013 which updated them on the performance of the Library and Information Service.

4.3 Following the Select Committee meeting, a referral was made to the Mayor and Cabinet on the 18 December 2013 because a specific concern had arisen.

5. **Referral**

5.1 ‘The Select Committee, having received an update on the performance of the Library and Information Service in Lewisham, welcomed the progress made by the Community Libraries since 2011. However, the Committee is concerned about the inequality of resources made available to the providers of Community Libraries. It therefore calls on the Mayor to consider a more generous settlement to assist New Cross Learning to meet the library needs for that deprived part of the Borough.’

6. **Response**

6.1 The Council allocated £200k to Age Exchange to support their fundraising to refurbish the whole Reminiscence Centre complex. Age Exchange successfully raised a further £700k and completed the work in December 2013.
6.2 Additionally, as the Council does not own any suitable buildings in the locality, Age Exchange’s support allows the Library and Information Service to occupy part of the Reminiscence Centre for 10 years at no cost. The funding allocated to Age Exchange replaced substantial costs that the Council was sustaining for the old building. Rent was approx. £70k/year and repair and maintenance costs approx. £30k. Over the 10 years of the Agreement, the Council will have saved £800k.

6.3 Eco Computer Systems (now Eco Communities) have received no funding from the Council in relation to the provision of library services from the premises they occupy, but they were given three full repair and maintenance 25 year leases at no cost to them.

6.4 The Council however invested £60k per building to introduce self-service terminals. Furthermore, to date, Eco Communities have invested £120k of their funds in repairs to the three buildings bringing them up to an improved standard of décor. Given the direct investment into the three buildings at Crofton Park, Grove Park, and Sydenham, the Council has saved these building maintenance and repair costs.

6.5 In relation to New Cross, the Council sanctioned a short term Tenancy Agreement at no cost to Bold Vision while this organisation supported New Cross Learning in their first years of operations. The Council further invested £60k in the library to install self-service terminals, and allocated the Organisation a further £60k funding once the lease was signed. It was hoped that following an initial development phase any resulting organisation would be in the position of exploring with the Council a longer term solution for the provision of library services in New Cross on a basis similar to that of Age Exchange and Eco Communities. New Cross are about to sign a 3-year lease that includes an annual rent of £8,070. However, the provisions in the lease allow the tenant to off-set the rent against the cost of the remedial works listed in the schedule and the £60k grant aid provides resources to undertake these works.

6.6 It should be noted that each organisation is responsible for utilities and business rates in relation to the buildings they occupy. An individualised approach to resourcing the Community Libraries has been taken to respond to the different circumstances of both the buildings and the host organisations. The key difference is the period for the New Cross arrangement which is significantly shorter. This was done to enable the newly formed New Cross Learning to fully establish itself before taking on the liability of a long term lease. The most appropriate time to reconsider how to resource the community library in New Cross would be at the end of the current funding period.

7. **Financial Implications**

7.1 There are no direct financial implications arising from this response.
8. **Legal Implications**

8.1 There are no specific legal implications arising from this response, save for noting that the Council’s Constitution provides that the Executive may respond to reports and recommendations by the Overview and Scrutiny Committee.

9. **Crime and Disorder Implications**

9.1 There are no significant and wide ranging implications arising from this response.

10. **Equality Implications**

10.1 There are no direct equalities implications arising from this response.

11. **Environmental Implications**

11.1 There are no environmental implications arising from this response.

**Background Papers**

1. May 2011 Report + EIA:  
   http://councilmeetings.lewisham.gov.uk/mgConvert2PDF.aspx?ID=1443&ISATT=1#search=%22library%22

2. Mayor and Cabinet Report from HCSC 18 January 2012  
   http://councilmeetings.lewisham.gov.uk/mgConvert2PDF.aspx?ID=7306

3. HCSC report 14 December 2011  
   http://councilmeetings.lewisham.gov.uk/mgConvert2PDF.aspx?ID=6983

4. Mayoral response to the comments of the Healthier Communities Select Committee on the Library & Information Service  

5. “Update on changes to the Library and Information Service” report  

6. Matter Raised by the Healthier Communities Select Committee  

For further information please contact Liz Dart, Head of Culture and Communities on 020 8314 8637
Agenda Item 7

Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing
Report for: Mayor
Mayor and Cabinet
Mayor and Cabinet (Contracts)
Executive Director

Information Part 1 X Part 2 Key Decision

Date of Meeting 19th February 2014

Title of Report Response to referral by Housing Select Committee and Sustainable Development Select Committee on Regeneration and Housing in Deptford.

Originator of Report Brian Regan 48774

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Signed: ___________________________ Executive Member

Date: __ 6th February 2014 __________

Signed: ___________________________ Director/Head of Service

Date: __10/02/2014 __________

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1. Purpose

1.1 This report sets out the Mayor's response to the referral from the Housing Select Committee and Sustainable Development Select Committee on Regeneration and Housing in Deptford.

2. Summary

2.1 The Housing Select Committee and Sustainable Development Select Committee held a joint meeting on 2nd December 2013 and referred a report from that meeting to the Mayor on 4th December 2013. The joint committee report made a number of recommendations for officer action regarding the Convoys wharf planning application and other matters. This report provides the detail of how officers have responded to these recommendations.

3. Recommendation

3.1 The Mayor is recommended to:

Approve the responses from the Executive Director for Resources and Regeneration to the Housing and Sustainable Development Select Committees.

Agree that this report should be forwarded to the Housing and Sustainable Development Select Committees.

4. Policy Context

4.1 The contents of this report are consistent with the Council's policy framework.

5. Background

5.1 The Housing Select Committee and Sustainable Development Select Committee held a joint meeting on the subject of regeneration and housing in Deptford and New Cross on 2nd December 2013. The select committees referred a report from that meeting to the Mayor and Cabinet meeting on 4th December 2013.
5.2 The joint select committee meeting questioned Council officers and Justin Carr, Strategic Planning Manager at the GLA, on a number of issues.

6. Response from the Mayor

6.1 The referral report recommended at paragraph 3.2 that in relation to Convoys Wharf planning application, Council officers should recommend to the GLA a number of actions. These are set out below together with responses:

6.2 **Recommendation 1:** ‘When assessing and challenging the Developer’s viability statement the sales figures achieved in comparable developments (particularly, for example, neighbouring riverside developments in Greenwich) must be taken into consideration’.

6.3 **Officers response.** Planning officers prepared a report on the Convoys Wharf planning application that was considered by the Council’s Strategic Planning Committee at their meeting on 16\(^{th}\) January 2014. The recommendation from the report is that the Mayor of London be advised that the report represents the views of Lewisham Council on the planning application. The Strategic Planning Committee report at paragraph 7.7.6 states that the Council has had the financial appraisal from the Convoys application independently reviewed and the conclusions of this review were attached to the report as Appendix 3. These raise a number of issues to be explored further and the Council considers that there are a number of items in the appraisal that should be adjusted. These include further consideration of anticipated sales values and evidence from values achieved in comparable developments was examined in reaching this conclusion. The report further recommends that the GLA should undertake its own analysis to satisfy itself that the appraisal is robust.

6.4 **Recommendation 2:** The Representation Hearing should take place in the borough of Lewisham, preferably at a venue close to the Convoys Wharf site.

6.5 **Officer response.** Planning officers have been advised that it is the intention of the GLA to hold the hearing at City Hall rather than at a local venue.

6.6 **Recommendation 3.** The Mayor of London should make a site visit.

6.7 **Officer response.** Planning officers have been advised that the Mayor of London will undertake a site visit prior to the hearing.

6.8 **Recommendation 4.** The Developer’s viability statement should be reassessed as later phases of the development come on stream so that if sales figures exceed expectations, a higher level of affordable housing can be provided in the final phases.
6.9 **Officer response.** The response to recommendation 1 above states that the council has concerns about the viability statement and has pointed these out to the GLA. In addition paragraph 8.2.2 of the report to Strategic Planning Committee further recommends that the GLA needs to consider whether ‘the scheme will ultimately exceed a reasonable profit benchmark and therefore have the potential to deliver additional affordable housing’. The committee resolved to highlight the need for a financial review mechanism in its representations to the London Mayor.

6.10 **Recommendation 5.** The Mayor of London should take into account successful heritage schemes in developments in coastal Europe that are similar to the heritage schemes of Build the Lenox and Sayes Court Gardens proposed for this development.

6.11 **Officer response.** Officers are in regular discussions with the community groups and the GLA to ensure that the benefits of the community projects are understood and taken into account, including successful European precedents.

6.12 **Recommendation 6.** The Mayor of London should review the way in which affordable housing statistics for developments in London are presented, to clearly show the breakdown of the different “types” of affordable housing achieved including social rented, affordable rented and intermediate. The Mayor should also consider including figures for the actual rents that will be charged.

6.13 **Officer Response.** The Mayor of London monitors all development that takes place within London through the London Development Database (LDD). Details of all residential schemes are entered into the LDD including a breakdown of the different “types” of affordable housing - social rented, affordable rented and intermediate housing. The data is entered by each borough planning service. The Mayor of London and all London Boroughs can therefore already access this data and utilise it to present statistics for social rented, affordable rented and intermediate housing.

6.14 **Recommendation 7 (paragraph 3.4 of scrutiny report).** The Council’s communications team publicise the deadline for making submissions to the GLA on this application.

6.15 **Officer response.** Information is provided on the Council’s web site explaining that the effect of the Mayor of London’s decision to act as local planning authority in this case is that the London Borough of Lewisham has no formal planning powers in the determination of this application, the grant (or refusal) of planning permission, the scope of conditions or the content of any Section 106 Agreement. The Council will continue to provide publicity and press releases on the need for and timing of representations to the Mayor of London.
The webpage for Convoys Wharf is:

6.16 **Recommendation 8 (paragraph 3.4 of scrutiny report).** The Council’s representations on the development are co-ordinated as a matter of urgency, given the indicative timetable provided by the GLA for deciding the application.

6.17 **Officer response.** The Council’s Strategic Planning Committee agreed a series of recommendations at its meeting on 16th January 2014 which set out the Lewisham views on the Convoys application. These have been sent to the GLA so they can be fully documented and considered within the timetable established by the GLA. The Committee also referred the decision to Full Council at the earliest possible opportunity for noting as an information item.

6.18 **Recommendation 9 (paragraph 3.4 of scrutiny report).** The GLA and the Council should explore the ground rent model (where public bodies lease land to developers in return for ground rent payments that are indexed to land values) in relation to future developments, where appropriate.

6.19 **Officer response.** Officers will undertake further investigation of this approach.

6.20 **Recommendation 10 (paragraph 3.4 of scrutiny report).** The Draft London Housing Strategy is given a wide consultation within the Council including going to the Housing Select Committee.

6.21 **Officer response.** The Draft London Housing Strategy was due to be discussed at the Overview and Scrutiny Committee on Monday 10th February 2014 and the Mayor and Cabinet meeting on Wednesday 12th February.

7 **Legal implications**

7.1 According to the Lewisham constitution, the procedures which the Mayor is required to follow when a report is referred from a scrutiny committee is that he will make a formal reply within two months of receipt

7.2 There are no other legal implications arising from this report.

8 **Financial Implications**

8.1 There are no specific financial implications arising from this report

9 **Crime and disorder implications**

9.1 There are no specific crime and disorder implications arising from this report.
10 Equalities implications

10.1 Lewisham's Comprehensive Equalities Scheme (CES) 2012-16 describes the Council's commitment to equality for citizens, service users and employees. The CES is underpinned by a set of high level strategic objectives which incorporate the requirements of the Equality Act 2010 and the Public Sector Equality Duty:

- tackle victimisation, harassment and discrimination
- to improve access to services
- to close the gap in outcomes for citizens
- to increase understanding and mutual respect between communities
- to increase participation and engagement

11 Environmental implications

11.1 Environmental issues are at the heart of the planning process and the Convoys wharf planning application was accompanied by an Environmental impact analysis which is a statutory requirement.

12 Conclusion

12.1 The recommendation referred to the Mayor from the joint meeting of the Housing Select Committee and Sustainable Development Select Committee have been answered in section 6 of this report. The Mayor will now refer this response back to the joint committees.

Background documents

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<td>Laurence House</td>
<td>Planning Policy</td>
<td>Brian Regan</td>
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If you have any queries on this report, please contact Brian Regan, Planning Policy, 3rd floor Laurence House, 1 Catford Road, Catford SE6 4RU – telephone 020 8314 8774.
Agenda Item 8

Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing
Report for:  Mayor
Mayor and Cabinet
Mayor and Cabinet (Contracts)
Executive Director

Information Part 1 x Part 2 Key Decision

Date of Meeting 19th February 2014

Title of Report Redevelopment of Lewisham Central Opportunity Site: Phase 1 – Response to OSBP meeting 26th November 2013

Originator of Report Joe Gillam X 47680

At the time of submission for the Agenda, I confirm that the report has:

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Signed: ____________________________ Executive Member
Date: __5th February 2014____________

Signed: ____________________________ Director/Head of Service
Date: __10/02/2014__________________

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1. Summary & Purpose

The former Ladywell Leisure Centre building was closed in June 2013, and the Leisure services previously provided there transferred across to the new Glass Mill facility (as agreed by Mayor & Cabinet in 2007). Demolition of the former Leisure Centre building was subsequently approved by Mayor & Cabinet, and Officers were instructed to commission further feasibility studies to investigate future development options for the broader site (hereafter referred to as the ‘Lewisham Central Opportunity Site’). A contract award report for the main demolition works was considered by the Overview & Scrutiny Business Panel on 26 November 2013, and works duly commenced on 2 December 2013. This report sets out the responses to the queries raised at the Business Panel meeting in November last year, and provides an update on the second phase of the project.

2. Recommendations

Officers recommend that the Mayor note the responses to the Business Panel’s queries set out in this report.

3. Policy context

3.1. The Lewisham Central Opportunity site was designated for ‘a mix of uses including retail…and housing’ in the Lewisham Town Centre Local Plan (Sept 2012), which will form part of the Local Planning Authority’s Local Development Framework. The plan now been ‘found sound’ by the Planning Inspectorate, and is due to be considered for adoption by Full Council at the end of February this year.

3.2. Development of the site in line with this designation would contribute towards the Sustainable Community Strategy priorities of ‘Clean, Green and Liveable’ and ‘Dynamic and Prosperous’, and the Council’s corporate priorities of ‘Strengthening the Local Economy and ‘Decent Homes for All’.
4. **Background and update**

4.1. The Lewisham Central Opportunity site is located in the southernmost part of Lewisham town centre, on the eastern edge of Ladywell town centre. The site also incorporates a public car park behind the main building, and sits within Lewisham Central Ward.

4.2. In June 2013, the new Glass Mill Leisure Centre in Lewisham town centre opened and the former Ladywell Leisure Centre closed. A decision was taken to demolish the existing building in order to optimise the development potential of the site, and Officers were instructed to undertake feasibility studies to investigate potential future development options.

4.3. The demolition contract was awarded in November 2013, and works duly commenced in December. Works will be completed and the site handed back to the Authority in May this year.

4.4. Given the prominence and location of the site and the adjacency of additional Authority-owned land, it is of paramount importance that any future development is carefully considered in the context of other nearby developments and the Authority's 'place-shaping' aspirations for the area. Options are therefore being reviewed corporately and Officers are currently preparing to tender a master-planning feasibility study for the area, with results expected in early Summer this year. The proposals will be developed in line with the site’s designation as a mixed use development (retail and housing) in the Lewisham town centre local plan (2012), as noted above.

5. **Response to Overview & Scrutiny Business Panel queries**

The points raised by Overview & Scrutiny Business Panel in November 2013 are listed below, along with the responses:

i. *Business Panel requests that the Executive Director for Resources and Regeneration ensures that officers develop a communications plan in conjunction with the Planning department to inform the community about the plans for the redevelopment of the former Ladywell Leisure Centre site after the demolition of the centre.*

The Lewisham Central Opportunity site is identified in the Lewisham town centre local plan as one of the sites that are ‘key to the development of Lewisham town centre’. This plan was the result of extensive consultation, and is available on the Lewisham corporate website. As noted above, the plan also designates the site for ‘a mix of uses including retail…and housing’.

Since the Mayor & Cabinet meeting in June 2013, Officers have attended a number of meetings to update stakeholders about the proposals, including:

- Sustainable Development Select Committee – 10th September 2013
- Lewisham Central Local Assembly – 1st October 2013
Several updates have also been posted on the Regeneration pages of the Council’s website, as events have progressed over the last 6 months. The latest of these can be found here: http://www.lewisham.gov.uk/inmyarea/regeneration/lewishamtowncentre/Pages/Lewisham-Central-opportunity-site.aspx

As the proposals for the future development of the site progress, key stakeholders will be informed via the following communication channels:

- Updates on the Council website
- Press releases to local media, e.g. newspapers, bloggers, social media etc.
- Direct mail-outs and briefings
- Information/consultation drop-in events

ii. The Panel further requested that a feasibility study should be progressed as soon as possible.

The scope and timescales for any future feasibility work are being considered as part of a broader corporate development programme. Officers are currently undertaking a wide-ranging review of land and property ownership in the area, and are also preparing to tender for a master-planning feasibility exercise which will test the viability of a range of different options. The scope of this exercise has been developed jointly alongside the Local Planning Authority, the Strategic Housing Service and the Community Services Directorate.

Once all relevant documentation is in place the initial master-planning exercise will be tendered, and timescales for the outcome of this study will depend on the results of the tendering process; however, Officers hope to receive initial proposals by early Summer this year. Members will be updated with the development programme for this second phase of the project as it progresses.

6. Financial implications

The budget for this project, allocated in June 2013 as part of the Mayor & Cabinet report, is currently being monitored and any changes will be reported back to members as appropriate. The financial implications of any future development proposal will be a key factor in deciding the most appropriate option for the site.
7. **Legal implications**

Development of the site will be carried out in line with the Local Planning Authority’s designation for the site, the Authority's Contract Procedure Rules, and the consents required for asset disposal. The Authority's Legal Services division will be closely involved in the process, and will advise on the legal implications of pursuing any potential development option on the site.

8. **Crime and disorder implications**

Due consideration will be given to crime and disorder implications throughout the project, both in terms of the planning and design for future development, and during the works themselves.

9. **Equalities implications**

The key equalities implication at this stage of the project relates to the Lewisham Opportunity Pre-School located at the back of the site. The demolition methodology has been screened as part of the planning process to ensure that it addresses the sensitivity of these users, and the onsite Project Team regularly liaise with the Head Teacher. Future development proposals for the site will need to comply with the Equality Act 2010, particularly in relation to accessibility.

10. **Environmental implications**

Officers have worked closely with environmental specialists and the Local Planning Authority to ensure that demolition of the existing building is properly screened, and that environmental concerns (such as dust and noise control, traffic impact, removal of remaining asbestos and implications for the nearby nursery) have been considered. The environmental impact of any future development proposals will be given due consideration as part of the future proposals.

11. **Conclusion**

Based on information contained within this report, the Mayor is advised to note the update provided in this report and direct any further questions to Officers.

**Background documents and originator**

- Lewisham town centre local plan (2012)
- Report Back on Matter Raised by the Overview and Scrutiny Business Panel: 4th December 2013

If there are any queries on this report please contact Joe Gillam, Project Manager, 020 8314 7680
Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing

Report for:  Mayor
Mayor and Cabinet
Mayor and Cabinet (Contracts)
Executive Director

Information Part 1 x Part 2 ___ Key Decision

Date of Meeting 19th February 2014

Title of Report Response to Recommendations of Overview & Scrutiny Business Panel on Asset Rationalisation Programme Update Report

Originator of Report Rob Holmans Ext. 47908

At the time of submission for the Agenda, I confirm that the report has:

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Signed: ___________________________ Executive Member

Date: 10th February 2014

Signed: ___________________________ Director/Head of Service

Date: 11th February 2014

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1. **Purpose:**

1.1 This report sets out the response to the recommendation made by the Overview & Scrutiny Business Panel arising from the officer report ‘Asset Rationalisation Programme – Update’, considered at its meeting on 26th November 2013.

2. **Recommendations:**

The Mayor is asked to:

2.1 Approve the response from the Director of Regeneration and Asset Management, and

2.2 Agree that this report should be forwarded to the Overview & Scrutiny Business Panel

3. **Policy Context:**

3.1 The Council’s vision is to work together to ‘make Lewisham the best place in London to live, work and learn’. The key corporate strategic document is the Sustainable Community Strategy, which sets out the objectives, targets and performance of the authority and includes a section relating to asset management as a cross-cutting issue.

3.2 Lewisham’s core values are to:

- Put service to the public first
- Respect all people and all communities
- Invest in employees
- Be open, honest and fair in all we do.
3.3 The Council has identified ten enduring corporate priorities focused on the needs of local people. These include: Community leadership and empowerment; Clean, green and liveable; and Strengthening the local economy. The remaining, including further details of how the management of the Council’s assets help deliver these priorities are summarised in the adopted Strategic Asset Management Plan (SAMP)2011-14. The SAMP and its work programme outlines how the Council’s asset base is used to provide citizens with access to high quality local services, as set out in the Sustainable Community Strategy.

3.4 This SAMP is currently being reviewed in the light of the changing pressures and opportunities that exist for Lewisham. The work programme also includes a strand on asset rationalisation which seeks to generate new opportunities for asset use.

3.5 This is aimed at ensuring that the Council’s assets and social infrastructure are matched to current and future service requirements, meeting the broadest strategic objectives and delivering investment opportunities that accord to corporate priorities.

4 Background:

4.1 On 13th November 2013, the Mayor and Cabinet agreed the following recommendations contained in the Asset Rationalisation Update report:

- note progress made in the delivery of the first phase of the asset rationalisation programme between April 2012 and September 2013;
- agree to declare the Town Hall building surplus to operational requirements;
- note the options considered for the Town Hall and approve the interim use approach;
- subject to the above recommendation, delegate authority to the Executive Director for Resources and Regeneration to agree the final terms of any leasing arrangements relating to the Town Hall building;
- note developments in relation to 28 Deptford High Street and 144 Evelyn Street (Parker House);
- note developments in relation to 98 Northover.

4.2 The report was called in by the Overview & Scrutiny Business Panel at their meeting on 26th November 2013 and following a review, a referral was made to Mayor and Cabinet on 4th December 2013.
5 Referral:

5.1 At the above meeting, Business Panel members agreed that the Mayor should be made aware of the concerns held by the Panel over the delay of the provision of a single register of Council assets for members, which should also be accessible to the public.

5.2 Business Panel stressed that asset management should be a corporate entity which should be linked to the rest of the Council’s strategies, and should represent a corporate view.

5.3 Business Panel requests that the Mayor asks officers to develop at an early date, a single asset register or system that manages all the Council’s assets, and includes the following emerging strategies:

- Accommodation Strategy.
- Regeneration Strategy
- Strategic Asset Management Plan

6 Response:

6.1 There is currently no single accurate asset register or management system for the Council’s non-housing assets. Asset information is held on a number of fragmented systems often by the services using them.

6.2 The new emerging strategic/corporate direction for asset management requires a functionally integrated asset management system (AMS) to ensure a consistent corporate approach to managing, maintaining and investing in assets. This will allow the Council to maximise use, reduce cost and to deploy its assets in an optimised manner to help deliver the Council’s strategic objectives and corporate priorities including the Future Lewisham Programme.

6.3 The Regeneration and Asset Management Division, with responsibility for corporate asset management have, over the last few months, been reconciling and cleaning the information held on the Council’s property and land assets.

6.4 A process is now under way to create a single property register and map of the Council’s assets to assist in strategic decision making thus ensuring effective and efficient use of assets to support day-to-day service delivery. It is expected that the new system will eventually integrate all assets including public realm or highways assets. This will incorporate new business support systems, processes and resources to enable good business practice.

6.5 This exercise is also integral to the production of a number of strategic documents such as: a refresh of the current Regeneration Strategy – People, Prosperity and Place; the Corporate Accommodation Strategy;
6.6 and the Strategic Asset Management Plan. All strategic documents are expected to be completed by the 3rd quarter of 2014/15.

6.7 A central part of this will be to establish an evidence-based approach to decision-making in relation to the corporate estate. In particular, how a strategic approach to accommodation will provide a framework for aligning the capital programme and service priorities to decisions for retention, disposal, acquisition and management of assets. This will ensure that the Council optimises the benefits it delivers from its corporate asset base.

6.8 Given the ongoing work and the linkages described above, officers expect to have a complete asset register during the first quarter of 2014/15 financial year, together with an update on the strategic documents noted above.

7. **Financial Implications:**

7.1 There are no direct financial implications arising from this response.

8. **Legal Implications:**

8.1 There are no specific legal implications arising from this response, save for noting that the Council’s Constitution provides that the Executive may respond to reports and recommendations by the Overview and Scrutiny Committee.

9. **Crime and Disorder Implications:**

9.1 There are no direct crime and disorder implications arising from this response.

10. **Equalities Implications:**

10.1 There are no direct equalities implications arising from this response.

11. **Environmental Implications:**

11.1 There are no environmental implications arising from this response.

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If you would like further information on this report please contact Kplom Lotsu, Programme Manager on extension 49283
**Agenda Item 10**

**Chief Officer Confirmation of Report Submission**

**Cabinet Member Confirmation of Briefing**

**Report for:**
- Mayor
- Mayor and Cabinet
- Mayor and Cabinet (Contracts)
- Executive Director

**Information:**
- Part 1 [x]
- Part 2 [ ]
- Key Decision [x]

**Date of Meeting:** 19th February 2014

**Title of Report:** Governors’ Services – Local Authority Governors

**Originator of Report:** Sue Tipler  Ext. 46142

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Signed: Executive Member

Date: 10th February 2014

Signed: Executive Director

Date: 11th February 2014

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<td>Scheduled Date for Call-in (if appropriate)</td>
<td></td>
</tr>
<tr>
<td>To be Referred to Full Council</td>
<td></td>
</tr>
</tbody>
</table>
1. Summary

1.1 The report sets out details of nominees for appointment as Local Authority governors.

2. Purpose

2.1 To consider and approve the appointment of Local Authority governors detailed in paragraph 6 below.

3. Recommendation/s

The Mayor is recommended to:

3.1 agree to appoint the persons set out in paragraph 6 as Local Authority governors;
3.2 note the information concerning the recommended new governors in Appendix 1.

4. Policy Context

4.1 Lewisham’s Children & Young People’s Plan sets out our vision for improving outcomes for all children. The main purpose of a governing body is to account for the achievement of children and young people in their schools.

4.2 The appointment of governors supports the broad priorities within Lewisham’s Sustainable Community strategy, in particular those of being “ambitious and achieving” and “empowered and responsible”. Governors help inspire our young people to achieve their full potential and they also promote volunteering which allows them to be involved in their local area.

4.3 Two specific corporate priorities that are relevant pertain to “community leadership and empowerment” and “young people’s achievement and involvement”.

Page 63
5. **Background**

5.1 Every governing body, under Section 19 of the Education Act 2002 and School Governance (Constitution) (England) Regulations 2007, is required to have at least one representative of the Local Authority as part of its membership. Free schools and Academies are exempt from this requirement. A vacancy has arisen on the governing body of the educational establishments listed and a new appointment is required.

5.2 Appointments to school governing bodies are usually for a four-year term, unless stipulated otherwise in the Instrument of Government. The persons listed in paragraph 6 would serve the normal 4 years.

6. **Governors recommended for Appointment as Local Authority governors at specific schools.**

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>New appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miss Kim Taylor</td>
<td>Addey and Stanhope</td>
<td>Yes</td>
</tr>
<tr>
<td>Ms. Hannah Cerys Nicholls</td>
<td>Ashmead</td>
<td>Yes</td>
</tr>
<tr>
<td>Mr. John Harrington</td>
<td>Downderry</td>
<td>Yes</td>
</tr>
<tr>
<td>Miss Jacinta-Marie Fernandes</td>
<td>St. Augustine's</td>
<td>Yes</td>
</tr>
</tbody>
</table>

7. **Financial implications**

7.1 There are no financial implications arising from this report.

8. **Legal implications**

8.1 Section 19 of the Education Act 2002 and School Governance (Constitution) (England) Regulations 2007 require every governing body to have at least one representative of the Local Authority as part of its membership. Academies are exempt from this requirement.

9. **Crime and Disorder Implications**

9.1 There are no specific crime and disorder implications arising from this report.

10. **Equalities Implications**

10.1 Lewisham Council’s policy is to encourage all sections of the community to be represented as Local Authority governors. In particular, we would encourage further representation from the black community and minority
groups including disabled people, who are currently under-represented as governors. The numbers of governors in these groups is kept under review.

11. Environmental Implications

11.1 There are no specific environmental implications arising from this report.

12. Conclusion

12.1 The new governors detailed in Appendix 1 are people who view being a governor as a way of utilising their skills and experience to make a difference to the lives of children and young people in Lewisham schools. Section 19 of the Education Act 2002 and Regulations made under it require every governing body to have at least one representative of the Local Authority as part of its membership. Academies are exempt from this requirement. A vacancy has arisen on the governing body of the educational establishments listed and a new appointment is required.

12.2 Appointments to school governing bodies are usually for a four-year term, unless stipulated otherwise in the Instrument of Government. The nominees listed in paragraph 6 would serve the normal 4 years.

Background Documents

There are no background papers.

If there are any queries arising from this report, please contact Suhaib Saeed, Strategic Lead Governors’ Services and School Leadership, Governors’ Services, 3rd Floor, Laurence House, telephone 020 8314 7670
<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Occupation</th>
<th>Residential Area</th>
<th>Précis of Suitability to be considered as a school governor</th>
<th>Governor Monitoring Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miss Kim Taylor</td>
<td>Addey and Stanhope</td>
<td>Business Improvement</td>
<td>E1W</td>
<td>Kim is passionate about schools offering the best opportunities for their students and has been involved in a number of initiatives with her employer to support students with work placements and careers advice. Kim is experienced in project management and business improvement as well as having had involvement in financial projects. Her skills and experience will complement the skills of the current governing body.</td>
<td>Female White British</td>
</tr>
<tr>
<td>Ms. Hannah Cerys Nicholls</td>
<td>Ashmead</td>
<td>Policy Adviser</td>
<td>SE4</td>
<td>Hannah has responsibility for advising Ministers and developing policy on crime issues. Her role requires skills in finance, budgeting, project management and communication. Hannah has experience of working in committees where she has provided appropriate challenge and is keen to contribute new ideas. She also has worked with multi-million pound projects ensuring that activities are undertaken on time and within budget.</td>
<td>Female White British</td>
</tr>
<tr>
<td>Mr. John Harrington</td>
<td>Downderry</td>
<td>Retired Head Teacher</td>
<td>BR1</td>
<td>John has 10 years experience of being a governor in two schools in Lewisham and much of that time as Chair of Governors. He has experience of school financial management and an interest in school improvement / effectiveness. John has over 50 years experience in education as a teacher, head - teacher and advisor.</td>
<td>Male White British</td>
</tr>
<tr>
<td>Name</td>
<td>School</td>
<td>Occupation</td>
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<tr>
<td>Miss Jacinta-Marie Fernandes</td>
<td>St Augustine’s Primary School</td>
<td>Retired Headteacher</td>
<td>SE12</td>
<td>Jacinta has experience of being a governor for over 25 years at various schools, she is also currently a governor at St. Winifred’s Catholic Infant School. Jacinta is a retired Headteacher and is passionate about education and raising standards for all pupils.</td>
<td>Female Asian Pakistani</td>
</tr>
</tbody>
</table>
1. **Summary**

1.1 This report informs the Mayor and Cabinet of the comments and views of the Housing Select Committee, arising from discussions held on an officer report and presentation on the private rented sector in Lewisham and a presentation from the London Borough of Newham on property licensing, considered at a meeting held on 3 February 2014.

2. **Recommendation**

2.1 The Mayor is recommended to note the views of the Housing Select Committee as set out in section three of this referral and agree that the Executive Director for Customer Services be asked to respond.

3. **Housing Select Committee views**

3.1 On 3 February 2014, the Housing Select Committee considered an officer report and presentation on the private rented sector in Lewisham; and a presentation from the London Borough of Newham on property licensing in that borough.

3.2 The Committee commended Newham’s borough wide mandatory licensing scheme and recommended that officers carry out a feasibility study to assess whether a discretionary licensing scheme would be suitable for application in Lewisham. The study should include an investigation of borough wide schemes such as Newham’s and other, more targeted, schemes such as those proposed by the London Boroughs of Southwark, Brent and Greenwich.

4. **Financial Implications**

4.1 There are no financial implications arising out of this report per se; but there are financial implications arising from carrying out the actions proposed by the Committee.

5. **Legal Implications**

5.1 The Constitution provides for Select Committees to refer reports to the Mayor and Cabinet, who are obliged to consider the report and the proposed response from
the relevant Executive Director; and report back to the Committee within two months (not including recess).

BACKGROUND PAPERS

Private Rented Sector Review– Officer Report to Housing Select Committee (03.02.14)
Presentation from the London Borough of Newham on property licensing (available on request)

If you have any queries on this report, please contact Charlotte Dale, Scrutiny Manager (ext. 49534), or Kevin Flaherty, Head of Business & Committee (0208 3149327).
1. **Summary**

1.1 This report informs the Mayor and Cabinet of the comments and views of the Children and Young People Select Committee, arising from discussions held on the officer report entitled Early Interventions and Targeted Support, considered at its meeting on 29 January 2014.

2. **Recommendation**

2.1 The Mayor is recommended to note the views of the Children and Young People Select Committee as set out in section three of this referral and agree that the Executive Director for Children and Young People and Executive Director for Customer Services provide a response.

3. **Children and Young People Select Committee views**

3.1 On 29 January 2014, the Children and Young People Select Committee considered a report entitled Early Intervention and Targeted Support.

3.2 The Committee commended the approach taken in embedding the Government’s Troubled Families programme within Lewisham’s early intervention approach to targeting and supporting vulnerable families.

3.3 The Committee recognised the work staff in the Customer Services Directorate and the Children and Young People Directorate have carried out in improving links regarding housing services. The Committee emphasised the impacts that housing can have during the early years of a child’s life. Therefore the Committee recommends that further work is carried out to improve the links between Children’s Centres and housing providers, as well as between Children’s Centres and the Revenue and Benefits Team.

3.4 The Committee has also passed on comments to the Health and Wellbeing Board recognising the valuable role that Children’s Centres play in providing links to other public services. The Committee has also asked that opportunities for increased outreach immunisation programmes are considered, specifically increased availability of immunisation for both MMR and MMR 2 in Children’s Centres.

4. **Financial Implications**

4.1 There are no financial implications arising out of this report per se; but there may financial implications arising from carrying out the action proposed by the Committee.
5. **Legal Implications**

5.1 The Constitution provides for Select Committees to refer reports to the Mayor and Cabinet, who are obliged to consider the report and the proposed response from the relevant Executive Director; and report back to the Committee within two months (not including recess).

**Background papers**

Early Intervention and Targeted Support - Meeting of the Children and Young People Select Committee, 29 January 2014

If you have any queries on this report, please contact Andrew Hagger, Scrutiny Manager (ext. 49446) or Kevin Flaherty, Head of Business & Committee (0208 3149327).
MAYOR & CABINET

<table>
<thead>
<tr>
<th>Report Title</th>
<th>Exclusion of the Press and Public</th>
</tr>
</thead>
<tbody>
<tr>
<td>Key Decision</td>
<td>No</td>
</tr>
<tr>
<td>Ward</td>
<td></td>
</tr>
<tr>
<td>Contributors</td>
<td>Chief Executive (Head of Business &amp; Committee)</td>
</tr>
<tr>
<td>Class</td>
<td>Part 1</td>
</tr>
<tr>
<td>Date</td>
<td>February 19 2014</td>
</tr>
</tbody>
</table>

**Recommendation**

It is recommended that in accordance with Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 and under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs [3, 4 and 5] of Part 1 of Schedule 12(A) of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

14. Housing Property Acquisition
MAYOR AND CABINET

FAILURE TO GIVE NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE

MAYOR AND CABINET will meet on WEDNESDAY 19 FEBRUARY 2014 at 6.00 pm in the CIVIC SUITE, LEWISHAM TOWN HALL, CATFORD, SE6 4RU.

Mayor and Cabinet will consider a report on the key decision shown below. However the report has not been included in a Notice of Intention giving the public 28 clear days notice of a proposal to consider executive business in closed session.

In accordance with Rule G 16(c) of the Council’s Constitution this proposed meeting can only go ahead if the Chair of the Overview & Scrutiny Committee agrees it is urgent and cannot reasonably be deferred.

- Housing Property Acquisition

Barry Quirk
Chief Executive
Date: February 11 2014
Lewisham Town Hall
London SE6 4RU

For further information please contact the Committee Officer:
Kevin Flaherty
Governance Support
Tel. No. 020 8-314-9327
NOTICE OF DECISION BY SPECIAL URGENCY

MAYOR AND CABINET will meet on WEDNESDAY 19 FEBRUARY 2014 at 6.00pm in the CIVIC SUITE, LEWISHAM TOWN HALL, CATFORD, SE6 4RU.

Mayor and Cabinet will consider a report on the key decision shown below which has not been correctly included in the Key Decision Plan. The Chair of Overview and Scrutiny has been notified that the decision should be treated as urgent because the commercial nature of the proposals contained within the report has precluded the possibility that a recommendation could have been made sooner.

- Housing Property Acquisition

Barry Quirk
Chief Executive
Date: February 11 2014
Lewisham Town Hall
London SE6 4RU

For further information please contact the Committee Officer:
Kevin Flaherty
Governance Support
Tel. No. 020 8-314-9327

The public are welcome to attend our Committee meetings, however, occasionally, committees may have to consider some business in private. Copies of reports can be made in additional formats on request.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted